



Control Number: 47854



Item Number: 31

Addendum StartPage: 0

**COUNTRYSIDE ACRES, H.O.A. INC.**  
**1981 STATE HIGHWAY 137**  
**STANTON, TX 79782**  
**(432) 425-1194**

2018 OCT 22 AM 9:31  
PUBLIC UTILITY COMMISSION  
FILING CLERK

October 16, 2018

Public Utility Commission of Texas  
Attention: Filing Clerk  
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Austin, TX 78711-3326

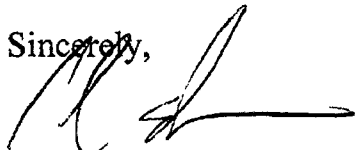
RE: CCN Application Countryside Acres H.O.A. Inc  
Docket 47854

Dear Madam/Sir:

Enclosed please find the filing for the TCEQ letter of the administratively complete Drought Contingency Plan and the signed Drought Contingency Plan. Original and copies to follow by mail.

For questions or further information, please contact me at the above address, phone or email [spike1ltd@yahoo.com](mailto:spike1ltd@yahoo.com).

Sincerely,



Paul Evans  
President, Countryside Acres H.O.A. Inc.

Jon Niermann, *Chairman*  
Emily Lindley, *Commissioner*  
Toby Baker, *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

October 16, 2018

Mr. Paul Evans, President  
Countryside Acres Homeowners Association, Inc.  
1981 State Highway 137  
Stanton, Texas 79782

Re: **Administrative Completeness Review of Investor-Owned Utility's Drought Contingency Plan for Countryside Acres Homeowners Association, Inc.**

Dear Mr. Evans:

The Texas Commission on Environmental Quality (TCEQ) has completed its review of the above referenced drought contingency plan (plan) submitted by Countryside Acres Homeowners Association, Inc. The plan meets the minimum requirements of Title 30 Texas Administrative Code (TAC) § 288.20 and has been determined to be administratively complete.

Any fee related issues or other inquiries should be directed to the Public Utility Commission.

Should you have any questions, please contact me at (512) 239-2952.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristin Wang".

Kristin Wang, Senior Water Conservation Specialist  
Resource Protection Team  
Water Availability Division

cc: Leila Guerrero, Public Utility Commission,

**Mail Code 160**

P.O. Box 13087 • Austin, Texas 78711-3087 • 512-239-1000 • [tceq.texas.gov](http://tceq.texas.gov)

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**Commission on Environmental Quality**

Water Availability Division  
MC-160, P.O. Box 13087 Austin, Texas 78711-3087  
Telephone (512) 239-4691, FAX (512) 239-2214


**Drought Contingency Plan  
for Investor-Owned Utility**

This form is provided as a model of a drought contingency plan for an investor-owned utility. If you need assistance in completing this form or in developing your plan, please contact the Conservation Staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

**Drought Contingency Plans must be formally adopted by the governing body of the water provider and documentation of adoption must be submitted with the plan.** For private investor-owned utilities, the drought contingency plan is to be incorporated into the utility's rate tariff.

Name of Utility:	Countryside Acres Homeowners Association, Inc	
Address:	1981 State Highway 137 Stanton, Tx 79782	
Telephone Number:	(432)425-1194	Fax: (432)686-9105
CCN and/or PWS Numbers:	47854 CCN	
Regional Water Planning Group:	F - CRMWD BIG SPRING, TX	
Form Completed by:	Paul Evans	
Title:	President	
Person responsible for implementation:	Paul Evans	Phone: (432) 425-1194

I, Paul Evans, (print name), being the responsible official for Countryside Acres Homeowners Association, Inc., request a minor tariff amendment to include the enclosed Drought Contingency Plan.

  
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(Signature)

10 15 11  
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(Date)

**Section 1 Declaration of Policy, Purpose, and Intent**

In cases of extreme drought, periods of abnormally high usage, system contamination, or extended reduction in ability to supply water due to equipment failure, temporary restrictions may be instituted to limit non-essential water usage. The purpose of the Drought Contingency Plan is to encourage customer conservation in order to maintain supply, storage, or pressure or to comply with the requirements of a court, government agency or other authority.

