

Control Number: 46245



Item Number: 576

Addendum StartPage: 0

RECEIVED

2017 AUG 15 PM 3:48

PUBLIC UTILITY COMMISSION
REGULATORY SERVICES

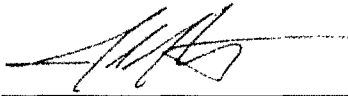
**SOAH DOCKET NO. 473-17-0119.WS
PUC DOCKET NO. 46245**

**APPLICATION OF DOUBLE § BEFORE THE STATE OFFICE
DIAMOND UTILITY COMPANY, INC. § OF
FOR WATER AND SEWER § ADMINISTRATIVE HEARINGS
RATE/TARIFF CHANGE §**

**DOUBLE DIAMOND UTILITY COMPANY, INC.'S
RESPONSE TO COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
STAFF NO. 2-1 THROUGH 2-13**

COMES NOW, Double Diamond Utility Company, Inc. ("DDU") and files its Response to Commission Staff's Second Request for Information – Staff No. 2-1 through 2-13. DDU agrees and stipulates that all parties may treat these responses as if they were filed under oath.

Respectfully submitted,

By: 
John J. Carlton
The Carlton Law Firm P.L.L.C.
2705 Bee Cave Road, Suite 200
Austin, Texas 78746
(512) 614-0901
Fax (512) 900-2855
State Bar No. 03817600

ATTORNEY FOR DOUBLE DIAMOND
UTILITY COMPANY, INC.

CERTIFICATE OF SERVICE

I hereby certify that I have served or will serve a true and correct copy of the foregoing document via hand delivery, facsimile, electronic mail, overnight mail, U.S. mail and/or Certified Mail Return Receipt Requested to all parties on this the 15th day of August 2017.

John Carlton

576

SOAH DOCKET NO. 473-17-
0119.WS PUC DOCKET NO. 46245

COMMISSION STAFF'S SECOND REQUEST FOR
INFORMATION TO DOUBLE DIAMOND UTILITY
COMPANY, INC. QUESTION NOS. STAFF 2-1 THROUGH
STAFF 2-13

The Cliffs

Staff 2-1 Please provide a copy of the job descriptions for the following employees:

- a) Christopher C. Fields
- b) Cameron Brett Kirby

RESPONSE: Responsive documents will be produced. Both employees held the position of Utility Operator.

Prepared by: Christie Rotramel

Sponsored by: Randy Gracy

Staff 2-2 Please explain if Christopher Fields and Cameron Brett Kirby were terminated during the test year. If so, please provide the dates of termination.

RESPONSE: No, the employees were not terminated during the test year of 2015.

Prepared by: Christie Rotramel

Sponsored by: Randy Gracy

Staff 2-3 Please explain why Condos #1-10 are in the Power Expense (Line 2) of the Revenue Requirement Summary? How does this relate to the water utility?

RESPONSE: Condos #1-10 (as referenced on Bates DDU000710) are not included in the Power Expense (Line 2) of the Revenue Requirement Summary because they were not included in the Detailed Trial Balance for The Cliffs.

Prepared by: John Carlton and Christie Rotramel

Sponsored by: Tim Grout

Staff 2-4 Please provide the invoice for Buchanan Building Supply for the amount of \$106.20 on 05/06/2015.

RESPONSE: See Bates DDU-001173 previously produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

Staff 2-5 Please provide all invoices for all uniforms for the utility.

RESPONSE: See Bates DDU-000936 previously produced and the associated invoices found in Bates DDU-000937-DDU000940. Additional responsive documents will be produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

Staff 2-6 Please provide the invoice for O'Reilly Auto Parts for the amount of \$104.19 on 06/08/2015.

RESPONSE: This amount is unrelated to The Cliffs or White Bluff. See Bates Pages DDU000968, DDU000976-DDU000979. The amount only appears on the summary of the check issued to make a payment and was not included in the Detailed Trial Balance for the Cliffs (DDU000968). Responsive documents, although irrelevant, will be produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

Staff 2-7 Please provide the invoice from Ford for Acct# 50062469 in the amount of \$730.11 on 01/15/2015.

RESPONSE: This amount is unrelated to The Cliffs or White Bluff. See Bates Pages DDU001019, DDU001021-DDU001023. The amount only appears on the summary of the check issued to make a payment and was not included in the Detailed Trial Balance for the Cliffs (DDU001019). Responsive documents, although irrelevant, will be produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

Staff 2-8 Please provide the invoice for NewGen Solutions & Strategies, LLC. in the amount of \$1.575 on 02/16/2015, reference number 3170.

RESPONSE: This amount is unrelated to The Cliffs or White Bluff. See Bates Pages DDU001053, DDU001055-DDU001060. The amount only appears on the summary of the check issued to make a payment and was not included in the Detailed Trial Balance for the Cliffs (DDU001053). Responsive documents, although irrelevant, will be produced.

Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout

Staff 2-9 Please provide the invoice for USA Blue Book for the amount \$419.51 on 02/25/2015, reference number 576150.

RESPONSE: Documents have previously been produced in DDU0001533-DDU001534. The invoice is included in the Detailed Trial Balance for The Cliffs in DDU001526 under R&M Collection Lines.

Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout

Staff 2-10 Please provide the invoice for Progressive Water Treatment for the amount of \$4,871.25 on 12/01/2015, reference number 5155.

RESPONSE: Documents have previously been produced in DDU001390-DDU001392. The invoice is included in the Detailed Trial Balance for The Cliffs in DDU001358 under Water Plant.

Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout

Staff 2-11 Please provide the invoices for customer #385531 for the amount of \$1,659.34 on 09/24/2015, reference number 760045.

RESPONSE: Documents have previously been produced in DDU001461- DDU1462. The invoice is included in the Detailed Trial Balance for the Cliffs in DDU001427 under R&M Sewer Plant.

Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout

Staff 2-12 Please provide invoice #421 for the amount of \$2,500 on 03/19/2015, reference number 24219.

RESPONSE: This amount is related to a job order for a water tap and road bore, and is excluded from the Detailed Trial Balance of operating expenses for the Cliffs. See Bates Pages DDU001427, DDU001485-DDU001487; DDU001526, DDU001541-DDU001543. The amount only appears on the summary of the check issued (DDU001485; DDU001541) to make a payment and was not included in the Detailed Trial Balance for The Cliffs. Responsive documents will be produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

Staff 2-13 Please provide invoice #416 for the amount \$9,087.19 on 04/14/2015, reference number 0024441.

RESPONSE: This amount is unrelated to The Cliffs or White Bluff. See Bates Pages DDU001526, DDU001556-DDU001558. The amount only appears on the summary of the check issued (DDU001556) to make a payment and was not included in the Detailed Trial Balance for The Cliffs. Responsive documents, although irrelevant, will be produced.

**Prepared by: John Carlton and Christie Rotramel
Sponsored by: Tim Grout**

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-1

The Cliffs Utility Department **Job Titles and Job Descriptions**

Utilities Operator

Responsible for performing operation and maintenance for water and waste water facilities as well as meter reading leak repairs pump replacements . On call on weekends.

Utilities Manager

1. Provides the overall daily supervision for the water distribution and wastewater collection division personnel and directs the activities of the utilities staff .
2. Inspects the work of all the crews
3. Oversees the activities of safety , production, construction, and repair problems.
- 4.plans , organizes, coordinate, directs, and schedules overall workprojects.
5. Directly supervises the meter operation activities.
6. Maintains records and prepares reports on activities.
- 7.responds to and resolves complex customer complaints.
8. Performs call duty and responds to after hour emergencies as needed.
9. reviews work orders , dailywork logs , meter reports, inventory.
10. Ensures all reporting required by the stste is properly completed.
11. assists in the perparation of annual operating budget .
- 12 performs other related duties as needed.

Utilities Assistant

1. Repair and maintenance of water and waste water facilities under the supervision of a licenced operator.
2. Repair and maintenance of distribution and collection systems under the supervision of a licenced operator.
3. Road and easment repair and maintenance
4. Operation of heavy equipment.
5. Pump and motor service and repair.
6. Daily monitoring of water and waste water systems under the supervision of a licenced operator.
7. Utility owned grounds keeping.
8. Preforms other duties as assigned.

Regional Director of Utilities

1. Assist local managers in Texas with compliance issues.
2. Coordinate and assist with start-ups, redesign, and construction of utility systems at all resorts in Texas.
3. Coorespondence with Local and State officials regarding utilities owned in Texas.
4. Oversee construction activities at all properties owned in Texas.
5. Maintain appropriate licencing for Texas utilities operations.
6. Coordinate training of all utilities personel in Texas.
7. Assist local managers with utility budgeting and cost controls.
8. Provide technical assistance for operators in the field.
9. Provide utility related administrative support.
10. Preforms other duties as required.

DDU16 - 015970

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-5

DDU16 - 015971



(940) 549 - 7714
 MANAGER AVAN CEBALLOS
 2121 STATE HIGHWAY 16 S
 GRAHAM TX 76450
 ST# 0353 OP# 00004805 TE# 17 TR# 00516
 WJCO JEAN 004032672415 19.97 X
 WJCO JEAN 004032672459 19.97 X
 SUBTOTAL 39.94
 TAX 1 8.250 % 3.30
 TOTAL 43.24
 DEBIT TEND 43.24
 CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY
 43.24 TOTAL PURCHASE
 ACCOUNT # **** * 7676 S
 REF # 501400474571
 NETWORK ID. 0069 APPR CODE 952648
 TERMINAL # SC010341

01/13/15 18:53:01

ITEMS SOLD 2

TC# 8594 1117 0015 7973 6055



Get 2X Savings Catcher Reward Dollars
 w/Bluetooth thru 2/28/15. Visit wmt.co
 01/13/15 18:53:02

Handwritten:
 2010
 2011
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 2100

SAVINGS CATCHER
 Download the Walmart app from <http://wmt.co>

GET IT ON

Available on the

Scan this code with the app to compare prices & save more.



Reimb'd 1/14/15



Save money. Live better.

Self Checkout

Fast. Fun. Easy.

(940) 325 7808
 MANAGER UNIT TELEPHONE
 GOI NO. 1M 1821
 MINERAL WELLS TX 75067
 SELF CHECKOUT OPERATIONS HELP 49 TRK 08051
 MGR. JUAN 007107150191 19 97 X
 SUBTOTAL 19 97
 TAX 1 8.250 X 1.65
 TOTAL 21.62
 CASH TEND 21 75
 CHANGE DUE 0 13

ITEMS SOLD 1

ICR 4/88 78/3 9441 2890 5973



Get 2X Savings Catcher Reward Dollars. w/brushed thru 2/28/15. Visit wmt.co 01/11/15 16.39 55

Savings Catcher! Scan with Walmart app



Reimburse
80/10-80%
Jans
(P)

Reimbd 1/14/15

PETTY CASH

NO. RM 931 ...

