### WATER UTILITY TARIFF FOR

Fall Creek Utility Company, Inc. (Utility Name) P. O. Box 954 (Business Address)

<u>Granburry</u>, Texas 76048 (City, State, Zip Code) 817-578-7340 (Area Code/Telephone)

This tariff is effective for utility operations under the following Certificate(s) of Convenience and Necessity:

12884

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This tariff is effective in the following county(ies):

Hood

This tariff is effective in the following cities or unincorporated towns (if any):

<u>N/A</u>

This tariff is effective in the following subdivisions or systems:

Lake Granbury RV Ranch and area

This tariff is effective for the following public water system number(s):

110114

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### SECTION 1.0 -- RATE SCHEDULE

#### Section 1.01 - Rates

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Meter Size	<u>Mo</u>	nthly Minimu	m Charge	Gallonage Charge		
5/8" or 3/4"	\$	58.40	(Includes <u>0</u> gallons)	\$ <u>5.50</u> per 1000 gailons,		
1"	\$	146.00				
1 1/2 "	\$	292.00				
2"	\$	467.20				
3"	\$	876.00				

FORM OF PAYMENT: The utility will accept the following form(s) of payment:

Cash\_\_\_\_, Check\_X\_\_, Money Order\_X\_\_, Credit Card\_\_\_\_, Other (specify)\_\_\_\_\_ THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1.00 IN SMALL COINS. A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS.

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#### Section 1.02 - Miscellaneous Fees

TAP FEE (Large meter)......<u>Actual Cost</u> TAP FEE IS THE UTILITY'S ACTUAL COST FOR MATERIALS AND LABOR FOR METER SIZE INSTALLED.

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# SECTION 1.0 -- RATE SCHEDULE (Continued)

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RECONNECTION FEE THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2.0 OF THIS TARIFF):
<ul> <li>a) Non payment of bill (Maximum \$25.00)\$ 25.00</li> <li>b) Customer's request that service be disconnected\$ 50.00</li> <li>c) Seasonal Reconnection Fee – Base rate times number of months off the system, not to exceed six (6), when leave and return within a 12 month period</li> </ul>
TRANSFER FEE
LATE CHARGE (EITHER \$5.00 OR 10% OF THE BILL)
RETURNED CHECK CHARGE
CUSTOMER DEPOSIT RESIDENTIAL (Maximum \$50)\$ 50.00
COMMERCIAL & NON-RESIDENTIAL DEPOSIT 1/6TH OF ESTIMATED ANNUAL BILL
GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE
LINE EXTENSION AND CONSTRUCTION CHARGES:

REFER TO SECTION 3.0--EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE.



## SECTION 2.0 -- SERVICE RULES AND POLICIES

The utility will have the most current Texas Commission on Environmental Quality Rules, Chapter 291, Water Utility Regulation, available at its office for reference purposes. The Rules and this tariff shall be available for public inspection and reproduction at a reasonable cost. The latest Rules or Commission approved changes to the Rules supersede any rules or requirements in this tariff.

### Section 2.01 - Application for Water Service

All applications for service will be made on the utility's standard application or contract form (attached in the Appendix to this tariff), will be signed by the applicant, any required fees (deposits, reconnect, tap, extension fees, etc. as applicable) will be paid and easements, if required, will be granted before service is provided by the utility. A separate application or contract will be made for each service location.

### Section 2.02 - Refusal of Service

The utility may decline to serve an applicant until the applicant has complied with the regulations of the regulatory agencies (state and municipal regulations) and for the reasons outlined in the TCEQ Rules. In the event that the utility refuses to serve an applicant, the utility will inform the applicant in writing of the basis of its refusal. The utility is also required to inform the applicant that a complaint may be filed with the Commission.

# Section 2.03 - Fees and Charges & Easements Required Before Service Can Be Connected

### (A) <u>Customer Deposits</u>

If a residential applicant cannot establish credit to the satisfaction of the utility, the applicant may be required to pay a deposit as provided for in Section 1.02 - Miscellaneous Fees of this tariff. The utility will keep records of the deposit and credit interest in accordance with TCEQ Rules.

Residential applicants 65 years of age or older may not be required to pay deposits unless the applicant has an outstanding account balance with the utility or another water or sewer utility which accrued within the last two years.

Nonresidential applicants who cannot establish credit to the satisfaction of the utility may be required to make a deposit that does not exceed an amount equivalent to one-sixth of the estimated annual billings.

Refund of deposit - If service is not connected, or after disconnection of service, the utility will promptly refund the customer's deposit plus accrued interest or the balance, if any, in excess of the unpaid bills for service furnished. The utility may refund the deposit at any time prior to termination of utility service but must refund the deposit plus interest for any customer who has



SECTION 2.0 - SERVICE RULES AND POLICIES (Continued) paid 18 consecutive billings without being delinquent.

## (B) Tap or Reconnect Fees

A new customer requesting service at a location where service has not previously been provided or where a tap has not previously been installed must pay a tap fee as provided in Section 1. A customer requesting service where service has previously been provided must pay a reconnect fee as provided in Section 1. Each lot shall require a separate tap. Any applicant or existing customer required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to request for payment and/or commencement of construction. If the applicant or existing customer does not believe that these costs are reasonable or necessary, the applicant or existing customer shall be informed of their right to appeal such costs to the TCEQ or such other regulatory authority having jurisdiction over the utility's rates in that portion of the utility's service area in which the applicant's or existing customer's property(ies) is located.

Fees in addition to the regular tap fee may be charged if listed specifically in Section 1 to cover unique costs not normally incurred as permitted by 30 T. A. C. 291.86(a)(1)(C). For example, a road bore for customers outside a subdivision or residential area could be considered a unique cost.

## (C) Easement Requirement

Where recorded public utility easements on the service applicant's property do not exist or public road right-of-way easements are not available to access the applicant's property, the Utility may require the applicant to provide it with a permanent recorded public utility easement on and across the applicant's real property sufficient to provide service to that applicant. Such easement(s) shall not be used for the construction of production, storage, transmission or pressure facilities unless they are needed for adequate service to that applicant.

