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APPLICATION OF VILLAS OF §
WILLOWBROOK HOMEOWNERS §
ASSOCIATION, INC. AND MONARCH §
UTILITIES I, LP FOR SALE, §
TRANSFER, OR MERGER OF §
FACILITIES AND CERTIFICATE §
RIGHTS IN HARRIS COUNTY §

PUBLIC UTILITY COMMISSION
PUBLIC UTILITY COMMISSION
FILING CLERK
OF TEXAS

**ORDER NO. 1
REQUIRING COMMISSION STAFF COMMENTS/RECOMMENDATION**

I. Application

On March 11, 2016, Villas of Willowbrook Homeowners Association, Inc. (Willowbrook) and Monarch Utilities I, L.P. (Monarch) filed an application for the sale, transfer, or merger of facilities and certificate of convenience and necessity rights in Harris County. Specifically, Monarch seeks approval to purchase the water and sewer system assets of Willowbrook. Monarch also requests to amend its water certificate of convenience and necessity (CCN) number 12983 and sewer (CCN) number 20899.

II. Establishing Deadline for Commission Staff's Recommendation

Commission Staff shall file, on or before **April 11, 2016**, comments/recommendation regarding administrative completeness of this application, whether additional notice may be required to comply with the applicable procedural rules, and propose a schedule for processing.

The Commission will submit notice of this application for publication in the *Texas Register* on April 1, 2016.

III. Filings

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission filing clerk according to 16 TAC § 22.71. A copy of each document filed with the Commission must also be served on all parties as provided in

16 TAC § 22.74. All filings can be accessed on the Commission's Interchange at <http://interchange.puc.texas.gov>.


All parties shall provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party shall provide the Commission and all parties with updated address, telephone, and facsimile information if such information changes. The telephone and facsimile numbers will be placed on the service list for this proceeding. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

IV. Ex Parte Communications

Pursuant to 16 TAC § 22.3(b)(2) *ex parte* communications with the administrative law judges and presiding officer (collectively, ALJs) are prohibited. Parties shall communicate with the ALJs only through written documents filed with the Commission's Filing Clerk and served on all parties. Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

SIGNED AT AUSTIN, TEXAS the 17th day of March 2016.

PUBLIC UTILITY COMMISSION OF TEXAS



JEFFREY J. HUHN
ADMINISTRATIVE LAW JUDGE