



Control Number: 45916



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Addendum StartPage: 0

SOAH DOCKET NO. 473-16-4019  
DOCKET NO. 45916

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APPLICATION OF SOUTHWESTERN § BEFORE THE STATE OFFICE  
PUBLIC SERVICE COMPANY TO § OF  
ADJUST ITS ENERGY EFFICIENCY § ADMINISTRATIVE HEARINGS  
COST RECOVERY FACTOR

SOUTHWESTERN PUBLIC SERVICE COMPANY'S  
RESPONSE TO COMMISSION STAFF'S  
FIRST REQUEST FOR INFORMATION  
QUESTION NOS. 1-1 THROUGH 1-8  
(Filename: SPSRespStaff1st.doc; Total Pages: 18)

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RESPONSE TO COMMISSION STAFF'S  
FIRST REQUEST FOR INFORMATION  
QUESTION NOS. 1-1 THROUGH 1-8**

Southwestern Public Service Company ("SPS") files this response to Commission Staff's ("Staff") first Request for Information, Question Nos. 1-1 through 1-8.

**I. WRITTEN RESPONSES**

SPS's written responses to Staff's first Request for Information are attached and incorporated by reference. Each response is stated on or attached to a separate page on which the request has been restated. SPS's responses are made in the spirit of cooperation without waiving SPS's right to contest the admissibility of any of these matters at hearing. In accordance with 16 Tex. Admin. Code § 22.144(c)(2)(A) ("TAC"), each response lists the preparer or person under whose direct supervision the response was prepared and any sponsoring witness. When SPS provides certain information sought by the request while objecting to the provision of other information, it does so without prejudice to its objection in the interests of narrowing discovery disputes under 16 TAC § 22.144(d)(5). Pursuant to 16 TAC § 22.144(c)(2)(F), SPS stipulates that its responses may be treated by all parties as if they were made under oath.

**II. INSPECTIONS.**

If responsive documents are more than 100 pages but less than eight linear feet in length, the

response will indicate that the attachment is voluminous (“(V)”) and, pursuant to 16 TAC § 22.144(h)(2), the exhibit will be made available for inspection at SPS’s voluminous room at 401 Congress Avenue, Suite 2100, Austin, Texas 78701; telephone number (512) 370-2867. Voluminous exhibits will also be provided on CD to any requesting party.

If a response or the responsive documents are provided pursuant to the protective order in this docket, the response will indicate that it or the attachment is either confidential (“CONF”) or highly Sensitive (“HS”) as appropriate under the protective order. Confidential and Highly Sensitive materials will be served on all parties that have signed and filed the certification under the protective order entered in this docket. Confidential and Highly Sensitive responsive documents will also be made available for inspection at SPS’s voluminous room, unless they form a part of a response that exceeds eight linear feet in length; then they will be available at their usual repository in accordance with the following paragraph. Please call in advance for an appointment to ensure that there is sufficient space to accommodate your inspection.

If responsive documents exceed eight linear feet in length, the response will indicate that the attachment is subject to the FREIGHT CAR DOCTRINE, and, pursuant to 16 TAC § 22.144(h)(3), the attachment will be available for inspection at its usual repository, SPS’s offices in Amarillo, Texas, unless otherwise indicated. SPS requests that parties wishing to inspect this material provide at least 48 hour notice of their intent by contacting Ron Moss of Winstead P.C., 401 Congress Avenue, Suite 2100, Austin, Texas 78701; telephone number (512) 370-2867; facsimile transmission number (512) 370-2850; email address [rhmos@winstead.com](mailto:rhmos@winstead.com). Inspections will be scheduled to

accommodate all requests with as little inconvenience to the requesting party and to SPS's operations as possible.

Respectfully submitted,



WINSTEAD PC

XCEL ENERGY SERVICES INC.

Carrie Collier-Brown  
State Bar No. 24065064  
401 Congress Avenue, Suite 2100  
Austin, Texas 78701  
Office: (512) 370-2868  
Facsimile: (512) 370-2850  
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Facsimile: (512) 236-6935  
Email: matthew.p.loftus@xcelenergy.com

ATTORNEYS FOR SOUTHWESTERN PUBLIC SERVICE COMPANY

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*SOAH Docket No. 473-16-4019*

*PUC Docket No. 45916*

*Southwestern Public Service Company's Response to  
Commission Staff's First Request for Information*

*- 4-*

## **RESPONSES**

### **QUESTION NO. Staff 1-1:**

Please identify all incentive compensation costs included in the EECRF by plan type for the reconciled years, current energy efficiency program year, and the 2017 energy efficiency program year.

### **RESPONSE:**

Counsel for Staff has agreed to an extension to June 1, 2016 for SPS respond to this question.

**QUESTION NO. Staff 1-2:**

For each type of incentive compensation identified in the response to the above question, please separate the payments by operational performance and financial performance. Provide the information for expenses directly incurred by SPS and for expenses allocated to SPS by an affiliate.