## Section 2.04 - Utility Response to Applications for Service

After the applicant has met all the requirements, conditions and regulations for service, the utility will install tap, meter and utility cut-off valve and/or take all necessary actions to initiate service. The utility will serve each qualified applicant for service within 5 working days unless line extensions or new facilities are required. If construction is required to fill the order and if it cannot be completed within 30 days, the utility will provide the applicant with a written explanation of the construction required and an expected date of service.

Except for good cause where service has previously been provided, service will be reconnected within one working day after the applicant has met the requirements for reconnection.

## Section 2.05 - Customer Responsibility

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SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

The customer will be responsible for furnishing and laying the necessary customer service pipe from the meter location to the place of consumption. Customers will not be allowed to use the utility's cutoff valve on the utility's side of the meter. Existing customers may install cutoff valves on their side of the meter and are encouraged to do so. All new customers may be required to install and maintain a cutoff valve on their side of the meter.

No direct connection between a public water supply system and any potential source of contamination or between a public water supply system and a private water source (ex. private well) will be allowed. A customer shall not connect, or allow any other person or party to connect, onto any water lines on his premises.

## Section 2.06 - Customer Service Inspections

Applicants for new service connections or facilities that have undergone extensive plumbing modifications are required to furnish the utility a completed customer service inspection certificate. The inspection certificate shall certify that the establishment is in compliance with the Texas Commission on Environmental Quality Rules and Regulations for Public Water Systems, Section 290.46(j). The Utility is not required to perform these inspections for the applicant/customer, but will assist the applicant/customer in locating and obtaining the services of a certified inspector.

### Section 2.07 - Back Flow Prevention Devices

No water connection shall be allowed to any residence or establishment where an actual or potential contamination hazard exists unless the public water facilities are protected from contamination by either an approved air gap, backflow prevention assembly, or other approved device. The type of device or backflow prevention assembly required shall be determined by the specific potential hazard identified in TAC Chapter 290.47(i) Appendix I, Assessment of Hazards and Selection of Assemblies of the TCEQ Rules and Regulations for Public Water Systems.

The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes. When a customer service inspection certificate indicates that an adequate internal cross-connection control program is in effect, backflow protection at the water service entrance or meter is not required.

At any residence or establishment where it has been determined by a customer service inspection, that there is no actual or potential contamination hazard, as referenced in Section 290.47(i) Appendix I, Assessment of Hazards and Selection of Assemblies of the TCEQ Rules and Regulations for Public Water Systems, then a backflow prevention assembly or device is not required. Outside hose bibs do require, at a minimum, the installation and maintenance of a



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SECTION 2.0 - SERVICE RULES AND POLICIES (Continued) working atmospheric vacuum breaker.

All backflow prevention assemblies or devices shall be tested upon installation by a TCEQ certified backflow prevention assembly tester and certified to be operating within specifications. Backflow prevention assemblies that are installed to provide protection against health hazards must also be tested and certified to be operating within specifications at least annually by a certified backflow prevention assembly tester.

If the utility determines that a backflow prevention assembly or device is required, the utility will provide the customer or applicant with a list of TCEQ certified backflow prevention assembly testers. The customer will be responsible for the cost of installation and testing, if any, of backflow prevention assembly or device. The customer should contact several qualified installers to compare prices before installation. The customer must pay for any required maintenance and annual testing and must furnish a copy of the test results demonstrating that the assembly is functioning properly to the utility within 30 days after the anniversary date of the installation unless a different date is agreed upon.

### Section 2.08 - Access to Customer's Premises

The utility will have the right of access to the customer's premises at all reasonable times for the purpose of installing, testing, inspecting or repairing water mains or other equipment used in connection with its provision of water service, or for the purpose of removing its property and disconnecting lines, and for all other purposes necessary to the operation of the utility system including inspecting the customer's plumbing for code, plumbing or tariff violations. The customer shall allow the utility and its personnel access to the customer's property to conduct any water quality tests or inspections required by law. Unless necessary to respond to equipment failure, leak or other condition creating an immediate threat to public health and safety or the continued provision of adequate utility service to others, such entry upon the customer's property shall be during normal business hours and the utility personnel will attempt to notify the customer that they will be working on the customer's property. The customer may require any utility representative, employee, contractor, or agent seeking to make such entry identify themselves, their affiliation with the utility, and the purpose of their entry.

All customers or service applicants shall provide access to meters and utility cutoff valves at all times reasonably necessary to conduct ordinary utility business and after normal business hours as needed to protect and preserve the integrity of the public drinking water supply.

### Section 2.09 - Meter Requirements, Readings, and Testing

One meter is required for each residential, commercial, or industrial connection. All water sold by the utility will be billed based on meter measurements. The utility will provide, install, own and maintain meters to measure amounts of water consumed by its customers. Utility Name



### SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

Meters will be read at monthly intervals and as nearly as possible on the corresponding day of each monthly meter reading period unless otherwise authorized by the Commission.

Meter tests. The utility will, upon the request of a customer, and, if the customer so desires, in his or her presence or in that of his or her authorized representative, make without charge a test of the accuracy of the customer's meter. If the customer asks to observe the test, the test will be made during the utility's normal working hours at a time convenient to the customer. Whenever possible, the test will be made on the customer's premises, but may, at the utility's discretion, be made at the utility is testing facility. If within a period of two years the customer requests a new test, the utility will make the test, but if the meter is found to be within the accuracy standards established by the American Water Works Association, the utility will charge the customer. Following the completion of any requested test, the utility will promptly advise the customer of the date of removal of the meter, the date of the test, the result of the test, and who made the test.

