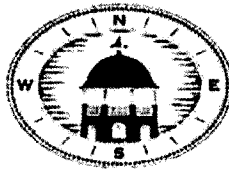


TOWN OF PROVIDENCE VILLAGE

TABLE OF CONTENTS

Budget Message	3
General Information	4
Organizational Chart	5
Budget Process and Schedule	6
Capital Program	7
Budget Summary	8
Proposed Tax Rate	10



TOWN OF PROVIDENCE VILLAGE

August 15, 2015

Honorable Mayor Shuck and
Members of the Town Council
Town of Providence Village, Texas

Mayor Shuck and Town Council Members:

On behalf of the Town of Providence Village staff and consultants, I am pleased to present to you the Proposed Fiscal Year 2015-2016 Annual Budget. The total combined budget is \$7,260,074.98. The combined budget includes all major funds for the Town of Providence Village: General, Capital, Debt Service, Utility and Special Revenue Funds.

The operating budgets submitted for your consideration are balanced. Projected revenues in the major funds are sufficient to support current and proposed expenditures, while providing for reserve transfers and a tax rate decrease.

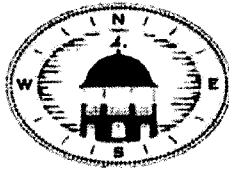
The proposed tax rate is \$.95 which is \$.05 lower than the current rate of \$1.00, which will become the obligation of the Town upon dissolution of the Providence Village Water Control and Improvement District. Our objective is to maintain excellent service levels without a tax rate increase and to fund necessary operational increases due to the dissolution of the PVWCID, as well as increasing service demands generated by residential and commercial development growth. The largest factor contributing to a lower tax rate for Providence Village is the increased property tax values. The FY14-15 to FY15-16 assessed values on the same properties increased for Providence Village by 10.22%, or \$26,564,140. The overall increase of taxable value, including the new values of \$18,983,026, is 16.97%, or \$51,873,178.

The proposed tax rate of \$.95 consists of maintenance and operations (M&O) and debt service funds. The proposed debt service rate is \$.675. The proposed M&O rate is \$.275.

The proposed budget accommodates bond obligations inherited from the dissolution of the PVWCID, allows for the ultimate resolution of the 13.255 action and provides for the ongoing delivery of Town services, as well as charter requirements. The Town of Providence Village is positioned well to support future development within the community, further reducing the financial burden on our residents. Town Staff and our consultants are honored and grateful for the opportunity to serve the residents of Providence Village and enthusiastically embrace the opportunities in the future.

Respectfully submitted,

Brian D. Roberson,
Town Manager



TOWN OF PROVIDENCE VILLAGE

General Information on the Town of Providence Village

The Town of Providence Village is a community of approximately 5,500 residents in the northeast quadrant of Denton County in north central Texas approximately 40 miles north of Dallas. Town of Providence Village is located north of US 380 nearly equidistant between Denton and Frisco.

The Town Council and Staff

The Town of Providence Village is a Home Rule Charter municipality and operates under a Council-Manager form of government. The Mayor and five Council members are:

- Dave Shuck (Mayor)
- Michael Jordan (Mayor Pro-Tem)
- Steve Miller (Place 1)
- J. Eric Newton (Place 2)
- Andy Goin (Place 3)
- Darren Vader (Place 5)

The Town of Providence Village became a Council-Manager form of government in 2015 following the voter's approval of the Home Rule Charter during a general election held on May 9, 2015. The Council-Manager form of government is a very common form of government in Texas. Under this form of government, the Town Council employs a professional, trained town manager to implement the policies, contracts, and agreements that are approved by the Town Council. The Town Manager is also responsible for managing the daily operations of the Town and for implementing the Town's budget. The Town's budget includes five (5) full-time positions and several independent contractors.

