

By Peter Lee Display the property of the present of the retain property of the presen			ěi		
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NOTE: Please DO NOT include any person or protected information on this form (ex: tax identification #'s, social security #'s, etc.) (this number to Be Sagned by the PUC after your form is filed) PROPERTY OWNER: Do not enter the name of the owner's contract manager, management company, or billing company. Name Mailing Address: 16800 imperial/valley Dr. STE 130 City Houston State TX Zip 77060-3125 Telephone# (AC) [281] 350-0254 Fax # (if applicable) Houston					
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METHOD USED TO ALLOCATE UTILITY CHARGES

Check the box or boxes that describe the allocation method used to bill tenants.

X Occupancy method: The number of occupants in the tenant's dwelling unit is divided by the total number of occupants in all dwelling units at the beginning of the month for which bills are being rendered.

Ratio occupancy method:		Number of Occupants for
	Number of Occupants	Billing Purposes
The number of occupants in the tenant's dwelling unit	1	1.0
is adjusted as shown in the table to the right. This	2	# 1.6
adjusted value is divided by the total of these values	3	2.2
for all dwelling units occupied at the beginning of the	>3	2.2 + 0.4 for each additional occupant
retail public utility's billing period.		

Estimated occupancy method:	Number of Bedrooms	Number of Occupants for Billing Purposes
The estimated occupancy for each unit is based on the	0 (Efficiency)	, 1
number of bedrooms as shown in the table to the	1	1.6
right. The estimated occupancy in the tenant's	, 2	. 2.8
dwelling unit is divided by the total estimated	3	4.0
occupancy in all dwelling units regardless of the actual number of occupants or occupied units.	>3	.4.0 + 1.2 for each additional bedroom

Companey and size of rental unit (50, 7) percent (**in which no more than 50%**) of the utility bill for water/wastewater consumption is allocated using the occupancy method checked above. The remainder is allocated according to either:

• the size of the tenant's dwelling unit divided by the total size of all dwelling units, **OR**

• the size of the space rented by the tenant of a manufactured home divided by the size of all rental spaces.

Submetered hot water:

The individually submetered hot water used in the tenant's dwelling unit is divided by all submetered hot water used in all dwelling units.

Submetered cold water is used to allocate charges for hot water provided through a central system:

The individually submetered cold water used in the tenant's dwelling unit is divided by all submetered cold water used in all dwelling units.

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As outlined in the condominium contract. Describe:

Size of manufactured home rental space:

The size of the area rented by the tenant divided by the total area of all the size of rental spaces.

Size of the rented space in a multi-use facility:

The square footage of the space rented by the tenant divided by the total square footage of all rental spaces.