

CITY OF TOMBALL
FUND CAPITAL FUNDED LIST
FY 2016-2017 BUDGET

PROJECT #	PROJECT NAME	PROJECT DESCRIPTION	DETAIL OF CASH ALLOCATED FOR PROJECT	SUMMARY OF CASH ALLOCATED FOR PROJECT	EXPENSE TO DATE APRIL 2016	REMAINING CASH ALLOCATED FOR PROJECT
184	Infrastructure Master Plan and Capital Recovery Fee	The 10 Year Master Plan is a planning tool to estimate growth within the city limits and ETJ from 2013 to 2023 and at ultimate buildout. This helps determine the infrastructure needs to accommodate growth and estimate the cost and impact fee related to the infrastructure improvements FY2013 GF 400-454-6304	\$ 51,000 00	\$ 51,000 00	\$ 49,114 98	\$ 1,885 02
186	Downtown Development	Development of the Downtown area FY2014 RLC 400-121-6409 FY2014 GF 400-154-6409 FY2015 RLC 400-121-6409 reprogrammed from Medical District Sidewalks FY2015 GF 400-154-6409	\$ 100,000 00 \$ 500,000 00 \$ 34,633 35 \$ 400,000 00	\$ 1,034,633 35	\$ 25,579 50	\$ 1,009,053 85
	Drainage Capital Recovery	Fund balance from Drainage Impact Fees FY2012 FY2013 Budget for project 184 FY2015 FY2016	\$ 139,611 34 \$ (51,000 00) \$ 73,751 79 \$ 1,498 45	\$ 163,861 58		\$ 163,861 58
	NWWTP Sewer Effluent Reuse	Study to determine if the treated water can be used for irrigation systems or purple pipe development. FY2014 EF	\$ 75,000 00	\$ 75,000 00	\$ -	\$ 75,000 00
	SWWTP Expansion	Initial Study to determine if the SWWTP needs to be expanded and when design should begin FY2014 EF	\$ 75,000 00	\$ 75,000 00	\$ -	\$ 75,000 00
188	Broussard Community Park	Community Park located on E Hufsmith near the intersection of Zion Rd. The park will include soccer fields and interactive areas FY2015 GF 100-153-6409 FY2015 GF 400-153-6409	\$ 43,803 00 \$ 156,197 00	\$ 300,000 00	\$ 56,406 00	\$ 243,594 00
188B	Park Improvements	FY2016 GF 100-153-6409	\$ 100,000 00			
192	Zion Road Sidewalks- East of Quinn Road	New 5' sidewalk along Zion Road FY2015 GF 100-154-6409 FY2015 GF 400-154-6409	\$ 16,450 00 \$ 203,550 00	\$ 220,000 00	\$ 54,165 75	\$ 165,834 25
192B	Zion Road Sidewalks- West of Quinn	Replacement of sidewalks on Zion from Quinn Road west to Alice Lane FY2016 GF 100-154-6409	\$ 500,000 00	\$ 500,000 00		\$ 500,000 00
	4Corners Project	Redevelopment of triangle for City Gateway FY2014 GF 400-154-6409 FY2015 GF 400-154-6409	\$ 75,000 00 \$ 50,000 00	\$ 125,000 00	\$ -	\$ 125,000 00
194	Market Street Sidewalks	Install sidewalk along the edge of curb on Market Street in the Depot area along with curb and gutter on Walnut adjacent to Depot restrooms FY2016 GF 100-154-6409	\$ 75,000 00	\$ 75,000 00	\$ 13,722 50	\$ 61,277 50
	CL2 Booster Station (south)	To fund the construction of a satellite chlorine booster station just south of Holderrieth on the 12" water main serving Boudreaux Estates. This would allow us to lower the chlorine level at the well and reduce complaints of high chlorine levels near the well. FY2016 EF 600-613-6403	\$ 436,000 00	\$ 436,000 00		\$ 436,000 00
	Water and Gas Meter Conversions	To fund replacement of all non-conforming water and gas meters that were passed over during our initial upgrade program FY2016 EF 600-613-6409	\$ 200,000 00	\$ 200,000 00		\$ 200,000 00
	Upgrades to NWWTP	Clean remaining aeration basins, replace weirs, baffle rings in clarifiers, paint all above ground piping, install a drain in the final effluent chamber, install a potable water booster pump, build awning over SO2 cyl, modify suction lines for non-pot system, install second HPT, modify RAS piping on bar screen FY2016 EF 600-614-6403	\$ 450,000 00	\$ 450,000 00		\$ 450,000 00
	Upgrades to SWWTP	Repair or replace RAS flow meters, install VFD on rotors, paint all above ground piping, replace manual chain hoist with an electric hoist, install potable water booster pump for chemical feed, install second HPT, out building for storage FY2016 EF 600-614-6403	\$ 200,000 00	\$ 200,000 00		\$ 200,000 00
	Trailer Mounted VAC and Valve Maintenance Trailer	Equipment to open and close valves to exercise them with vacuum capability to remove soil and debris from valve boxes - GPS handheld attachment will allow recording of valve, manholes and other infrastructure locations FY2016 EF 600-614-6403	\$ 100,000 00	\$ 100,000 00		\$ 100,000 00

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL
FUND CAPITAL FUNDED LIST
FY 2016-2017 BUDGET

PROJECT #	PROJECT NAME	PROJECT DESCRIPTION	DETAIL OF CASH ALLOCATED FOR PROJECT	SUMMARY OF CASH ALLOCATED FOR PROJECT	EXPENSE TO DATE APRIL 2016	REMAINING CASH ALLOCATED FOR PROJECT
	Splash pad	Expand the current splash pad area FY2016 GF 100-153-6409	\$ 45,000 00	\$ 45,000 00	\$ 44,050 00	\$ 950 00
	Lighting at Depot	Eight Light Standards to complete the lighting project at the Depot area FY2016 GF 100-153-6409	\$ 30,000 00	\$ 30,000 00	\$ 26,263 95	\$ 3,736 05
	Natural Gas Detector	To safely detect the presence of natural and other gases more rapidly and from greater distances as well as through the window of a structure before entering it to investigate FY2016 EF 600-615-6403	\$ 17,000 00	\$ 17,000 00	\$ 14,692 00	\$ 2,308 00
	114 Fannin (Environmental Study for land and building)	Environmental Study for land and building to evaluate proposal to donate property to the City FY2016 GF 100-153-6409	\$ -	\$ -	\$ 11,320 00	\$ (11,320 00)
	Inventory system/Radio	FY2016 GF 100-142-6403	\$ 5,600 00	\$ 5,600 00		\$ 5,600 00
	Refurbish Booster 2 or 1	FY2016 GF 100-142-6405	\$ 66,000 00	\$ 66,000 00	\$ 18,088 00	\$ 47,912 00
179	Tomball Business and Technology Park (bond funded)	Located at the Northwest corner of Hufsmith- Kohrville and Holderrieth Road for the development of a Business Park for the purpose of projects related to the creation or retention of primary jobs FY2013- Bond funds	\$ 8,500,000 00	\$ 8,500,000 00	\$ 5,635,823 50	\$ 2,864,176 50
Grand Total Cash Allocated for Projects			\$ 32,503,812 75	\$ 32,503,812 75	\$ 15,540,587 12	\$ 16,963,225 63

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Ex. RGW-7

Enterprise Fund

Fund Description

The City's water, wastewater and gas utilities are financed and operated in a manner similar to private business enterprises, where the cost of providing the services to the public are financed primarily through user charges.

Fund Narrative

Concluding Fiscal Year Financial Performance

Ending Fund Balance for Fiscal 2016 in the Enterprise Fund is projected to be \$21,134,878. Revenues for the past fiscal year, budgeted at \$11,114,848 are expected to come in approximately 9.53% or 1,058,920 less than budget. Utility Fund revenues have decreased due to both mild winters and higher than normal amounts of rainfall in the summer.

Operating expenses for FY 2016 are projected to come in approximately \$1,400,568 less than budget. Projected ending Fund Balance of \$21,134,878 represents 203% of operating expenses in the Enterprise Fund. The City's Financial Management Policy states that reserves should be between 15 and 20% with a target level of 18%.

2016-2017 Budget

Revenues

Projected revenues for FY 2017 are \$10,199,648. This amount is \$915,200 or 8.23% less than revenues budgeted for FY 2016. This decrease based upon an expected mild winter and rainfall projections in 2017. All utility rates will remain the same as those adopted for FY 2016. The cost to the City for its natural gas supply is the delivered cost of the gas, not the raw rate. The rate charged to customers not only covers the cost of the natural gas itself but also pays for the daily operations of the natural gas system, system maintenance, capital projects, and a proportionate share of annual debt payments.

Expenses

The base budget for operating expenses for FY 2017 is \$12,640,017 which is \$825,903 or 6.99% more than the current budget for FY 2016. The proposed budget for the Enterprise Fund does include non-recurring Supplemental programs totaling \$442,000. Proposed capital related expenses in the Enterprise Fund for FY 2016 is \$1,986,660.

Budgeted ending Fund Balance for FY 2017 of \$17,987,824 provides fund balance reserves of 142% of operating expenses. Budgeted net system revenues available for debt service of \$706,685 provide a debt coverage ratio on revenue bond debt of 345%. It is a goal of the Enterprise Fund to provide a level of coverage to demonstrate the strength of the system.

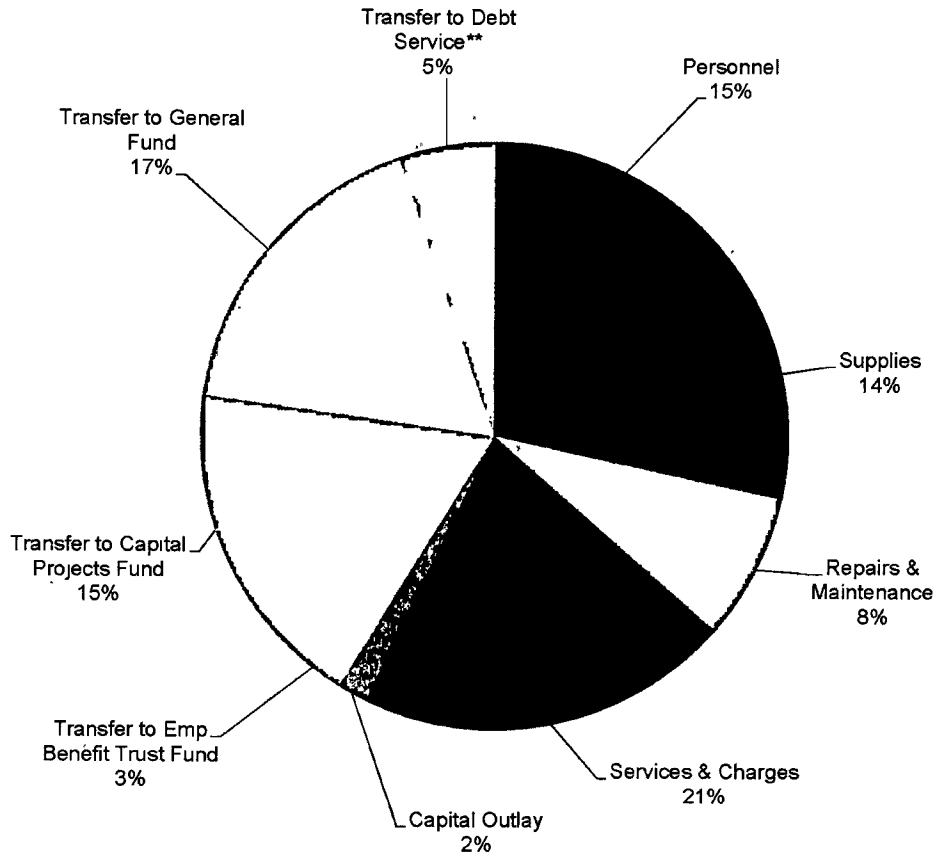
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ENTERPRISE FUND EXPENDITURES

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 PROJECTION	FY 2017 BUDGET
Personnel	\$ 1,668,943	\$ 1,916,923	\$ 1,891,442	\$ 1,954,714
Supplies	\$ 1,690,231	\$ 2,421,645	\$ 1,531,723	\$ 1,842,030
Repairs & Maintenance	\$ 682,289	\$ 816,075	\$ 819,350	\$ 1,066,650
Services & Charges	\$ 2,235,267	\$ 2,404,403	\$ 2,576,271	\$ 2,761,930
Capital Outlay	\$ 1,408,664	\$ 1,403,000	\$ 92,692	\$ 218,000
Vehicle Replacement	\$ 245,063	\$ -	\$ -	\$ -
Transfer to Emp Benefit Trust Fund	\$ 462,892	\$ 451,943	\$ 451,943	\$ 467,864
Transfer to Capital Projects Fund	\$ (424,208)	\$ -	\$ 650,000	\$ 1,986,660
Transfer to General Fund	\$ 2,031,276	\$ 2,400,125	\$ 2,400,125	\$ 2,342,169
Transfer to Debt Service**	\$ 196,878	\$ 738,350	\$ 739,558	\$ 706,685
TOTAL OPERATING EXPENDITURES	\$ 10,000,417	\$ 11,814,114	\$ 10,413,546	\$ 12,640,017

**Not included in total Operating Expenses. Included in Enterprise Ending Fund Balance



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Ex. RGW-7

Enterprise Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2016-2017 Budget Worksheet - Adopted Budget

	FY2014 Actuals	FY2015 Actuals	FY2016 Budget	FY2016 Projection	FY2017 Budget
Operating Revenues:					
Water sales	\$ 4,578,685	\$ 4,447,785	\$ 4,500,000	\$ 4,100,000	\$ 4,200,000
Sewer sales	2,372,163	2,320,748	2,370,000	2,100,000	2,100,000
Gas sales	3,578,145	3,295,521	3,265,000	2,950,000	3,000,000
Tap fees	216,414	173,983	215,000	125,000	125,000
Reconnect fees	28,040	24,919	27,500	30,000	30,000
Interest	(2,413)	33,587	27,000	19,000	19,000
Contributions	670,000	670,000	558,148	558,148	558,148
Other	153,791	156,236	152,200	173,780	167,500
Total Operating Revenues	11,594,825	11,122,777	11,114,848	10,055,928	10,199,648
Expenses:					
Enterprise Administration	3,958,650	4,195,752	3,275,835	3,282,023	3,312,598
Utility Billing	247,155	246,465	276,509	283,569	288,781
Water	2,296,665	2,268,271	3,350,614	2,675,087	3,128,059
Wastewater	1,333,591	1,601,951	2,487,906	2,614,525	4,107,480
Gas	1,998,082	1,687,978	2,423,250	1,558,342	1,803,099
Total Operating Expenses	9,834,143	10,000,417	11,814,114	10,413,546	12,640,017
Net Revenue Available for Debt	1,760,682	1,122,360	(699,266)	(357,618)	(2,440,369)
Debt Service	245,129	196,878	738,350	739,558	706,685
Total Debt Service	245,129	196,878	738,350	739,558	706,685
Debt Coverage on Total Debt	718%	570%	-95%	-48%	-345%
Net Income (Excluding Depr.)	1,515,553	925,482	(1,437,616)	(1,097,176)	(3,147,054)
Beginning Fund Balance	19,791,019	21,306,572	22,232,054	22,232,054	21,134,878
Ending Fund Balance	21,306,572	22,232,054	20,794,438	21,134,878	17,987,824
Fund Balance as % of Operating Costs	217%	222%	176%	203%	142%

CITY OF TOMBALL
Enterprise Fund Detail

	FY 2013	FY 2014	FY 2015	FY 2016		FY 2017
ENTERPRISE FUND REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5500 SALE OF CITY PROPERTY	\$0	\$0	\$0	\$0	\$16,280	\$10,000
5550 MISCELLANEOUS INCOME	\$6,242	\$1,351	\$873	\$1,500	\$750	\$750
5560 RETURNED CHECK FINES	\$913	\$731	\$768	\$700	\$750	\$750
5600 WATER SALES	\$4,669,354	\$4,578,685	\$4,447,785	\$4,500,000	\$4,100,000	\$4,200,000
5610 WATER TAPS	\$70,385	\$70,085	\$60,035	\$75,000	\$50,000	\$50,000
5620 WATER RECONNECT FEES	\$31,029	\$28,040	\$24,919	\$27,500	\$30,000	\$30,000
5630 AMP PLAN BALANCE	(\$1,149)	\$92	\$1,598	\$1,000	\$1,500	\$1,500
5640 SEWER SALES	\$2,365,611	\$2,372,163	\$2,320,748	\$2,370,000	\$2,100,000	\$2,100,000
5650 SEWER TAPS	\$43,635	\$58,495	\$47,515	\$65,000	\$25,000	\$25,000
5670 GAS SALES	\$3,061,634	\$3,578,145	\$3,295,521	\$3,265,000	\$2,950,000	\$3,000,000
5680 GAS TAPS	\$76,650	\$87,834	\$66,433	\$75,000	\$50,000	\$50,000
5690 PENALTIES	\$124,454	\$107,898	\$108,374	\$105,000	\$110,000	\$110,000
5695 ADMINISTRATIVE CHARGES	\$43,412	\$45,063	\$46,221	\$45,000	\$46,000	\$46,000
5741 GAIN (LOSS) SALE CITY PROPERTY	\$0	(\$1,345)	\$0	\$0	\$0	\$0
5770 TEDC CONTRIBUTIONS	\$670,000	\$670,000	\$670,000	\$558,148	\$558,148	\$558,148
5780 OTHER REIMBURSEMENTS	\$0	\$0	\$0	\$0	\$0	\$0
5800 INTEREST INCOME	\$11,759	\$6,924	\$22,668	\$26,000	\$17,500	\$17,500
5801 UNREALIZED GAIN ON INVESTMENTS	(\$630)	(\$9,337)	\$9,321	\$0	\$0	\$0
TOTAL ENTERPRISE FUND REVENUES	\$11,173,299	\$11,594,824	\$11,122,779	\$11,114,848	\$10,055,928	\$10,199,648

Direct Testimony of Glenn Windsor

Ex. RGW-7

Utility Department

PROGRAM NARRATIVE

FY 2015-16 Accomplishments

- Began public outreach about the importance of backflow preventers and maintaining them, including annual inspections.