Administration (4)

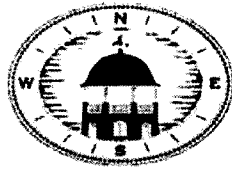
Town Manager
Town Secretary
Code Compliance Officer
Town Clerk

Contractor (6)

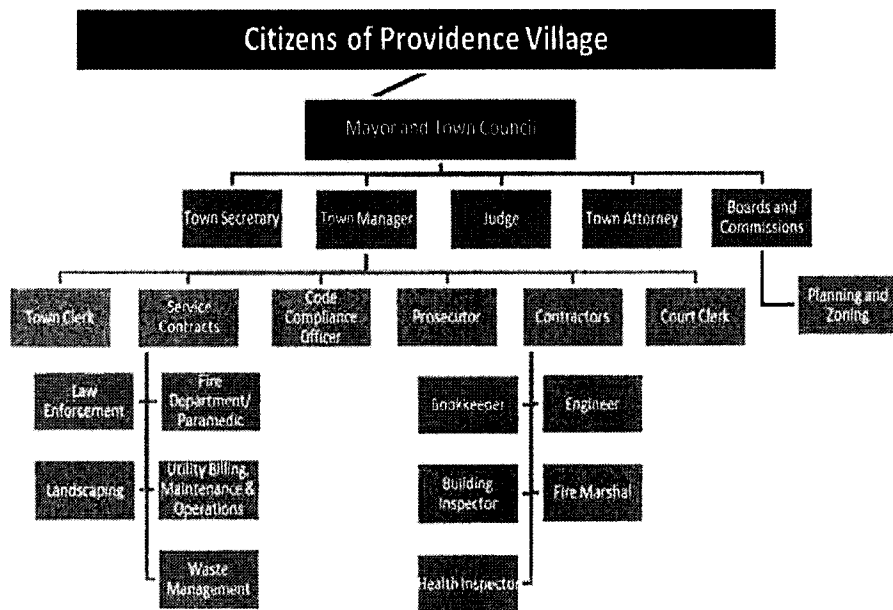
Building Inspector
Town Engineer
Fire Marshal
Health Inspector
Town Attorney
Bookkeeper

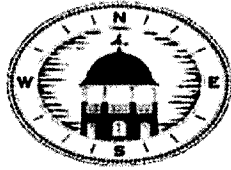
Municipal Court (3)

Municipal Judge
Town Prosecutor
Court Clerk



TOWN OF PROVIDENCE VILLAGE





TOWN OF PROVIDENCE VILLAGE

The Budget Process and Schedule

The Town Manager is required by the Home Rule Charter to prepare the Town's annual budget and submit the budget to the Town Council. The Town Manager filed a preliminary budget with the Town Secretary on Friday, July 31, 2015, and following input from the Town Council on August 3, 2015 at a Town Council meeting, the Town Manager filed a proposed budget with the Town Secretary on Saturday, August 15, 2015 providing the public with an opportunity to review the budget prior to the dates of the following meetings pertaining to the budget and tax rate.

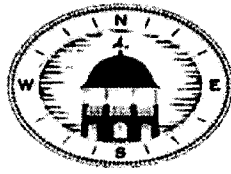
Tuesday, August 18 th	Vote on proposed tax rate and schedule dates of public hearings on tax rate
Tuesday, September 1 st	1 st public hearing on tax rate and public hearing on budget
Tuesday, September 15 th	2 nd public hearing on tax rate and public hearing on budget
	Final action on the budget and the associated tax rate

All meetings were held at Town Hall at 1745 F.M. 2931, Providence Village, Texas. Meeting agendas and times were posted at the entrance of the Providence Village Town Hall and on the Town's website at www.townofprovidencevillage.com.

Record Vote on Budget Approval (Scheduled for September 15, 2015)

The members of the governing body voted on the adoption of the FY 2015-2016 Operating Budget as follows:

FOR:	Mayor Pro-Tem Michael Jordan, Alderman Steve Miller, Alderman J. Eric Newton, Alderman Andy Goin
AGAINST:	None
PRESENT and not voting:	None
ABSENT:	Mayor David Shuck, Alderman Darren Vader



TOWN OF PROVIDENCE VILLAGE

Capital Program

To date, Providence Village has not outlined a capital program. This area will be developed in the coming months for budget amendment considerations and/or future budgets. Items to explore may include, but not be limited to:

- Expenditures related to expanding water and sewer capacity or connections
- Expenditures related to development of a Providence Village Police Department
- Expenditures related to land purchases
- Expenditures related to design and construction of a permanent Town Hall/Municipal Court Structure.

