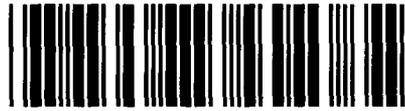




Control Number: 47912



Item Number: 3

Addendum StartPage: 0

01/15/2018

Public Utility Commission
Water Utility Division

1701 N. Congress Ave.

P.O. Box 13326

Austin Texas 78711-3326

2018 JUN 22 AM 10:43
PUBLIC UTILITY COMMISSION
FILING CLERK

Attention: Commission Staff

Attached to this letter is the SCCWCID #1 meeting minutes These Minutes show where the Board of Directors approved to raise the rates charged by the SCCWCID #1 to the rate payers.

This information is being provided to you to be filed with Docket No. 47912 Ratepayers' Appeal Of The Decision By Calhoun County Water District No. 1 to Change Rates.

Sincerely,
Designated Rate Payers Representative,
Eric Englund

Eric Englund

SCCCWCID #1

Meeting Agenda

August 11, 2017
9:00AM

Type of Meeting: August Board Members Meeting

Meeting Facilitator: Gino Aguirre

Invitees: Gino Aguirre, Tom Andrews, Ester Mayne, Debbie Riley, Robert Williams

- I. Call to order
- II. Roll call & reading of last meeting minutes *Tom*
- III. Approval of minutes from last meeting
- IV. Meeting Agenda:
 - a) Review and approve changes to the rules and regulations of the SCCCWCID#1.
(See handout)
 - b) Review policy around delinquent accounts.
 1. At 3 months of delinquency, a letter will be attached to the customer's invoice stating our intent to terminate both water and sewer services. A schedule of Fee's needs to be agreed upon an accompany this letter.
 2. At month 4 of delinquency, a letter to the GBRA will be sent, by the Board to terminate services to the residence. GBRA will charge the WCID #1 \$50.00 to disconnect and \$50.00 to re-connect. This should be passed along to the customer, plus applicable mark-up.
 - c) Review 941 for 2017: Employer's Quarterly Federal Tax Return. (See handout)
 - d) Cecil Horton Application for Sewer Service.
 - e) Review July Financials (Balance Sheet, Profit & Loss and Open Invoice Sheet.
- V. New business
 - a) Discuss the option of adding potential off-grid customer to the sewer system
(Debbie)

- b) Board Members to sign IBC & First National Bank Documents. (Board)
- 6) Consider developing a revised Commercial Business Rate and Late Fee. (Board)
- d) Consider a rate increase to ALL properties and late fees. (Board)
- 8) Need to develop a "Scope of Work" for new taps and send out for quotes to local Contractors.

VI. Open Discussion

a.)

b.)

Adjournment

From: Deborah Riley <deborahriley01@yahoo.com>
Subject: Fw: SCCCWCID#1
Date: Sep 14, 2017, 8:20:49 PM
To: Ester Mayne <estermayne1@gmail.com>

Sent from Yahoo Mail on Android

On Thu, Sep 14, 2017 at 6:27 PM, Deborah Riley
<deborahriley01@yahoo.com> wrote:

August 11, 2017. Minutes

SCCCWCID#1 Meeting was called to order at 9:00 a.m. Directors in attendance were Gino Aguirre, Tom Andrews, Ester Mayne, and Deborah Riley.

Minutes from July 2017 meeting were read by Director Tom Andrews. Motion to correct and approve the minutes was made by Director Gino Aguirre. Seconded by Director Deborah Riley. Voted and approved.

Director Aguirre reviewed the revised rules and regulations for WCID. The directors are to review and return to Aguirre an approval or suggestions for change. Director Aguirre will finalize the Rules and Regulations then.

The Directors reviewed the late / terminate service fees. Director Riley motioned for a new fee of the discussed \$1000.00 + fees in arrears. Letter to be sent at the 3rd month of no payment by the board president. The president will clear with the directors before sending to customer. Director Mayne Seconded the motion. Voted and approved.

Directors reviewed the 941 tax work prepared by Balanced Books. Directors discussed the Horton application. Mr. Horton is OK. With wait

on install. Bickley Powell will prepare proposal for installation. Contractor to be hired was then discussed but no decision finalized.

Directors then reviewed the wcid financials.

For properties in serious arrears , the decision to place a lien on the property in delinquency or abandonment may become necessary. Director Andrews made motion. Director Riley seconded. Voted and approved.

The monthly open invoices were discussed.

Potential customers presently off grid were discussed and tabled.

Directors updated the signatures on bank documents.

Discussion was made considering commercial rates. Director Riley will investigate comparable districts and their rates.

Director Riley reported that entrance to the office was made by unknown person sometime in June, and the first 4 months bank statements and attached deposit slips have been removed from office. No one is aware of the location of these documents.

Discussion of scope of work for installations is ongoing investigation.

Discussion for maps of our wcid operation for local realtors is ongoing.

A field trip to Alamo Beach to familiarize the directors of potential tap applicants insued.

Reimbursement to Director Mayne for money's spent on office supplies was motioned by Director Andrews, seconded by Director Riley, voted and approved.