DATE 11/22/14

AMOUNT \$ 50.00

FOR incidentals

APPROVED BY: Salvador Garcia #1783878

APPROVED BY: [Signature]

RECEIVED BY: Salvador Garcia

SALVADOR GARCIA

Walmart No. 1150

Reimbd drawn (8031)
1/14/15



1551 FOURTH ST
GRAHAM TX 76450
940-521-0389

Ticker 213382
Date 1/15/15 Time 3:40 PM
Store 603 Register 12
Cashier 00220812

Item	Qty	Price	Amount
BOOT STL TOR SK SIZE 11 6400127		34.99	34.99

Subtotal: 34.99
Tax: 2.89
Total: 37.88

Debit Card 37.88

Bank Reference # 801501029261

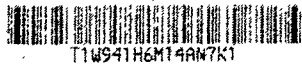
Change 0.00
I agree to pay the above amount according to my card issuer's agreement.

For our Returns Policy, visit
TractorSupply.com/returns

Go to TractorSupplySurvey.com or Call
1-877-789-1443 within 7 days to
complete a survey and be entered in
a monthly drawing for a chance to
win a \$2500 shopping spree
(Awarded as Gift Cards) Ends 12/31/2015

For complete details or to participate
without purchase or survey, go to
TractorSupply.com/customersurvey

Enter Store #: 0603
Enter Reference #: 02213382
SOLD ITEM COUNT = 1



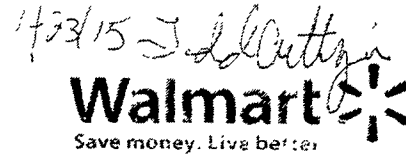
T1W941H6M14AN7K1

Please call 877-872-7721 for Customer Service.

Sign up now for ads, news and more at
TractorSupply.com
Customer Copy

8010-8000
front Boots, Rubber
Reimburse

Reimb'd 1/24/15



940-521-7714
MANAGER AVAN DEBALLOS
277 STATE HIGHWAY 16 S
GRAHAM TX 76450
00004811 TEX 0.17
00000004640KI
000004640KI
000004640KI
SUBTOTAL 4.74
TOTAL 4.74
CARD FUND 0.58
CASH FUND 0.00
TEND 0.00

5600-0000-474

CCCL
APPR 0.00 0.00
REF 4008 3/3
Jury Bal 0.00
0.00 0.00
0.00 0.00
0.58
0.58
01/22/

Reimb'd 1/22/15

Cliffs Club Corp. General Petty Cash Fund						Cash on Hand	\$ 1,814.60
						Due from Corp.	\$ 201.68
						Current Request	\$ 239.42
						Missing Receipts RESTAURANT BANK	
						Petty Cash Balance	\$ 2,255.70
						s/b	\$ 2,250.00
						over/(under)	\$ 5.70
DATE	PAYMENT TO	DESCRIPTION	COMPANY	G/L ACCOUNT #	DEPT.	AMOUNT	
02/10/15	Palo Pinto County Clerk	posting	DTX	8380-0000	8025	\$ 3.00	
02/10/15	Wal-Mart	food		5600-0000	8055	\$ 29.46	
02/12/15	AHA	CPR Instructor Course		8210-0000	8022	\$ 31.98	
02/16/15	VF Outlet	jeans	DDU	8010-0000	8090	\$ 36.78	
02/16/15	Wal-Mart	gift bags		8020-0000	8036	\$ 4.20	
02/16/15	Wal-Mart	flowers		8020-0000	8055	\$ 121.01	
02/16/15	Wal-Mart	candies		8060-0000	8039	\$ 12.99	
					TOTAL	\$ 239.42	



OUTLET

BRAZOS RIVER FACTORY STORES
4500 HIGHWAY 190 EAST
MINERAL WELLS, TX 76067
847-327-3316

REGISTRY: 201
CASHIER: [Signature]

MURRAY SPC 35607UB BROWN REGU
645-00200188 1 @ \$19.99 \$19.99
TEAM SPC 0400041 IND R1210 30 12
64759107874-3 1 @ \$12.99 \$12.99

SUBTOTAL \$32.98
SALES TAX \$2.81
TOTAL \$35.79
TENDERS \$35.79

*****P6103

VAL \$40.34
TAX \$3.10
NET AMOUNT SHIPPED
4/MENT

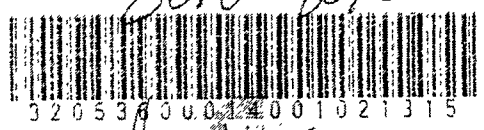
Jan 75

AP ANALYSIS	RATEX	TAXABLE	TAX
	8.25000	\$33.96	\$2.80

Trans. 320596 2/13/2015 5:07 PM

VISIT US AT www.vtoutlet.com
Please see reverse side of
receipt for return policy.