**Section 2 Public Involvement**

Opportunity for the public to provide input into the preparation of the Plan was provided by:  
(Check at least one of the following)

*Scheduling and providing public notice of a public meeting to accept input on the Plan.*

The meeting took place at:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

*Mailed survey with summary of results (attach survey and results)*

*Bill insert inviting comment (attach bill insert)*

*X Other method ADVERTISEMENT AND INDIVIUAL NOTICE MAILED TO ALL OWNERS*

**Section 3 Public Education**

The Countryside Acres Homeowners Association, Inc. will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage.

Drought plan information will be provided by:  
(check at least one of the following)

*X public meeting*

*press releases*

*utility bill inserts*

*other \_\_\_\_\_*

## **Section 4 Coordination with Regional Water Planning Groups**

The service area of the Countryside Acres Homeowners Association, Inc. is located within Regional Water Planning Group (RWPG) Region F Colorado River Municipal Water District Offices, 400 E. 24th Street, Big Spring, Texas. Countryside Acres Homeowners Association, Inc. has mailed a copy of this Plan to the RWPG.

## **Section 5 Notice Requirements**

Written notice will be provided to each customer **prior to implementation or termination of each stage of the water restriction program**. Mailed notice must be given to each customer 72 hours prior to the start of water restriction. If notice is hand delivered, the utility cannot enforce the provisions of the plan for 24 hours after notice is provided. The written notice to customers will contain the following information:

1. the date restrictions will begin,
2. the circumstances that triggered the restrictions,
3. the stages of response and explanation of the restrictions to be implemented, and,
4. an explanation of the consequences for violations.

The utility must notify the TCEQ prior to implementing mandatory drought restrictions through the online reporting form:

[https://www.tceq.texas.gov/response/drinkingwater/homeland\\_security/security\\_pws/pws-drought-contingency-plan-reporting-form](https://www.tceq.texas.gov/response/drinkingwater/homeland_security/security_pws/pws-drought-contingency-plan-reporting-form).

For questions regarding this requirement, contact the TCEQ Public Drinking Water Section Drought Team at 512-239-4691.

## **Section 6 Violations**

First violation - The customer will be notified by written notice of their specific violation.

### Subsequent violations:

- a. After written notice, the utility may install a flow restricting device in the line to limit the amount of water which will pass through the meter in a 24-hour period. The utility may charge the customer for the actual cost of installing and removing the flow restricting device, not to exceed \$150.00.
- b. After written notice, the utility may discontinue service at the meter for a period of seven (7) days, or until the end of the calendar month, whichever is LESS. The reconnect fee of the utility will apply for restoration of service.

## Section 7 Exemptions or Variances

The utility may grant any customer an exemption or variance from the drought contingency plan for good cause **upon written request**. The utility will treat all customers equally concerning exemptions and variances, and shall not discriminate in granting exemptions and variances. No exemption or variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

## Section 8 Response Stages

Unless there is an immediate and extreme reduction in water production, or other absolute necessity to declare an emergency or severe condition, the utility will initially declare Stage 1 restrictions. If, after a reasonable period of time, demand is not reduced enough to alleviate outages, reduce the risk of outages, or comply with restrictions required by a court, government agency or other authority, Stage 2 may be implemented with Stage 3 to follow if necessary.

### STAGE 1 - CUSTOMER AWARENESS

Stage 1 will begin:

**Every April 1<sup>st</sup>, the utility will mail a public announcement to its customers. No notice to TCEQ required.**

Stage 1 will end:

**Every September 30<sup>th</sup>, the utility will mail a public announcement to its customers. No notice to TCEQ required.**

Utility Measures:

This announcement will be designed to increase customer awareness of water conservation and encourage the most efficient use of water. A copy of the current public announcement on water conservation awareness shall be kept on file available for inspection by the TCEQ.

Voluntary Water Use Restrictions:

Water customers are requested to voluntarily limit the use of water for non-essential purposes and to practice water conservation.