#### Section 2.10 - Billing

#### (A) Regular Billing

Bills from the utility will be mailed monthly unless otherwise authorized by the Commission. The due date of bills for utility service will be at least sixteen (16) days from the date of issuance. The postmark on the bill or, if there is no postmark on the bill, the recorded date of mailing by the utility will constitute proof of the date of issuance. Payment for utility service is delinquent if full payment, including late fees and the regulatory assessment, is not received at the utility or the utility's authorized payment agency by 5:00 p.m. on the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next workday after the due date.

### (B) Late Fees

A late penalty of either \$5.00 or 10.0% will be charged on bills received after the due date. The penalty on delinquent bills will not be applied to any balance to which the penalty was applied in a previous billing. The utility must maintain a record of the date of mailing to charge the late penalty.

#### (C) Information on Bill

Each bill will provide all information required by the TCEQ Rules. For each of the systems it operates, the utility will maintain and note on the monthly bill a local or toll-free telephone number (or numbers) to which customers can direct questions about their utility service.

(D) <u>Prorated Bills</u> - If service is interrupted or seriously impaired for 24 consecutive hours or more, the utility will prorate the monthly base bill in proportion to the time service was not available to reflect this loss of service.

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#### Fall Creek Utility Company, Inc. Utility Name

## SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

#### Section 2.11- Payments

All payments for utility service shall be delivered or mailed to the utility's business office. If the business office fails to receive payment prior to the time of noticed disconnection for non-payment of a delinquent account, service will be terminated as scheduled. Utility service crews shall not be allowed to collect payments on customer accounts in the field.

Payment of an account by any means that has been dishonored and returned by the payor or payee's bank, shall be deemed to be delinquent. All returned payments must be redeemed with cash or valid money order. If a customer has two returned payments within a twelve month period, the customer shall be required to pay a deposit if one has not already been paid.

# Section 2.12 - Service Disconnection

#### (A) With Notice

Utility service may be disconnected if the bill has not been paid in full by the date listed on the termination notice. The termination date must be at least 10 days after the notice is mailed or hand delivered.

The utility is encouraged to offer a deferred payment plan to a customer who cannot pay an outstanding bill in full and is willing to pay the balance in reasonable installments. However, a customer's utility service may be disconnected if a bill has not been paid or a deferred payment agreement entered into within 26 days from the date of issuance of a bill and if proper notice of termination has been given.

Notice of termination must be a separate mailing or hand delivery in accordance with the TCEQ Rules.

#### (B) Without Notice

Utility service may also be disconnected without notice for reasons as described in the TCEQ Rules.

## Section 2.13 - Reconnection of Service

Utility personnel must be available during normal business hours to accept payments on the day service is disconnected and the following day unless service was disconnected at the customer's request or due to a hazardous condition.

Service will be reconnected within 36 hours after the past due bill, reconnect fees and any other outstanding charges are paid or the conditions that caused service to be disconnected are corrected.



Utility Name

## SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

### Section 2.14 - Service Interruptions

The utility will make all reasonable efforts to prevent interruptions of service. If interruptions occur, the utility will re-establish service within the shortest possible time. Except for momentary interruptions due to automatic equipment operations, the utility will keep a complete record of all interruptions, both emergency and scheduled and will notify the Commission in writing of any service interruptions affecting the entire system or any major division of the system lasting more than four hours. The notice will explain the cause of the interruptions.

### Section 2.15 - Quality of Service

The utility will plan, furnish, and maintain production, treatment, storage, transmission, and distribution facilities of sufficient size and capacity to provide a continuous and adequate supply of water for all reasonable consumer uses. Unless otherwise authorized by the Commission, the utility will maintain facilities as described in the Texas Commission on Environmental Quality Rules and Regulations for Public Water Systems.

### Section 2.16 - Customer Complaints and Disputes

If a customer or applicant for service lodges a complaint, the utility will promptly make a suitable investigation and advise the complainant of the results. Service will not be disconnected pending completion of the investigation. If the complainant is dissatisfied with the utility's response, the utility must advise the complainant that he has recourse through the Texas Commission on Environmental Quality complaint process. Pending resolution of a complaint, the commission may require continuation or restoration of service.

The utility will maintain a record of all complaints which shows the name and address of the complainant, the date and nature of the complaint and the adjustment or disposition thereof, for a period of two years after the final settlement of the complaint.

In the event of a dispute between a customer and a utility regarding any bill for utility service, the utility will conduct an investigation and report the results to the customer. If the dispute is not resolved, the utility will inform the customer that a complaint may be filed with the Commission.

### Section 2.17 - Customer Liability

Customer shall be liable for any damage or injury to utility-owned property shown to be caused by the customer.

• • <u>Fall Creek Utility Company, Inc.</u> Utility Name Water Utility Tariff

## SECTION 2.0 - SERVICE RULES AND POLICIES (Continued) SECTION 3.0 -- EXTENSION POLICY

## Section 3.01 - Standard Extension Requirements

## LINE EXTENSION AND CONSTRUCTION CHARGES: NO CONTRIBUTION IN AID OF CONSTRUCTION MAY BE REQUIRED OF ANY CUSTOMER EXCEPT AS PROVIDED FOR IN THIS APPROVED EXTENSION POLICY.

The Utility is not required to extend service to any applicant outside of its certified service area and will only do so under terms and conditions mutually agreeable to the Utility and the applicant, in compliance with TCEQ rules and policies, and upon extension of the Utility's certified service area boundaries by the TCEQ.

The applicant for service will be given an itemized statement of the costs, options such as rebates to the customer, sharing of construction costs between the utility and the customer, or sharing of costs between the customer and other applicants prior to beginning construction.

The Utility is not required to extend service to any applicant outside of its certificated service area and will only do so under terms and conditions mutually agreeable to the Utility and the applicant, in compliance with TCEQ rules and policies, and upon extension of the Utility's certificated service area boundaries by the TCEQ.

## Section 3.02 - Costs Utilities and Service Applicants Shall Bear

Within its certified area, the utility will pay the cost of the first 200 feet of any water main or distribution line necessary to extend service to an individual residential customer within a platted subdivision.