8010-8090



Kelton Jarvis
Reimburse
[Signature]

Reimb'd 2, 16/15

Double Diamond Utilities Co. Vendor No ACEHARD Check No. 4029 07/21/15
 Ace Hardware of Mineral Wells

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
171189	07/01/15	48.69	Ace Hardware of Mineral Wells	48.69
171417	06/29/15	40.04	Ace Hardware of Mineral Wells	40.04
Totals :		88.73		88.73

Double Diamond Utilities Co. 5495 Bell Line Road, Suite 200 Dallas TX 75254	Compass Bank Dallas TX 75265-0561	88 0744/1119	Check Amt \$ 88.73 Check Date 07/21/15 Check No 4029
Pay To the order of Ace Hardware of Mineral Wells 2901 Hwy 180 E. Mineral Wells, Tx 76067			*** COPY *** Your Signature Here

Accounts Payable Coding Form

Vendor Heading ACEHARD
 Vendor Name: Ace Hardware of Mineral Wells
 New Vendor Name: _____
 New Address or _____
 Change of Address: _____
 Phone #: _____
 Fed I.D. # or S.S. # _____


FORWARDED TO
DOUBLE DIAMOND

JUL 10 2015

Company: DDU P7
 Department Utilities
 Location: The Cliffs
 "HIGHLIGHT SPECIAL SITUATIONS ONLY"
 Return check to _____
 Date required _____

Invoice #	Inv. Date	Inv. Total	Job #	Cost Code	Inter Co	G/L Acct.#	G/L Desc	Dept.	G/L Comment (20 Characters or Less)	Amount
172169 ✓	7/1/15 ✓	\$ 48.89				8005-0000 ✓	Smallwares/Tools	8090 ✓	low strap	\$ 27.05
						8010-0000 ✓	Uniforms	8090 ✓	boot buffalo	\$ 21.84
		Grand Total: \$ 48.89								Grand Total: \$ 48.89

Check Stub Comment: CUSTOMER RECEIVED
 Manager(s) Comments: _____
 Explain Variance to Budget: _____

Prepared by Melissa Harper 7/8/2015
 Approved by Jeff Harper

(Sign at end)

Accounting Use Only

Field Batch # _____
 Acct Approval: [Signature]
 A/P Batch # DDU-110 7/14/15

ACE HARDWARE OF MINERAL WELLS
 2901 HWY 180 EAST
 MINERAL WELLS, TX 76067

PAGE NO :

PHONE: (940) 325-5952

CUST NO: 1293 JOB NO: 000 PURCHASE ORDER: REFERENCE: TERMS: NET 25 DAYS CLERK: JANA EW DATE / TIME: 7/1/15 7:44

SOLD TO:
 CLIFFS RESORT
 160 CLIFFS DRIVE
 GRAFORD TX 76449
 940-779-4040

SHIP TO: DUE DATE: 8/25/15 TERMINAL: 551

TAX: 001 TEXAS TAX

INVOICE: 172169

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE/ PER	EXTENSION
1	1	1	EA	89268	STRAP TOW W/HOOK 15' /	19R03	1	24.99 /EA	24.99
2	1	1	EA	8002909	BOOT BUFFALO 16"BLK SZ10 2	08L05	1	13.99 /EA	13.99

*gross price
 38.98*

add note

TAXABLE 44.98
 NON-TAXABLE 0.00
 SUBTOTAL 44.98

(JOSH)
 ** AMOUNT CHARGED TO STORE ACCOUNT ** 48.69

TAX AMOUNT 3.71
TOTAL 48.69

TOT WT: 7.50

x Josh White
 Received By

Cliffs Club Corp. General Petty Cash Fund						Cash on Hand	\$ 1,748.54
						Due from Corp.	
						Current Request	\$ 506.02
						Missing Receipts	
						RESTAURANT BANK	
						Petty Cash Balance	\$ 2,254.56
						s/b	\$ 2,250.00
						over/(under)	\$ 4.56
DATE	PAYMENT TO	DESCRIPTION	COMPANY	G/L ACCOUNT #	DEPT.	AMOUNT	
10/12/15	Gordon Hardware	silicone gasket	DDU	8450-0000	8090	\$ 16.87	
10/12/15	Smart Hardware	blue silicone gasket	DDU	8450-0000	8090	\$ 5.76	
10/09/15	Walmart	bread		5600-0000	8055	\$ 11.90	
10/10/15	VF-Outlet	jeans	DDU	8010-0000	8090	\$ 21.64	
10/04/15	Spa-de-Suds	vehicle wash	DDU	8065-0000	8090	\$ 12.00	
10/08/15	Smart Hardware	hornet spray		8100-0000	8040	\$ 22.07	
10/07/15	Mr. C Food Stores	econo wash	DDU	8065-0000	8090	\$ 4.00	
10/02/15	Walmart	bread, pound cake, pretelzs		5600-0000	8055	\$ 26.24	
10/08/15	Palo Pinto County Clerk	assignment of lien, copies	DTX	8380-0000	8025	\$ 31.00	
09/26/15	Walmart	bread		5600-0000	8055	\$ 20.52	
10/02/15	Walmart	marshmallows		5600-0000	8055	\$ 22.13	
10/01/15	AIM Mail Center	mailing samples for testing	CLP	8035-0000	8070	\$ 112.72	
10/01/15	Smart Hardware	gate latch		8400-0000	8037-8056	\$ 15.47	
10/01/15	Spa-de-Suds	car wash for patrol vehicle		8065-0000	8022	\$ 12.00	
09/29/15	Smart Hardware	fasteners	DDU	8455-0000	8091	\$ 4.79	
09/29/15	Smart Hardware	4milliliter clear poly	DDU	8400-0000	8090	\$ 15.79	
10/01/15	We Can Do It Landscaping	landscaping supplies	CLP	8110-0000	8065	\$ 91.81	
10/01/15	We Can Do It Landscaping	landscaping supplies	CLP	8110-0000	8065	\$ 27.65	
09/28/15	Amazon	knead boot	DDU	8018-0000	8090	\$ 31.66	
					TOTAL	\$ 506.02	

Walmart*

Save money. Live better.

