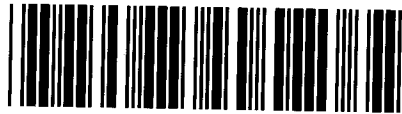


Control Number: 43561



Item Number: 43

Addendum StartPage: 0

House Bill (HB) 1600 and Senate Bill (SB) 567 83rd
Legislature, Regular Session, transferred the functions
relating to the economic regulation of water and sewer
utilities from the TCEQ to the PUC effective
September 1, 2014.

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UTILITIES & DISTRICTS
SECTION
MD

WATER AND WASTEWATER UTILITIES

ANNUAL REPORT

of

CS WATER CORPORATION (Cedar Shores Water Corporation)

Exact Legal Name of Utility/Respondent

11441

Certificate of Convenience and Necessity (CCN) No.

Submitted to the

State of Texas



Texas Commission on Environmental Quality

for the

Calendar Year Ended December 31, 2013

2014 NOV 17 PM 2:59
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Section 1: Utility Information

Utility Name CS WATER CORPORATION

Address 102 N 30th St

Waco, TX 76710

☐ Please check this box if your Official Address, which is noted on the enclosed letter, has changed.

Telephone Number 254-715-4788

Fax Number _____

E-mail Address smariecalhoun@earthlink.net

Contact Person Scott or Susan Calhoun

Title OWNERS

Check the business ownership entity of the utility as filed with the Internal Revenue Service

☐ Individual

☐ Partnership

☒ Corporation

☐ NonProfit Association

Section 2: Utility Background

Water CCN No. 11441

Number of PWSs 1

PWS ID No. 0180033

PWS ID No. _____

(if the Utility has more PWS ID

Nos , please indicate in Section 10)

Sewer CCN No. na

Number of Wastewater Systems 0

Discharge Permit No. na

Discharge Permit No. na

(if the Utility has more Discharge Permit

Nos , please indicate in Section 10)

Section 3: Revenues

| | Water | Wastewater | Total Water + Wastewater |
|--------------------------------|----------|------------|-----------------------------|
| OPERATING REVENUES: | | | |
| Utility Service/Sales | 96,223. | na | 96,223. |
| Fees (Tap, Reconnection, etc.) | 4,485. | na | 4,485. |
| OTHER REVENUES: | | | |
| Please Identify: | | | |
| TOTAL REVENUES | 100,708. | na | 100,708. |

Section 4: Expenses

| | Water | Wastewater | Total Water + Wastewater |
|---|----------|------------|-----------------------------|
| Salaries & Wages | 24,657 | na | 24,657. |
| Contract Labor | 28,782 | na | 28,782 |
| Purchased Water | 0. | na | 0 |
| Chemicals for Treatment | 1,264. | na | 1,264. |
| Utilities (electricity) | 8,843 | na | 8,8431. |
| Repairs/Maintenance/Supplies | 4,715 | na | 4,715 |
| Office Expenses | 3,877 | na | 3,877. |
| Professional Fees (Accounting, Legal) | 1,832. | na | 1,832. |
| Insurance | 22,093. | na | 22,093. |
| Depreciation & Amortization | 4,381. | na | 4,381. |
| Miscellaneous (describe in remarks below) | 0. | na | 0 |
| Subtotal | 100,444. | na | 100,444. |
| Taxes: | | | |
| Federal Income Taxes | 390. | na | 390. |
| Property and Other Taxes (Payroll, etc.) | 7912. | na | 7912. |
| Regulatory Expenses (Rate Case, Permits) | | | |
| Other (describe in remarks below) | 716. | na | 716 |
| TOTAL EXPENSES | 109,462. | na | 109,462. |

Remarks:

OTHER: LAB and Annual TCEQ Fee

Section 5: Operating Items

Debt Information:

| | |
|--|------------|
| Annual interest expense on long and/or short term debt? | \$ 0 |
| Annual principal payment on debt? | \$ 29,800. |
| Annual interest rate on debt? | 0 % |
| Annual debt principal and interest? | \$ 29,800. |
| Principal balance on outstanding debt at end of this reporting period? | \$ 29,800. |

Regulatory Assessment Fee:

What was the Regulatory Assessment fee amount submitted to TCEQ for the Calendar Year 2013?