However, if the residential customer requesting service purchased the property after the developer was notified in writing of the need to provide facilities to the utility, the utility may charge for the first 200 feet. The utility must also be able to document that the developer of the subdivision refused to provide facilities compatible with the utility's facilities in accordance with the utility's approved extension policy after receiving a written request from the utility.

Residential customers will be charged the equivalent of the costs of extending service to their property from the nearest transmission or distribution line even if that line does not have adequate capacity to serve the customer. However, if the customer places unique, non-standard service demands upon the system, the customer may be charged the additional cost of extending service to and throughout their property, including the cost of all necessary transmission and storage facilities necessary to meet the service demands anticipated to be created by that property.

Unless an exception is granted by the TCEQ's Executive Director, the residential service

## SECTION 3.0 -- EXTENSION POLICY (Continued)

applicant shall not be required to pay for costs of main extensions greater than 2" in diameter for water distribution and pressure wastewater collection lines and 6" in diameter for gravity wastewater lines.

Exceptions may be granted by the TCEQ Executive Director if

- adequate service cannot be provided to the applicant using the maximum line sizes listed due to distance or elevation, in which case, it shall be the utility's burden to justify that a larger diameter pipe is required for adequate service;
- or larger minimum line sizes are required under subdivision platting requirements or building codes of municipalities within whose corporate limits or extraterritorial jurisdiction the point of use is located; or the residential service applicant is located outside the CCN service area.

If an exception is granted, the Utility shall establish a proportional cost plan for the specific extension or a rebate plan which may be limited to seven years to return the portion of the applicant's costs for oversizing as new customers are added to ensure that future applicants for service on the line pay at least as much as the initial service applicant.

For purposes of determining the costs that service applicants shall pay, commercial customers with service demands greater than residential customer demands in the certified area, industrial, and wholesale customers shall be treated as developers. A service applicant requesting a one inch meter for a lawn sprinkler system to service a residential lot is not considered nonstandard service.

If an applicant requires service other than the standard service provided by the utility, such applicant will be required to pay all expenses incurred by the utility in excess of the expenses that would be incurred in providing the standard service and connection beyond 200 feet and throughout his property including the cost of all necessary transmission facilities.

The utility will bear the full cost of any over-sizing of water mains necessary to serve other customers in the immediate area. The individual residential customer shall not be charged for any additional production, storage, or treatment facilities. Contributions in aid of construction <u>may not be required</u> of individual residential customers for production, storage, treatment or transmission facilities unless otherwise approved by the Commission under this specific extension policy.

### Section 3.03 - Contributions in Aid of Construction

Developers may be required to provide contributions in aid of construction in amounts sufficient to furnish the development with all facilities necessary to provide for reasonable local demand requirements and to comply with Texas Commission on Environmental Quality minimum design

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## SECTION 3.0 -- EXTENSION POLICY (Continued)

criteria for facilities used in the production, transmission, pumping, or treatment of water or Texas Commission on Environmental Quality minimum requirements. For purposes of this subsection, a developer is one who subdivides or requests more than two meters on a piece of property. Commercial, industrial, and wholesale customers will be treated as developers.

Any applicant who places unique or non-standard service demands on the system may be required to provide contributions in aid of construction for the actual costs of any additional facilities required to maintain compliance with the Texas Commission on Environmental Quality minimum design criteria for water production, treatment, pumping, storage and transmission.

Any service extension to a subdivision (recorded or unrecorded) may be subject to the provisions and restrictions of 30 TAC 291.86(d). When a developer wishes to extend the system to prepare to service multiple new connections, the charge shall be the cost of such extension, plus a prorata charge for facilities which must be committed to such extension compliant with the Texas Commission on Environmental Quality minimum design criteria. As provided by 30 T.A.C. 291.85(e)(3), for purposes of this section, commercial, industrial, and wholesale customers shall be treated as developers.

A utility may only charge a developer standby fees for unrecovered costs of facilities committed to a developer's property under the following circumstances:

- Under a contract and only in accordance with the terms of the contract; or
- if service is not being provided to a lot or lots within two years after installation of facilities necessary to provide service to the lots has been completed and if the standby fees are included on the utility's approved tariff after a rate change application has been filed. The fees cannot be billed to the developer or collected until the standby fees have been approved by the commission or executive director.
- for purposes of this section, a manufactured housing rental community can only be charged standby fees under a contract or if the utility installs the facilities necessary to provide individually metered service to each of the rental lots or spaces in the community.

### Section 3.04 - Appealing Connection Costs

The imposition of additional extension costs or charges as provided by Sections 3.0 - Extension Policy of this tariff shall be subject to appeal as provided in this tariff, TCEQ rules, or the rules of such other regulatory authority as may have jurisdiction over the utility's rates and services. Any applicant required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to payment and/or commencement of construction. If the applicant does not believe that these costs are reasonable or necessary, the applicant shall be informed of the right to appeal such costs to the TCEQ or such other regulatory authority having jurisdiction over the utility's rates in that portion of the utility's service area in which the applicant's property(ies) is located.

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SECTION 3.0 -- EXTENSION POLICY (Continued)

### Section 3.05 - Applying for Service

The Utility will provide a written service application form to the applicant for each request for service received by the Utility's business offices. A separate application shall be required for each potential service location if more than one service connection is desired by any individual applicant. Service application forms will be available at the Utility's business office during normal weekday business hours. Service applications will be sent by prepaid first class United States mail to the address provided by the applicant upon request. Completed applications should be returned by hand delivery in case there are questions which might delay fulfilling the service request. Completed service applications may be submitted by mail if hand delivery is not possible.