(940) 549 - 7714
MANAGER AVON CEBALLOS
2121 STATE HIGHWAY 16 S
GRAHAM TX 76460

1*	00353	DP#	005008	1EM	03	1RM	0487			
V	100	BRD	007874236690	F				1.58		
V	100	BRD	007874236690	F				1.58		
V	100	BRD	007874236690	F				1.58		
V	100	BRD	007874236690	F				1.58		
V	100	BRD	007874236690	F				1.58		
V	100	BRD	007874236690	F				1.58		
Z	100	BRD	007874236690	F				2.42		
CLOW CARM. 003000003100								F		
								SUBTOTAL	11.90	
								TOTAL	11.90	
								CASH TEND	20.00	
								CHANGE DUE	8.10	

ITEMS SOLD ?

TC# 6536 3422 5/19 8180 9139



Low Prices You Can Trust Every Day.
10/09/15 12:39:50

Walmart Catcher! Scan with Walmart app



10/8/15 J & L City

5600-0000-11.90

Reimb
10/9/15



OUTLET

BRAZOS RIVER FACTORY STORES
4500 HIGHWAY 180 EAST
MINERAL WELLS, TX 76067
940 325 3310

REG#: 001
CASHIER: JASB

5. SEC 2010178 STONE 12 12
10/10/2015 1:06:59

TOTAL	\$11.90
S TAX	\$1.65
TOTAL	\$24.00

AMOUNT TENDERED: 8010-8070 \$22.00

PAYMENT: J & L City \$22.00
QTY: \$1.00

TAX ANALYSIS		
RATE	TAXABLE	TAX
8.25000	\$19.99	\$1.65

Transaction: 00000 10/10/2015 12:21:04

VISIT US AT www.vfoutlet.com
Please see reverse side of receipt for return policy



Reimb
10/12/15

Vf Outlet
4500 Highway 180 East
Mineral Wells, TX 76067
940-325-3310

RECEIVED

Spent 24.00

8010-8070

J & L City

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-6

DDU16 - 015984

Staff 26

Double Diamond Utilities Co. Vendor No OREIPAR Check No: 4018 07/07/15
 O'Reilly Auto Parts

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
0827-3326088	06/16/15	54.24	O'Reilly Auto Parts	54.24
0827-329090	06/16/15	43.28	O'Reilly Auto Parts	43.28
0700-295847*	06/08/16	104.18	O'Reilly Auto Parts	104.18
0709-235887	06/10/15	45.41	O'Reilly Auto Parts	45.41
Totals :		247.12		247.12

The Cliffs
 The Cliffs
 The Retreat
 The Retreat

Reason they were not provided initially

Double Diamond Utilities Co. 5495 Bell Line Road, Suite 200 Dallas, TX 75254	Compass Bank Dallas, TX 75285-0581	88-0744/i118	Check Amt \$ 247.12 Check Date 07/07/15 Check No 4018
Pay To the order of : O'Reilly Auto Parts P O Box 9464 Springfield, MO 65801-9464			*** COPY *** Your Signature Here

Accounts Payable Coding Form

Vendor Heading: OREIPAR
 Vendor Name: O'Reilly Auto Parts
 New Vendor: _____
 address or change: _____
 Phone #: _____
 Fed I.D. # or S.S. #: _____

SENT TO
 JUN 19 2015
 HOME OFFICE

Company: DDU ^{PP}
 Department: VH141129
 Location: THE RETREAT
 Return Check to: VENDOR
 Date required: _____

Invoice #	Invoice Date	Amount	Job #	Cost Code	Inter Co.	G/L Account #	G/L Acct. Description	Dept.	G/L Comment (20 Characters)	
0709-235247 ✓	6.08.2015 ✓	\$104.19 ✓				8065-0000 ✓	Vehicle Expense	6090 ✓	oil change supplies	\$32.31
						8065-0000 ✓	Vehicle Expense	6091 ✓	oil change supplies	\$19.79
						8065-0000 ✓	Vehicle Expense	6065 ✓	oil change supplies	\$52.09
0709-235897 ✓	6.10.2015 ✓	\$45.41 ✓				8065-0000 ✓	Vehicle Expense	6090 ✓	10w30 oil, lucas oil, w-shield wshr fluid	\$28.16
						8065-0000 ✓	Vehicle Expense	6091 ✓	10w30 oil, lucas oil, w-shield wshr fluid	\$17.25
REC'D JUN 24 2015										
Total										\$ 149.60
Total										\$149.60

Account No. 196188 PO#8264

Description (include explanation of any variance to budget)

Prepared by: Felicia DaMate' Date Prepared: 6.15.2015
 Approved by: Burnie Western Print Name
[Signature] Signature

Field Batch #

Accounting Use Only
 Acct. Approval: [Signature] 7-1-15
 A/P Batch # IND-460



OFFICE P. O. BOX 1156, SPRINGFIELD, MO. 65801
PHONE (417) 862-3333



STORE PHONE # 817 202-9403
ADDRESS: 214 NORTH MAIN STREET
SPRINGFIELD, MO 65801-3806
FAX # 817 202-9404
SPRINGFIELD, MO 65801-4464

BILL TO

SHIP TO

136132

BOULEVARD UTILITIES

705 E. 140-
SHELBY

11 75001

Burnie's Truck
1/2 6065 1/2 6090-91
Veh. Exp.