**RESPONSE:**

Counsel for Staff has agreed to an extension to June 1, 2016 for SPS respond to this question.

**QUESTION NO. Staff 1-3:**

Please refer to Attachment MVP-4. Please provide a summary reconciling the receipts provided in Attachment MVP-4 to the amount of \$9,183.65 for non-labor affiliate expenses stated at Table MVP-6. Please provide an explanation for any difference between the \$9,183.65 amount and the total of receipts provided.

**RESPONSE:**

The total number of \$9,183.65 includes affiliate expenses associated with EECRF and non-EECRF activities. Non-EECRF, non-labor expenses amount to \$7,125.66 in 2015.

In reconciling the expenses with the receipts SPS identified the following:

1. \$447.20 for airfare for June 2015 EUMMOT Meeting for Bryan Whitson. Please refer to Exhibit SPS-Staff 1-3;
2. \$11.36 service fee for February 2015 EUMMOT Meeting (no receipt);
3. \$22 service fee for June 2015 EUMMOT Meeting (no receipt);
4. \$9.29 service fee for January travel (no receipt);
5. Mileage receipts incorrectly calculating the reimbursement rate at \$0.56/mile instead of the approved \$0.575/mile; and
6. September 2015 (Attachment MVP-4, page 37 of 55) mileage included 108 miles, which were not included in any expense report, resulting in a reduction of \$62.10.

Preparer: Michael V. Pascucci  
Sponsor: Michael V. Pascucci



**QUESTION NO. Staff 1-4:**

Please refer to Attachment MVP-4. For all receipts related to mileage authorization forms, please indicate the year to which they apply.

**RESPONSE:**

The mileage receipt provided at Attachment MVP-4, page 8 of 55 includes 10 miles of costs from December 2014. All other mileage costs were incurred in 2015. Please refer to the response to Staff Question No. 1-3.

Preparer: Michael V. Pascucci  
Sponsor: Michael V. Pascucci

**QUESTION NO. Staff 1-5:**

Please refer to MVP-4. Have there been any changes to the Company's policy regarding employee reimbursement of personal electronic device expenses since the last EECRF filing?

**RESPONSE:**

No.

Preparer: Michael V. Pascucci  
Sponsor: Michael V. Pascucci

**QUESTION NO. Staff 1-6:**

Please refer to the direct testimony of Michael V. Pascucci, page 40, Table MVP-6. Please provide work orders/project summaries which support the affiliate labor and loading expenses.

**RESPONSE:**

Work Order	Description
Research and Development	Work order used to track costs associated with R&D activities such as 2014 study to determine future program offerings or creation of pump off controller measure
Large C&I SOP	Work order used to track costs associated with participation in the Large C&I SOP
Load Management SOP	Work order used to track costs associated with participation in the Load Management SOP
M&V Costs	Work order used to track costs associated with measurement and verification activities including invoices from the third-party evaluator
EECRF Rider Costs	Work order to track expenses incurred developing, filing, and litigating SPS annual EECRF filing
Misc. Recoverable Admin	Work order used to track general administration costs such as program management time or employee expenses
Hard-to-Reach SOP	Work order used to track costs associated with participation in the Hard-to-Reach SOP

Low-Income	Work order used to track costs associated with participation in the Low Income Weatherization program
Residential SOP	Work order used to track costs associated with participation in the Residential SOP
Recommissioning MTP	Work order used to track costs associated with participation in the Recommissioning MTP
Small Commercial SOP	Work order used to track costs associated with participation in the Small Commercial SOP

Preparer: Michael V. Pascucci  
Sponsor: Michael V. Pascucci

**QUESTION NO. Staff 1-7:**

Does the Company's requested EECRF affiliate expenses include amounts for carrying charges on shared assets? If so, please provide the amounts by depreciation expenses, equity, and interest.

**RESPONSE:**

No.

Preparer: Michael V. Pascucci  
Sponsor: Michael V. Pascucci

**QUESTION NO. Staff 1-8:**

Please refer to MVP-4, page 52. Please provide the EECRF purpose of the \$56.00 meeting registration.

**RESPONSE:**

The registration fee was for the Institute of Electronic and Electrical Engineers' 2015 Professional Development Seminar. SPS's project manager for energy efficiency and demand side management programs attended this meeting to maintain his professional engineer certification.

Preparer: Michael V. Pascucci

Sponsor: Michael V. Pascucci

### **CERTIFICATE OF SERVICE**

I certify that on the 25<sup>th</sup> day of May, 2016, a true and correct copy of the foregoing instrument was served on all parties of record by electronic service and by either hand delivery, Federal Express, regular first class mail, certified mail, or facsimile transmission.

  
A handwritten signature in black ink, appearing to be "COLE", is written over a horizontal line.

