

Control Number: 43561



Item Number: 119

Addendum StartPage: 0

House Bill (HB) 1600 and Senate Bill (SB) 567 83<sup>rd</sup>  
Legislature, Regular Session, transferred the functions  
relating to the economic regulation of water and sewer  
utilities from the TCEQ to the PUC effective  
September 1, 2014.

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MAR 31 2014

UTILITIES & DISTRICTS  
SECTION

# WATER AND WASTEWATER UTILITIES

## ANNUAL REPORT

*of*

Gulf Coast Utility Co., LLC

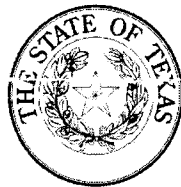
Exact Legal Name of Utility/Respondent

12094 & 20688

Certificate of Convenience and Necessity (CCN) No.

*Submitted to the*

**State of Texas**



**Texas Commission on Environmental Quality**

*for the*

**Calendar Year Ended December 31, 2013**

2014 DEC 11 AM 11:13  
PUBLIC UTILITY COMMISSION  
FILING CLERK

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## Section 1: Utility Information

Utility Name Gulf Coast Utility Co., LLC

Address PO Box 2067

Alvin, TX 77512-2067

☐ Please check this box if your Official Address, which is noted on the enclosed letter, has changed.

Telephone Number 281-585-5755 Fax Number 281-485-0962

E-mail Address Paulrhodes@sbcglobal.net

Contact Person Paul Rhodes Title President

Check the business ownership entity of the utility as filed with the Internal Revenue Service

☐ Individual ☐ Partnership ☒ Corporation ☐ NonProfit Association

## Section 2: Utility Background

Water CCN No. 12094

Number of PWSs 3

PWS ID No. 0200403

PWS ID No. 0200666 & 0200665

(if the Utility has more PWS ID

Nos., please indicate in Section 10)

Sewer CCN No. 20688

Number of Wastewater Systems 1

Discharge Permit No. WQ01278-001

Discharge Permit No. WQ0014497-001

(if the Utility has more Discharge Permit

Nos., please indicate in Section 10)

### Section 3: Revenues

	Water	Wastewater	Total Water + Wastewater
<b>OPERATING REVENUES:</b>			
Utility Service/Sales	194,587	150,422	345,009
Fees (Tap, Reconnection, etc.)			19,984
<b>OTHER REVENUES:</b>			
Please Identify: <b>Deposits</b>			7,986
<b>TOTAL REVENUES</b>			372,979

### Section 4: Expenses

	Water	Wastewater	Total Water + Wastewater
Salaries & Wages			
Contract Labor	56,175	56,175	112,350
Purchased Water			
Chemicals for Treatment	7,999	11,997	19,996
Utilities (electricity)	14,679	22,018	36,697
Repairs/Maintenance/Supplies	1,365	1,365	2,730
Office Expenses	1,029	1,029	2,058
Professional Fees (Accounting, Legal)	16,492	16,492	32,984
Insurance	3,224	4,836	8,060
Depreciation & Amortization			
Miscellaneous (describe in remarks below)	11,136	16,704	27,840
<b>Subtotal</b>	112,099	130,616	242,715
<b>Taxes:</b>			
Federal Income Taxes			
Property and Other Taxes (Payroll, etc.)	6,480	6,480	12,960
Regulatory Expenses (Rate Case, Permits)	5,000	9,924	14,924
Other (describe in remarks below)			
<b>TOTAL EXPENSES</b>	123,579	147,020	270,599

#### Remarks:

Lab, sludge & BCGWD

## Section 5: Operating Items

### Debt Information:

Annual interest expense on long and/or short term debt?	\$ <u>144,000</u>
Annual principal payment on debt?	\$ <u>                    </u>
Annual interest rate on debt?	<u>7</u> %
Annual debt principal and interest?	\$ <u>                    </u>
Principal balance on outstanding debt at end of this reporting period?	\$ <u>2,600,000</u>

### Regulatory Assessment Fee:

What was the Regulatory Assessment fee amount submitted to TCEQ for the Calendar Year 2013?

\$ 3,450.09

### Rate Change:

What was the effective date of the last Rate Change?

Original Tariff

## Section 6: Customer Information

Connection Type <b>Water</b>	Number of Connections at	
	Beginning of Calendar Year 2013	End of Calendar Year 2013
Total	367	375

Connection Type <b>Wastewater</b>	Number of Connections at	
	Beginning of Calendar Year 2013	End of Calendar Year 2013
Total	353	361

## Section 7: Water Production & Consumption

A What is the total amount of water produced/pumped?	<u>30,983,100</u>	gallons
B What is the total amount of water sold/billed?	<u>26,106,440</u>	gallons
C How much water was lost?	<u>4,876,660</u>	gallons
What is the total percent of water loss?	<u>15.74</u>	%

To calculate the above, please reference the attached document Water and Wastewater Utilities Annual Report Instructions. Comments?

## Section 8: Wastewater Treated

What is the total amount of wastewater treated?	<u>6,247,100</u>	gallons
Comments?		

## Section 9: Utility Management & Operations Assessment

### Utility Policy and Procedures

Do you have an Application Form or Formal Process for New Customers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a copy of your approved tariff and drought contingency plan for customers to review?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Operating Procedures for Routine Operations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Emergency Actions Plan(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Personnel Procedures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have Risk Management & Safety Policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Customer Service Policies (including billing & collection)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Written Budget (normally updated annually)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Did you or any utility staff attend the annual Water Supply Division Conference/Trade Fair or any other utility/business related conferences this year? If so, please list them in Section 10.

☐ Yes ☒ No

Do you record complaints or keep a complaint log?

☒ Yes ☐ No

Is a customer service representative, water system employee, or answering service accessible by phone at all times to all customers?

☒ Yes ☐ No

### **Rules and Regulations**

If you own/operate a public water system, do you have a copy of or have access to 30 TAC Chapter 290?

☒ Yes ☐ No

If you own/operate a sewer system, do you have a copy of or have access to 30 TAC 30 Subchapter J, 30 TAC 217, 30 TAC 308, and 30 TAC 309?

☒ Yes ☐ No

Do you have a copy of or have access to the Utility Regulation TAC 30 Rule, Chapter 291?

☒ Yes ☐ No

Do you have a copy of or have access to Texas Water Code Chapter 13?

☒ Yes ☐ No

### **Administrative Information**

Do you notify customers prior to shutting down the system for repairs?

☐ Yes ☐ No ☐ Sometimes ☒ Only if greater than 2 hours

How do you keep your customers informed?

☒ Billing Statements ☐ Newsletter ☐ Meetings

☒ Other Post signs & special meetings

Are water records kept separate from other business and personal records?

☒ Yes ☐ No

Are records kept for additions to fixed assets?

☒ Yes ☐ No

Is the financial position of the system reviewed at least quarterly?

☒ Yes ☐ No

Are accounting records for water and wastewater kept separately?

☒ Yes ☐ No

### **Utility Assistance**

If your answer to any question above is "No", would you be receptive to financial, managerial or technical assistance at no cost to the utility?

☐ Yes ☐ No

**Section 10: Remarks (please feel free to attach additional pages if necessary)**

**Section 11: Sworn Statement**

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS REPORT  
IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

(This document MUST be signed by the President or Owner of the Utility)

This 26th Day of March, 2014.

President or Owner: Paul Rhodes  
(Signature)

Paul Rhodes  
(Printed Name)

President  
(Title)