Where a new tap or service connection is required, the service applicant shall be required to submit a written service application and request that a tap be made. A diagram, map, plat, or written metes and bounds description of precisely where the applicant desires each tap or service connection is to be made and, if necessary, where the meter is to be installed, along the applicant's property line may also be required with the tap request. The actual point of connection and meter installation must be readily accessible to Utility personnel for inspection, servicing, and meter reading while being reasonably secure from damage by vehicles and mowers. If the Utility has more than one main adjacent to the service applicant's property, the tap or service connection will be made to the Utility's nearest service main with adequate capacity to service the applicant's full potential service demand. Beyond the initial 200 feet, the customer shall bear only the equivalent cost of extending from the nearest main. If the tap or service connection cannot be made at the applicant's desired location, it will be made at another location mutually acceptable to the applicant and the Utility. If no agreement on location can be made, the applicant may refer the matter to the TCEQ for resolution.

### Section 3.06 - Qualified Service Applicant

A "qualified service applicant" is an applicant who has: (1) met all of the Utility's requirements for service contained in this tariff, TCEQ rules and/or TCEQ order, (2) has made payment or made arrangement for payment of tap fees, (3) has provided all easements and rights-of-way required to provide service to the requested location, (4) delivered an executed customer service inspection certificate to the Utility, if applicable, and (5) has executed a customer service application for each location to which service is being requested.

The Utility shall serve each qualified service applicant within its certified service area as soon as practical after receiving a completed service application. All service requests will be fulfilled within the time limits prescribed by TCEQ rules once the applicant has met all conditions precedent to achieving "qualified service applicant" status. If a service request cannot be fulfilled within the required period, the applicant shall be notified in writing of the delay, its cause and the



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## SECTION 3.0 -- EXTENSION POLICY (Continued)

anticipated date that service will be available. The TCEQ service dates shall not become applicable until the service applicant has met all conditions precedent to becoming a qualified service applicant as defined by TCEQ rules.

### Section 3.07 - Developer Requirements

As a condition of service to a new subdivision, the Utility shall require a developer (as defined by TCEQ rule) to provide permanent recorded public utility easements as a condition of service to any location within the developer's property.



## APPENDIX A -- SAMPLE SERVICE AGREEMENT

#### From 30 TAC Chapter 290.47(b), Appendix B

### SERVICE AGREEMENT

- I. PURPOSE. The FALL CREEK UTILITY COMPANY, INC. is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the FALL CREEK UTILITY COMPANY, INC. will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.
- II. RESTRICTIONS. The following unacceptable practices are prohibited by State regulations.
  - A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
  - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
  - C. No connection which allows water to be returned to the public drinking water supply is permitted.
  - D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
  - E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
- III. SERVICE AGREEMENT. The following are the terms of the service agreement between the FALL CREEK UTILITY COMPANY, INC. (the Water System) and \_\_\_\_\_\_ (the Customer).
  - A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.

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## APPENDIX A -- SAMPLE SERVICE AGREEMENT (Continued)

- B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.
- C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
- D. The Customer shall immediately remove or adequately isolate any potential crossconnections or other potential contamination hazards on his premises.
- E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.
- F. The Customer shall not connect, or allow any other person or party to connect, onto any water line on his property.
- IV. ENFORCEMENT. If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test. and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

CUSTOMER'S SIGNATURE:

DATE:

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Water Utility Tariff

APPENDIX B -- APPLICATION FOR SERVICE (Utility Must Attach Blank Copy)

### SEWER UTILITY TARIFF FOR

Fall Creek Utility Company, Inc. (Utility Name) P. O. Box 954 (Business Address)

Granbury, Texas 76048 (City, State, Zip Code)

<u>817-578-7340</u> (Area Code/Telephone)

This tariff is effective for utility operations under the following Certificate(s) of Convenience and Necessity:

20854

This tariff is effective in the following county(ies):

Hood

This tariff is effective in the following cities or unincorporated towns (if any):

This tariff is effective in the following subdivisions or systems:

Lake Granbury RV Ranch and area

This tariff is effective for the following water quality permit number(s):

WQ0013809-001

The above utility lists the following sections of its tariff (if additional pages are needed for a section, all pages should be numbered consecutively):

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SECTION 2.0 SERVICE RULES AND POLICIES	5
SECTION 3.0 EXTENSION POLICY	
APPENDIX A SAMPLE SERVICE AGREEMENT	

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## SECTION 1.0 - RATE SCHEDULE

Meter Size	Monthly Minimur	n Charge	Gallonage Cha	arge
5/8" or 3/4" 1" 1 <sup>1</sup> / <sub>2</sub> " 2" 3"	\$ 91.17 \$ 227.93 \$ 501.44 \$ 729.36 \$ 1,367.55	(Includes <u>0</u> g	allons)	\$ <u>5.51</u> per 1000 gallons

Volume charges are determined based on average consumption for winter period which includes the following months: <u>December, January, and February</u>

FORM OF PAYMENT: The utility will accept the following form(s) of payment:

Cash\_\_\_\_, Check\_X\_\_\_, Money Order\_X\_\_, Credit Card\_\_\_\_, Other (specify)\_\_\_\_\_ THE UTILITY MAY REQUIRE EXACT CHANGE FOR PAYMENTS AND MAY REFUSE TO ACCEPT PAYMENTS MADE USING MORE THAN \$1.00 IN SMALL COINS. A WRITTEN RECEIPT WILL BE GIVEN FOR CASH PAYMENTS.

#### Section 1.02 - Miscellaneous Fees

TCEQ-10436 (11/02)

Fall Creek Utility Company, Inc.

