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APPLICATION OF DOUBLE §
DIAMOND UTILITY COMPANY, INC. §
FOR WATER AND SEWER §
RATE/TARIFF CHANGE §

PUBLIC UTILITY COMMISSION
OF TEXAS

PUBLIC UTILITY COMMISSION
FILING CLERK

**ORDER NO. 1
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS
AND ADDRESSING OTHER PROCEDURAL MATTERS**

I. Application

This Order addresses Double Diamond Utility Company, Inc. (DDU) application filed with the Public Utility Commission of Texas (Commission) for a rate/tariff change. The effective date of the proposed increase is October 1, 2016.

II. Requiring Comments on Administrative Completeness of the Application and Notice

Pursuant to 16 Tex. Admin. Code § 24.8(a) (TAC), the application shall be reviewed for administrative completeness within 30 calendar days of receipt of the application. An application is not considered filed with the Commission until a determination of administrative completeness is made. By **September 1, 2016**, Commission Staff shall file comments on the administrative completeness of the application and notice.

III. Requesting Procedural Schedule

In addition, by **September 1, 2016**, the Applicant and Commission Staff shall file comments regarding how this application should be processed and propose a procedural schedule, if appropriate.

IV. Discovery

Discovery may proceed informally; however, objections to Requests for Information (RFIs) must be filed and served within 10 days of receiving the RFI. Objections shall include a statement that negotiations were conducted diligently and in good faith. If the parties are unable to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served