Goals & Objectives for FY 2016-17

- Continue public outreach to inform public about the importance of backflow preventers and maintaining them, including annual inspections
- Establish a maintenance crew to exercise valves and maintain lift stations
- Continue the Utility Infrastructure Replacement Program, which is intended to replace aged and undersized utilities, provide adequate fire protection, restore line capacity, and maximize the efficiency of the City's public utility system
- Complete Utility Rate Study

Major Budget Items

- Utility Rate Study (\$85,000)

CITY OF TOMBALL
2016-2017 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
611 - Utility Administrative

	FY2015 Actual	FY2016 Budget	FY2016 Projections	FY2017 Budget
Personnel services	\$244,962	\$378,519	\$378,171	\$363,015
Supplies	\$12,886	\$5,575	\$6,193	\$5,250
Maintenance	\$79	\$150	\$350	\$150
Services and charges	\$34,993	\$39,523	\$45,241	\$134,150
Total Operating Expenditures	\$292,920	\$423,767	\$429,955	\$502,565
Capital Outlay	\$1,408,664	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$2,494,168	\$2,852,068	\$2,852,068	\$2,810,033
Total Expenditures	\$4,195,752	\$3,275,835	\$3,282,023	\$3,312,598

Supplemental Programs	Recurring	Non-Recur.
Rate Study for Enterprise Fund		\$85,000

Staffing	FY2015	FY2016	FY2017
Public Works Director of Operations	1	1	1
Utility Superintendent	1	1	1
Construction Manager	-	1	1
Project Coordinator	-	1	1
Administrative Assistant	1	-	-
Total	3	4	4

Direct Testimony of Glenn Windsor

Ex. RGW-7

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
ENTERPRISE FUND	ADMINISTRATIVE	600-611 UTILITY- ADMINISTRATIVE
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$126,837	\$245,733	\$225,557	\$243,823
6003 WAGES-FULL TIME	\$28,597	\$55,124	\$66,355	\$39,237
6005 WAGES-OVERTIME	\$1,960	\$2,060	\$2,060	\$2,000
6009 WAGES-OTHER	\$7,329	\$0	\$6,789	\$0
6011 VACATION PAY	\$12,784	\$0	\$5,720	\$0
6012 SICK PAY	\$3,445	\$1,165	\$2,255	\$3,601
6013 EMERGENCY PAY	\$0	\$0	\$432	\$0
6019 MISCELLANEOUS PAY	\$1,425	\$1,615	\$2,255	\$2,495
6021 FICA-MED/SS	\$13,768	\$23,851	\$23,698	\$22,832
6022 TMRS-EMPLOYER	\$23,703	\$42,238	\$38,779	\$40,889
6025 WORKER COMPENSATION INSURANCE	\$4,107	\$6,733	\$4,271	\$4,138
6026 UNEMPLOYMENT TAXES	\$106	\$0	\$0	\$0
6030 EMPLOYEE TUITION REIMBURSEMENT	\$0	\$0	\$0	\$4,000
6040 OTHER POST EMPLOYMENT BEN.	\$20,901	\$0	\$0	\$0
PERSONNEL SERVICES	\$244,962	\$378,519	\$378,171	\$363,015
6101 OFFICE AND COMPUTER SUPPLIES	\$1,456	\$975	\$975	\$1,000
6102 EDUCATIONAL SUPPLIES	\$0	\$800	\$800	\$800
6103 COMPUTER SUPPLIES	\$0	\$400	\$0	\$0
6105 FOOD SUPPLIES	\$957	\$500	\$500	\$500
6107 CLOTHING AND UNIFORMS	\$507	\$150	\$568	\$500
6108 FUEL, OIL AND LUBRICANTS	\$1,646	\$2,300	\$1,700	\$2,000
6109 POSTAGE	\$0	\$100	\$100	\$100

Direct Testimony of Glenn Windsor

Ex. RGW-7

FUND	CITY OF TOMBALL DEPARTMENT	DIVISION
ENTERPRISE FUND	ADMINISTRATIVE	600-611 UTILITY- ADMINISTRATIVE
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6119 OTHER SUPPLIES	\$8,320	\$350	\$350	\$350
6130 FURNITURE <\$20,000	\$0	\$0	\$1,200	\$0
SUPPLIES	\$12,886	\$5,575	\$6,193	\$5,250
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$250	\$0
6205 VEHICLE EQUIPMENT MAINTENANCE	\$79	\$150	\$100	\$150
REPAIRS AND MAINTENANCE	\$79	\$150	\$350	\$150
6302 PROFESSIONAL SERVICES,ENGINEER	\$0	\$0	\$0	\$85,000
6312 COMMUNICATION SERVICES	\$29,484	\$30,432	\$36,000	\$40,000
6332 TRAVEL AND MEALS	\$300	\$1,500	\$1,500	\$1,500
6333 DUES AND SUBSCRIPTIONS	\$400	\$1,291	\$1,291	\$1,300
6334 AUTOMOBILE ALLOWANCES	\$3,600	\$4,800	\$4,800	\$4,800
6337 TRAINING	\$1,098	\$1,250	\$1,400	\$1,300
6362 PERMITS AND LICENSES	\$111	\$250	\$250	\$250
SERVICES AND CHARGES	\$34,993	\$39,523	\$45,241	\$134,150
6410 DEPRECIATION EXPENSE	\$1,408,664	\$0	\$0	\$0
CAPITAL OUTLAY	\$1,408,664	\$0	\$0	\$0
6691 TRANSFERS OUT	\$2,031,276	\$2,400,125	\$2,400,125	\$2,342,169
6692 TRANSFER TO EMP. BEN. TRUST	\$462,892	\$451,943	\$451,943	\$467,864
TRANSFERS	\$2,494,168	\$2,852,068	\$2,852,068	\$2,810,033
TOTAL UTILITY-ADMINISTRATIVE	\$4,195,752	\$3,275,835	\$3,282,023	\$3,312,598

Direct Testimony of Glenn Windsor

Ex. RGW-7

Utility Billing Department

DEPARTMENT MISSION

To actively pursue, maintain, and present a friendly, professional and efficient customer service department by being sensitive to customer needs and dedicated to their satisfaction. Also being committed to continuing education, attending seminars and have department interaction to provide responsive service to the customers.

PROGRAM NARRATIVE

FY 2015-16 Accomplishments

- Bills were mailed by the 5th working day at the month 100% of the time.
- We accomplished the 24 hour turn around on the service orders 100% of the time.
- Implemented statement billing
- Implemented e-billing

Goals & Objectives for FY 2016-17

- Process monthly bills by the 5th working day of the month 100% of the time.
- Develop a testing schedule on 15% of the large meters annually.
- Strive to have a 24 hour turn around on service order completion 100% of the time.
- Continue to increase training for department employees through Career Track courses, Skill Path courses and City training.
- Improve the department's image through training and education.
- Develop tools to measure customer service such as questionnaires and surveys.

Major Budgeted Items

- Postage (\$22,000)

CITY OF TOMBALL

2016-2017 ADOPTED BUDGET SUMMARY

FUND

600 - Enterprise Fund

DEPARTMENT

612 - Utility Billing Department

	FY2015 Actual	FY2016 Budget	FY2016 Projections	FY2017 Budget
Personnel services	\$186,948	\$193,204	\$189,569	\$199,531
Supplies	\$32,780	\$30,530	\$27,600	\$30,100
Maintenance	\$6,187	\$7,125	\$7,500	\$7,500
Services and charges	\$20,550	\$45,650	\$58,900	\$51,650
Total Operating Expenditures	\$246,465	\$276,509	\$283,569	\$288,781
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$246,465	\$276,509	\$283,569	\$288,781

Supplemental Programs	Recurring	Non-Recur.
None		

Staffing	FY2015	FY2016	FY2017
Billing Supervisor	1	1	1
Customer Service Specialists	2	2	2
Utilities Serviceperson	1	1	1
Total	4	4	4

Direct Testimony of Glenn Windsor

Ex. RGW-7

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT	600-612. UTILITY BILLING
	UTILITY BILLING	
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$37,752	\$44,690	\$42,771	\$47,476
6003 WAGES-FULL TIME	\$92,324	\$109,669	\$101,814	\$111,037
6005 WAGES-OVERTIME	\$2,352	\$1,803	\$2,990	\$2,250
6009 WAGES-OTHER	\$6,939	\$0	\$3,585	\$0
6011 VACATION PAY	\$7,895	\$0	\$2,274	\$0
6012 SICK PAY	\$5,952	\$604	\$1,008	\$1,123
6019 MISCELLANEOUS PAY	\$1,790	\$1,065	\$700	\$995
6021 FICA-S.S. AND MEDICARE TAXES	\$11,123	\$12,098	\$11,555	\$12,498
6022 TMRS-EMPLOYER	\$19,504	\$21,425	\$21,046	\$22,383
6025 WORKER COMPENSATION INS.	\$1,317	\$1,850	\$1,826	\$1,769
PERSONNEL SERVICES	\$186,948	\$193,204	\$189,569	\$199,531
6101 OFFICE AND COMPUTER SUPPLIES	\$11,567	\$4,980	\$1,200	\$3,200
6105 FOOD SUPPLIES	\$63	\$0	\$100	\$100
6106 MATERIALS AND PARTS	\$48	\$800	\$800	\$800
6107 CLOTHING AND UNIFORMS	\$1,224	\$1,750	\$1,500	\$1,500
6108 FUEL, OIL AND LUBRICANTS	\$1,496	\$2,500	\$2,000	\$2,000
6109 POSTAGE	\$18,157	\$20,000	\$21,500	\$22,000
6119 OTHER SUPPLIES	\$225	\$500	\$500	\$500
SUPPLIES	\$32,780	\$30,530	\$27,600	\$30,100
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$1,000	\$500	\$500
6203 RADIO EQUIPMENT MAINTENANCE	\$4,313	\$5,225	\$6,500	\$6,500
6205 VEHICLE MAINTENANCE	\$1,874	\$300	\$500	\$500

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Ex. RGW-7

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT	
	UTILITY BILLING	600-612, UTILITY BILLING
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6219 OTHER MAINTENANCE	\$0	\$600	\$0	\$0
REPAIRS AND MAINTENANCE	\$6,187	\$7,125	\$7,500	\$7,500
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$25,000	\$25,000	\$25,000
6312 COMMUNICATION SERVICES	\$721	\$750	\$8,000	\$750
6329 OTHER SERVICES	\$12,667	\$8,000	\$14,000	\$14,000
6332 TRAVEL AND MEALS	\$0	\$1,400	\$1,400	\$1,400
6333 DUES AND SUBSCRIPTIONS	\$292	\$500	\$500	\$500
6337 TRAINING	\$245	\$1,500	\$1,500	\$1,500
6362 PERMITS AND LICENSES	\$6,625	\$8,500	\$8,500	\$8,500
SERVICES AND CHARGES	\$20,550	\$45,650	\$58,900	\$51,650
CAPITAL OUTLAY	\$0	\$0	\$0	\$0
TRANSFERS	\$0	\$0	\$0	\$0
TOTAL UTILITY BILLING	\$246,465	\$276,509	\$283,569	\$288,781

Direct Testimony of Glenn Windsor

Ex. RGW-7

Water Department

PROGRAM NARRATIVE

FY 2015-16 Accomplishments

- Submitted application for a Certificate of Convenience and Necessity (CCN) application and filed with Public Utility Commission for water
- Updated temporary meter/ bulk water metering system with departmental policy
- Continued conversion of remaining water meters to AMR

Goals & Objectives for FY 2016-17

- Continue conversion of water meter to AMR.

Major Budget Items

- Cargo Utility Van (\$40,000)

CITY OF TOMBALL

2016-2017 ADOPTED BUDGET SUMMARY

FUND

DEPARTMENT

600 - Enterprise Fund

613 - Water Department

	FY2015 Actual	FY2016 Budget	FY2016 Projections	FY2017 Budget
Personnel services	\$382,841	\$433,639	\$406,412	\$441,384
Supplies	\$154,654	\$274,300	\$261,300	\$261,300
Maintenance	\$40,888	\$179,500	\$179,500	\$179,500
Services and charges	\$1,746,928	\$1,827,175	\$1,827,875	\$2,027,875
Total Operating Expenditures	\$2,325,311	\$2,714,614	\$2,675,087	\$2,910,059
Capital Outlay	-	\$636,000	-	\$218,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	(\$57,040)	-	-	-
Total Expenditures	\$2,268,271	\$3,350,614	\$2,675,087	\$3,128,059

Supplemental Programs	Recurring	Non-Recur.
None		

Staffing	FY2015	FY2016	FY2017
Foreman	1	1	1
Crew Chief	1	1	1
Heavy Equipment Operator	1	1	1
Serviceman	4	4	4
Locator	1	1	1
Utilities Laborer*	0.2	0.2	0.2
Total	8.2	8.2	8.2

*Equivalent of 1 full time person using part time summer labor distributed equally to Streets, Parks, Water, Sewer and Gas Department

Direct Testimony of Glenn Windsor

Ex. RGW-7

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT	600-613 - WATER
	WATER	
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6003 WAGES-FULL TIME	\$246,721	\$314,287	\$279,049	\$325,384
6004 WAGES-PART TIME	\$4,071	\$4,635	\$5,026	\$4,635
6005 WAGES-OVERTIME	\$9,257	\$9,785	\$9,800	\$9,500
6006 WAGES-ON CALL	\$16,207	\$15,450	\$10,000	\$8,000
6009 WAGES-OTHER	\$14,038	\$0	\$7,114	\$0
6011 VACATION PAY	\$14,530	\$0	\$8,319	\$0
6012 SICK PAY	\$4,150	\$556	\$3,372	\$2,175
6013 EMERGENCY PAY	\$392	\$0	\$428	\$0
6019 MISCELLANEOUS PAY	\$3,700	\$3,645	\$3,400	\$3,760
6021 FICA-MED/SS	\$22,304	\$26,686	\$24,278	\$27,354
6022 TMRs-EMPLOYER	\$38,838	\$46,631	\$43,663	\$48,987
6025 WORKER COMPENSATION INSURANCE	\$8,546	\$11,964	\$11,963	\$11,589
6026 UNEMPLOYMENT TAXES	\$87	\$0	\$0	\$0
PERSONNEL SERVICES	\$382,841	\$433,639	\$406,412	\$441,384
6101 OFFICE SUPPLIES	\$65	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$67,147	\$140,000	\$130,000	\$130,000
6107 CLOTHING AND UNIFORMS	\$2,852	\$3,300	\$3,300	\$3,300
6108 FUEL, OIL AND LUBRICANTS	\$15,057	\$22,000	\$15,000	\$15,000
6110 CHEMICAL SUPPLIES	\$52,110	\$100,000	\$90,000	\$90,000
6111 TAP SUPPLIES AND COMPONENTS	\$14,600	\$0	\$15,000	\$15,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6119 OTHER SUPPLIES	\$2,823	\$9,000	\$8,000	\$8,000
SUPPLIES	\$154,654	\$274,300	\$261,300	\$261,300
6204 OTHER EQUIPMENT MAINTENANCE	\$2,978	\$2,500	\$2,500	\$2,500
6205 VEHICLE MAINTENANCE	\$3,254	\$2,000	\$2,000	\$2,000
6207 SYSTEM MAINTENANCE	\$34,656	\$175,000	\$175,000	\$175,000
REPAIRS AND MAINTENANCE	\$40,888	\$179,500	\$179,500	\$179,500
6304 PROFESSIONAL SERVICES, OTHER	\$32,825	\$29,000	\$29,000	\$29,000
6305 N.HARRIS CTY.REG.WATER AUTH.	\$1,501,992	\$1,550,000	\$1,550,000	\$1,750,000
6312 COMMUNICATION SERVICES	\$2,806	\$2,100	\$2,500	\$2,500
6313 UTILITIES-ELECTRIC	\$171,872	\$200,000	\$200,000	\$200,000
6316 PRINTING AND BINDING	\$1,955	\$1,825	\$1,825	\$1,825
6329 OTHER SERVICES	\$359	\$15,000	\$15,000	\$15,000
6332 TRAVEL AND MEALS	\$367	\$300	\$300	\$300
6333 DUES AND SUBSCRIPTIONS	\$839	\$750	\$750	\$750
6335 ADVERTISING COST	\$407	\$850	\$850	\$850
6336 EQUIPMENT RENTALS	\$0	\$150	\$150	\$150
6337 TRAINING	\$3,572	\$3,500	\$3,500	\$3,500
6361 STUDIES AND ANALYSIS	\$14,787	\$8,500	\$8,500	\$8,500
6362 PERMITS AND LICENSES	\$15,147	\$15,200	\$15,500	\$15,500
SERVICES AND CHARGES	\$1,746,928	\$1,827,175	\$1,827,875	\$2,027,875
6403 MACHINERY AND EQUIPMENT	\$0	\$436,000	\$0	\$218,000
6409 SYSTEM EXPANSION	\$0	\$200,000	\$0	\$0
CAPITAL OUTLAY	\$0	\$636,000	\$0	\$218,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