Utility Name

# SECTION 1.0 -- RATE SCHEDULE (Continued)

**RECONNECTION FEE** 

THE RECONNECT FEE MUST BE PAID BEFORE SERVICE CAN BE RESTORED TO A CUSTOMER WHO HAS BEEN DISCONNECTED FOR THE FOLLOWING REASONS (OR OTHER REASONS LISTED UNDER SECTION 2.0 OF THIS TARIFF):

<ul> <li>a) Non payment of bill (Maximum \$25.00)\$2</li> <li>b) Customer's request that service be disconnected\$5</li> <li>c) Seasonal Reconnection Fee – Base rate times number of months off the system, not to exceed six (6), when leave and return within a 12 month period</li> </ul>	25.00
TRANSFER FEE	
LATE CHARGE (EITHER \$5.00 OR 10% OF THE BILL) TCEQ RULES ALLOW A ONE-TIME PENALTY TO BE CHARGED ON DELINQUENT BILLS. A LATE CHARGE MAY NOT BE APPLIED TO ANY BALANCE TO WHICH THE PENALTY WAS APPLIED IN A PREVIOUS BILLING.	10%
RETURNED CHECK CHARGE\$ 2 RETURNED CHECK CHARGES MUST BE BASED ON THE UTILITY'S DOCUMENTABLE COST.	25.00
CUSTOMER DEPOSIT RESIDENTIAL (Maximum \$50)\$ 5	0.00
COMMERCIAL & NON-RESIDENTIAL DEPOSIT 1/6TH OF ESTIMATED ANNUAL	BILL
GOVERNMENTAL TESTING, INSPECTION AND COSTS SURCHARGE	AY

TAC 291.21(K)(2)

LINE EXTENSION AND CONSTRUCTION CHARGES:

REFER TO SECTION 3.0--EXTENSION POLICY FOR TERMS, CONDITIONS, AND CHARGES WHEN NEW CONSTRUCTION IS NECESSARY TO PROVIDE SERVICE.

TCEQ-10436 (11/02)

Fall Creek Utility Company, Inc. Utility Name

## SECTION 2.0 -- SERVICE RULES AND POLICIES

The utility will have the most current Texas Commission on Environmental Quality Rules, Chapter 291, Water Utility Regulation, available at its office for reference purposes. The Rules and this tariff shall be available for public inspection and reproduction at a reasonable cost. The latest Rules or Commission approved changes to the Rules supersede any rules or requirements in this tariff.

### Section 2.01 - Application for Sewer Service

All applications for service will be made on the utility's standard application or contract form (attached in the Appendix to this tariff), will be signed by the applicant, any required fees (deposits, reconnect, tap, extension fees, etc. as applicable) will be paid and easements, if required, will be granted before service is provided by the utility. A separate application or contract will be made for each service location.

### Section 2.02 - Refusal of Service

The utility may decline to serve an applicant until the applicant has complied with the regulations of the regulatory agencies (state and municipal regulations) and for the reasons outlined in the TCEQ Rules. In the event that the utility refuses to serve an applicant, the utility will inform the applicant in writing of the basis of its refusal. The utility is also required to inform the applicant that a complaint may be filed with the Commission.

### Section 2.03 - Fees and Charges & Easements Required Before Service Can Be Connected

### (A) <u>Customer Deposits</u>

If a residential applicant cannot establish credit to the satisfaction of the utility, the applicant may be required to pay a deposit as provided for in Section 1.02 - Miscellaneous Fees of this tariff. The utility will keep records of the deposit and credit interest in accordance with TCEQ Rules.

Residential applicants 65 years of age or older may not be required to pay deposits unless the applicant has an outstanding account balance with the utility or another water or sewer utility which accrued within the last two years.

### SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

Nonresidential applicants who cannot establish credit to the satisfaction of the utility may be required to make a deposit that does not exceed an amount equivalent to one-sixth of the estimated annual billings.

Refund of deposit - If service is not connected, or after disconnection of service, the utility will promptly refund the customer's deposit plus accrued interest or the balance, if any, in excess of the unpaid bills for service furnished. The utility may refund the deposit at any time prior to termination of utility service but must refund the deposit plus interest for any customer who has paid 18 consecutive billings without being delinquent.

### (B) Tap or Reconnect Fees

A new customer requesting service at a location where service has not previously been provided or where a tap has not previously been intstalled must pay a tap fee as provided in Section 1. A customer requesting service where service has previously been provided must pay a reconnect fee as provided in Section 1. Each lot shall require a separate tap. Any applicant or existing customer required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to request for payment and/or commencement of construction. If the applicant or existing customer does not believe that these costs are reasonable or necessary, the applicant or existing customer shall be informed of their right to appeal such costs to the TCEQ or such other regulatory authority having jurisdiction over the utility's rates in that portion of the utility's service area in which the applicant's or existing customer's property(ies) is located.

Fees in addition to the regular tap fee may be charged to cover unique costs not normally incurred as permitted by 30 T. A. C. 291.86(a)(1)(C) if they are listed on this approved tariff. For example, a road bore for customers outside a subdivision or residential area could be considered a unique cost.

### (C) Easement Requirement

Where recorded public utility easements on the service applicant's property do not exist or public road right-of-way easements are not available to access the applicant's property, the Utility may require the applicant to provide it with a permanent recorded public utility easement on and across the applicant's real property sufficient to provide service to that applicant. Such easement(s) shall not be used for the construction of production, storage, transmission or

Fall Creek Utility Company, Inc. Utility Name

## SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

pressure facilities unless they are needed for adequate service to that applicant.

### Section 2.04 - Utility Response to Applications for Service

After the applicant has met all the requirements, conditions and regulations for service, the utility will install tap and utility cut-off and/or take all necessary actions to initiate service. The utility will serve each qualified applicant for service within 5 working days unless line extensions or new facilities are required. If construction is required to fill the order and if it cannot be completed within 30 days, the utility will provide the applicant with a written explanation of the construction required and an expected date of service.

Except for good cause where service has previously been provided, service will be reconnected within one working day after the applicant has met the requirements for reconnection.

### Section 2.05 - Customer Responsibility

The customer will be responsible for furnishing and laying the necessary customer service pipe from the tap location to the place of consumption. Customers will not be allowed to use the utility's cutoff.

A customer shall not connect, or allow and other person or party to connect, onto any sewer lines on his property.

