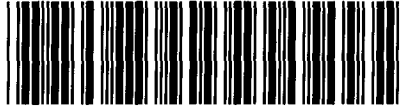


Control Number: 45522



Item Number: 1829

Addendum. StartPage: 0

45522



RECEIVED

2016 NOV 15 AM 10:02

PUBLIC UTILITY COMMISSION
FILING CLERK

11-4-16

Filing Clerk, Public Utility Commission of Texas
1701 North Congress Avenue
P.O. Box 13326
Austin, Texas 76711-3326

To whom it may concern;

Please see enclosed application for Registration of Submetered Utility Service.

We are purchasing Village Green Mobile Home park, that is currently registered. Please see enclosed former owner application, dated 2002. We are submitting application for Registration of Submetered Utility Service due to the sale of the property and new ownership contact information effective 11-9-16.

Please reach out to me with any questions or if we need to do anything else for registration.

Sincerely,
Shannon Sawchuk
Operations Excellence Manager
Senior Analyst, Operational Due Diligence



300 E. Maple Road | Office 248.988.8845
Suite 200 | Fax 248.988.8854
Birmingham, MI 48009 | www.rivstone.com

1829

512-936-7405

Water @ PUC Texas gov



Registration of Submetered OR Allocated Utility Service

NOTE: Please **DO NOT** include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.)

Date: _____
By: _____
Docket No. _____
(this number to be assigned by the PUC after your form is filed)

PROPERTY OWNER: Do not enter the name of the owner's contract manager, management company, or billing company.

Name	Village Green MHP LLC				
Mailing Address:	300 E Maple Rd Ste 200	City	Birmingham	State	MI
Telephone# (AC)	248-988-8845	Fax # (if applicable)	248-988-8854	Zip	48009
E-mail	J.Sawchuk@RVStone.com				

NAME, ADDRESS, AND TYPE OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED

Name	Village Green MHP LLC				
Mailing Address:	3502 Darlington Dr	City	Houston	State	TX
Telephone# (AC)	713-568-9843	Fax # (if applicable)	NA	Zip	77045
E-mail	D.Chavez@RVStone.com				

Apartment Complex
 Condominium
 Manufactured Home Rental Community
 Multiple-Use Facility

If applicable, describe the "multiple-use facility" here: _____

INFORMATION ON UTILITY SERVICE

Tenants are billed for	<input checked="" type="checkbox"/> Water	<input checked="" type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Submetered OR	<input type="checkbox"/> Allocated ★★★
Name of utility providing water/wastewater	City of Houston			
Date submetered or allocated billing begins (or began)	12-1-16		Required	

METHOD USED TO OFFSET CHARGES FOR COMMON AREAS Check one line only.

Not applicable, because
 Bills are based on the tenant's actual submetered consumption

There are **neither** common areas **nor** an installed irrigation system

All common areas and the irrigation system(s) are metered or submetered:
 We deduct the actual utility charges for water and wastewater to these areas then allocate the remaining charges among our tenants.

This property has an installed irrigation system that is not separately metered or submetered:
 We deduct _____ percent (**we deduct at least 25 percent**) of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

This property has an installed irrigation system(s) that is/are separately metered or submetered:
 We deduct the actual utility charges associated with the irrigation system(s), then deduct at least 5 percent of the utility's total charges for water and wastewater consumption, then allocate the remaining charges among our tenants.

This property does not have an installed irrigation system:
 We deduct at least 5 percent of the retail public utility's total charges for water and wastewater consumption, and then allocate the remaining charges among our tenants.