FUND	CITY OF TOMBALL	DIVISION
ENTERPRISE FUND	DEPARTMENT WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
BAD DEBTS	\$0	\$0	\$0	\$0
6998 TRANSFER TO FLEET REPLACEMENT	\$67,190	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	(\$124,230)	\$0	\$0	\$0
TRANSFERS	(\$57,040)	\$0	\$0	\$0
TOTAL UTILITY-WATER	\$2,268,271	\$3,350,614	\$2,675,087	\$3,128,059

Direct Testimony of Glenn Windsor

Ex. RGW-7

Wastewater Department

PROGRAM NARRATIVE

FY 2015-16 Accomplishments

- Completed design and improvements to Hunterwood and Hicks Lift Stations
- Completed the critical needs assessment to the North and South Wastewater Treatment Plants
- Completed Certificate of Convenience and Necessity (CCN) application and filed with Public Utility Commission for sewer
- Purchased a Vactor and Valve Exercise trailer
- Completed North Wastewater Treatment Plant driveway improvements

Goals & Objectives for FY 2016-17

- Begin with design and construction phase of the North and South Wastewater Treatment Plant upgrades
- Complete sanitary sewer camera, cleaning and slip lining
- Complete Rehabilitation of Lift Station at Hunterwood and Hicks subdivisions
- Begin permitting renewal with TCEQ for North and South Wastewater Treatment Plants

Major Budget Items

- Rehabilitation of Lift Stations at Hunterwood and Hicks subdivision (\$250,000)
- T.V and Point Repairs (\$250,000)
- Backup gas feed system at South Wastewater Treatment Plant (\$7,000)
- Biocope grease control chemical (\$20,000)
- LED lighting upgrade at the North and South Wastewater Treatment Plants (\$50,000)
- South Wastewater Treatment Plant upgrades (\$648,525)
- North Wastewater Treatment Plant upgrades (\$2,838,135)
- Sewer Modeling (\$150,000)

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL

2016-2017 ADOPTED BUDGET SUMMARY

FUND

DEPARTMENT

600 - Enterprise Fund

614 - Wastewater Department

	FY2015 Actual	FY2016 Budget	FY2016 Projections	FY2017 Budget
Personnel services	\$523,304	\$559,426	\$566,515	\$590,310
Supplies	\$110,677	\$111,300	\$127,330	\$160,830
Maintenance	\$624,706	\$623,500	\$625,000	\$873,000
Services and charges	\$383,789	\$443,680	\$567,680	\$496,680
Total Operating Expenditures	\$1,642,476	\$1,737,906	\$1,886,525	\$2,120,820
Capital Outlay	-	\$750,000	\$78,000	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	(\$40,525)	-	\$650,000	\$1,986,660
Total Expenditures	\$1,601,951	\$2,487,906	\$2,614,525	\$4,107,480

Supplemental Programs	Recurring	Non-Recur.
Sanitary sewer t.v. and c. point repairs, lining		\$250,000
LED lighting upgrade for N & S WWTP		\$50,000
Chain hoists 3 replacements/1 new		\$30,000
Bioscope (ERI) grease control chemical		\$20,000
Back-up gas feed system at the SWWTP		\$7,000

Staffing	FY2015	FY2016	FY2017
Crew Chief	2	2	2
Plant Supervisor	1	1	1
Plant Operator	2	2	2
Technician	1	1	1
Serviceman	4	4	4
Part Time Laborer	0.2	0.2	0.2
Total	10.2	10.2	10.2

*Equivalent of 1 full time person using part time summer labor distributed equally to Streets, Parks, Water, Sewer and Gas Department

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	SEWER	600-614-SEWER
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6003 WAGES-FULL TIME	\$336,521	\$407,524	\$383,807	\$425,206
6004 WAGES-PART TIME	\$3,031	\$4,635	\$4,635	\$4,635
6005 WAGES-OVERTIME	\$10,449	\$15,862	\$8,862	\$15,400
6006 WAGES-ON CALL	\$31,701	\$20,600	\$33,433	\$25,000
6009 WAGES-OTHER	\$17,835	\$0	\$10,921	\$0
6011 VACATION PAY	\$18,460	\$0	\$10,539	\$0
6012 SICK PAY	\$9,810	\$1,365	\$5,132	\$4,381
6013 EMERGENCY PAY	\$128	\$0	\$175	\$0
6019 MISCELLANEOUS PAY	\$3,260	\$3,815	\$3,815	\$4,395
6021 FICA-MED/SS	\$31,815	\$34,791	\$34,706	\$36,933
6022 TMRS-EMPLOYER	\$53,756	\$60,984	\$62,006	\$66,141
6025 WORKER COMPENSATION INSURANCE	\$6,330	\$9,850	\$8,484	\$8,219
6026 UNEMPLOYMENT TAXES	\$208	\$0	\$0	\$0
PERSONNEL SERVICES	\$523,304	\$559,426	\$566,515	\$590,310
6101 OFFICE AND COMPUTER SUPPLIES	\$291	\$100	\$130	\$130
6106 MATERIALS AND PARTS	\$13,802	\$10,500	\$22,500	\$42,000
6107 CLOTHING AND UNIFORMS	\$2,744	\$4,600	\$4,600	\$4,600
6108 FUEL, OIL AND LUBRICANTS	\$16,151	\$20,000	\$18,000	\$18,000
6109 POSTAGE	\$92	\$100	\$100	\$100
6110 CHEMICAL SUPPLIES	\$73,516	\$70,000	\$70,000	\$90,000
6119 OTHER SUPPLIES	\$4,081	\$6,000	\$12,000	\$6,000
SUPPLIES	\$110,677	\$111,300	\$127,330	\$160,830

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	SEWER	600-614-SEWER
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6204 OTHER EQUIPMENT MAINTENANCE	\$21,590	\$12,000	\$12,000	\$12,000
6205 VEHICLE MAINTENANCE	\$3,976	\$2,500	\$4,000	\$4,000
6207 SYSTEM MAINTENANCE	\$599,140	\$509,000	\$509,000	\$807,000
6219 OTHER MAINTENANCE	\$0	\$100,000	\$100,000	\$50,000
REPAIRS AND MAINTENANCE	\$624,706	\$623,500	\$625,000	\$873,000
6304 PROFESSIONAL SERVICES, OTHER	\$12,380	\$20,000	\$20,000	\$20,000
6312 COMMUNICATION SERVICES	\$2,769	\$2,800	\$2,800	\$2,800
6313 UTILITIES-ELECTRIC	\$180,274	\$170,000	\$174,000	\$174,000
6329 OTHER SERVICES	\$99,108	\$55,000	\$169,000	\$100,000
6333 DUES AND SUBSCRIPTIONS	\$1,099	\$880	\$880	\$880
6336 EQUIPMENT RENTALS	\$0	\$0	\$6,000	\$4,000
6337 TRAINING	\$2,742	\$3,000	\$3,000	\$3,000
6361 STUDIES AND ANALYSIS	\$43,734	\$122,000	\$122,000	\$122,000
6362 PERMITS AND LICENSES	\$41,683	\$70,000	\$70,000	\$70,000
SERVICES AND CHARGES	\$383,789	\$443,680	\$567,680	\$496,680
6403 MACHINERY AND EQUIPMENT	\$0	\$750,000	\$78,000	\$0
CAPITAL OUTLAY	\$0	\$750,000	\$78,000	\$0
6998 TRANSFER TO FLEET REPLACEMENT	\$146,000	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	(\$186,525)	\$0	\$650,000	\$1,986,660
TRANSFERS	(\$40,525)	\$0	\$650,000	\$1,986,660
DEBT	\$0	\$0	\$0	\$0
TOTAL UTILITY-SEWER	\$1,601,951	\$2,487,906	\$2,614,525	\$4,107,480

Direct Testimony of Glenn Windsor

Ex. RGW-7

Gas Department

PROGRAM NARRATIVE

FY 2015-16 Accomplishments

- Began gas meter conversion to AMR
- Ensured compliance with Railroad Commission's new DIMP program and maintained excellent standing

Goals & Objectives for FY 2016-17

- Continue gas meter conversion to AMR

CITY OF TOMBALL

2016-2017 ADOPTED BUDGET SUMMARY

FUND

600 - Enterprise Fund

DEPARTMENT

615 - Gas Department

	FY2015 Actual	FY2016 Budget	FY2016 Projections	FY2017 Budget
Personnel services	\$330,888	\$352,135	\$350,775	\$360,474
Supplies	\$1,379,234	\$1,999,940	\$1,109,300	\$1,384,550
Maintenance	\$10,429	\$5,800	\$7,000	\$6,500
Services and charges	\$49,007	\$48,375	\$76,575	\$51,575
Total Operating Expenditures	\$1,769,558	\$2,406,250	\$1,543,650	\$1,803,099
Capital Outlay	-	\$17,000	\$14,692	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	(\$81,580)	-	-	-
Total Expenditures	\$1,687,978	\$2,423,250	\$1,558,342	\$1,803,099

Supplemental Programs	Recurring	Non-Recur.
None		-

Staffing	FY2015	FY2016	FY2017
Gas Foreman	1	1	1
Utilities Technician	1	1	1
Utilities Crew Chief	1	1	1
Utilities Services Person	3	3	3
Part Time Laborer*	0.2	0.2	0.2
Total	6.2	6.2	6.2

*Equivalent of 1 full time person using part time summer labor distributed equally to Streets, Parks, Water, Sewer and Gas Department

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	GAS	600-615 -GAS
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6003 WAGES-FULL TIME	\$202,571	\$254,021	\$226,632	\$260,312
6004 WAGES-PART TIME	\$4,142	\$4,635	\$4,635	\$4,635
6005 WAGES-OVERTIME	\$11,433	\$8,240	\$9,840	\$8,000
6006 WAGES-ON CALL	\$12,847	\$15,450	\$24,701	\$15,000
6009 WAGES-OTHER	\$10,925	\$0	\$5,943	\$0
6011 VACATION PAY	\$15,306	\$0	\$9,103	\$0
6012 SICK PAY	\$14,475	\$3,259	\$3,228	\$3,306
6013 EMERGENCY PAY	\$485	\$0	\$888	\$0
6019 MISCELLANEOUS PAY	\$1,515	\$2,450	\$2,445	\$2,665
6021 FICA-MED/SS	\$19,980	\$22,062	\$21,672	\$22,706
6022 TMRS-EMPLOYER	\$33,914	\$38,443	\$38,397	\$40,662
6025 WORKER COMPENSATION INSURANCE	\$3,092	\$3,575	\$3,291	\$3,188
6026 UNEMPLOYMENT TAXES	\$203	\$0	\$0	\$0
PERSONNEL SERVICES	\$330,888	\$352,135	\$350,775	\$360,474
6101 OFFICE SUPPLIES	\$28	\$140	\$200	\$200
6106 MATERIALS AND PARTS	\$89,682	\$60,000	\$78,750	\$60,000
6107 CLOTHING AND UNIFORMS	\$2,556	\$3,000	\$3,000	\$3,000
6108 FUEL, OIL AND LUBRICANTS	\$9,025	\$14,000	\$9,000	\$10,000
6109 POSTAGE	\$0	\$0	\$350	\$350
6110 CHEMICAL SUPPLIES	\$247	\$2,800	\$0	\$0
6111 TAP SUPPLIES AND COMPENENTS	\$12,821	\$0	\$1,000	\$1,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	GAS	600-615 -GAS
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6119 OTHER SUPPLIES	\$7,756	\$20,000	\$17,000	\$10,000
6129 GAS PURCHASES	\$1,257,119	\$1,900,000	\$1,000,000	\$1,300,000
SUPPLIES	\$1,379,234	\$1,999,940	\$1,109,300	\$1,384,550
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$500
6205 VEHICLE MAINTENANCE	\$872	\$800	\$1,000	\$1,000
6207 SYSTEM MAINTENANCE	\$9,381	\$5,000	\$5,000	\$5,000
6219 OTHER MAINTENANCE	\$176	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$10,429	\$5,800	\$7,000	\$6,500
6304 PROFESSIONAL SERVICES, OTHER	\$14,549	\$12,000	\$40,000	\$15,000
6312 COMMUNICATION SERVICES	\$2,555	\$2,500	\$2,500	\$2,500
6313 UTILITIES-ELECTRIC	\$1,702	\$1,800	\$1,800	\$1,800
6322 INSPECTION SERVICES	\$0	\$4,000	\$4,000	\$4,000
6329 OTHER SERVICES	\$6,611	\$3,000	\$3,000	\$3,000
6333 DUES AND SUBSCRIPTIONS	\$1,299	\$1,250	\$1,250	\$1,250
6335 ADVERTISING COST	\$228	\$225	\$225	\$225
6336 EQUIPMENT RENTALS	\$3,080	\$3,100	\$3,000	\$3,000
6337 TRAINING	\$15,780	\$18,000	\$18,000	\$18,000
6362 PERMITS AND LICENSES	\$3,203	\$2,500	\$2,800	\$2,800
SERVICES AND CHARGES	\$49,007	\$48,375	\$76,575	\$51,575
6403 MACHINERY AND EQUIPMENT	\$0	\$17,000	\$14,692	\$0
CAPITAL OUTLAY	\$0	\$17,000	\$14,692	\$0

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	GAS..	600-615 -GAS
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6998 TRANSFER TO FLEET REPLACEMENT	\$31,873	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	(\$113,453)	\$0	\$0	\$0
TRANSFERS	(\$81,580)	\$0	\$0	\$0
TOTAL UTILITY-GAS	\$1,687,978	\$2,423,250	\$1,558,342	\$1,803,099

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	DEBT	600-616 DEBT
DETAILS		

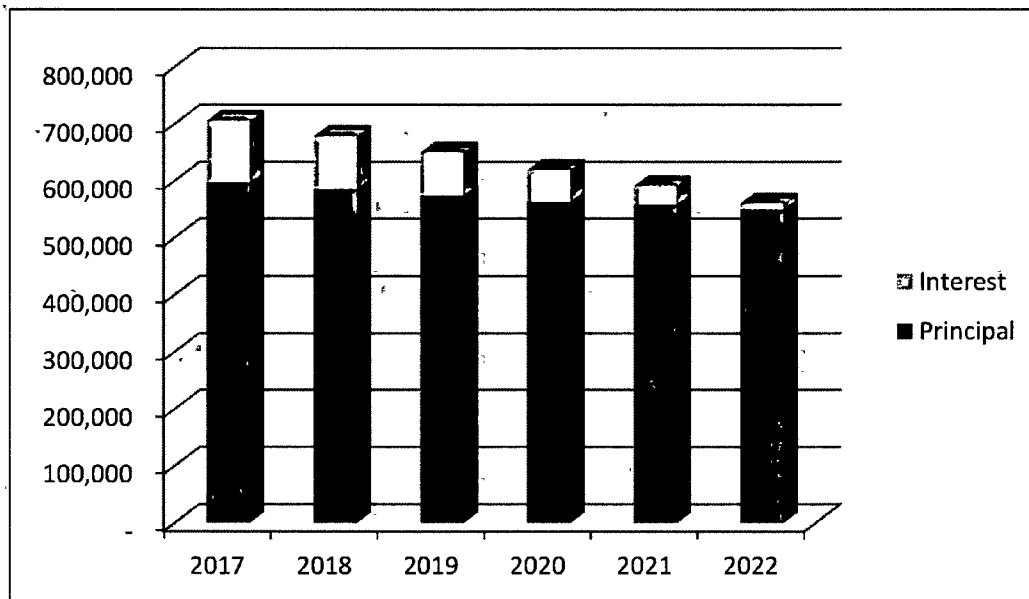
LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6901 INTEREST - BONDS	\$189,393	\$124,280	\$124,280	\$109,155
6906 BOND FEES AND COST	\$7,485	\$820	\$2,028	\$780
6911 PRINCIPAL - BONDS	\$0	\$613,250	\$613,250	\$596,750
DEBT	\$196,878	\$738,350	\$739,558	\$706,685
TOTAL DEBT	\$196,878	\$738,350	\$739,558	\$706,685

Direct Testimony of Glenn Windsor

Ex. RGW-7

City of Tomball
Enterprise Fund
Consolidated Debt Payment Schedule
2016-2017 Adopted Budget

Fiscal Year	Principal	Interest	Total
2017	596,750	109,154	705,904
2018	585,750	92,909	678,659
2019	574,750	75,501	650,251
2020	563,750	55,605	619,355
2021	558,250	33,165	591,415
2022	550,000	11,000	561,000
Total	\$ 3,429,250	\$ 377,334	\$ 3,806,584



City of Tomball

Series 2011 General Obligation Refunding Bonds- Enterprise Portion

\$8,650,000 - Tax Supported 45%, Utility System 55%

Issue Date : July 1, 2011

Fiscal				Total
Year	Principal	Coupon	Interest	P & I
2017	596,750	2.500%	109,154	705,904
2018	585,750	3.000%	92,909	678,659
2019	574,750	3.000%	75,501	650,251
2020	563,750	4.000%	55,605	619,355
2021	558,250	4.000%	33,165	591,415
2022	550,000	4.000%	11,000	561,000
Total	\$ 3,429,250		\$ 377,334	\$ 3,806,584

Direct Testimony of Glenn Windsor

Ex. RGW-7

Internal Service Funds

650 - Fleet Replacement Fund

Fund Description

This fund was established to accumulate sufficient resources to replace existing vehicles and equipment (with values over \$5,000) which have reached or exceeded their useful lives. Resources are acquired through charges to operating departments in the General and Enterprise fund. The Special Revenue (Red Light Camera) fund contributed towards the replacement of the Gyro. The charges are calculated using a straight-line amortization of each piece of equipment based upon the item's expected useful life and estimated replacement cost. When a piece of equipment has reached the end of its useful life, the equipment is automatically scheduled for replacement in the appropriate budget year. If however, it is determined that the cost of continuing to maintain the equipment does not exceed its value at the time of replacement, a department may request that the equipment not be replaced until a later date and the equipment will be kept in service. Once the equipment is fully amortized however, the department will not continue to make payments to the fund. When the equipment is finally retired and replaced, payments for the amortization of the new equipment/vehicle will begin. Interest income earned by the fund and the sale of surplus equipment included in the replacement program will be used to offset the impact of inflation on the replacement cost of the equipment beyond that which had been projected.