### 2.06 Access to Customer's Premises

All customers or service applicants shall provide access to utility cutoffs at all times reasonably necessary to conduct ordinary utility business and after normal business hours as needed to protect and preserve the integrity of the sewer system and public drinking water supply.

### Section 2.07 - Back Flow Prevention Devices

No water connection shall be made to any establishment where an actual or potential contamination or system hazard exists without an approved air gap or mechanical backflow prevention assembly. The air gap or backflow prevention assembly shall be installed in accordance with the American Water Works Association (AWWA) standards C510, C511 and

Fall Creek Utility Company, Inc. Utility Name

SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

AWWA Manual M14 or the University of Southern California Manual of Cross-Connection Control, current edition. The backflow assembly installation by a licensed plumber shall occur at the customer's expense.

The back flow assembly shall be tested upon installation by a recognized prevention assembly tester and certified to be operating within specifications. Back flow prevention assemblies which are installed to provide protection against high health hazards must be tested and certified to be operating within specifications at least annually by a recognized back flow prevention device tester. The maintenance and testing of the back flow assembly shall occur at the customer's expense.

### Section 2.10 - Billing

### (A) <u>Regular Billing</u>

Bills from the utility will be mailed monthly unless otherwise authorized by the Commission. The due date of bills for utility service will be at least sixteen (16) days from the date of issuance. The postmark on the bill or, if there is no postmark on the bill, the recorded date of mailing by the utility will constitute proof of the date of issuance. Payment for utility service is delinquent if full payment, including late fees and the regulatory assessment, is not received at the utility or the utility's authorized payment agency by 5:00 p.m. on the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next workday after the due date.

### (B) Late Fees

A late penalty of either \$5.00 or 10.0% will be charged on bills received after the due date. The penalty on delinquent bills will not be applied to any balance to which the penalty was applied in a previous billing. The utility must maintain a record of the date of mailing to charge the late penalty.

### (C) Information on Bill

Each bill will provide all information required by the TCEQ Rules. For each of the systems it operates, the utility will maintain and note on the monthly bill a local or toll-free telephone number (or numbers) to which customers can direct questions about their utility service.

### SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

(D) <u>Prorated Bills</u> - If service is interrupted or seriously impaired for 24 consecutive hours or more, the utility will prorate the monthly base bill in proportion to the time service was not available to reflect this loss of service.

### Section 2.11- Payments

All payments for utility service shall be delivered or mailed to the utility's business office. If the business office fails to receive payment prior to the time of noticed disconnection for non-payment of a delinquent account, service will be terminated as scheduled. Utility service crews shall not be allowed to collect payments on customer accounts in the field.

Payment of an account by any means that has been dishonored and returned by the payor or payee's bank, shall be deemed to be delinquent. All returned payments must be redeemed with cash or valid money order. If a customer has two returned payments within a twelve month period, the customer shall be required to pay a deposit if one has not already been paid.

### Section 2.12 - Service Disconnection

### (A) <u>With Notice</u>

Utility service may be disconnected if the bill has not been paid in full by the date listed on the termination notice. The termination date must be at least 10 days after the notice is mailed or hand delivered.

The utility is encouraged to offer a deferred payment plan to a customer who cannot pay an outstanding bill in full and is willing to pay the balance in reasonable installments. However, a customer's utility service may be disconnected if a bill has not been paid or a deferred payment agreement entered into within 26 days from the date of issuance of a bill and if proper notice of termination has been given.

Notice of termination must be a separate mailing or hand delivery in accordance with the TCEQ Rules.

#### (B) Without Notice

Utility service may also be disconnected without notice for reasons as described in the TCEQ

### SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

Rules.

#### Section 2.13 - Reconnection of Service

Utility personnel must be available during normal business hours to accept payments on the day service is disconnected and the following day unless service was disconnected at the customer's request or due to a hazardous condition.

Service will be reconnected within 24 hours after the past due bill, reconnect fees and any other outstanding charges are paid or the conditions which caused service to be disconnected are corrected.

#### Section 2.14 - Service Interruptions

The utility will make all reasonable efforts to prevent interruptions of service. If interruptions occur, the utility will re-establish service within the shortest possible time. Except for momentary interruptions due to automatic equipment operations, the utility will keep a complete record of all interruptions, both emergency and scheduled and will notify the Commission in writing of any service interruptions affecting the entire system or any major division of the system lasting more than four hours. The notice will explain the cause of the interruptions.

#### Section 2.15 - Quality of Service

The utility will plan, furnish, and maintain and operate production, treatment, storage, transmission, and collection facilities of sufficient size and capacity to provide continuous and adequate service for all reasonable consumer uses and to treat sewage and discharge effluent of the quality required by its discharge permit issued by the Commission. Unless otherwise authorized by the Commission, the utility will maintain facilities as described in the TCEQ Rules.

### Section 2.16 - Customer Complaints and Disputes

If a customer or applicant for service lodges a complaint, the utility will promptly make a suitable investigation and advise the complainant of the results. Service will not be disconnected pending completion of the investigation. If the complainant is dissatisfied with the utility's response, the

### SECTION 2.0 - SERVICE RULES AND POLICIES (Continued)

utility must advise the complainant that he has recourse through the Texas Commission on Environmental Quality complaint process. Pending resolution of a complaint, the commission may require continuation or restoration of service.

The utility will maintain a record of all complaints which shows the name and address of the complainant, the date and nature of the complaint and the adjustment or disposition thereof, for a period of two years after the final settlement of the complaint.

In the event of a dispute between a customer and a utility regarding any bill for utility service, the utility will conduct an investigation and report the results to the customer. If the dispute is not resolved, the utility will inform the customer that a complaint may be filed with the Commission.

#### Section 2.17 - Customer Liability

Customer shall be liable for any damage or injury to utility-owned property shown to be caused by the customer.

