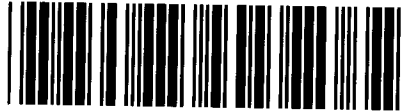




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Addendum StartPage: 0

SOAH DOCKET NO. 473-16-0477.WS
PUC DOCKET NO. 44600

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APPLICATION OF ROLLING HILLS
WATER SERVICE, INC. FOR A RATE
TARIFF CHANGE

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BEFORE THE STATE OFFICE
PUBLIC UTILITY COMMISSION
FILING CLERK
OF

ADMINISTRATIVE HEARINGS

SOAH ORDER NO. 1
SCHEDULING PREHEARING CONFERENCE

I. CASE DESCRIPTION AND JURISDICTION

On March 31, 2015, Rolling Hills Water Service, Inc. (Applicant) filed an application with the Public Utility Commission of Texas (Commission or PUC) to increase its rates and change its tariff.¹ On October 1, 2015, the PUC referred this case to the State Office of Administrative Hearings (SOAH) for hearing. The Commission has jurisdiction and authority over this matter pursuant to the Texas Water Code ch. 13² and P.U.C. procedural rules at chapter 24.³ The Commission will consider and possibly adopt a preliminary order at its open meeting scheduled for November 5, 2015.

II. NOTICE OF PREHEARING CONFERENCE

The Administrative Law Judge (ALJ) will convene a prehearing conference at **10:00 a.m., Monday, November 30, 2015**. At the prehearing conference, the ALJ will discuss applicable statutes and rules, establish a procedural schedule (including a hearing date), address any pending motions, and address any other matters relevant to this proceeding and necessary for the fair and efficient disposition of this case. Applicant shall issue notice of the prehearing conference, in the format attached to Staff's Request for Referral, to its ratepayers no later than **November 9, 2015**, and shall provide proof of notice to the Commission no later than **November 16, 2015**.

¹ On September 1, 2014, jurisdiction over retail water utility rates was transferred from the Texas Commission on Environmental Quality to the Public Utility Commission of Texas (Commission or PUC) Acts 2013, 83rd Leg., R.S., Chs. 170 (H.B. 1600) & 171 (S.B. 567), eff. September 1, 2013

² <http://www.puc.texas.gov/agency/rulesnlaws/statutes/PUCWaterStatutes.pdf>

³ <http://www.puc.texas.gov/agency/rulesnlaws/subrules/water/Water.aspx>

III. FILING AND SERVICE PROCEDURES

The procedures regarding filing and service are specified in Subchapter E of the Commission's procedural rules and apply in this proceeding. The Commission's procedural rules are found at <http://www.puc.texas.gov>, under the tab "Rules & Laws" at chapter 22. Parties are expected to know those procedures and comply with them fully.

A. Filing

Pleadings and other filings shall be deemed filed when the proper number of legible copies is presented to the PUC filing clerk for filing. **All pleadings must contain both the SOAH and PUC docket numbers to allow for efficient processing.**

For a party who may not be familiar with the PUC processes, all PUC filings are available for viewing and downloading from the Commission's website (www.puc.state.tx.us). Once there, click at the top under "Filings." Then go to Filings Search, click on "Filings Search" and type in the control number 42855 and press "enter." A list of documents filed in this docket will appear and you may access those documents by clicking on the document number. The PUC's procedural rules are also available at the PUC website.

B. Service

As stated above, all documents filed in this case must be filed at the PUC. When a party files a document with the PUC, that party is required to "serve" or provide a copy of that document to every other party. Service on a party may be made by delivery of a copy of the pleading or document to the party's authorized representative or attorney of record either in person; by agent; by courier receipted delivery; by first class mail; by certified mail, return receipt requested; or by registered mail to such party's address of record, or by facsimile transmission to the recipient's current facsimile machine.

A copy of the service list in this case is attached for the parties' convenience.

Parties may wish to provide an email address for the service list. If so, they may go to SOAH's web site at <http://soah.state.tx.us> and click on "Request Service by Email." They would then be required to complete a short form. The service list will be updated as necessary.

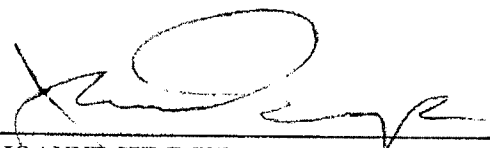
Only one address per party will be included on the official service list maintained by SOAH. Corrections to the service list should be directed to Melissa Ethridge at melissa.ethridge@soah.texas.gov, who may be contacted by email or by telephone at 512-463-0203.

C. Responses to Motions and Other Pleadings

Unless otherwise specified, responses to any motion or other pleading shall be filed within five working days from receipt of the pleading to which the response is made. Such responsive pleadings shall state the date of receipt of the pleading to which a response is made. Failure to file a timely response will be considered acquiescence to the relief requested.

A party not familiar with the Commission's rules is encouraged to contact the Staff attorney assigned to this case, Alexander Petak, at 512-936-7377 or alexander.petak@puc.texas.gov, if that party has any questions about the Commission's rules or procedures, including the filing of documents with the Commission.

SIGNED October 9, 2015.



JOANNE SUMMERHAYS
ADMINISTRATIVE LAW JUDGE
STATE OFFICE OF ADMINISTRATIVE HEARINGS

STATE OFFICE OF ADMINISTRATIVE HEARINGS

AUSTIN OFFICE
300 West 15th Street Suite 502
Austin, Texas 78701
Phone: (512) 475-4993
Fax: (512) 322-2061

SERVICE LIST

AGENCY: **Public Utility Commission of Texas (PUC)**
STYLE/CASE: **ROLLING HILLS WATER SERVICE INC**
SOAH DOCKET NUMBER: **473-16-0477.WS**
REFERRING AGENCY CASE: **44600**

**STATE OFFICE OF ADMINISTRATIVE
HEARINGS**

ADMINISTRATIVE LAW JUDGE
ALJ Joanne Summerhays

REPRESENTATIVE / ADDRESS

PARTIES

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PUBLIC UTILITY COMMISSION OF TEXAS

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(817) 822-2963 (PH)

ROLLING HILLS WATER SERVICE, INC