Town of Providence Village
Operating Budget
Fiscal Year Ended September 30, 2016

	Proposed
	Oct '15 - Sep 16
Income	
Total 3100 · Application Fees	169,050.00
Total 3200 · Franchise/Easement Fees	323,600.00
3400 · Municipal Court - Fines & Fees	100,000.00
3500 · Child Safety Fund	9,000.00
3720 · Interlocal Agreements	0.00
Total 3750 · Sales Tax	154,284.00
Total 3900 · Interest Income	812.00
4020 · Property Tax Revenue	963,555.07
4030 · Contract Tax Revenue	0.00
4300 · Water revenue - Other	1,558,129.60
4400 · Sewer revenue - Other	1,180,995.87
4610 · Late Fees	82,173.76
4620 · Transfer Fees	8,100.00
4710 · Fire Plan - City of Aubrey	268,520.00
4850 · Permit fees (\$450)	68,400.00
5391 · Interest income	1,560.00
Total Income	4,888,180.30
Cost of Goods Sold	
4200 · Building Inspector	40,000.00
4225 · Fire Marshall	6,000.00
4250 · Health Code Officer	3,000.00
4300 · Code Compliance Officer	0.00
4600 · Law Enforcement Personnel	193,427.00
4800 · AA Library Services	5,000.00
Total 5000 · Municipal Court Costs	110,838.00
6120 · Mustang O&M Budget	360,000.00
6300 · Water exp	
6301 · Water System Licences & Permits	3,750.00
6302 · Lab Testing Services	2,512.00
6320 · UTWD - Water Volume Chg	245,820.19
6321 · UTWD - Water Demand Chg	961,704.00
Total 6300 · Water exp	1,213,786.19
6400 · Sewer exp	
6401 · UTWD Sewer Treatment Charge	265,456.73
6420 · UTWD Sewer Capital Fee	196,688.01
6430 · UTWD WW Improv	1,150.00
6450 · UTWD Swr Individ Facil Fee	163,630.00
Total 6400 · Sewer exp	626,924.74
6500 · Trash Svc Expense	292,318.06
6700 · Sheriff Svcs	0.00
6710 · Fire Plan - Aubrey FD	232,538.70
6715 · Fire Plan - Suplus	35,981.30
6852 · Permit Exp - Meter Sets MSUD	27,600.00
6950 · Tax Assessor Coll Exp	312.00
6980 · Tax Appraisal Exp	4,115.59
Total COGS	3,151,841.68
Gross Profit	1,736,338.72

Town of Providence Village
Operating Budget
Fiscal Year Ended September 30, 2016

	<u>Proposed</u>
	<u>Oct '15 - Sep 16</u>
Expense	
4011 · Auditing	5,000.00
4310 · Engineer	1,200.00
4350 · Town Manager	0.00
4410 · General Legal	24,000.00
Total 4411 · Special Legal	0.00
4700 · Project Consultant	0.00
4900 · Mowing Abatement	524.00
6050 · Dues & Subscription	2,945.00
66040 · Payroll Expenses - Salaried	207,952.00
66050 · Payroll Expenses - Hourly Staff	35,360.00
66060-090 · Payroll Expenses	101,726.40
7000 · Town Hall	149,682.00
8000 · Roads & Streets	85,900.00
7001 · Accounting	24,000.00
7070 · Auditing	16,000.00
7100 · Bank Charges	0.00
7150 · Credit Card Proc Exp	15,000.00
7190 · Delivery/Courier Services	55.00
7275 · Election Expenses	0.00
7300 · Engineering	60,000.00
7305 · Engineer-Spcity	0.00
7460 · Insurance	2,500.00
7500 · Legal	60,000.00
7501 · Legal-other	100,000.00
7520 · Meeting exp	0.00
7600 · Office Supplies	157.50
7650 · Publishing & Notices	1,000.00
7710 · Repairs & Maint - Landscaping	31,022.52
7720 · Repairs & Maint - Drainage	5,000.00
7730 · Repairs & Maint - Water/Sewer	2,000.00
7900 · Utilities	5,100.00
7950 · Website	1,200.00
Total Expense	<u>937,324.42</u>
Net Ordinary Income	799,014.30
9850 · Gen Fund Rsvs	<u>799,014.30</u>
Total Other Expense	<u>799,014.30</u>
Net Other Income	<u>-799,014.30</u>
Net Income	<u><u>0.00</u></u>