### STAGE 2 - VOLUNTARY WATER CONSERVATION:

**Target: Achieve a 10 percent reduction in TWU (example: total water use, daily water demand, etc.)**

The water utility will implement Stage 2 when any one of the selected triggers is reached:

Supply-Based Triggers: (check at least one and fill in the appropriate value)

- X Well level reaches 30 ft. mean sea level (m.s.l.)
- Overnight recovery rate reaches \_\_\_\_\_ ft.
- Reservoir elevation reaches \_\_\_\_\_ ft. (m.s.l.)
- Stream flow reaches \_\_\_\_\_ cfs at USGS gage # \_\_\_\_\_
- Wholesale supplier's drought Stage 2  
\_\_\_\_\_
- Annual water use equals \_\_\_\_\_ % of well permit/Water Right/purchased water contract amount
- Other \_\_\_\_\_

Demand- or Capacity-Based Triggers: (check at least one and fill in the appropriate value)

- Drinking water treatment as % of capacity \_\_\_\_\_ %
- Total daily demand as % of pumping capacity \_\_\_\_\_ %
- Total daily demand as % of storage capacity \_\_\_\_\_ %
- Pump hours per day \_\_\_\_\_ hrs.
- X Production or distribution limitations.
- Other \_\_\_\_\_

**Upon initiation and termination of Stage 2, the utility will mail a public announcement to its customers. No notice to TCEQ required.**

Requirements for Termination:

Stage 2 of the Plan may end when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 2, Stage 1 becomes operative.

Utility Measures:

Visually inspect lines and repair leaks on a daily basis. Monthly review of customer use records and follow-up on any that have unusually high usage.

*Describe additional measures, if any, to be implemented directly by the utility to manage limited water supplies and/or reduce water demand. Examples include: reduced or discontinued flushing of water mains, activation and use of an alternative supply source(s); use of reclaimed water for non-potable purposes.*

Alternative water source(s) for \_\_\_ Countryside Acres Homeowners Association, Inc. is/are: **alternate water well** (Examples: Other well, Inter-connection with other system, Temporary use of a non-municipal water supply, Purchased water, Use of reclaimed water for non-potable purposes, etc.).

Voluntary Water Use Restrictions:



1. Restricted Hours: Outside watering is allowed daily, but only during periods specifically described in the customer notice; between 10:00 p.m. and 5:00 a.m. for example; or
2. Restricted Days/Hours: Water customers are requested to voluntarily limit the irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems. Customers are requested to limit outdoor water use to **Mondays for water customers with a street address ending with the numbers 1, 2, or 3, Wednesdays for water customers with a street address ending with the numbers 4, 5, or 6, and Fridays for water customers with a street address ending with the numbers 7, 8, 9, or 0.** Irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet-filled bucket or watering can of five (5) gallons or less, or drip irrigation system; or
3. Other uses that waste water such as water running down the gutter.

**STAGE 3 - MANDATORY WATER USE RESTRICTIONS:**

**Target: Achieve a 25 percent reduction in TWU (example: total water use, daily water demand, etc.)**

The water utility will implement Stage 3 when any one of the selected triggers is reached:

Supply-Based Triggers (check at least one and fill in the appropriate value)

- Well level reaches 25 ft. (m.s.l.)
- Overnight recovery rate reaches \_\_\_\_\_ ft.
- Reservoir elevation reaches \_\_\_\_\_ ft. (m.s.l.)
- Stream flow reaches \_\_\_\_\_ cfs at USGS gage # \_\_\_\_\_
- Wholesale supplier's drought Stage 3
- \_\_\_\_\_
- Annual water use equals \_\_\_\_\_ % of well permit/Water Right/purchased water contract amount.
- Other \_\_\_\_\_

Demand- or Capacity-Based Triggers (check at least one and fill in the appropriate value)

- Drinking water treatment as % of capacity \_\_\_\_\_ %
- Total daily demand as % of pumping capacity \_\_\_\_\_ %
- Total daily demand as % of storage capacity \_\_\_\_\_ %
- Pump hours per day \_\_\_\_\_ hrs.
- Production or distribution limitations.
- Other \_\_\_\_\_

**Upon initiation and termination of Stage 3, the utility will mail a public announcement to its customers. Notice to TCEQ required.**

Requirements for Termination:

Stage 3 of the Plan may end when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 3, Stage 2, or the applicable drought response stage based on the triggering criteria, becomes operative.