The fund's financial summary is distinguished from those of the other funds in that it resembles the income statements of private corporations similar to the City's Enterprise Fund.

City of Tomball
650-Internal Service Funds - General Fund Fleet Replacement
2016-2017 City Manager Adopted Budget

	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:				
Transfers	502,247	390,000	390,000	141,812
Other	12,626	-	54,000	30,000
Interest	1,201	-	4,800	5,400
Total	516,074	390,000	448,800	177,212
Expenditures:				
Capital Outlay	360,537	390,000	315,797	141,812
Total	360,537	390,000	315,797	141,812
Revenues Over (Under)				
Expenditures	155,537	-	133,003	35,400
Beginning Fund Balance	2,087,626	2,243,163	2,243,163	2,376,166
Ending Fund Balance	2,243,163	2,243,163	2,376,166	2,411,566

City of Tomball
650-Internal Service Funds - Enterprise Fund Fleet Replacement
2016-2017 City Manager Adopted Budget

	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:				
Transfers	245,063	-	-	40,000
Total	245,063	-	-	40,000
Expenditures:				
Capital Outlay	76,628	-	175,710	40,000
Total	76,628	-	175,710	40,000
Revenues Over (Under)				
Expenditures	168,435	-	(175,710)	-
Beginning Fund Balance	423,259	591,694	591,694	415,984
Ending Fund Balance	591,694	591,694	415,984	415,984

Direct Testimony of Glenn Windsor

Ex. RGW-7

City of Tomball
650-Internal Service Funds - Special Revenue Fund Fleet Replacement
2016-2017 City Manager Adopted Budget

	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:				
Transfers	20,000	20,000	20,000	20,000
Total		20,000	20,000	20,000
Expenditures:				
Total	-	-	-	-
Revenues Over (Under)				
Expenditures	-	20,000	20,000	20,000
Beginning Fund Balance	19,742	19,742	19,742	39,742
Ending Fund Balance	19,742	39,742	39,742	59,742

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL						
650 - Fleet Replacement Fund Detail						
	FY 2013	FY 2014	FY 2015	FY 2016		FY 2017
FLEET REPLACEMENT REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5500 SALE OF CITY PROPERTY	\$0	\$65,000	\$12,626	\$0	\$54,000	\$30,000
5741 GAIN (LOSS) DISPOSAL CITY PROP	\$13,054	\$0	\$0	\$0	\$0	\$0
5800 INTEREST INCOME	\$1,441	\$734	\$1,201	\$0	\$4,800	\$5,400
5910 TRANSFER FROM GENERAL FUND	\$234,500	\$593,802	\$502,247	\$390,000	\$390,000	\$141,812
5911 TRANSFER FROM UTILITY FUND	\$82,200	\$102,500	\$245,063	\$0	\$0	\$40,000
5961 TRANSFER IN	\$0	\$50,000	\$20,000	\$20,000	\$20,000	\$20,000
TOTAL FLEET REPLACEMENT REVENUES	\$331,195	\$812,036	\$781,137	\$410,000	\$468,800	\$237,212

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	GEN FUND FLEET REPLACEMENT	650-651 GEN FUND FLEET
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6403 MACHINERY AND EQUIPMENT	\$8,749	\$210,000	\$132,249	\$0
6405 VEHICLE EQUIPMENT	\$80,849	\$180,000	\$183,548	\$141,812
6410 DEPRECIATION EXPENSE	\$270,939	\$0	\$0	\$0
CAPITAL OUTLAY	\$360,537	\$390,000	\$315,797	\$141,812
TOTAL GEN FUND FLEET REPLACEMENT	\$360,537	\$390,000	\$315,797	\$141,812

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	UTILITY FUND FLEET REPLAC	650-652 UTILITY FUND FLEET
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$175,710	\$0
6405 VEHICLE EQUIPMENT	\$5,360	\$0	\$0	\$40,000
6410 DEPRECIATION EXPENSE	\$71,268	\$0	\$0	\$0
CAPITAL OUTLAY	\$76,628	\$0	\$175,710	\$40,000
TOTAL UTILITY FUND FLEET REPLAC	\$76,628	\$0	\$175,710	\$40,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

730 - Water Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance
2016-2017 Adopted Budget

	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:					
Water Capital Recovery Fee	219,025	246,383	200,000	290,000	200,000
Interest	448	810	400	4,500	4,000
Total	219,473	247,193	200,400	294,500	204,000
Expenditures:					
Services and Charges	15,685	(7,404)	-	-	-
Transfers Out	-	-	-	-	465,983
Total	15,685	(7,404)	-	-	465,983
Revenues Over (Under)					
Expenditures	203,789	254,598	200,400	294,500	(261,983)
Beginning Fund Balance	1,065,578	1,269,367	1,523,965	1,523,965	1,818,465
Ending Fund Balance	1,269,367	1,523,965	1,724,365	1,818,465	1,556,482

CITY OF TOMBALL						
730 - Water Capital Revenue Fund Detail						
	FY 2013	FY 2014	FY 2015	FY 2016		FY 2017
WATER CAPITAL RECOVERY REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST INCOME	\$885	\$448	\$810	\$400	\$4,500	\$4,000
5810 WATER CAPITAL RECOVERY FEE	\$302,083	\$219,025	\$246,383	\$200,000	\$290,000	\$200,000
TOTAL WATER CAPITAL RECOVERY REVENUES	\$302,968	\$219,473	\$247,193	\$200,400	\$294,500	\$204,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
WATER CAPITAL RECOVERY	WATER CAPITAL RECOVERY	730-731 WATER CAPITAL
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6304 PROF.SERV.-OTHER	(\$7,404)	\$0	\$0	\$0
SERVICES AND CHARGES	(\$7,404)	\$0	\$0	\$0
6691 TRANSFERS OUT	\$0	\$0	\$0	\$465,983
TRANSFERS	\$0	\$0	\$0	\$465,983
TOTAL WATER CAPITAL RECOVERY	(\$7,404)	\$0	\$0	\$465,983

Direct Testimony of Glenn Windsor

Ex. RGW-7

740 - Sewer Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance
2016-2017 Adopted Budget

	FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:					
Sewer Capital Recovery Fee	236,296	288,809	225,000	296,000	250,000
Interest	546	972	500	5,200	5,000
Total	236,842	289,781	225,500	301,200	255,000
Expenditures:					
Services and Charges	15,685	12,189	-	-	-
Transfers	-	-	-	-	1,000,000
Total	15,685	12,189	-	-	1,000,000
Revenues Over (Under)					
Expenditures	221,158	277,593	225,500	301,200	(745,000)
Beginning Fund Balance	1,263,060	1,484,218	1,761,811	1,761,811	2,063,011
Ending Fund Balance	1,484,218	1,761,811	1,987,311	2,063,011	1,318,011

CITY OF TOMBALL						
740 - Sewer Capital Revenue Fund Detail						
	FY 2013	FY 2014	FY 2015	FY 2016		FY 2017
SEWER CAPITAL RECOVERY REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST	\$1,074	\$546	\$972	\$500	\$5,200	\$5,000
5840 SEWER CAPITAL RECOVERY FEE	\$353,070	\$236,296	\$288,809	\$225,000	\$296,000	\$250,000
TOTAL SEWER CAPITAL RECOVERY REVENUES	\$354,144	\$236,842	\$289,781	\$225,500	\$301,200	\$255,000

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
SEWER CAPITAL RECOVERY	SEWER CAPITAL RECOVERY	740-741 SEWER CAPITAL
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6304 PROF.SERV.-OTHER	\$12,189	\$0	\$0	\$0
SERVICES AND CHARGES	\$12,189	\$0	\$0	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	\$0	\$0	\$0	\$1,000,000
TRANSFERS	\$0	\$0	\$0	\$1,000,000
TOTAL SEWER CAPITAL RECOVERY	\$12,189	\$0	\$0	\$1,000,000

Direct Testimony of Glenn Windsor

Ex: RGW-7

City of Tomball
910 Employee Benefit Trust Fund
2016-2017 City Manager Adopted Budget

	FY 2015 Actual	FY 2016 Budget	FY 2016 Projection	FY 2017 Budget
Revenues:				
Transfers	2,188,033	2,291,634	2,291,634	2,598,249
ESD#15 Reimbursement	-	-	24,286	42,095
Interest	542	-	2,500	2,000
Total	2,188,575	2,291,634	2,318,420	2,642,344
Expenditures:				
Health Insurance Costs	2,130,436	2,229,238	2,166,284	2,554,033
Services and Charges	42,453	62,766	61,000	62,214
Total	2,172,889	2,292,004	2,227,284	2,616,247
Revenues Over (Under)				
Expenditures	15,686	(370)	91,136	26,097
Beginning Fund Balance	984,621	1,000,306	1,000,306	1,091,442
Ending Fund Balance	1,000,306	999,936	1,091,442	1,117,539

CITY OF TOMBALL						
910 - Health Insurance Revenue Fund Detail						
	FY 2013	FY 2014	FY 2015	FY 2016		FY 2017
EMPLOYEE BENEFITS TRUST REVENUES	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	\$0	\$0	\$0	\$0	\$24,286	\$42,095
5800 INTEREST	\$523	\$299	\$542	\$0	\$2,500	\$2,000
5961 TRANSFERS IN	\$2,091,322	\$2,180,930	\$2,188,033	\$2,291,634	\$2,291,634	\$2,598,249
TOTAL EMPLOYEE BENEFITS TRUST REVENUES	\$2,091,845	\$2,181,229	\$2,188,575	\$2,291,634	\$2,318,420	\$2,642,344

Direct Testimony of Glenn Windsor

Ex. RGW-7

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
EMPLOYEE BENEFITS TRUST	HEALTH INSURANCE	910-920 HEALTH INSURANCE
DETAILS		

LINE ITEMS	2015 ACTUAL	2016 BUDGET	2016 PROJECTION	2017 BUDGET
6024 HEALTH INSURANCE	\$2,130,436	\$2,229,238	\$2,166,284	\$2,554,033
PERSONNEL SERVICES	\$2,130,436	\$2,229,238	\$2,166,284	\$2,554,033
6304 PROF. SERVICES- OTHER	\$42,453	\$44,766	\$43,000	\$44,214
6329 OTHER SERVICES	\$0	\$18,000	\$18,000	\$18,000
SERVICES AND CHARGES	\$42,453	\$62,766	\$61,000	\$62,214
TOTAL HEALTH INSURANCE	\$2,172,889	\$2,292,004	\$2,227,284	\$2,616,247

Direct Testimony of Glenn Windsor

Ex. RGW-7

ACTIVE SUPPLEMENTAL

GENERAL FUND

FUND-DEPT-ACCT	TITLE	PRIORITY	TYPE	AMOUNT
100-114-6206	SEAL AND PAINT ALL VINYL WALLS AT CITY HALL	1	FACILITIES MAINTENANCE	\$27,753
CITY SECRETARY TOTAL				\$27,753
100-116	PART TIME ADMIN ASST./FLOATER - (6004-\$10400; 6021-\$796)	1	PERSONNEL	\$11,196
FINANCE TOTAL				\$11,196
100-117-6320	WIRELESS - IT	2	HARDWARE/ SOFTWARE	\$16,000
100-117-6103	DESKTOP COMPUTER FOR KIOSK AT PW SVC CTR-UT.ADMIN	1	HARDWARE/ SOFTWARE	\$2,000
100-117-6103	LAPTOP - UTILITY BILLING	1	HARDWARE/ SOFTWARE	\$1,500
100-117-6103	NEW MODEMS AND MDTs FOR FP-2 and FP-3 - FD	1	HARDWARE/ SOFTWARE	\$5,100
100-117-6101	PUBLIC WORKS TRAINING ROOM AUDIO VIDEO - PW	1	HARDWARE/ SOFTWARE	\$11,000
INFORMATION SYSTEMS TOTAL				\$35,600
100-121	TWO SCHOOL RESOURCE OFFICERS (6003-\$93138; 6005-\$11135; 6021-\$7968; 6022-\$14050; 6024-\$50323- 6106-\$10000- 6107-\$5750)	1	PERSONNEL	** \$192,364
POLICE DEPARTMENT TOTAL				\$192,364
100-131-6206	COMMUNITY CENTER REMODEL BATHROOMS	1	FACILITIES MAINTENANCE	\$15,000
COMMUNITY CENTER TOTAL				\$15,000
100-153-6207	LED LIGHTING UPGRADE FOR PARKS	1	FACILITIES MAINTENANCE	\$30,000
100-153-6999	WAYNE STOVALL BASEBALL COMPLEX	2	NEW EQUIPMENT	\$180,000
100-153-6999	BROUSSARD PARK DEVELOPMENT	3	NEW EQUIPMENT	\$300,000
PARKS TOTAL				\$510,000
GENERAL FUND TOTAL				\$791,913

SEIZURE FUND

ORGUNIT	TITLE	PRIORITY	TYPE	AMOUNT
200-221-6106	CAMERA SYSTEM FOR SKYWATCH TOWERS	1	HARDWARE/SOFTWARE	\$20,000
200-221-6103	WAVE UNITS (2 ADDITIONAL)	2	HARDWARE/SOFTWARE	\$9,000
SEIZURE FUND TOTAL				\$29,000

COURT SECURITY

ORGUNIT	TITLE	PRIORITY	TYPE	AMOUNT
220-122-6119	SECURITY CAMERA SYSTEM	1	HARDWARE/SOFTWARE	\$56,000
COURT SECURITY FUND TOTAL				\$56,000

**** SRO EXPENSE (\$192,364) - REVENUE (100-5730) \$141,052.50 = TOTAL SRO NET COST \$51,311.00**

Direct Testimony of Glenn Windsor

Ex. RGW-7

COURT TECHNOLOGY				
ORGUNIT	TITLE	PRIORITY	TYPE	AMOUNT
230-122-6103	RADIO AND VOICE RECORDER	1	HARDWARE/SOFTWARE	\$43,000
230-122-6320	CLEAR SUBSCRIPTION	2	HARDWARE/SOFTWARE	\$11,000
COURT TECHNOLOGY FUND TOTAL				\$54,000

HOTEL OCCUPANCY TAX FUND				
ORGUNIT	TITLE	PRIORITY	TYPE	AMOUNT
240-243	PART TIME ADMIN ASSISTANT (6004-\$10400; 6021-\$796; 6101-\$2700; 6107-\$200)	1	PERSONNEL	\$14,096
240-243-6329	STORAGE ADDITION	2	FACILITIES MAINTENANCE	\$5,533
HOTEL OCCUPANCY TAX FUND TOTAL				\$19,629

ENTERPRISE FUND				
ORGUNIT	TITLE	PRIORITY	TYPE	AMOUNT
600-611-6302	RATE STUDY FOR ENTERPRISE FUND		HARDWARE/ SOFTWARE	\$85,000
UTILITY ADMINISTRATION TOTAL:				\$85,000
600-614-6207	SANITARY SEWER T.V.and C. POINT REPAIRS, LINING.	1	FACILITIES MAINTENANCE	\$250,000
600-614-6106	CHAIN HOISTS 3 REPLACEMENTS/1 NEW	2	NEW EQUIPMENT	\$30,000
600-614-6207	BACK-UP GAS FEED SYSTEM @ THE SWWTP.	3	NEW EQUIPMENT	\$7,000
600-614-6110	BIOCOPE (ERI) GREASE CONTROL CHEMICAL	4	NEW EQUIPMENT	\$20,000
600-614-6207	LED LIGHTING UPGRADE FOR Nands WWTPS	5	FACILITIES MAINTENANCE	\$50,000
SEWER TOTAL				\$357,000
ENTERPRISE FUND TOTAL				\$442,000
SUPPLEMENTAL TOTAL				\$1,392,542