## Trip details

[Home](#)

## Trip details

Tue, Jun 23, 2015 - Wed, Jun 24, 2015

**⚠** Trip details may not be accurate and you may not be able to change or modify the trip at this time.  
We are sorry, but we were not able to contact the vendor to verify the details of your reservation.  
Therefore, changes you have made to this reservation may not be reflected in the trip details below.  
Please try again later or contact your travel agency.

Legend: ★★★ Company Preferred

### Confirmation information

Record locator (PNR) MK13MJ

Airline confirmation American Airlines: RTQWBS

Hotel confirmation Holiday Inn Exp Stes Airport: 65325077

Car confirmation National: 695168034COUNT


Deliver to  
Bryan Whitson  
600 South Tyler  
Amarillo, TX 79101  
USA

### Traveler information

Name: Bryan Whitson

Meal preference standard

### Flight details Roundtrip

 Save as template

#### AMA to AUS - 1 Stop

Tue, Jun 23 12:23 PM - 1:36 PM

Amarillo, TX (AMA) to  
Dallas, TX (DFW)

American Airlines  
Operated by ENVOY  
AIR AS AMERICAN  
EAGLE



## Trip details

	3:10 PM - 4:13 PM	Dallas, TX (DFW) to Austin, TX (AUS)	Flight 3211 Seat not assigned Class: Coach American Airlines Flight 1593 Seat not assigned Class: Coach
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## AUS to AMA - 1 Stop

Wed, Jun 24	3:41 PM - 4:49 PM	Austin, TX (AUS) to Dallas, TX (DFW)	American Airlines Flight 1386 Seat not assigned Class: Coach
	6:52 PM - 8:11 PM	Dallas, TX (DFW) to Amarillo, TX (AMA)	American Airlines Operated by MESA AIRLINES AS AMERICAN EAGLE Flight 5737 Seat not assigned Class: Coach

Wed, Jun 24		Base airfare \$373.95 Taxes and fees \$73.25 Flight total \$447.20
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## Hotel details

## Austin, TX

Check-in 3:00 PM, Tue, Jun 23	Carlson Wagonlit Travel Free Hot Breakfast Free, Hsia Free Airport Shuttle, King Suite With Sofa Nonsmoking Designed For	Holiday Inn Exp Stes Airport 7601 E Ben White Boulevard Austin, TX 78741 USA
Check-out 12:00 PM, Wed, Jun 24		
Total hotel stay 1 night Number of rooms: 1		Telephone 1-512-386-7600 Fax 1-512-386-7601

## Cancellation rules

cxl: cxl after 1800 22jun forfeit one nite stay

Average nightly rate \$166.74

Estimated sum of nightly rates \$166.74

Estimated taxes and fees unavailable

Estimated hotel total \$166.74

## Trip details


Page 3 of 4

## Car details

Austin, TX

Pick-up 5:00 PM, Tue, Jun  
23 Austin, TX (AUS)  
Drop-off 3:00 PM, Wed, Jun  
24 Austin, TX (AUS)

Intermediate  
Toyota Corolla or similar  
2 or 4 door  
air conditioning  
automatic transmission  
Car Rate Policy

 Austin, TX (AUS)  
3819 Presidential Blvd  
USA  
737-484-3882

Estimated car total **\$73.68**

## Estimated trip cost breakdown

Flight Total: ‡ **\$447.20**  
Austin, TX - Hotel Total: ‡ **\$166.74**  
Austin, TX - Car Total: ‡ **\$73.68**  
Trip Total: ‡ **\$687.62**

‡ Please note that this total is based on available information. The estimated cost may not include taxes and fees.

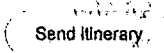
## Trip synchronization



To send your itinerary to TripCase, the itinerary management application for your smartphone that helps you stay informed, empowered and connected when you travel, click the **Send Itinerary** button. If you don't have a TripCase account, click on the **Create an account** link below.

Send this itinerary to TripCase

Your record locator(s) MK13MJ


 Send Itinerary


[Learn more](#)

[Create an account](#)

## Outlook/Smartphone calendar dates

Keep track of this trip by adding it to your Outlook or Smartphone calendar.

 American Airlines flight 3211 on Jun 23

 American Airlines flight 1593 on Jun 23

## Trip details

Page 4 of 4

- 🏠 American Airlines flight 1386 on Jun 24
- 🏠 American Airlines flight 5737 on Jun 24
- 🏠 Hotel stay in Austin at the Holiday Inn Exp Stes Airport from Jun 23 to Jun 24
- 🏠 Car rental at AUS with National from Jun 23 to Jun 24

### E-mail itinerary

Send a copy of your itinerary by e-mail. iCalendar attachments are included to integrate in a calendar program.

E-mail itinerary

## Travel agency information

Address: Carlson Wagonlit  
US  
Toll-free Telephone #: 866-416-7900  
Email Address: xcel@carlsonwagonlit.com  
Hours of Operation: 8:00AM-6:00PM CST

Back to trips

## 📣 Announcements

**For agent support or online technical support 24/7 please call 866-416-7965**

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