INVOICE NUMBER

INVOICE TYPE

INVOICE DATE

8709-2752-1

CHARGE SALE

1 08 7

COUNTER NO.	SPECIAL INSTRUCTIONS	SHIP VIA	CUSTOMER ORDER NO.	TIME OF ORDER	FILLED BY	CHECKED BY
136132						

TAX	QTY.	LINE	ITEM NUMBER	UNIT MEAS.	CO.	DESCRIPTION	LIST PRICE	NET PRICE	DISC %	CORE PRICE	EXTENDED PRICE
						Free ship for purchase of \$200 in Cooking Product enroll on FirstCallProds.com					
						W/ 3/200	13.99	13.99			13.99
						W/ 3/200	28.99	28.99			28.99
						3 YEAR LIMITED WARRANTY					
						VEHICLE INSURANCE					
						10 YEAR LIMITED WARRANTY	26.99	26.99			26.99
						10 YEAR LIMITED WARRANTY	26.99	26.99			26.99
						TOTALS	106.97	96.70			
						CUSTOMER SIGNATURE					
						CASH TEND					
						CHANGE					
						SUB-TOTAL					
						MISC.					
						TAX/FEES					
						TOTAL					

ALL MERCHANDISE RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Visit Us At: www.oreillyauto.com

35005 - \$200.00
8709-2752-1 - \$30.00
106.97 - \$96.70

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-7

DDU16 - 015988

Double Diamond Utilities Co. Vendor No FORDCRE Check No 3 785 01/15/15
 Ford Credit

Staff 2-17

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
	01/15/15	700 01	Acct#47305046	700 01
	01/15/15	730 11	Acct# 50062563	730 11
	01/15/15	780 11	Acct#460062469	780 11
Totals :		2,160.23		2,160.23

*The Cliffs
 The Cliffs
 The Retreat
 Reason why it was
 not provided
 initially*

Double Diamond Utilities Co 5495 Bell Line Road, Suite 200 Dallas, TX 75254	Compass Bank Dallas TX 75265-6561 88 0744/1119	Check Amt \$ 2,160.23 Check Date : 01/15/15 Check No : 3 785
Pay To the order of Ford Credit P O Box 650575 Dallas, Tx 752650575		*** COPY *** Your Signature Here



Your Account Information

Account Number **400000000**
 Vehicle Description **2013 FORD F150**
 VIN **1FTPX1CF2DFD82188** *TR*
 Statement Date **12/28/2014**
 Payoff Amt **Good Thru** **\$ 18,643.39 01/17/2015**
 Customer Service Center **1-800-727-7000**
 Hours of Operation **Mon-Fri 7am - 8pm CST**
Sat 7am - 5pm CST
 Website Address **www.fordcredit.com**

Refer to back of statement for additional contact information.

Your Transaction(s) Since Last Statement

DATE	DESCRIPTION	AMOUNT
12/22/2014	Payment Received - Thank you!	\$ 730.11

Payments received after statement date are not reflected.

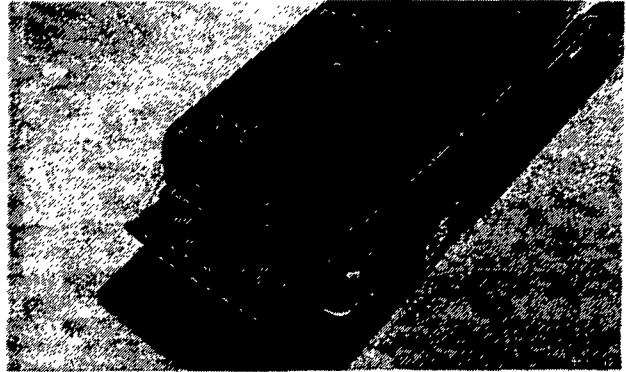
Your Amount(s) Due

DATE	DESCRIPTION	AMOUNT
01/17/2015	Payment Due	\$ 730.11
	TOTAL AMOUNT DUE	\$ 730.11

Never worry about missing a payment.

With Account Manager you can easily get **payment reminders** sent to your phone or email. Log in to your account or enroll at **fordcredit.com**.

Message and data rates may apply. Text HELP to 88867 for information. Text STOP to 88867 to cancel. See Terms & Conditions and Privacy Policy at **fordcredit.com/accountmanager** by logging in to your account.



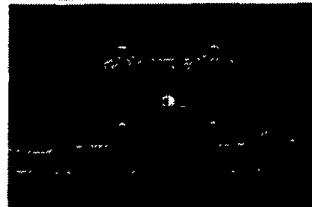
Like your truck, they're Built Ford Tough.™

Ford Accessories are tough, strong and get the job done.

