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APPLICATION OF PK-RE  
DEVELOPMENT COMPANY, INC.  
DBA GREENSHORES UTILITY  
SERVICES AND DBA OAK SHORES  
WATER SYSTEM FOR AUTHORITY  
TO CHANGE RATES AND TARIFFS  
IN TRAVIS COUNTY

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PUBLIC UTILITY COMMISSION

OF TEXAS

PUBLIC UTILITY COMMISSION  
FILING CLERK

**ORDER NO. 1  
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS  
AND ADDRESSING OTHER PROCEDURAL MATTERS**

**I. Application**

On October 12, 2016, PK-RE Development Company, Inc. d/b/a Greenshores Utility Services and d/b/a Oak Shores Water System filed an application to change rates and tariffs in Travis County.

**II. Requiring Comments on Administrative Completeness of the Application  
and Notice**

The application shall be reviewed for administrative completeness within 30 calendar days of receipt of the application.<sup>1</sup> An application is not considered filed with the Commission until a determination of administrative completeness is made. By **November 14, 2016**, Commission Staff shall file comments on the administrative completeness of the application and notice.

**III. Requesting Procedural Schedule**

In addition, by **November 14, 2016**, the applicant and Commission Staff shall file comments regarding how this application should be processed and propose a procedural schedule, if appropriate.

**IV. Discovery**

Discovery may proceed informally; however, objections to Requests for Information (RFIs) must be filed and served within 10 days of receiving the RFI. Objections shall include a statement that negotiations were conducted diligently and in good faith. If the parties are unable

<sup>1</sup> 16 Texas Administrative Code § 24.8(a) (TAC).

to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within 5 working days of receipt of an objection. The motion to compel shall specify the grounds for the motion.

#### V. Filing Requirements

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission filing clerk.<sup>2</sup> A copy of each document filed with the Commission must also be served on all parties.<sup>3</sup> All filings can be accessed on the PUC Interchange, <http://interchange.puc.texas.gov>.

All parties shall provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party shall provide the Commission and all parties with updated address, telephone, and facsimile information if such information changes. The telephone and facsimile numbers will be placed on the service list for this proceeding. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

#### VI. Ex Parte Communications

*Ex parte* communications with the administrative law judges and presiding officer (collectively, ALJs) are prohibited.<sup>4</sup> Parties shall communicate with the ALJs only through written documents filed with the Commission's Filing Clerk and served on all parties. Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

SIGNED AT AUSTIN, TEXAS the 17<sup>th</sup> day of October 2016.

PUBLIC UTILITY COMMISSION OF TEXAS

  
SUSAN E. GOODSON  
ADMINISTRATIVE LAW JUDGE

<sup>2</sup> 16 TAC § 22.71.

<sup>3</sup> 16 TAC § 22.74.

<sup>4</sup> 16 TAC § 22.3(b)(2).