Direct Testimony of Glenn Windsor

Ex. RGW-7

City of Tomball
Analysis of Ad Valorem Tax Rates
2016-2017 Annual Budget

FY	Debt Rate	M&O Rate	Total Tax Rate	% Change Total Rate	% Change Debt Rate	% Change M&O Rate
1994	\$ 0.244461	\$ 0.098059	\$ 0.342520			
1995	0.241520	0.101000	0.342520	0.00%	-1.20%	2.999%
1996	0.238490	0.104030	0.342520	0.00%	-1.25%	3.000%
1997	0.235370	0.107050	0.342420	-0.03%	-1.31%	2.903%
1998	0.232150	0.110370	0.342520	0.03%	-1.37%	3.101%
1999	0.228840	0.113800	0.342640	0.04%	-1.43%	3.108%
2000	0.219750	0.122470	0.342220	-0.12%	-3.97%	7.619%
2001	0.189240	0.117600	0.306840	-10.34%	-13.88%	-3.976%
2002	0.166000	0.114000	0.280000	-8.75%	-12.28%	-3.061%
2003	0.264590	0.015410	0.280000	0.00%	59.39%	-86.482%
2004	0.180000	0.100000	0.280000	0.00%	-31.97%	548.929%
2005	0.172000	0.108000	0.280000	0.00%	-4.44%	8.000%
2006	0.163360	0.116400	0.279760	-0.09%	-5.02%	7.778%
2007	0.144987	0.106468	0.251455	-10.12%	-11.25%	-8.533%
2008	0.150000	0.101455	0.251455	0.00%	3.46%	-4.708%
2009	0.120000	0.131455	0.251455	0.00%	-20.00%	29.570%
2010	0.130000	0.121455	0.251455	0.00%	8.33%	-7.607%
2011	0.140000	0.111455	0.251455	0.00%	7.69%	-8.234%
2012	0.230000	0.111455	0.341455	35.79%	64.29%	0.000%
2013	0.230000	0.111455	0.341455	0.00%	0.00%	0.000%
2014	0.230000	0.111455	0.341455	0.00%	0.00%	0.000%
2015	0.230000	0.111455	0.341455	0.00%	0.00%	0.000%
2016	0.230000	0.111455	0.341455	0.00%	0.00%	0.000%
2017	0.230000	0.111455	0.341455	0.00%	0.00%	0.000%

Direct Testimony of Glenn Windsor

Ex. RGW-7

City of Tomball
Analysis of Ad Valorem Tax Levies & Collections
2016-2017 Annual Budget

FY	Original Levy	% Change	Tax Rate	% Change	Ad valorem Collections	% Collected
1994	\$ 889,008		\$ 0.34252			
1995	938,738	5.59%	0.342520	0.00%		
1996	1,010,284	7.62%	0.342520	0.00%		
1997	1,061,908	5.11%	0.342520	0.00%		
1998	1,005,000	-5.36%	0.342520	0.00%		
1999	1,159,700	15.39%	0.342520	0.00%	\$ 1,239,142	106.9%
2000	1,311,000	13.05%	0.342520	0.00%	1,397,287	106.6%
2001	1,330,000	1.45%	0.306840	-10.42%	1,403,452	105.5%
2002	1,549,800	16.53%	0.280000	-8.75%	1,535,711	99.1%
2003	1,600,000	3.24%	0.280000	0.00%	1,719,641	107.5%
2004	1,915,562	19.72%	0.280000	0.00%	1,892,241	98.8%
2005	2,013,497	5.11%	0.280000	0.00%	1,972,233	98.0%
2006	2,130,000	5.79%	0.280000	0.00%	2,153,938	101.1%
2007	2,466,005	15.77%	0.251455	-10.19%	2,175,069	88.2%
2008	2,518,681	2.14%	0.251455	0.00%	2,470,516	98.1%
2009	2,887,450	14.64%	0.251455	0.00%	2,833,017	98.1%
2010	2,907,568	0.70%	0.251455	0.00%	2,866,284	98.6%
2011	2,819,764	-3.02%	0.251455	0.00%	2,745,247	97.4%
2012	3,903,019	38.42%	0.341455	35.79%	3,818,306	97.8%
2013	4,561,041	16.86%	0.341455	0.00%	4,576,793	100.3%
2014	4,580,420	0.42%	0.341455	0.00%	4,944,651	108.0%
2015	5,153,330	12.51%	0.341455	0.00%	5,154,735	100.0%
2016	5,766,800	11.90%	0.341455	0.00%	5,556,707	96.4%
2017	6,036,185	4.67%	0.341455	0.00%	-	0.0%

Note - 2016 Collections as of 9/30/2016

City of Tomball, Texas

OPERATING INDICATORS BY FUNCTION/PROGRAM

Last Ten Years

Function/Program	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Police										
Arrests	1,812	1,840	1,625	2,049	2,012	1,475	2,394	1,650	1,252	883
Accident reports	609	499	440	330	334	392	378	453	514	577
Citations	7,602	12,445	10,820	14,694	12,798	13,329	11,330	10,181	7,251	6,746
Offense reports	2,174	2,398	2,050	1,705	1,915	2,153	2,008	2,224	1,462	1,092
Calls for service	8,558	8,299	7,688	7,348	6,774	7,399	40,881	30,237	7,938	7,747
Fire										
Emergency responses	1,028	1,241	1,056	1,341	1,364	1,523	1,768	2,749	2,002	1,671
Fire incidents	170	206	218	220	207	178	129	128	104	114
Average response time	5:40	5:34	4:38	5:15	5:54	6:40	4:50	5:13	5:18	6:52
Water										
New accounts	719	663	532	89	79	56	122	126	88	41
Source:										
Water	719	663	532	89	79	56	122	126	88	41
Sewer	719	663	532	89	79	56	122	126	88	41
Water Average daily consumption										
(millions of gallons)	1,897	1,980	2,166	1,941	2,525	2,249	2,043	1,967	2,052	2,051
Number of million gallons of surface water pumped	0	0	0	0	0	0	0	0	0	0
Number of million gallons of well water pumped	692,163	722,788	790,409	708,565	923,261	822,215	759,817	718,069	750,434	748,615
Total consumption (millions of gallons)	692,363	722,788	790,409	708,565	923,261	822,215	759,817	718,069	750,434	748,615
Peak daily consumption										
(millions of gallons)	3,241	4,425	3,791	3,480	4,392	4,312	4,689	3,385	2,840	2,657
Sewer										
Average daily sewage treatment										
(millions of gallons)	1,636	1,422	1,428	1,362	1,174	1,555	1,347	1,478	1,576	1,92
Total consumption (millions of gallons)	597,140	519,030	520,176	497,166	429,608	567,754	491,66	539,47	575,24	700.8
Peak daily consumption										
(millions of gallons)	5.10	5.90	5.10	3.72	2.18	7.44	2.85	5.19	3.78	2.7

Source: Various City departments

Direct Testimony of Glenn Windsor

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COT0844

Ex: RGW-7

ORDINANCE NO. 2016-18

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
TOMBALL, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF
TOMBALL, TEXAS, FOR FISCAL YEAR 2016-2017; AND
AUTHORIZING THE CITY MANAGER TO APPROVE INTRA-
DEPARTMENTAL (WITHIN THE SAME DEPARTMENT ONLY)
TRANSFERS OF BUDGETED FUNDS; AND AMENDING THE BUDGET
FOR THE 2015-2016 FISCAL YEAR IN ACCORDANCE WITH ACTUAL
EXPENDITURES; AND PROVIDING OTHER DETAILS RELATING TO
THE PASSAGE OF THIS ORDINANCE.**

* * * * *

WHEREAS, the Budget of the City of Tomball for the Fiscal Year 2016-2017 was presented to the City Council of the City of Tomball on the 5th day of July 2016 and was filed with the City Secretary's Office on July 5, 2016 for the purpose of Public Display; and the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; and

WHEREAS, NOTICE OF PUBLIC HEARINGS for the Budget of the City of Tomball, Texas, for Fiscal Year 2016-2017 was published in the City's official newspaper advising citizens of the Public Hearing to be conducted on July 18, 2016 and August 1, 2016, and also advising that said Budget was available for their inspection prior to the Public Hearings; and

WHEREAS, at said Public Hearings all citizens of the City had the right to be present and to be heard, and those who requested to be heard were heard, and it being the opinion of the Mayor and City Council that said Budget should be adopted; and

WHEREAS, said Budget shall be in effect for the ensuing Fiscal Year, October 1, 2016, through September 30, 2017;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
TOMBALL, TEXAS:**

Section 1.0 Adoption of Budget. That from October 1, 2016, through September 30, 2017, the appropriations, as stated in the Budget as proposed expenditures, shall be and are hereby appropriated to the several objects and purposes named and designated in the Budget.

Section 2.0 Public Record. The City Secretary is hereby directed to place in the Budget an endorsement which shall read as follows: **"The Original Budget of the City of Tomball, Texas for the Fiscal Year 2016-2017."** Such Budget as endorsed shall be kept on file in the office of the City Secretary as a Public Record and a copy of said Budget is attached to this ordinance and made a part of this ordinance for all purposes.

Section 3.0 Intra-Departmental Transfers. In accordance with the responsibility of the City Manager established by Section 7.01 C. (2) of the City Charter to administer the annual budget, the City Manager is authorized, as circumstances reasonably require, to approve intra-departmental (within the same department only) transfers of budgeted funds. Further, the documentation for such transfers shall be maintained as a part of the City's financial records.

Direct Testimony of Glenn Windsor

Ex. RGW-7

Section 4.0 Beginning Fund Balances. That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2016 as fully adjusted to reflect the final Comprehensive Annual Financial Report for Fiscal Year 2016 when released, for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2017 Ending Fund Balance.

Section 5.0 2015-2016 Budget Amended. That the City Council has reviewed the actual expenditures for the 2015-2016 Fiscal Year and compared them to the projections contained in the 2015-2016 Fiscal Year budget. The 2015-2016 Fiscal Year budget is hereby amended in accordance with the actual expenditures for the 2015-2016 Fiscal Year.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 1ST DAY OF AUGUST 2016.

COUNCILMAN HUDGENS	<u>AYE</u>
COUNCILMAN STOLL	<u>ABSENT</u>
COUNCILMAN DEGGES	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN KLEIN QUINN	<u>ABSENT</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 15TH DAY OF AUGUST 2016.

COUNCILMAN HUDGENS	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN DEGGES	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>ABSENT</u>
COUNCILMAN QUINN	<u>AYE</u>

Gretchen Fagan
GRETCHEN FAGAN
Mayor

ATTEST:

Doris Speer
DORIS SPEER
City Secretary

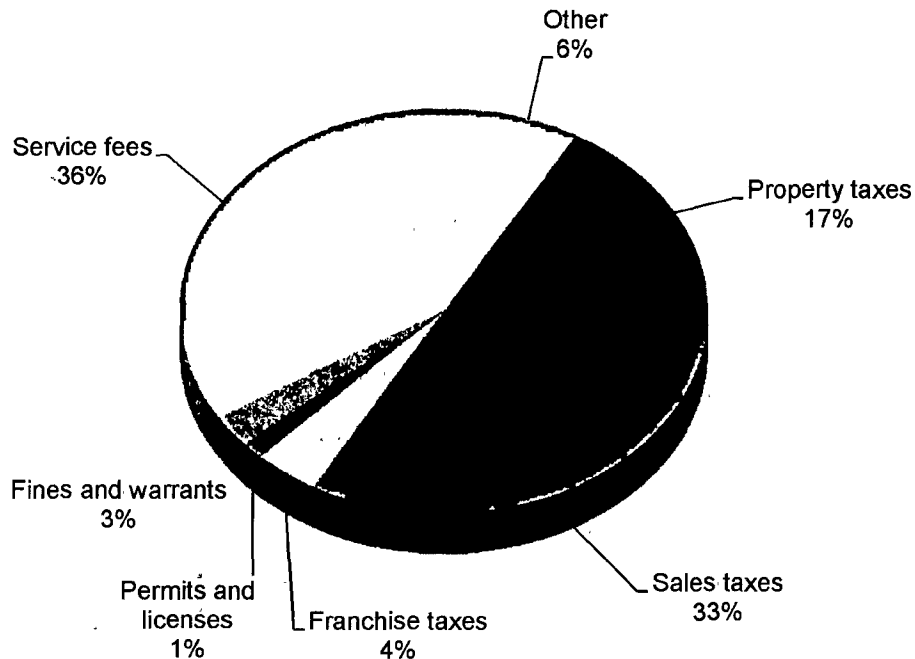
Direct Testimony of Glenn Windsor

Ex. RGW-7

Appendix D - Major Revenue Sources

The revenue sources described in this section account for \$37,439,847 or 71% of the City's total operating revenues (excluding inter-fund transfers and charges).

Major Revenue Sources



Property Taxes

Property (ad valorem) taxes attach as an enforceable lien on property as of each January 1st. The City's property tax is levied each October on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Assessed values are established by the Harris County Appraisal District at 100% of the estimated market value and are certified by the Appraisal Review Board. The assessed taxable value as of January 1, 2016, upon which the fiscal 2017 levy is based, is \$1,738,745,206. This represents the adjusted taxable property value for FY 2016 as of August 2016. This amount is net of \$283,015,802 in exemptions representing 16% of total appraised value. This taxable value includes approximately \$150 million in value that is still under protest. The City's charter requires that the budget be

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Ex. RGW-7

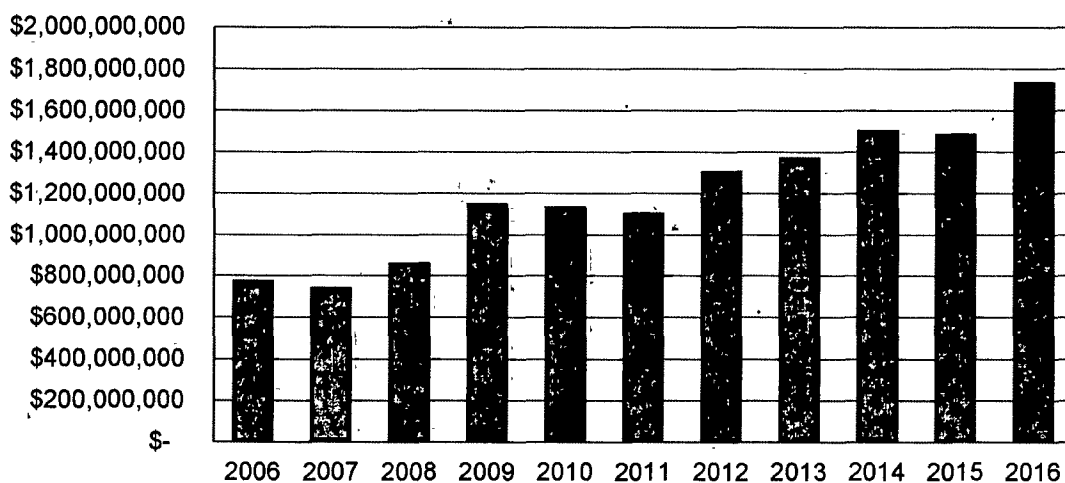
adopted at least 15 days prior to the beginning of the new fiscal year. However, since the taxable values are typically not received until late August, the tax rate is usually adopted after the beginning of the fiscal year after compliance with the "Truth-In-Taxation" process.

The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long term debt. The tax rate for the year ending September 30, 2016 is, at this time, projected to be \$.341455 per \$100 of which \$.111455 is allocated for general government operation and maintenance and \$.230000 is allocated for retirement of general obligation long-term debt.

In Texas, county-wide central appraisal districts are required to assess all property within the appraisal district on the basis of 100% of its appraised value and are prohibited from applying any assessment ratios. The value of property within the appraisal district must be reviewed every five years; however, the City may, at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the district through various appeals and, if necessary, legal action. Under this arrangement, the City continues to set tax rates on property. However, if the tax rate, excluding tax rates for retirement of bonds and other contractual obligations, adjusted for new improvements, exceeds the rate for the previous year by more than 8% above the tax rate of the previous year, qualified voters of the City may petition for an election to determine whether to limit the tax rate to no more than 8% above the tax rate of the previous year. The tax rate that equates to an 8% increase above the prior year rate is known as the rollback rate.

Taxes are due January 31st following the October levy and are considered delinquent after January 31st of each year.

Assessed Valuation of Taxable Property



Direct Testimony of Glenn Windsor

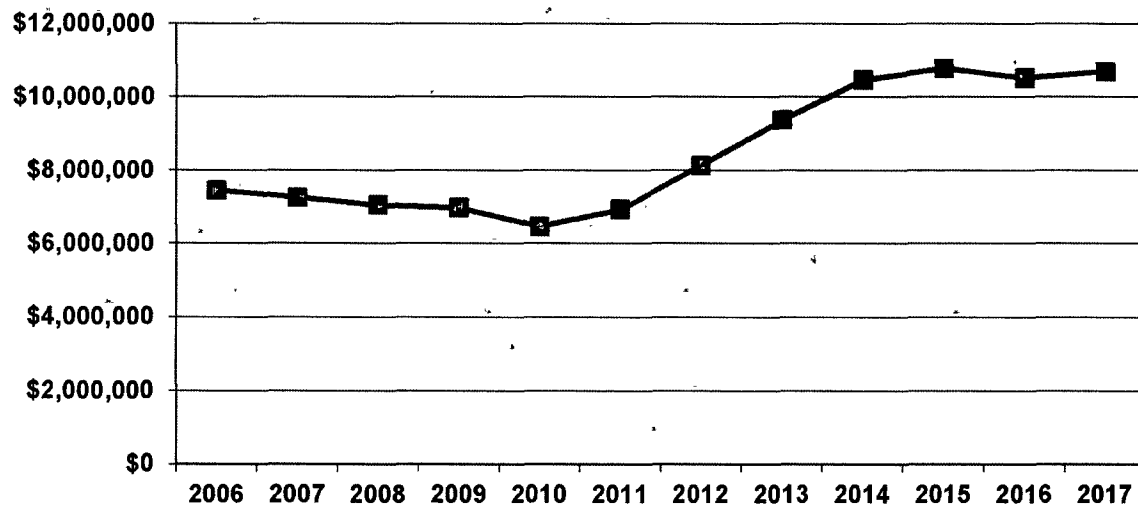
Ex. RGW-7

Sales Tax

The sales tax in Tomball is 8.25% of goods or services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly basis, and in some cases, a quarterly basis. Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City of Tomball. The state distributes tax proceeds to local entities two months following the period for which the tax is collected by the businesses.

