



Control Number: 46404



Item Number: 199

Addendum StartPage: 0

Memorandum

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**TO:** Douglas M. Brown, Commission Staff  
**FROM:** Stephen D. Journeay, Commission Advising and Docket Management  
**DATE:** February 17, 2016  
**SUBJECT:** Docket 42862 – *Appeal of Water and Sewer Rates Charged by the Town of Woodloch CCN Nos. 12312 and 20141*; memo memorializing the Commission’s decision for number running purposes

At the open meeting on February 11, 2016, the Commission adopted the proposal for decision from the State Office of Administrative Hearings in this proceeding, with the exception of the proposal for decision’s treatment of rate design. The Commission instead adopted a singular rate to be imposed uniformly throughout Woodloch’s service territory. The Commission stated that a singular rate should apply to water and sewer rates since their original implementation in March 2013.

In addition, the Commission ordered Woodloch to refund the overcharges from the old ratio to the out-of-city customers and collect a surcharge from the in-city customers in the amount that would have been collected if there had been a uniform rate, including interest, over a 36-month period.

Finally, the Commission asked Commission Staff to prepare water and sewer rate schedules consistent with this determination so it can include those numbers in a final order.

Commission Advising requests that Commission Staff generate a number run that reflects a singular rate for in-city and out-of-city customers as adopted by the Commission. The number run should include the total amounts to be refunded to out-of-city customers and surcharged to in-city customers. Please provide these new rate figures as soon as possible so that the proposed final order may be completed.