Meeting adjourned. .

Sent from Yahoo Mail on Android

SCCCWCID#1
MINUTES FOR:
SEPTEMBER 15, 2017

9:00 A.M. Meeting brought to order

Directors in attendance were as follows: Gino Aguirre

Robert 'Bob' Williams, Franklin 'Tom' Andrews, Ester Mayne, & Deborah Riley.

Director Aguirre reminded directors to finalize review of Rules and Regulations and send comment/approval to October meeting.

An updated Delinquent Fees form was presented by Director Aguirre. After discussion Director Andrews motioned we accept the form. Director Riley seconded motion. Voted. & approved.

Caller I.D. for office phone was discussed. Director Andrews motioned, Director Williams seconded. Voted and approved.

Balanced Books had called stating we will need a meeting for August financials and to discuss the state of our budget due to high monthly costs of running the WCID business, not to mention the present and upcoming costs of repairs versus the low revenue of rate payers.

Mr. Baker has asked about adding sewer service to his lots at beginning of Magnolia Beach. He has stated willingness to pay difference of costs to run connection to him due to the grid factor. He would be considered a commercial property and business. Director Andrews will continue correspondence with him.

Mr. Mayse property discussed. Mr. Powell visited property. Director Williams motioned, Director Andrews seconded, voted and approved that Mr. Powell will not run trench from mainline to house. Additional costs will be charged to property owner. Install tap fee will be deposited. Directors Aguirre and Andrews will contact contractor for excavation and connect.

There is question as to whether Mr. Edward's has left the area. Need to discuss with Mr. Powell about a plant assistant.

Director Andrews spoke with Stephanie at GBRA. She has agreed to place official request to supply plant assistance in case of emergency. Director Andrews will check with GBRA of the status of request.

V.L. = COMMERCIAL. DBA/LLC holder

Director Williams motioned. Director Mayne seconded. For commercial rates.

\$50. For 1st

\$25 additional

Voted & approved.

Residential:

Director Williams motioned

Director Andrews seconded

For residential rates to increase to:

\$40 for 1st tap

\$20 each additional

Voted and approved

Director Williams addressed issue with unauthorized/undocumented auxiliary taps. Directors Mayne & Riley were designated to survey the properties in order to get a customer total before billing customers With undocumented auxiliaries.

Director Mayne resigned her position as secretary. Motions made and carried Director Riley to take position as Secretary.

Director Andrews addressed issues with liens.

Robert Pate purchased 10 Turpin. We will need to adjust off Bowdoin arrears. And charge Pate the \$50 administration fee for transfer.

Due to the fact that all the board members witnessed the exchange of yearly payment in cash for Hughes estate by Tom Andrews earlier this year and no payment was registered to Hughes account and per Balanced Books opinion we will adjust the balance in accordance to bookkeeping protocol.

Director Andrews addressed TWIA hurricane damage claim. Insurance has denied claim for damage to plant roof and supply shed.

We are awaiting report by Mr. Powell on feasibility of connections at Sky View and North. Quail Run. Director Aguirre will contact Mr. Powell for an update.

Mr. Powell will also address and assess the Ltd 4 blk 95 feasibility for tap app.

Director Andrews then addressed Wedig St tap issue. A field trip to Wedig St was followed by adjournment of meeting.

Secretary

Deborah Riley

*** NOTICE OF RATE INCREASE ***

SCCCWCID#1

P.O. Box 833
Port Lavaca, TX 77979
September 20, 2017

SCCCWCID#1 Customer

Dear SCCCWCID#1 Customer:

The SCCCWCID#1 has enjoyed servicing the Magnolia and Alamo Beach communities for numerous years. However, because of raising operating costs, utilities and materials we are proposing these new rate increases. These new rates will be implemented on **November 1, 2017**. For those of you that have paid for the entire year, prior to this letter, your rate will be grandfathered in until the last month of your yearly payment and then the new rates will be implemented. Below is the schedule of the new rates.

COMMERCIAL RATE INCREASE:

Commercial Business: \$50.00 for the main dwelling + \$25.00 for each additional dwelling.

*** Additional Dwelling = Any additional room, RV space, etc. whether occupied or not.**

RESIDENTIAL RATE INCREASE:

Residential Rate: \$40.00 for the main dwelling + \$20.00 for each additional dwelling.

*** Additional Dwelling = Any additional room, RV space, etc. whether occupied or not.**

Sincerely,

SCCCWCID#1 Board of Directors

361-552-0160

01/15/2018

South Calhoun County

Water Control and Improvement District No. 1

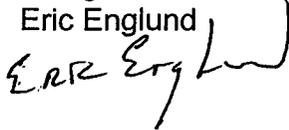
P.O. Box 833

Port Lavaca Texas 77979

Attention: Board of Director

Attached to this letter is a copy of the petition filed with the Texas Public Utility Commission on behalf of SCCWCID #1 ratepayers challenging the rate increases that came into effect on Nov. 1st 2017.

Sincerely,
Designated Rate Payers Representative,
Eric Englund

Handwritten signature of Eric Englund in black ink, appearing as "E. R. Englund".