NOTICE OF 2015 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE
TOWN OF PROVIDENCE VILLAGE

A tax rate of \$.95 per \$100 valuation has been proposed by the governing body of
THE TOWN OF PROVIDENCE VILLAGE.

PROPOSED TAX RATE	\$.95 per \$100
PRECEDING YEAR'S TAX RATE	\$0.00 per \$100
EFFECTIVE TAX RATE	\$0.00 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of
property tax revenue for Town of Providence Village from the same properties in
both the 2014 tax year and the 2015 tax year.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE
CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Michelle French, Denton County Tax Assessor Collector
1505 E. McKinney Street
Denton, Texas 76209
Phone Number: (940) 349-3500
Property.Tax@dentoncounty.com
www.dentoncounty.com

**You are urged to attend and express your views at the following public
hearings on the proposed tax rate:**

**First Hearing: September 1, 2015, 7:30 pm at Town of Providence Village
Town Hall, 1745 FM 2931, Providence Village, Texas 76227.**

**Second Hearing: September 15, 2015, 7:30 pm at Town of Providence Village
Town Hall, 1745 FM 2931, Providence Village, Texas 76227.**

ATTACHMENT M

Town of Providence Village

RESIDENTIAL BILLING AND RATE INFORMATION

Monthly Billing

The Town has contracted with Severn Trent Services for maintenance and operation of the utility system, and billing for utility and other Town services.

Severn Trent Services provides a monthly consolidated bill to Customers for water, sewer, trash, recycling and fire services.

Non-Payment

Payment is due on the 1st of each month. After the 1st, a charge of (i) \$10.00 or (ii) ten percent (10%) of past due amount, whichever is greater, will be added to the outstanding bill. Payment must be received by 5:00 p.m. on the business day immediately preceding the proposed termination date, or service will be discontinued and a Non-Payment Fee of \$60.00 will be applied to account. After this time, payment of total outstanding balance, including penalty and additional charges, must be paid by cash, cashier's check or money order for restoration of water service. If payment is received before 1:00 p.m. restoration of water will be made on the same day; however, if after 1:00 p.m., an additional fee of \$50.00 will be charged for guaranteed same-day reconnect. Returned check charge is \$25.00.

No letters of credit or payment history will be accepted in lieu of a deposit.

Residential Rates:

Water: Monthly Rates for Residential Water Service. The following monthly rate schedule, or any portions of a month, shall be charged for residential water service furnished by the Town to each Customer Connection:

- (a) Monthly base rate \$28.00
- (b) Plus, for each 1,000 gallons of water actually used:
 - (1) Under 10,000 gallons used – \$3.00 per 1,000 gallons;
 - (2) 10,001 – 12,000 gallons used – \$3.80 per 1000 gallons;
 - (3) 12,001 – 15,000 gallons used – \$4.13 per 1000 gallons;

(3) 15,001 – 20,000 gallons used – \$4.68 per 1000 gallons;

(4) 20,001 – 25,000 gallons used – \$5.23 per 1000 gallons; and

(5) Over 25,000 gallons used – \$8.97 per 1000 gallons.

Sewer: Monthly Rates for Residential Sanitary Sewer Service. The following monthly rates, or any portion of a month, shall be charged for residential sanitary sewer service furnished by the Town to each Customer Connection:

(a) For up to 10,000 gallons of water used, monthly flat rate \$44.00

(b) For water usage over 10,000 gallons of water used, monthly flat rate \$47.75

Trash and Recycling:

Solid Waste Collection and Disposal Services and Recycling Services are included in the Town base monthly sewer rate.

Fire Service:

Monthly Flat Rate: \$10.00