Shop now at **accessories.ford.com**



FORD.ACCESSORIES



RESPONSIVE TO STAFF'S SECOND RFI NO. 2-8

DDU16 - 015991

staff 28

Double Diamond Utilities Co. Vendor No: **NEWGEN** Check No: **3855** 03/10/15
 NewGen Solutions & Strategies, LLC

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
2193	02/16/15	1,680.00	NewGen Solutions & Strategies, LLC	1,680.00
2170	02/16/15	1,576.00	NewGen Solutions & Strategies, LLC	1,576.00
Totals :		3,255.00		3,255.00

*The cliff
The Retreat
Reason it was not
provided initially*

Double Diamond Utilities Co. 5495 Berk Line Road, Suite 200 Dallas, TX 75254	Compass Bank Dallas, TX 75265-0561 88-0744/1119	Check Amt \$ 3,255.00 Check Date 03/10/15 Check No 3855
Pay ***** THREE THOUSAND TWO HUNDRED FIFTY FIVE AND 0/100 DOLLARS		*** COPY *** Your Signature Here
To the order of: NewGen Solutions & Strategies, LLC 1300 East Lookout Dr Suite 100 Richardson, TX 75082		

Accounts Payable Coding Form

P2

Revision Vendor # NEWGEN
 Vendor Name NEWGEN STRATEGIES & SOLUTIONS
 New Vendor Name:
 New address or change: 225 UNION BLVD, SUITE 305, LAKEWOOD, CO 80228
 Phone #:
 Fed ID # or S.S. #:

Company DDU
 Department UTILITIES
 Location THE RETREAT
 RETURN CHECK TO Vendor
 Date required:

Invoice #	Invoice Date	Amount	Job #	Cost Code	Inter Co.	GL Account #	GL Acct Description	Dept	GL Comment (30 Characters)	Amount
3170 ✓	02/16/15 ✓	\$ 1,575.00 ✓				8250-0000 ✓	Professional Fees	6090	Water Rate Case The Retreat	\$ 1,575.00
Total										\$ 1,575.00
Total										\$ 1,575.00 ✓

Check Stub Comment (30 characters) Double Diamond Utilities - Water Rate Case WRS1304

Description (include explanation of any variance to budget) Water Rate case WRS1304

RA

Prepared by Crolamei Date 02/24/15

Accounting Use Only

Approved by Randy Gracy Signature

Field Rate #

ASST Approval

ASST Branch

@ 3-4-15
 MPT 4/26



1300 E. Lookout Drive
 Suite 100
 Richardson, TX 75082
 Phone: (972) 680-2000

Double Diamond Companies
 Randy Gracy
 Senior VP of Construction
 5495 Belt Line Road Suite 200
 Dallas, Texas 75254

Handwritten signature

Project	Double Diamond TX-WRS1304	Tax ID #	46-0863326
Invoice #	3170	P.O. No.	0
Invoice Date	2/16/2015		
Due Date	3-13/2015		

For professional services rendered from January 16, 2015 through February 15, 2015:

Item	Description	Hours	Rate	Amount
C Ekrt	Professional Fees	7	225.00	1,575.00
REC'D FEB 24 2015				
Total Invoice				\$1,575.00

Please remit payment to: 1300 E. Lookout Drive, Suite 100, Richardson, TX 75082

DDU16 - 015994

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-12

DDU16 - 015995

Double Diamond Utilities Co. Vendor No: JACKCON Check No: 3948 05/12/15
Jackson Construction

STAFF 2-12

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
24221	03/28/15	1,560.00	Jackson Construction	1,560.00
24223	04/21/15	1,201.85	Jackson Construction	1,201.85
24222	04/21/15	1,280.00	Invoice #17	1,280.00
24219	03/11/15	-2,900.00	Invoice #41	-2,900.00
Totals :		6,521.85		6,521.85

The Cliffs
The Cliffs
The Cliffs
The Cliffs

8027-U - water tap
RoadBore

not on Detail
trail Balance.
Because it has
a job#

Double Diamond Utilities Co. 5495 Bell Line Road, Suite 200 Dallas, TX 75254	Compass Bank Dallas, TX 75265-0961 85-0744/1119	Check Amt \$ 6,521.85 Check Date 05/12/15 Check No 3948
Pay ***** SIX THOUSAND FIVE HUNDRED TWENTY ONE AND 85/100 DOLLARS		
To the order of:	Jackson Construction 1473 Industrial Loop 267 Breckenridge, TX 76424	*** COPY *** Your Signature Here

Accounts Payable Coding Form

Navision Vendor #: JACKCON
 Vendor Name: JACKSON CONSTRUCTION
 New Vendor Name: _____
 New address or change: _____
 Phone #: _____
 Fed. I.D. #: or S.S. #: _____

Company: DDU
 Department: UTILITIES
 Location: THE CLIFFS
 Return Check to: _____
 Date required: _____

HIGHLIGHT SPECIAL SITUATIONS ONLY

Invoice #	Invoice Date	Amount	Job #	Cost Code	Nbr Co.	GL Account #	GL Acct Description	Dept	GL Comment (20 Characters)	Amount
24219	03/19/15	\$ 2,500.00	8027-U	13610		1650-0080	WIP		WATER TAP & ROAD BOARE & WATER TAP INSTALL	\$ 2,500.00
Total \$ 2,500.00										Total \$ 2,500.00

Check Stub Comment (30 characters) _____
 Description (include explanation of _____
 any variance to budget) _____

Prepared by: Christie Rotramel Date Prepared: 05/05/15
 Approved by: Randy Gracy Signature: _____

 Signature

Accounting Use Only
 Act Approval: [Handwritten Signature]
 A/P Batch #: 421

Z.T. JACKSON CSESI, INC.
 1473 Industrial Loop 287
 Breckenridge, TX 76424



Invoice

Date	Invoice #
3/19/2015	24219

jacksoncsesi.com

"Providing heavy construction from dirt work, boat docks, metal buildings, oil field pipeline to septic systems and everything in between"

Bill To Customer	Ship To Location
The Cliffs Buck (utilities) 160 Cliffs Drive Graford, TX 76449	160 Cliffs Drive