\$ 962.

Rate Change:

What was the effective date of the last Rate Change?

AUG 28, 2008

Section 6: Customer Information

| Connection Type Water | Number of Connections at | |
|---------------------------------|------------------------------------|------------------------------|
| | Beginning of Calendar Year 2013 | End of Calendar Year 2013 |
| Total | 181 | 184 |

| Connection Type Wastewater | Number of Connections at | |
|--------------------------------------|------------------------------------|------------------------------|
| | Beginning of Calendar Year 2013 | End of Calendar Year 2013 |
| Total | na | na |

Section 7: Water Production & Consumption

| | | |
|--|-----------|---------|
| A What is the total amount of water produced/pumped? | 8,119,100 | gallons |
| B What is the total amount of water sold/billed? | 6,452,470 | gallons |
| C How much water was lost? | 1,666,630 | gallons |
| What is the total percent of water loss? | 20.52 | % |

To calculate the above, please reference the attached document Water and Wastewater Utilities Annual Report Instructions. Comments?

Section 8: Wastewater Treated

What is the total amount of wastewater treated? _____ gallons
Comments? _____

Section 9: Utility Management & Operations Assessment

Utility Policy and Procedures

| | | |
|--|---|-----------------------------|
| Do you have an Application Form or Formal Process for New Customers? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have a copy of your approved tariff and drought contingency plan for customers to review? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have Written Operating Procedures for Routine Operations? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have Written Emergency Actions Plan(s)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have Written Personnel Procedures? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have Risk Management & Safety Policies? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have Customer Service Policies (including billing & collection)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have a Written Budget (normally updated annually)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Did you or any utility staff attend the annual Water Supply Division Conference/Trade Fair or any other utility/business related conferences this year? If so, please list them in Section 10.

☐ Yes ☒ No

Do you record complaints or keep a complaint log?

☒ Yes ☐ No

Is a customer service representative, water system employee, or answering service accessible by phone at all times to all customers?

☒ Yes ☐ No

Rules and Regulations

If you own/operate a public water system, do you have a copy of or have access to 30 TAC Chapter 290?

☒ Yes ☐ No

If you own/operate a sewer system, do you have a copy of or have access to 30 TAC 30 Subchapter J, 30 TAC 217, 30 TAC 308, and 30 TAC 309?

☒ Yes ☐ No

Do you have a copy of or have access to the Utility Regulation TAC 30 Rule, Chapter 291?

☒ Yes ☐ No

Do you have a copy of or have access to Texas Water Code Chapter 13?

☒ Yes ☐ No

Administrative Information

Do you notify customers prior to shutting down the system for repairs?

☒ Yes ☐ No ☐ Sometimes ☐ Only if greater than 2 hours

How do you keep your customers informed?

☒ Billing Statements ☐ Newsletter ☐ Meetings

☒ Other email _____

Are water records kept separate from other business and personal records?

☒ Yes ☐ No

Are records kept for additions to fixed assets?

☒ Yes ☐ No

Is the financial position of the system reviewed at least quarterly?

☒ Yes ☐ No

Are accounting records for water and wastewater kept separately?

☒ Yes ☐ No

Utility Assistance

If your answer to any question above is "No", would you be receptive to financial, managerial or technical assistance at no cost to the utility?

☐ Yes ☒ No

Section 10: Remarks (please feel free to attach additional pages if necessary)

Section 11: Sworn Statement

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS REPORT
IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

(This document MUST be signed by the President or Owner of the Utility)

This 27 Day of MARCH, 2014.

President or Owner: _____

SUSAN CALHOUN
(Signature)

Susan Calhoun

(Printed Name)

OWNER

(Title)