Utility Measures:

Visually inspect lines and repair leaks on a regular basis. Flushing is prohibited except for dead end mains.

*Describe additional measures, if any, to be implemented directly by the utility to manage limited water supplies and/or reduce water demand. Examples include: activation and use of an alternative supply source(s); use of reclaimed water for non-potable purposes; offering low-flow fixtures and water restrictors.*

Mandatory Water Use Restrictions:

The following water use restrictions shall apply to all customers.

1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems **shall be limited to Mondays for water customers with a street address ending with the numbers 1, 2, or 3, Wednesdays for water customers with a street address ending with the numbers 4, 5, or 6, and Fridays for water customers with a street address ending with the numbers 7, 8, 9, or 0.** Irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet-filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public are contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.

3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi type pool are prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
5. Use of water from hydrants or flush valves shall be limited to maintaining public health, safety, and welfare.
6. Use of water for the irrigation of golf courses, parks, and green belt areas are prohibited except by hand-held hose and only on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
7. The following uses of water are defined as non-essential and are prohibited:
  - a. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
  - b. use of water to wash down buildings or structures for purposes other than immediate fire protection;
  - c. use of water for dust control;
  - d. flushing gutters or permitting water to run or accumulate in any gutter or street;
  - e. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
  - f. any waste of water.

**STAGE 4 - CRITICAL WATER USE RESTRICTIONS:**

**Target: Achieve a 35 percent reduction in TWU (example: total water use, daily water demand, etc.)**

The water utility will implement Stage 4 when any one of the selected triggers is reached:

**Supply-Based Triggers: (check at least one and fill in the appropriate value)**

- Well level reaches 20 ft. (m.s.l.)
- Overnight recovery rate reaches \_\_\_\_\_ ft.
- Reservoir elevation reaches \_\_\_\_\_ ft. (m.s.l.)
- Stream flow reaches \_\_\_\_\_ cfs at USGS gage # \_\_\_\_\_
- Wholesale supplier's drought Stage 4
- \_\_\_\_\_

Annual water use equals \_\_\_\_\_ % of well permit/Water Right/purchased water contract amount  
Supply contamination  
Other \_\_\_\_\_

Demand- or Capacity-Based Triggers: (check at least one and fill in the appropriate value)

Drinking water treatment as % of capacity \_\_\_\_\_ %  
Total daily demand as % of pumping capacity \_\_\_\_\_ %  
Total daily demand as % of storage capacity \_\_\_\_\_ %  
Pump hours per day \_\_\_\_\_ hrs  
X Production or distribution limitations  
System outage  
Other \_\_\_\_\_

**Upon initiation and termination of Stage 4, the utility will mail a public announcement to its customers. Notice to TCEQ required.**

Requirements for Termination:

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of three (3) consecutive days. Upon termination of Stage 4, Stage 3, or the applicable drought response stage based on the triggering criteria, becomes operative.

Operational Measures:

The utility shall visually inspect lines and repair leaks on a daily basis. Flushing is prohibited except for dead end mains and only between the hours of 9:00 p.m. and 3:00 a.m. Emergency interconnects or alternative supply arrangements shall be initiated. All meters shall be read as often as necessary to insure compliance with this program for the benefit of all the customers. *Describe additional measures, if any, to be implemented directly to manage limited water supplies and/or reduce water demand.*

Mandatory Water Use Restrictions: (all outdoor use of water is prohibited)

1. Irrigation of landscaped areas is absolutely prohibited.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

**SYSTEM OUTAGE or SUPPLY CONTAMINATION**

Notify TCEQ Regional Office immediately.