S.O. No.	P.O. No.	Terms	Due Date	Location	Project	
			3/19/2015			
Description	Qty	Rate	Serviced	Service order #	Approved	Amount
Road Bore in rock install water service	1	2,500.00				2,500.00
Water Tap on Cliffs Drive						
Sales Tax		8.25%				0.00
<p>8027-CT</p> <p>Water tap / Road bore → Water tap install</p> <p><i>(Signature)</i></p>						

All unpaid Debt Will be subject to maximum legal interest of 1.5% monthly and 18% per year and expenses of collection. All Debt to be paid and collected in Stephens County Texas	Total	\$2,500.00
	Payments/Credits	\$0.00
	Balance Due	\$2,500.00

Phone #	Fax #	E-mail accounting
254-559-7101	254-559-9750	zack@ztjacksonconstruction.com

RESPONSIVE TO STAFF'S SECOND RFI NO. 2-13

DDU16 - 015999

Staff 2-13

Double Diamond Utilities Co. Vendor No. ENVIIMP Check No : 3945 05/12/15
 Environmental Imp., Inc.

Reference	Invoice Date	Gross Amount	Description	Net Amount Paid
0024809-III <i>04/14/15</i>	04/24/15	7,802.45 <i>7,802.45</i>	Cust# 08-0000897 <i>Invoice# 418</i>	7,802.45 <i>7,802.45</i>
Totals :		16,689.64		16,689.64

*The Cliffs
 The Retreat
 Reason it was
 not provided
 initially*

Double Diamond Utilities Co. 5495 Belt Line Road, Suite 200 Dallas, TX 75254	Compass Bank Dallas, TX 75265-0561 88-0744/1119	Check Amt \$ 16,689.64 Check Date 05/12/15 Check No 3945
**** SIXTEEN THOUSAND SIX HUNDRED EIGHTY NINE AND 64/100 DOLLARS		
Pay To the order of : Environmental Imp., Inc. P.O. Box 79266 Houston, Texas 77279-9266	*** COPY *** Your Signature Here	

Accounts Payable Coding Form

Vendor Heading: ENVIIMP
 Vendor Name: Environmental Improvements, Inc.
 New Vendor: _____
 Address or change: _____
 Phone #: _____
 Fed I.D. # or S.S. #: _____

SENT TO
APR 24 2015
HOME OFFICE

Company: DDU
 Department: Utilities
 Location: THE RETREAT
 Return Check to: VENDOR
 Date required: _____

Invoice #	Invoice Date	Amount	Obj	Cost Code	Inter Co.	G/L Account #	G/L Acct. Description	Dept.	G/L Comment (20 Characters)	Total
0024441-IN	4.14.2015	\$9,087.19	6026-U	02701	13012	1650-0060	WIP-The Retreat		sewer pump-Shoemaker - 6068 .012	\$1,891.53
			6029-U	02701	13012	1650-0060	WIP-The Retreat		sewer pump-Dey-8053 .025	\$2,652.06
			6030-U	02701	13012	1650-0060	WIP-The Retreat		sewer pump-Clayton-8046 .051B	\$2,652.06
			6031-U	02701	13012	1650-0060	WIP-The Retreat		sewer pump-Phillabaum-6049 .005A	\$1,891.54
REC'D APR 29 2015										
		Total							Total	\$ 9,087.19

Cust# 08-0006557, PO# 8106

Description (include explanation of any variance to budget)

Prepared by: Felicia DaMata

4 23 2015
Date Prepared

Accounting Use Only

Approved by: Burnia Western

BW
Print Name

Field Batch #12-01

Acct. Approval: [Signature]

A/P Batch # 414

Signature

environmental EI² improvements inc.

713/461-1111 Fax 713/461-1122
 1183 Britmore Suite 100 Houston Texas 77043
 Post Office Box 79266 Houston Texas 77279-0266

Invoice

Invoice Number 0024441-IN
 Invoice Date 4/14/2015
 Customer # 08-0006557
 Created By JLF
 Salesperson 850 - Michael Carpenter

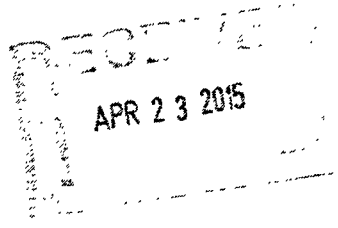
Bill To
 The Retreat
 7725 FM 1434
 Cleburne, TX 76033

Ship To
 The Retreat
 7725 FM 1434
 Cleburne, TX 76033

Fax No: E12 Job #/Name: 8198150 The Retreat

Customer PO	Ship Via	FOB	Terms	Shipped
8106	BEST WAY		Upon Receipt	4/2/2015

Item Number	U/M	Qty Ordered	Qty Shipped	Qty Backordered	Unit Price
(2) E One Upgrade Pumps w/ Panels @\$1,641.24 ea.					\$3,282.48
(2) E One Complete Stations 36x48 @\$2,401.77					\$4,803.54



- * Make all checks payable to Environmental Improvements, Inc.
- * REMIT TO: P.O. Box 79266, Houston, TX 77279-9266
- * Please reference our invoice number on all documents
- * If you have any questions concerning this invoice, please contact us @ (713) 461-1111
- * THANK YOU FOR YOUR BUSINESS!

Net Invoice:	\$8,086.02
Freight:	334.07
Sales Tax:	667.10
Invoice Total:	\$9,087.19
Less Deposit:	0.00
TOTAL:	\$9,087.19

www.ei2texas.com
 TEXAS . OKLAHOMA

DDU16 - 016002