★★★IF UTILITY SERVICES ARE ALLOCATED, YOU MUST ALSO COMPLETE PAGE TWO OF THIS FORM ★★★

Send this form by mail with a total of (3) copies to:
 Filing Clerk, Public Utility Commission of Texas
 1701 North Congress Avenue
 P.O. Box 13326
 Austin, Texas 78711-3326

METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

Occupancy method: The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

<input checked="" type="checkbox"/> Ratio occupancy method: The number of occupants in the tenant's dwelling unit is adjusted as shown in the table to the right. This adjusted value is divided by the total of these values for all dwelling units occupied at the beginning of the retail public utility's billing period.	Number of Occupants	Number of Occupants for Billing Purposes
	1	1.0
	2	1.6
	3	2.2
	>3	2.2 + 0.4 for each additional occupant

<input checked="" type="checkbox"/> Estimated occupancy method: The estimated occupancy for each unit is based on the number of bedrooms as shown in the table to the right. The estimated occupancy in the tenant's dwelling unit is divided by the total estimated occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	Number of Bedrooms	Number of Occupants for Billing Purposes
	0 (Efficiency)	1
	1	1.6
	2	2.8
	3	4.0
	>3	4.0 + 1.2 for each additional bedroom

Occupancy and size of rental unit percent (in which no more than 50%) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:

- the size of the tenant's dwelling unit divided by the total size of all dwelling units, OR
- the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

Submetered hot water:
The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

Submetered cold water is used to allocate charges for hot water provided through a central system:
The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

As outlined in the condominium contract. Describe:

Size of manufactured home rental space: 223 PADS
 The size of the area rented by the tenant divided by the total area of all the size of rental spaces.

Size of the rented space in a multi-use facility:
 The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.

REGISTRATION OF SUBMETERED OR ALLOCATED UTILITY SERVICE



This Box for TNRCC Use Only	
Registration No. S	
Date: 12/19/02	By:

OWNER INFORMATION

Name Herbert J. Zieben Phone 713-783-4553

Address 5326 W. Bell Fort Suite #120 Houston, Texas 77035

TAX I.D. No.

TYPE, NAME, AND LOCATION OF PROPERTY WHERE UTILITY SERVICE IS PROVIDED

Apartment Condominium Manufactured Home Rental Community Multiple-Use Facility (describe below)

Name Village Green Mobile Home Park Phone 713-433-4345

Street Address 3502 Darlinghurst Houston, Texas 77045

MANAGEMENT INFORMATION (IF DIFFERENT FROM ABOVE)

Name _____ Phone _____

Address _____

CONTACT INFORMATION FOR QUESTIONS OR COMPLAINTS (IF DIFFERENT FROM ABOVE)

Name _____ Phone _____

INFORMATION ON UTILITY SERVICE

Tenants are billed for: Water Wastewater Both

These bills are: Submetered Allocated*

Name of utility providing water/wastewater: City of Houston

Date submetered or allocated billing begins (or began): 12/30/02

METHOD USED TO OFFSET CHARGES FOR COMMON AREAS (CHECK ONE):

This provision does not apply to this property. (Each unit is submetered, and we bill the tenant accordingly.)

All common areas are metered or submetered. We deduct the actual charges for water and wastewater to these areas. The we allocate the remainder of the utility bill among our tenants.

This property has an installed irrigation system that is not separately metered or submetered. We deduct 25 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.

This property has an installed irrigation system that is separately metered or submetered. We deduct 5 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.

This property does not have an installed irrigation system. We deduct 5 percent of the retail public utility's total charges for water and wastewater and then allocate the remaining charges among our tenants.

If multiple-use facility, describe here:

Post #	Fax Note	7671	Date	# of pages
To			From	
Co./Dep.			Co	
Phone #			Phone #	
Fax #	<u>Attn:</u>		Fax #	

Utilities Districts section

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
UTILITIES & DISTRICTS SECTION/NCIES
TNRBC
P.O. Box 13087
AUSTIN, TEXAS 78711-3087

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Address

B. Receiver Express Mail Registered Return Receipt for Merchand Insured Mail C.O.D.

C. Date of Delivery Yes No

D. Is delivery address different from that on label? Yes No

TBPC

3. Service Type

Certified Mail Express Mail

Registered Return Receipt for Merchand

Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes No

2. Article Number
 (Transfer from service label)

PS Form 3871, August 2001

Domestic Return Receipt

102595-02-1/

UNITED STATES POSTAL SERVICE



First-Class Mail
 Postage & Fees Paid
 USPS
 Permit No. G-10

• Sender: Please print your name, address, and ZIP+4 in this box •

Village Green Mobile Home Park
3500 DARTMOUTH ST
HOUSTON, TEXAS 77045

04

