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APPLICATION OF CITY OF LIBERTY §
 HILL TO AMEND A SEWER §
 CERTIFICATE OF CONVENIENCE §
 AND NECESSITY IN WILLIAMSON §
 COUNTY §

2016 DEC 1 PM 2:59
 PUBLIC UTILITY COMMISSION
 OF TEXAS
 FILING CLERK

ORDER NO. 1
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS AND NOTICE;
REQUESTING PROCEDURAL SCHEDULE, AND
ADDRESSING OTHER PROCEDURAL MATTERS

I. Application

On November 28, 2016, the City of Liberty Hill filed an application to amend its sewer certificate of convenience number 20969 in Williamson County. The total new service area being requested includes approximately 5,671 acres and 622 current customers.

II. Requiring Comments on the Administrative Completeness of Application and Proposed Notice

On or before **December 28, 2016**, Commission Staff shall file comments on the administrative completeness of the application and proposed notice. By **December 28, 2016**, Liberty Hill and Commission Staff shall file comments/recommendation regarding how this petition should be processed and propose a procedural schedule. Notice of this application will appear in the December 16, 2016, issue of the *Texas Register*.

III. Discovery

Discovery may proceed informally; however, objections to Requests for Information (RFIs) must be filed and served within ten days of receiving the RFI. Objections shall include a statement that negotiations were conducted diligently and in good faith. If the parties are unable to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within five working days of receipt of an objection. The motion to compel shall specify the grounds for the motion.

IV. Filings

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission filing clerk according to 16 TAC § 22.71. A copy of each document filed with the Commission must also be served on all parties as provided in 16 TAC § 22.74. All filings can be accessed on the PUC Interchange, <http://interchange.puc.texas.gov>.

All parties shall provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party shall provide the Commission and all parties with updated address, telephone, and facsimile information if such information changes. The telephone and facsimile numbers will be placed on the service list for the convenience of the parties. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

V. Ex Parte Communications

Consistent with 16 TAC § 22.3(b)(2) *ex parte* communications with the administrative law judges and presiding officer (collectively, ALJs) are prohibited. Parties shall communicate with the ALJs only through written documents filed with the Commission's Filing Clerk and served on all parties. Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

Signed at Austin, Texas the 1st day of December 2016.

PUBLIC UTILITY COMMISSION OF TEXAS


IRENE MONTELONGO
DIRECTOR, DOCKET MANAGEMENT