For the year ending September 30, 2016, the City of Tomball expects to receive \$10,700,000 in sales and use tax revenue. This amount represents a decrease of \$139,818 over fiscal 2015 budgeted collections. With additional retail establishments scheduled to open during FY 2016, it is anticipated that the amount budgeted for sales tax is conservative.

Sales Tax Revenue



Utility Fees

The City of Tomball charges fees for the provision of water, sewer, and natural gas services to residents and businesses located within the City. The city utilizes a rate structure which is based upon charging minimum bills for customer classifications depending upon the demand each classification places upon the system. This structure allows the fund to equitably recover a greater portion of its fixed expenses through a relatively constant revenue stream.

Utility rates are established not only to recover the cost of daily operations but also to support the debt service associated with capital projects of previous years and future capital projects needed to maintain the City's water, sewer and natural gas systems. For example, a single-family customer using 10,000 gallons or less will pay a minimum bill of \$10.90 for water and will then pay a volume charge of \$2.85 for each 1,000 gallons used. A large commercial user (uses 51,000+ gallons/month) however will pay a base rate of \$43.06 and a volume charge of \$5.90 for each 1,000 gallons used. Sewer charges are dependent upon the volume of water consumed and are structured similar to the water rates except that residential customers have their sewer charge averaged based on a "Winter Rate" (November – February) and "Summer Rate" (March – October) schedule. Natural gas charges are the same for all customer classes and include a base rate of \$11.75 for the first 1,000 cubic feet (MCF) used and \$11.75 for each 1,000 cubic feet used after that. The combined monthly base water, sewer and gas bill for a single-family residence is \$45.90.

Solid Waste Fees

The City of Tomball also charges customers within its city limits for solid waste collection. Rates charged to customers are primarily a pass through of the cost paid to the City's contracted service provider as well as an amount to cover City overhead cost. Residential rates are projected to be \$15.70 per month which provides for two pick up days per week. The rate paid by commercial customers depends on the type and size of container they request as well as the number of times per week the container is emptied.

Long Term Financial Plans

The 2016-2017 budget was developed in the context of long-term financial plans. The plans anticipate funding needs and available revenues and forecast methods for matching future revenues and expenses. Plans have been developed for the City's major operating funds: General, Enterprise, Debt Service and the Capital Projects Fund. Each plan presents the fund over eight fiscal years: two previous years, the City Council adopted budget for fiscal year 2017, and five projected years. There are several benefits to the planning process. First, it gives future Councils a valuable perspective when considering budgets within each plan's five year horizon. Second, the plans impart a measure of discipline on staff. They establish funding ceilings on recurring operating expenditures. Department heads present to the City Manager base budget adjustment requests. Operating budgets are increased when the City Manager approves these requests during the budget process and Council then approves the final budget for the fiscal year.

General Fund Long-Term Plan

The plan reflects the following assumptions based on historic trends and knowledge of economic conditions present when the budget was developed:

Revenues:

- Ad valorem tax rates are based on annual increases in taxable assessed value of 5%. Assessed values were shown to slightly increase each year starting in FY15 by 1-4%.
- Sales tax revenues increase by 1% per year until the economy stabilizes.
- Franchise fee revenue increases by 3% per year.
- Building permit & license revenues are shown to increase by 1% per year.
- Court fines and warrant revenues increase by 2% per year.
- Sanitation fee revenue increases by 4.5% per year.
- TEDC contributions remain constant at \$10,000 per year.
- Birth and death certificate fees remain constant at \$50,000 and Emergency Service District Fees increase by 5% per year. All other revenues increase annually by 2%.
- Interest revenues gradually decrease with decreasing fund balance and assumed decrease in interest rates.
- The Administrative reimbursement from the Enterprise Fund to the General Fund is calculated as 40% of General Fund operating expenditures for departments that provide support for Enterprise Fund operations.

Direct Testimony of Glenn Windsor

Ex. RGW-7

Expenditures:

- Salaries (FT & PT) increase by 3% annually. Payroll deductions are calculated on increased pay.
- Property and liability insurance increases by 10% per year.
- Supplies increase by 2% per year.
- Maintenance increases by 2.5% per year.
- Services and charges category increases by 3% per year.
- No transfer from General Fund to Debt Service Fund.

Fund Balances:

- Budgeted ending General Fund balance is to be no less than 25% of operating expenditures

Debt Service Long-Term Plan

Revenues:

- Ad valorem tax rates are based on annual increases in taxable assessed value of 5%.
- No transfer from General Fund to Debt Service Fund.

Expenditures:

- The plan recognizes the debt service associated with the issuance of \$3 million in certificates of obligation in 2009 to fund multiple road and drainage projects.
- Also included is the \$ 12.5 million in certificates of obligation in 2012 for Medical Complex Dr. and the M118 Drainage channel. This issue required a \$ 0.09 cent increase in the tax rate for the Debt Service Fund.

Fund Balances:

- Budgeted ending Debt Service Fund balance is to be no less than 25% of the following year's expenditures for principal and interest on bonded debt.

Enterprise Fund Long-Term Plan

Revenues:

- Water, wastewater, and natural gas revenues are shown to increase due nominally to growth but primarily to varying percentages of rate increases depending on customer class in following recommendations made in the City's Utility Rate Study that was presented to council in May, 2009. Using the Rate Model the City received as a part of

the study, rates will be reviewed each year and adjustments will be proposed that have each utility functioning self-sufficiently and not being subsidized.

- Tap fee revenues are forecasted to increase by 2% per year.
- Reconnect fees and various revenues referred to as "other revenues" increase by 2.5% per year.
- Tomball Economic Development Corporation (TEDC) contributions remain at \$720,000 per year for debt service on bonds issued to facilitate City infrastructure projects partnered by TEDC.
- Interest revenues gradually decrease with decreasing fund balance and assumed continued low interest rates.

Expenses:

- Salaries (FT & PT) increase by 3% annually. Payroll deductions are calculated on increased pay.
- Property and liability insurance increases by 10% per year.
- Supplies category increases by 2% per year, including purchases of natural gas.
- Maintenance category increases by 2.5% per year.
- Services and charges category increases by 3% per year.
- Starting with FY 2009, the Enterprise Fund began making an Administrative Reimbursement to the General Fund per Best Financial Practices. The reimbursement in future years is based on the Long Term forecast for the General Fund.

Fund Equity:

- Budgeted ending fund equity is to be no less than 25% of operating expenses.

Net Revenues:

- Net revenues generated are to provide coverage on revenue bonds of 125% of annual debt service per bond covenants. It is a goal to provide 125% coverage on all system supported debt whether revenue bonds or certificates of obligation.

Capital Project Long-Term Plan

Included in the Capital Projects section of the budget materials are charts that summarize the City's capital improvement program over the five year planning horizon. The charts report the timing of the projects as well as source funding.

Glossary of Terms

A

Accounts Payables - A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amount due to other funds of the same government or to other governments).

Accounts Receivable - An asset account reflecting amounts owing to open accounts from private person or organizations for goods or services furnished by a government.

Accrual Accounting - Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem - Latin for "value of". Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization - Payment of principal plus interest over a fixed period of time.

Appropriation - A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Arbitrage - The interest earnings derived from invested bond proceeds or debt service fund balances.

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets - Resources owned by the City which have monetary value.

B

Balance Sheet - The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget - Annual financial plan in which expenses do not exceed revenues.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget - A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

Budget Adjustment - A request submitted for additional funding in departmental budgets for new or existing programs or services.

C

Capital Outlays - Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$20,000.

Certificate of Obligations (CO's) - Similar to general obligation bonds except the certificates require no voter approval.

Contractual Services – The costs related to services performed for the City by individuals, business or utilities.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Asset – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivables which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Debt Service/ Lease – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Department – An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Public Works.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life greater than one year) due to use of the assets.

E

Effective Tax Rate – When compared to the same property, the tax rate which produces the same effect in terms of the total amount of taxes compared to the prior year.

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ETJ – An acronym meaning extra-territorial jurisdiction. This is an area outside of city limits that could become an incorporated area of the city.

Exempt – Personnel not eligible to receive overtime pay and who expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expanded Level of Service – A request of additional funding for a service or program that will increase operational efficiency or significantly increase the quality or scope of a service.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

F

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tomball's fiscal year begins October 1st and ends the following September 30th. The term FY 2016 denotes the fiscal year beginning October 1st, 2015 and ending September 30th, 2016.

FTE – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be ½ FTE.

Fixed Assets – Assets of a long term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Tax – A tax levied by the City on the utility companies, such as electricity, telephone, cable television, and natural gas.

Fund - A fiscal and accounting entity with a self-balanced set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities also referred to as fund equity.

G

GASB – Acronym for Governmental Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tomball pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions are typically financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

L

Levy – The City Council has the authority to impose or collect taxes, special assessments, or service charges.

Liability – Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

M

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Project – A project that needs additional funding in order to maintain the upkeep of physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

N

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

O

Operating Budget – The portion of the budget that pertains to daily operations which provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Operating Expenditure – Expenditure on an existing item of property or equipment that is not a capital expenditure.

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, usually require ordinances.

P

Proprietary Fund – Operation that operates like a private commercial operation, in which services are financed through user charges and expenditures include the full cost of operations.

Property Tax – Ad Valorem taxes levied on both real and personal property, according to the assessed valuation and the tax rate.

Purchase Order (PO) – A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

R

Revenues – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year.

ROW – Acronym for right-of-way.

S

Source of Revenue – The classification of revenues according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

T

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality, a state agency responsible for enforcing federal and state environmental laws.

TxDOT - An acronym for Texas Department of Transportation.

W

Working Capital – The amount of current assets which exceeds current liabilities.

Acronyms

C

CAFR: Comprehensive Annual Financial Report
CIP: Capital Improvement Program
CO: Certificates of Obligation

E

ETJ: Extra-Territorial Jurisdiction.

F

FY: Fiscal Year
FTE: Full-time equivalent

G

GAAP: Generally Accepted Accounting Principles
GASB: Governmental Accounting Standards Board
GFOA: Government Finance Officers Association of the United States and
Canada
GIS: Geographical Information System

P

PO: Purchase Order

R

ROW: Right-of-way

S

SAFER: Staffing for Adequate Fire and Emergency Response

T

TCEQ: Texas Commission on Environmental Quality
TMRS: Texas Municipal Retirement System
TxDOT: Texas Department of Transportation

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT FINANCIAL MANAGEMENT POLICY STATEMENTS	NUMBER: 19	EFFECTIVE DATE: FEBRUARY 4, 2008	PAGE 1 OF 13
	REVISED:	APPROVED BY CITY MANAGER: JANUARY 30, 2008	
	SUPERSEDES: NONE	APPROVED BY CITY COUNCIL: FEBRUARY 4, 2008	

SUMMARY

City of Tomball
Financial Management Policy Statements

The City of Tomball (City) has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the adequate funding of services desired by the public.

The overriding goal of the Financial Management Policy is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policy is to provide guidelines for planning and directing the City's day to day financial affairs and to assist staff in developing recommendations to the Tomball City Council (City Council). Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

- I. *Revenues:*** Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.
- II. *Expenditures:*** Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
- III. *Capital Expenditures and Improvements:*** Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.
- IV. *Staffing and Training:*** Staffing levels shall be adequate for the fiscal departments of the City to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the internal controls are jeopardized or personnel turnover rates are unacceptable.

The City shall support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff shall be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences and related educational efforts.

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT FINANCIAL MANAGEMENT POLICY STATEMENTS	NUMBER: 19	EFFECTIVE DATE: FEBRUARY 4, 2008	PAGE 2 OF 13
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- V. **Fund Balance/Working Capital/Retained Earnings:** Maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.
- VI. **Debt Management:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.
- VII. **Investments:** Invest the City's operating cash to ensure its safety, provide necessary liquidity and optimize yield.
- VIII. **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.
- IX. **Grants:** Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid which address the City's current priorities and policy objectives.
- X. **Economic Development:** Initiate, encourage and participate in economic development efforts to create job opportunities, and strengthen the local economy and tax base.
- XI. **Fiscal Monitoring:** Prepare and present reports for the current and multi-year periods that analyze, evaluate, and forecast the city's financial performance and economic condition.
- XII. **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
- XIII. **Internal Controls:** Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition.
- XIV. **Risk Management:** Prevent and/or reduce financial impact to the City due to claims and losses through prevention, through transfer of liability, and/or through a program of self-insuring of the liability.

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT FINANCIAL MANAGEMENT POLICY STATEMENTS	NUMBER: 19	EFFECTIVE DATE: FEBRUARY 4, 2008	PAGE 3 OF 13
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XV. ***Budget:*** Develop and maintain a balanced budget which presents a clear understanding of goals, service levels, and performance standards and which shall be to the extent possible "user friendly" for citizens.

I.

Revenues

The City shall use the following guidelines to design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City Services.

Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced diversified revenue system to protect the City from fluctuation in any one source due to changes in economic conditions which adversely impact that source.

User Fees

For services that benefit specific users, where possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs whereas not to prohibit economic development. City staff shall review user fees on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

Property Tax Revenues/Tax Rate

The City shall endeavor to balance its reliance on property tax revenues by revenue diversification, implementation and continued use of user fees, and economic development. The City shall also strive to minimize tax rate increases.

Utility/Enterprise Funds User Fees

Utility rates and enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital.

Administrative Service Charges

The City shall prepare a cost allocation plan annually to determine the administrative service charges due the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

**CITY OF TOMBALL
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Revenue Estimates for Budgeting

In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include the analysis and probability of economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

II.

Expenditures

The City shall use the following guidelines to identify necessary services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year's savings.

Contracted Labor

The City will utilize contracted labor for the provision of City services whenever private contractors can perform the established level of service at less expense to the City, as determined by regular evaluation of city-provided services. The City will regularly evaluate its agreements with private contractors to ensure the established levels of service are performed at the least expense to the City.

Avoidance of Operating Deficits

The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit is projected at year-end.

Maintenance of Capital Assets

Through the Fleet Replacement Fund and within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue service levels.

Periodic Program Reviews

Periodic program reviews for efficiency and effectiveness shall be performed. Programs not meeting efficiency or effectiveness objectives shall be brought up to required standards or be subject to reduction or elimination.

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Purchasing

The City shall make every effort to maximize any discounts offered by creditors/vendors. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall obtain the most favorable terms and pricing possible. Every effort will be made to include minority business enterprises in the bidding process.

III.

Capital Expenditures and Improvements

The City shall annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

Capital Improvements Planning Program

The City shall annually review the Capital Improvement Plan ("CIP"), the current status of the City's infrastructure, replacement and renovation needs, and potential new projects and update the plan as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement costs shall be fully estimated and disclosed. The CIP shall also present the City's long-term borrowing plan, debt payment schedules, and other debt outstanding or planned including general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements when appropriate.

Capital Assets

A capital asset will be defined as equipment that exceeds \$20,000 and has a useful life that exceeds 3 years.

Replacement of Fleet Capital Assets on a Regular Schedule

The City shall annually prepare a schedule for the replacement of its fleet and fleet related capital assets associated with General Fund and Enterprise Fund operations through the Fleet Replacement Fund. Capital assets included in this fund will be amortized by charges to the departments using the assets. The amortization charges will be sufficient for replacing the capital equipment at the end of its expected useful life. The amortization charges and application of those funds for replacement purposes will be accounted for in the Fleet Replacement Fund.

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Capital Expenditure Financing

The City recognizes that there are several methods of financing capital requirements: budget the funds from current revenues; take the funds from fund balance/retained earnings as allowed by the Fund Balance/Retained Earnings Policy; utilize funds from grants and foundation; or borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements when appropriate. Guidelines for assuming debt are set forth in the Debt Management section in this policy.

IV.

Fund Balance/Working Capital/Retained Earnings

The City shall use the following guidelines to maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from unforeseeable emergencies.

General Fund Undesignated Fund Balance

The City shall strive to maintain the General Fund undesignated fund balance at a target of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

Debt Service Fund Balance

The City shall strive to maintain the Debt Service Fund fund balance at a target of 18% of the next year's total principle and interest requirements on bonded debt with the minimum being 15% and the maximum balance being 20%.

Utility Working Capital and Retained Earnings of Other Operating Funds

In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the minimum working capital in the Water, Wastewater and Natural Gas funds shall be a target level of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

Use of Fund Balance/Retained Earnings

Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases and capital projects that cannot be accommodated through current year savings. Should such use reduce the balance below the minimum level set as the objective for that fund, recommendations will be made on how to restore it.

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V.

Debt Management

The City shall use the following guidelines for debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

Use of Debt Financing

Debt financing to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, and lease/purchase agreements, shall only be used to purchase capital assets.

Amortization of Debt

Amortization of debt shall be structured in accordance with a multi-year capital improvement plan. The term of a debt issue will never exceed the useful life of the capital asset being financed.

Affordability Targets

The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare generally accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update of the Capital Improvement Plan. The decision on whether or not to assume new debt shall be based on these costs and benefits.

