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APPLICATION OF THE CITY OF  
CIBOLO FOR SINGLE  
CERTIFICATION IN  
INCORPORATED AREA AND TO  
DECERTIFY PORTIONS OF GREEN  
VALLEY SPECIAL UTILITY  
DISTRICT'S SEWER CERTIFICATE  
OF CONVENIENCE AND NECESSITY  
IN GUADALUPE COUNTY

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PUBLIC UTILITY COMMISSION  
FILING CLERK  
OF TEXAS

**ORDER NO. 1  
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS AND NOTICE;  
REQUESTING PROCEDURAL SCHEDULE, AND  
ADDRESSING OTHER PROCEDURAL MATTERS**

**I. Application**

On March 8, 2016, the City of Cibolo filed an application for single certification of an area within its corporate limits and to decertify that portion of Green Valley Special Utility District's sewer certificate of convenience and necessity in Guadalupe County.

**II. Requiring Comments on the Administrative Completeness of Application  
and Proposed Notice**

On or before **April 7, 2016**, Commission Staff shall file comments on the administrative completeness of the application and proposed notice.<sup>1</sup> By **April 7, 2016**, the Company and Commission Staff shall file comments/recommendation regarding how this petition should be processed and propose a procedural schedule. Notice of this application will appear in the March 25, 2016, issue of the *Texas Register*.

**III. Discovery**

Discovery may proceed informally; however, objections to Requests for Information (RFIs) must be filed and served within 10 days of receiving the RFI. Objections shall include a statement that negotiations were conducted diligently and in good faith. If the parties are unable

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<sup>1</sup> 16 Tex. Admin. Code § 24.8(a) (TAC).

to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within five (5) working days of receipt of an objection. The motion to compel shall specify the grounds for the motion.

#### **IV. Filings**

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission filing clerk.<sup>2</sup> A copy of each document filed with the Commission must also be served on all parties.<sup>3</sup> All filings can be accessed on the PUC Interchange, <http://interchange.puc.texas.gov>.

All parties shall provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party shall provide the Commission and all parties with updated address, telephone, and facsimile information if such information changes. The telephone and facsimile numbers will be placed on the service list for the convenience of the parties. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

#### **V. Ex Parte Communications**

*Ex parte* communications with the administrative law judges and presiding officer (collectively, ALJs) are prohibited.<sup>4</sup> Parties shall communicate with the ALJs only through written documents filed with the Commission's Filing Clerk and served on all parties. Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

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<sup>2</sup> 16 TAC § 22.71.

<sup>3</sup> 16 TAC § 22.74.

<sup>4</sup> 16 TAC § 22.3(b)(2).

SIGNED AT AUSTIN, TEXAS the 10<sup>th</sup> day of March 2016.

**PUBLIC UTILITY COMMISSION OF TEXAS**

A handwritten signature in cursive script, appearing to read "Susan E. Goodson", is written over a horizontal line.

**SUSAN E. GOODSON**

**ADMINISTRATIVE LAW JUDGE**

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