Bidding Parameters

The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:

- Limits between lowest and highest coupons
- Coupon requirements relative to the yield curve
- Method of underwriter compensation, discount or premium coupons
- Use of True Interest Cost (TIC) vs. Net Interest Cost (NIC)
- Use of bond insurance
- Deep discount bonds
- Variable rate bonds
- Call provisions

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Bond Issuance Advisory Fees and Costs

The City will be actively involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The city shall evaluate the merits of rotating professional advisors and consultants as well as the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuance of the bonds.

Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

Rating Agencies Presentation

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

Continuing Disclosure

The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

Debt Refunding

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. A proposed refunding of debt should provide a present value benefit as a percent of refunded principal of at least 3.5%.

VI.

Investments

The City's cash shall be invested in such a manner so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with the City's Investment Policy. Interest earned from investment shall be provided. Cash forecasting models and procedures will be employed to maximize the amount of investment funds.

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VII.

Intergovernmental Relations

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis, and support appropriate favorable legislation at the state and federal levels.

Interlocal Cooperation in Delivery Services

- In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities, and to develop joint programs to improve service to its citizens.

Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding from implementation.

VIII.

Grants

The City shall see, apply for, obtain and effectively administer federal, state and foundation grants-in-aid that address the City's current and future priorities and policy objectives.

Grant Guidelines

The City shall seek, apply for, and obtain those grants that are consistent with priority needs and objectives identified by Council.

Indirect Costs

The City shall recover indirect costs to the maximum amount allowed by the funding source. The city may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

Grant Review

The City shall review all grant submittals for their cash or in-kind match requirement, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

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Grant Program Termination

The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

IX.

Economic Development

The City shall, in cooperation with the Tomball Economic Development Corporation, initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand Tomball's economy and tax base, to increase local employment and to invest when there is defined specific long-term return.

These efforts shall not only focus on new areas but on inner city areas, and other established sections of Tomball where development can generate additional jobs and other economic benefits.

Tax Abatements

The City shall develop and maintain a tax abatement policy to encourage commercial and/or industrial growth and development throughout Tomball. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues by granting of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Tomball's economy and other factors.

Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote economic well-being of this area.

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X.

Fiscal Monitoring

Reports shall be prepared and presented on a regular basis that analyze, evaluate and forecast the City's financial performance and economic condition for the current year and for multi-years.

Financial Status Reports

Monthly reports shall be prepared and distributed to executive and managerial staff comparing expenditures and revenues to current budget, for the month and fiscal year-to-date. Quarterly financial reports of the City's major funds (General Fund, Debt Service Fund, and Enterprise Fund) shall be presented to City Council to highlight the City's financial performance to date as well as outline any remedial actions necessary to maintain the City's financial position in light of unfavorable variances that are not anticipated to reverse by fiscal year end.

Five-Year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures that includes a discussion of major trends affecting the City's financial position shall be prepared. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall provide insight into the City's financial position and serve as a planning tool to alert the council to potential problem areas requiring attention.

Performance Measurement and Benchmarking Reporting System

The City staff shall work to establish a performance measurement and benchmarking program to demonstrate its commitment to the achievement of Council established goals, fiscal accountability and quality delivery of services. Performance measures, goals and benchmarks will be presented to City Council during each budget process. Progress reports will be submitted to Council as part of the quarterly financial report.

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XI.

Accounting, Auditing, and Financial Reporting

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board ("GASB"), the American Institute of Certified Public Accountants ("AICPA"), and the Government Finance Officers Association ("GFOA"). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City will follow a five-year review and optional rotation of outside (independent) auditors. The audit firm must demonstrate that they have the breadth and depth of staff to handle the City's audit in a timely manner. The audited financial statements should be prepared and presented to council for approval within 120 days of the close of the fiscal year.

The City's audited annual financial report and the City's adopted budget will be posted on the City's website for access by the public. In addition, copies will be on file in the City Secretary's office.

XII.

Internal Controls

The director of finance is responsible for developing citywide written guidelines on purchasing, cash handling, internal controls and other financial matters. The director of finance will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's specific requirements.

Each department manager is responsible to ensure that good internal controls are followed throughout his or her department, that all finance department guidelines on purchasing and internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

XIII.

Risk Management

The City will utilize a safety program, an employee health program, and a risk management program to prevent and/or reduce the financial impact to the City due to claims and losses. Transfer of liability for claims through transfer to other entities through insurance and/or by contract will be utilized where appropriate. Prevention of claims through the safety program and the employee health program will be employed.

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XIV.

Operating Budget

The City shall establish an operating budget that shall link revenues and expenditures to goals, objectives, and service and performance standards. The operating budget shall also incorporate a minimum of five (5) years projections. It will be the City's goal to obtain the distinguished Budget Presentation Award from the Government Finance Officers Association each year.

**SOAH DOCKET NO. 473-17-2560.WS
PUC DOCKET NO. 46336**

APPLICATION OF THE CITY OF	§	BEFORE THE
TOMBALL TO OBTAIN WATER	§	
AND SEWER CERTIFICATES OF	§	
CONVENIENCE AND NECESSITY	§	STATE OFFICE OF
IN HARRIS AND MONTGOMERY	§	
COUNTIES, TEXAS	§	ADMINISTRATIVE HEARINGS

**DIRECT TESTIMONY
OF
JOHN ESCAMILLA**

**ON BEHALF OF APPLICANT,
CITY OF TOMBALL**

MAY 12, 2017

EXHIBITS

Exhibit JE-1 Resume
Exhibit JE-2 TCEQ Operator's Certifications
Exhibit JE-3 Superior System Recognition by TCEQ
Exhibit JE-4 2016 Water Fluoridation Quality Award
Exhibit JE-5 2007-2014 Water Fluoridation Quality Awards
Exhibit JE-6 Annual and Daily Pumping Capacity
Exhibit JE-7 Annual and Daily Pumping Capacity
Exhibit JE-8 Annual and Daily Pumping Capacity
Exhibit JE-9 Annual and Daily Pumping Capacity
Exhibit JE-10 Annual and Daily Pumping Capacity
Exhibit JE-11 Annual and Daily Pumping Capacity
Exhibit JE-12 Agreement between ExxonMobil and City of Tomball
Exhibit JE-13 HMW SUD Interconnect Proposal
Exhibit JE-14 Harris County Utility Service Request
Exhibit JE-15 City Employee Certification List
Exhibit JE-16 TCEQ Exit Interview
Exhibit JE-17 TCEQ Notification
Exhibit JE-18 City Notice to Customers
Exhibit JE-19 Sampling Results

**DIRECT TESTIMONY OF JOHN ESCAMILLA,
WITNESS FOR APPLICANT, CITY OF TOMBALL**

I. INTRODUCTION AND QUALIFICATIONS

Q. Please state your name.

A. John Escamilla.

Q. Please state your occupation and place of employment.

A. I am the Utility Superintendent for the City of Tomball ("City" or "Tomball"). I have been in this position since August, 2007.

Q. Please outline your educational and professional background.

A. I graduated from John Foster Dulles High School (Stafford, Texas) in 1983. I began in an entry-level service person position for Tomball's utilities department in April of 1991. I currently serve as the City's Utility Superintendent. During my tenure in Tomball, I also served approximately five years as the City's Code Enforcement Officer specializing in water and wastewater ordinance violations. I hold Class B wastewater and Class B groundwater licenses from the Texas Commission on Environmental Quality ("TCEQ"). I also oversee the daily operation, repair, and maintenance of the City's gas distribution system. Attached Exhibit JE-1 is a copy of my professional resume and Exhibit JE-2 is a copy of my Operator's Certifications obtained from TCEQ.

Q. Please describe your job responsibilities for the City of Tomball.

A. I am responsible for the daily operation of the City's groundwater treatment and distribution, wastewater collection and treatment as well as natural gas distribution. I am responsible for 24 employees as well as two (2) 24/7 call-out Technicians for after-hours, weekend and holiday response. I am also responsible for maintaining compliance with the regulatory agencies: the TCEQ and the Railroad Commission. Annual and monthly testing reporting are also key areas of my responsibilities.

1 **Q. Have your responsibilities included work on the City's certificate of**
2 **convenience and necessity ("CCN") application?**

3 A. Yes, I have been involved in meetings with City staff and Freese & Nichols staff
4 during the determination of the CCN application boundaries as well as the preparation of
5 the application materials. I have also participated in the two discussions relating to the
6 CCN application with concerned landowners. The application itself was prepared and
7 submitted by engineers with Freese & Nichols with input from City staff.

8
9 **II. PURPOSE OF TESTIMONY**

10
11 **Q. What is the purpose of your testimony in this proceeding?**

12 A. The purpose of my testimony is to provide information regarding the City's water
13 distribution system. I am testifying on behalf of the City.

14
15 **Q. Have you previously testified before the Public Utility Commission of Texas**
16 **or the TCEQ?**

17 A. No, I have never testified before the Commission or TCEQ.

18 **Q. What exhibits have you prepared in support of your testimony?**

19 A. My direct testimony and testimony exhibits JE-1 through JE-19, were prepared by
20 me or under my direction, supervision, or control and are true and correct to the best of
21 my knowledge.

22
23 **III. CITY'S WATER SYSTEM**

24
25 **Q. Please describe the City's water system.**

26 A. The City of Tomball has a water system ranked "superior" by the TCEQ. Please
27 see Exhibit JE-3 from the TCEQ's "Drinking Water Watch" database, in which the
28 TCEQ recognized the City of Tomball Public Drinking Water System as a "Superior"
29 water system. The City has had this recognition for the last twenty years. The Texas
30 Department of State Health Services has recognized the City's water system for Water

1 Fluoridation Quality since 2007. Please see the most recent award for the Water
2 Fluoridation Quality from 2016, which I have attached as Exhibit JE-4, and the previous
3 awards from 2007 to 2014, which are attached as Exhibit JE-5. The City owns and
4 operates the water distribution system within the entire City limits, as well as
5 approximately 200 connections located outside of the City limits. The City's system has
6 full capability to provide retail water service to all customers within the proposed CCN
7 area. The system encompasses an area of seven (7) square miles with 92.69 miles of
8 transmission and distribution lines ranging from 2 – 15" lines. The City system is
9 comprised of five (5) water wells with six (6) booster pumps having a total pumping
10 capacity of 6.3 million gallons per day ("mgd"). Please see Exhibits JE-6, JE-7, JE-8, JE-
11 9, JE-10, and JE-11, which detail the annual and daily pumping capacity for the City of
12 Tomball from 2012 through March of 2017. Based on approximately 4,000 service
13 connections, the TCEQ regulations require the City to maintain a pumping capacity of
14 2,400 gallons per minute. The City of Tomball currently maintains a pumping capacity
15 of 4,375 gallons per minute, which exceeds the TCEQ standard requirement. Total City-
16 owned storage capacity is 1,250,000 gallons of elevated storage and an additional
17 900,000 gallons of ground storage. This exceeds the TCEQ minimum capacity
18 requirement of 200 gallons of storage per connection, based on the number of
19 connections within the City system. We currently have approximately 530 gallons of
20 storage capacity per connection. The system currently services approximately 4,000
21 connections with an overall system average consumption of 1,790,000 gallons per day.

22
23 **Q. Is the City water system sufficient in size and capacity to meet the**
24 **requirements of the TCEQ, Chapter 341 of the Texas Health & Safety Code Ch.**
25 **341, Section 13.241 of the Texas Water Code, and the administrative rules of the**
26 **Commission? If so, how?**

27 **A.** Yes. Based on the requirements to possess a TCEQ-approved drinking water
28 system, the City of Tomball actually exceeds the stated requirements. The City's water
29 system has been recognized as a Superior drinking water system. Its physical facilities
30 comply with requirements. It has a minimum of two licensed operators. Microbiological
31 records show no violations of drinking water standards within the previous 24 months.

1 Water quality complies with all primary water quality parameters. Chemical quality
2 complies with all secondary constituent levels listed in drinking water standards. System
3 operation complies with minimum acceptable operating practices set forth in 30 TAC
4 §290.46. The system capacities exceeds minimum water supply capacity requirements
5 set forth in 30 TAC §290.45. The system has a minimum of two wells (and two pumps)
6 with enough capacity to provide average daily consumption with the largest well out of
7 service. The water system is well-maintained, and the facilities present a pleasing
8 appearance to the public. The City's water system has complied with all water quality
9 parameters and drinking water standards by complying with the minimum acceptable
10 operating standards and practices for systems operation, and exceeding supply and
11 pumping capacity requirements.

12
13 **Q. How many customers currently receive water service from the City?**

14 A. The City currently provides water, gas, and sewer services to approximately 4,000
15 customers.

16
17 **Q. What is the City's policy about providing water service outside of the City
18 limits?**

19 A. The City's policy is to not provide service to anyone outside of the City limits
20 without Council approval or voluntary annexation into the City limits. However, upon
21 issuance of the CCN and approval of the CCN boundaries, the City will provide service
22 to everyone within the City's CCN who complies with City policies. We currently
23 provide service to approximately 200 connections in an area known as Boudreaux and
24 Hoffman Estates, which is south of the City corporate boundary but within the City's
25 extraterritorial jurisdiction ("ETJ"). The City executed an agreement in 2002 with
26 ExxonMobil to provide service to this area after high levels of hydrocarbons were
27 detected, more specifically benzene, that was caused from leaching from oil and gas
28 pipelines into the groundwater. Those residents in the affected area were unable to
29 depend on their individual water wells. The City was an entity that was able to step in
30 and have the capacity, expertise, and personnel to provide the services to the area.

1 Please see Exhibit JE-12, which is the agreement between ExxonMobil and the City of
2 Tomball.

3
4 **Q. Have there been any other requests for water service outside of the City**
5 **limits?**

6 A. Yes, we currently have three requests for water services outside of the City limits.
7 Harris County Improvement District #17 ("HCID #17") is a district that was formed by
8 the owner of the property to develop an industrial park. During discussions with the City
9 on the development of the park, the District expressed its desire for the City to annex the
10 District after completion of the development. During the interim before annexation, the
11 District will distribute and bill water for its customers and supply the water through a
12 development agreement.

13
14 Harris Montgomery Waller Special Utility District ("HMW SUD") is another
15 entity seeking service. HMW SUD has two isolated subdivisions: Red Oak Terrace and
16 McKinney Place. These areas are dependent on water from a failing, shallow water well.
17 HMW SUD has approached the City Council and requested that the City supply both
18 subdivisions with water. Pursuant to an enforcement order with the TCEQ, the District
19 is required to decommission or replace its well within four to six months, as per the
20 interconnect proposal submitted to City Council on March 6, 2017. The HMW SUD
21 interconnect proposal is attached as Exhibit JE-13.

22
23 Samuel Matthews Park, a Harris County park, is located within HOE Water
24 Supply Corporation ("HOE WSC") certificated area. The park is dependent on its own
25 independent water well, because HOE WSC could not supply the demand or pressure
26 needed for the park. Harris County has been advised by the TCEQ that the park must
27 acquire an alternative water supply. Currently, the City of Tomball and Harris County
28 are working on an inter-local agreement to provide the water to the park in lieu of Harris
29 County's failing well, because the TCEQ has ordered the county to decommission or
30 replace their well within four to six months. Please see Exhibit JE-14, an email that

1 summarizes the verbal request made by Harris County to the City of Tomball requesting
2 utility service.

3
4 **Q. Are the City's water operators on staff licensed by the State? If so, what**
5 **licenses are held?**

6 A. Yes, all operator trainees must obtain at least a Class D Water Operators license
7 within one year of employment. The City currently has a staff of ten (10) Class B Water
8 Operators, thirteen (13) Class C Water Operators, and three (3) Class D Water Operators
9 currently working to obtain their Class C Water license. TCEQ requirements mandate
10 that operators must possess a state license, and the type of license required is based on the
11 system size. Based on the size of the City's water system, 30 TAC §290.46 of the TCEQ
12 rules requires that operators possess at a minimum a Class C Water license. Since the
13 City has several Class B operators, it surpasses the TCEQ requirements. Exhibit JE-15 is
14 a complete list of employees and current active licenses.

15
16 **Q. Has the TCEQ or PUC alleged any violations of the City's water system in the**
17 **past five years?**

18 A. Yes, during TCEQ's Comprehensive Compliance Investigation. (# 1287738)
19 performed in November 2015, the TCEQ Executive Director alleged one violation at
20 three different facilities. The Executive Director alleged a violation of 30 TAC §290.42
21 (e)(4)(C) for inadequate air ventilation at our Pine Street Water Well, the FM 2920 Water
22 Wells known as Wells 5 and 6, and the Baker Street Water Well. The City resolved the
23 ventilation issue in April of 2016 by installing adequate ventilation with both high level
24 and floor level screened, electric, fan-forced exhaust units at all three locations as the
25 TCEQ requested. The Executive Director never issued a "Notice of Enforcement"
26 ("NOE") letter or a proposed Agreed Order. Please see attached Exhibit JE-16, which are
27 the TCEQ's Exit Interview Form, the City's response and related documents.

28
29 In October of 2016, an administrative error occurred with the processing of lead
30 and copper samples. The City of Tomball is required to test lead and copper levels every

1 three years by collecting 20 water samples from different households determined by the
2 year of construction of the home. For the current testing period, 20 samples were taken
3 and sent to the TCEQ for testing. Unfortunately, 14 out of the 20 samples that the City
4 sent were not received by the TCEQ within 14 calendar days from the date and time of
5 collection. As a consequence of the samples not being delivered in the allotted time, the
6 TCEQ required the City to notify residents receiving City services of the administrative
7 error. I have provided a copy of the TCEQ violation notification as Exhibit JE-17 and the
8 notification letter sent to all customers as Exhibit JE-18. Because this was just a timing
9 error and not a substantive water quality violation, the TCEQ did not require the City to
10 resample. However, to ensure the quality and safety of the water being provided to our
11 customers, the City of Tomball elected to voluntarily resample the 20 households and did
12 so at our expense. I have provided the voluntary sample results as Exhibit JE-19.

13
14 **Q. What is the current well capacity for the City's wells?**

15 A. The City's water system is comprised of five (5) water wells with six (6) booster
16 pumps having a total pumping capacity of 6.3 million gallons per day (mgd). Average
17 daily demand is 30-40% of existing capacity, and the peak demand is 60-70% of
18 pumping capacity. Based on the peak demand, the City can guarantee adequately serving
19 a 30-40% increase in the number of connections to the current system without the need
20 for system expansion.

21
22 **Q. Does the City have a long-term contract for purchasing water?**

23 A. Currently no; however the City is on the schedule for conversion of its water
24 supply to surface water supplied by the North Harris County Regional Water Authority.
25 Although no contract has been executed, discussions are in the early phases with 2025 as
26 the target date to begin receiving surface water. Nevertheless, the City's current water
27 supply through groundwater wells is sufficient to serve our in-city customers and those it
28 would add in its ETJ with this CCN.

29 **Q. From a technical standpoint, does the City possess the technical capability to**
30 **provide continuous and adequate sewer service?**

1 A. Yes. As I stated earlier, the City's system currently surpasses the TCEQ rules for
2 capacity and pressure. The City system is comprised of five (5) water wells with six (6)
3 booster pumps having a total pumping capacity of 6.3 mgd. Based on approximately
4 4,000 service connections the City is required to maintain a pumping capacity of 2,400
5 gallons per minute. The City of Tomball currently maintains a pumping capacity of
6 4,375 gallons per minute or almost twice the required capacity which exceeds the TCEQ
7 standard requirement. Total City-owned storage capacity is 1,250,000 gallons of elevated
8 storage and an additional 900,000 gallons of ground storage. This also exceeds the
9 TCEQ standards of a minimum of 200 gallon storage capacity per connection. Based on
10 the number of connections within the City and the total storage capacity, we maintain
11 approximately 530 gallons of storage capacity per connection -- more than double the
12 storage capacity required. Even without the anticipated contract with North Harris
13 County Regional Water Authority, the City's existing groundwater supply as described
14 previously will meet the demands of the City's service area currently and once the CCN
15 is granted.

16

17 **Q. Does this complete your testimony?**

18 A. Yes, however, I reserve the right to revise and/or expand my testimony as
19 additional facts or evidence become available during the hearing process.

20

21

22

23

24

25

John Escamilla

23002 Beaver Dam Street, Spring, Texas 77389
(281) 290-1427

Professional Objective

Position utilizing my communication, technical, administrative, and management skills in a company offering opportunity for advancement based on demonstrated performance.

Certifications and Education

Class B Wastewater License issued by Texas Commission on Environmental Quality
Class B Groundwater License issued by Texas Commission on Environmental Quality

John Foster Dulles High School (Stafford, Texas) - 1983

Relevant Industry Experience

City of Tomball, Tomball, TX (April 1991 to Present)

Position: Utilities Superintendent

Coordinate, supervise and review the activities involved in the construction, maintenance, operation and repair of water and gas delivery and storage facilities and the quality control of domestic drinking water and sanitary sewer treatment. Provides technical staff assistance and perform related work as assigned.

Organize, schedule, assign, supervise and coordinate directly and through subordinate supervisors the underground excavation, construction, maintenance and repair of the domestic water system, including repair and installation of water mains, water services, fire hydrants, valves and meters and the disinfection, pumping, storage and distribution of domestic drinking water, the maintenance of water, wastewater and natural gas quality to State and Federal guidelines, and the City's backflow control, leak detection and valve turning programs.

Plan, schedule and organize new utility jobs and commitments. Meet with contractors and sub-contractors alike to discuss and plan out new construction and location or relocation of existing or future utilities. Assist Foremen in preparing reports for local, state and federal agencies such as The Texas Railroad Commission, The Texas Commission on Environmental Quality and the Department of Transportation. Monitor and make daily entries on time clock program as well as approve/disapprove time off and leave requests, review all overtime work and call duty call outs and schedule all vacations for my department. Schedule and coordinate training for utility staff for both water and wastewater certifications as well as natural gas operator qualifications as required by their respective governing entity. Assist in budget preparation and administration. Review project plans and drawings with the Foremen and Crew Supervisors, making change recommendations based on field observation and operational concerns. Recommend the purchase of equipment and assist in the development of specifications. Upgrade and correct maps of new water system construction. Evaluate work methods and procedures used in field operations, recommending improvements. Inspect field projects in

progress and upon completion. Prepare cost estimates for water system construction and maintenance activities. Oversee the underground service alert program. Respond to the most difficult citizen service and facility use related complaints and requests. Responsible for compliance of state and federal statutes and regulations for Municipal service. Coordinates the department's safety program and assure compliance with state and federal requirements.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

PO BOX 13087 MC-178 ♦ AUSTIN TEXAS 78711-3087

Pursuant to authorization from the Executive Director of the Texas Commission on Environmental Quality, the Manager of the Operator Licensing Section of the Permitting and Registration Support Division has issued the enclosed GROUND WATER TREATMENT OPERATOR certificate and pocket card.

RECEIPT OF PAYMENT

Fee Type: RENEWAL APPLICATION

Date Fee Paid: 05/06/2015

Amount Paid: \$ 111.00

TEST SCORE: N/A

CONTACT INFORMATION
WATER LICENSING
(512)239-6133

For general information about licensing visit:

www.tceq.texas.gov/licensing

Pursuant to 30 TAC 30.24(k), you are required to notify the TCEQ of any contact information changes within 10 days of the date the change occurs.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

JOHN ESCAMILLA

Is hereby licensed as a

GROUND WATER TREATMENT OPERATOR

Class
B

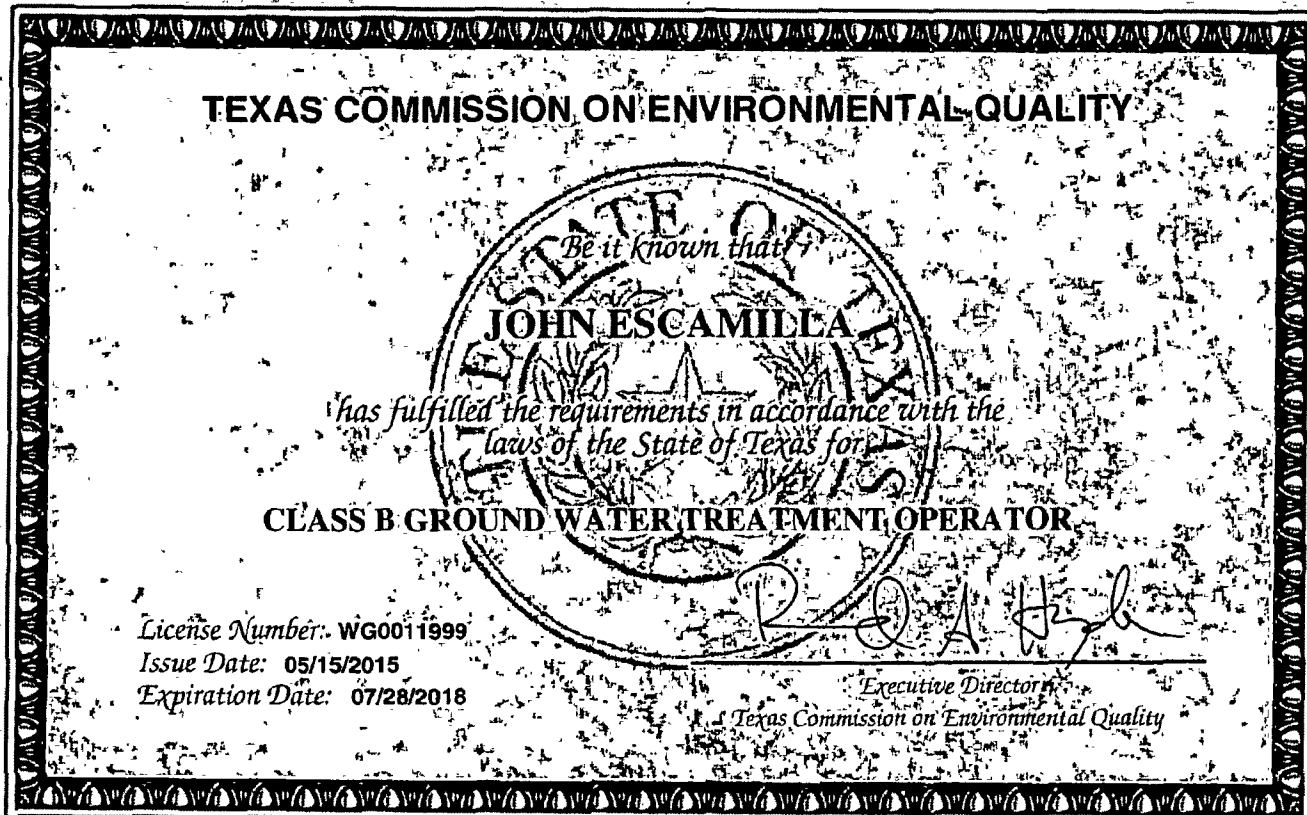
License Number
WG0011999

Expires
07/28/2018

SIGNATURE

EXECUTIVE DIRECTOR

TCEQ VIPP Form oce3 (09-07-06)



Direct Testimony of John Escamilla

Ex. JE-2

COT0889

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

PO BOX 13087 MC-178 ♦ AUSTIN TEXAS 78711-3087

Pursuant to authorization from the Executive Director of the Texas Commission on Environmental Quality, the Manager of the Operator Licensing Section of the Permitting and Registration Support Division has issued the enclosed WASTEWATER TREATMENT OPERATOR certificate and pocket card:

RECEIPT OF PAYMENT

Fee Type: RENEWAL APPLICATION

Date Fee Paid: 11/05/2014

Amount Paid: \$ 111.00

TEST SCORE: N/A

CONTACT INFORMATION
WASTEWATER LICENSING
(512)239-0170

For general information about licensing visit:

www.tceq.texas.gov/licensing

Pursuant to 30 TAC 30.24(k), you are required to notify the TCEQ of any contact information changes within 10 days of the date the change occurs.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

JOHN ESCAMILLA

Is hereby licensed as a

WASTEWATER TREATMENT OPERATOR

Class
B

License Number
WW0036826

Expires
01/26/2018

SIGNATURE

EXECUTIVE DIRECTOR

TCEQ VIPP Form oca3 (09-07-06)

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



License Number: WW0036826

Issue Date: 11/13/2014

Expiration Date: 01/26/2018

Executive Director
Texas Commission on Environmental Quality

Direct Testimony of John Escamilla

COT0890

Ex. JE-2

Texas Commission on Environmental Quality	Office of Water	Public Drinking Water Section
County Map of TX	Water System Search	Office of Compliance and Enforcement

Water System Detail			
Water System Facilities Source Water Assessment Results	Violations Enforcement Actions	TCR Sample Results	TTHM HAA5 Summaries
Sample Points	Assistance Actions	Recent Positive TCR Results	TCU Summaries
Sample Schedules, CIP Plans	Compliance Schedules	Other Chemical Results	Chlorine Summaries
Site Visits Milestones	TOC/Alkalinity Results	Chemical Results: Sort by: Name Code	Turbidity Summaries
Operations All POC	LRA V(TTHM/HAA5)	Recent Non-TCR Sample Results	TCR Sample Summaries
Glossary			

Water System Detail Information			
Water System No.:	TX1010026	System Type:	C
Water System Name:	CITY OF TOMBALL	Primary Source Type:	GW
Principal County Served:	HARRIS	System Status:	A
Principal City Served:		Activity Dates:	01-01-1913
Population:	10000	System Recognition:	SUPERIOR

Water System Contacts			
Type	Contact	Communication	
AC - Administrative Contact	FAGAN, GRETCHEN 501 JAMES ST TOMBALL, TX 77375-4623	Phone Type	Value
		BUS - Business	281-351-5484
		BUS - Business	281-290-1415
		FAX - Facsimile	281-351-4735
		MOB - Mobile	832-771-6647

Sources of Water			
Name	Type	Activity	Availability
5 - 707 SCHOOL ST	WL	A	P
5 - 15902 FM 2920	WL	A	P

Direct Testimony of John Escamilla

Ex. JE-3

2 - 802 S PINE ST	WL	A	P
3 - 802 S PINE	WL	A	P
6 - 15902 FM 2920	WL	A	P
1 - CHERRY / W MAIN (PLUGGED)	WL	I	P
2 - 1006 BAKER ST / PLUGGED	WL	I	P
4 - 1006 BAKER ST	WL	I	O

Source Water Percentages			
Surface Water	0	Surface Water Purchased	0
Ground Water	0	Ground Water Purchased	0
Ground Water UDI	0	Ground Water UDI Purchased	0

Water Purchases	
Water System / Treatment Status	
No Water Purchases	

Buyers of Water	
Water System / Population / Availability (blank), (S)erious, (E)mergency, (I)nterim, (P)ermanent, (O)ther	
No Buyers	

Total Population Served = 10000

Total Population Served included ALL active connections, including emergency.

Annual Operating Period(s)					
Effective Begin Date	Effective End Date	Start Month/Day	End Month/Day	Type	Population
01-04-2016	No End Date	1/1	12/31	R	10000

Service Connections			
Type	Count	Meter Type	Meter Size
RS	3880	MU	0

Service Area	
Code	Name
O	EPP APPLICABLE
R	OVERNIGHT ACCOMMODATION

R	RESIDENTIAL AREA
---	------------------

Regulating Agencies	
Name	Agency/Inspector
TX COMMISSION ON ENVIRONMENTAL QUALITY	TCEQ

Water System Historical Names
Historical Names:

System Certification Requirements		
Certification Name	Code	Begin Date

WS Flow Rates		
Type	Quantity	UOM

WS Measures		
Type	Quantity	UOM

WS Indicators		
Type	Value	Date
DBP2 - Stage2 DBPR Schedule Category	4 - 4	10-01-2013
POWN - Previous Ownership Type Code. This is the WUD ownership code.	MUN - Municipality	
PRFT - Status as a For or Non Profit Entity	NON - Non Profit	
SSWP - State Source Water Program	YES - Yes	08-31-2013
SSWP - State Source Water Program	NO - No	06-22-2009
XCON - Cross Connection control Program Ranking	ADQTE - Adequate	04-25-2016
XCON - Cross Connection control Program Ranking	ADQTE - Adequate	

Direct Testimony of John Escamilla

Ex. JE-3



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

JOHN HELLERSTEDT, M.D.
COMMISSIONER

P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

December 7, 2016

George Shackelford
City Manager
City of Tomball
401 Market St.
Tomball, TX 77375

Dear Mr. Shackelford:

The Texas Department of State Health Services is pleased to announce that the City of Tomball has been awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). This award recognizes those communities in Texas that maintained a consistent level of optimally fluoridated water throughout 2015. This award was based on your submittal of the monthly fluoridation reports to the Texas Fluoridation Program.

For 2015, a total of 1,510 public water systems in 30 states received these awards, including 56 public water systems in Texas.

Community water fluoridation has been recognized by CDC as one of 10 great public health achievements of the 20th Century. Fluoridating a community's water supplies is one of the most effective public health measures to prevent tooth decay.

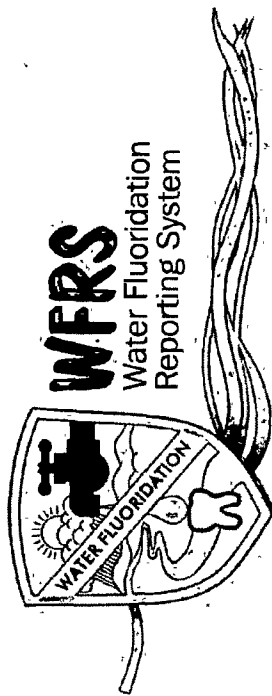
Please find the award certificate enclosed. The Texas Fluoridation Program congratulates you on your outstanding performance. Your continued support of fluoridation is appreciated. If you have any questions, please contact the Texas Fluoridation Program at 512-776-7349.

Thank you,

A handwritten signature in black ink, reading "Deba Dutta".

Deba P. Dutta, P.E.
Engineer
Texas Fluoridation Program
Ph: 512-776-2855, Fax: 512-776-7249
Email: deba.dutta@dshs.texas.gov
www.dshs.state.tx.us/epitox/fluoride.shtm

Enclosure



2015

Water Fluoridation Quality Award

City Of Tomball State of Texas

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

Presented by the
Centers for Disease Control and Prevention
United States Department of Health & Human Services

National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention
and Health Promotion





2014

Water Fluoridation Quality Award

TOMBALL
STATE OF TEXAS

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

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National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention
and Health Promotion



Centers for Disease
Control and Prevention
National Center for Chronic
Disease Prevention and
Health Promotion



2013 Water Fluoridation Quality Award

Tomball
State of Texas

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

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Centers for Disease Control and Prevention
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National Fluoridation Engineer, Division of Oral Health
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and Health Promotion



Centers for Disease
Control and Prevention
National Center for Chronic
Disease Prevention and
Health Promotion