Fall Creek Utility Company, Inc. Utility Name

## SECTION 3.0 -- EXTENSION POLICY

### Section 3.01 - Standard Extension Requirements

LINE EXTENSION AND CONSTRUCTION CHARGES: NO CONTRIBUTION IN AID OF CONSTRUCTION MAY BE REQUIRED OF ANY CUSTOMER EXCEPT AS PROVIDED FOR IN THIS APPROVED EXTENSION POLICY.

The Utility is not required to extend service to any applicant outside of its certified service area and will only do so under terms and conditions mutually agreeable to the Utility and the applicant, in compliance with TCEQ rules and policies, and upon extension of the Utility's certified service area boundaries by the TCEQ.

The applicant for service will be given an itemized statement of the costs, options such as rebates to the customer, sharing of construction costs between the utility and the customer, or sharing of costs between the customer and other applicants prior to beginning construction.

The Utility is not required to extend service to any applicant outside of its certificated service area and will only do so under terms and conditions mutually agreeable to the Utility and the applicant, in compliance with TCEQ rules and policies, and upon extension of the Utility's certificated service area boundaries by the TCEQ.

### Section 3.02 - Costs Utilities and Service Applicants Shall Bear

Within its certified area, the utility will pay the cost of the first 200 feet of any water main or distribution line necessary to extend service to an individual residential customer within a platted subdivision.

However, if the residential customer requesting service purchased the property after the developer was notified in writing of the need to provide facilities to the utility, the utility may charge for the first 200 feet. The utility must also be able to document that the developer of the subdivision refused to provide facilities compatible with the utility's facilities in accordance with the utility's approved extension policy after receiving a written request from the utility.

Residential customers will be charged the equivalent of the costs of extending service to their

Fall Creek Utility Company, Inc. Utility Name

SECTION 3.0 -- EXTENSION POLICY (Continued)

property from the nearest collection line even if that line does not have adequate capacity to serve the customer. However, if the customer places unique, non-standard service demands upon the system, the customer may be charged the additional cost of extending service to and throughout their property, including the cost of all necessary transmission and storage facilities necessary to meet the service demands anticipated to be created by that property.

Unless an exception is granted by the TCEQ's Executive Director, the residential service applicant shall not be required to pay for costs of main extensions greater than 6" in diameter for gravity wastewater lines.

Exceptions may be granted by the TCEQ Executive Director if

- adequate service cannot be provided to the applicant using the maximum line sizes listed due to distance or elevation, in which case, it shall be the utility's burden to justify that a larger diameter pipe is required for adequate service;
- or larger minimum line sizes are required under subdivision platting requirements or building codes of municipalities within whose corporate limits or extraterritorial jurisdiction the point of use is located; or the residential service applicant is located outside the CCN service area.

If an exception is granted, the Utility shall establish a proportional cost plan for the specific extension or a rebate plan which may be limited to seven years to return the portion of the applicant's costs for oversizing as new customers are added to ensure that future applicants for service on the line pay at least as much as the initial service applicant.

For purposes of determining the costs that service applicants shall pay, commercial customers with service demands greater than residential customer demands in the certified area, industrial, and wholesale customers shall be treated as developers.

If an applicant requires service other than the standard service provided by the utility, such applicant will be required to pay all expenses incurred by the utility in excess of the expenses that would be incurred in providing the standard service and connection beyond 200 feet and throughout his property including the cost of all necessary transmission facilities.

Sewer Utility Tariff

SECTION 3.0 -- EXTENSION POLICY (Continued)

The utility will bear the full cost of any over-sizing of sewer mains necessary to serve other customers in the immediate area. The individual residential customer shall not be charged for any additional treatment facilities. Contributions in aid of construction of individual residential customers for production, storage, treatment or transmission facilities unless otherwise approved by the Commission under this specific extension policy.

#### Section 3.03 - Contributions in Aid of Construction

Developers may be required to provide contributions in aid of construction in amounts sufficient to furnish the development with all facilities necessary to provide for reasonable local demand requirements and to comply with Texas Commission on Environmental Quality minimum design criteria for facilities used in the production, collection, transmission, pumping, or treatment of sewage or Texas Commission on Environmental Quality minimum requirements. For purposes of this subsection, a developer is one who subdivides or requests more than two meters on a piece of property. Commercial, industrial, and wholesale customers will be treated as developers.

Any applicant who places unique or non-standard service demands on the system may be required to provide contributions in aid of construction for the actual costs of any additional facilities required to maintain compliance with the Texas Commission on Environmental Quality minimum design criteria for water production, treatment, pumping, storage and transmission.

Any service extension to a subdivision (recorded or unrecorded) may be subject to the provisions and restrictions of 30 TAC 291.86(d). When a developer wishes to extend the system to prepare to service multiple new connections, the charge shall be the cost of such extension, plus a prorata charge for facilities which must be committed to such extension compliant with the Texas Commission on Environmental Quality minimum design criteria. As provided by 30 T.A.C. 291.85(e)(3), for purposes of this section, commercial, industrial, and wholesale customers shall be treated as developers.

A utility may only charge a developer standby fees for unrecovered costs of facilities committed to a developer's property under the following circumstances:

• Under a contract and only in accordance with the terms of the contract; or

Fall Creek Utility Company, Inc.

## SECTION 3.0 -- EXTENSION POLICY (Continued)

- if service is not being provided to a lot or lots within two years after installation of facilities necessary to provide service to the lots has been completed and if the standby fees are included on the utility's approved tariff after a rate change application has been filed. The fees cannot be billed to the developer or collected until the standby fees have been approved by the commission or executive director.
- for purposes of this section, a manufactured housing rental community can only be charged standby fees under a contract or if the utility installs the facilities necessary to provide individually metered service to each of the rental lots or spaces in the community.

## Section 3.04 - Appealing Connection Costs

The imposition of additional extension costs or charges as provided by Sections 3.0 - Extension Policy of this tariff shall be subject to appeal as provided in this tariff, TCEQ rules, or the rules of such other regulatory authority as may have jurisdiction over the utility's rates and services. Any applicant required to pay for any costs not specifically set forth in the rate schedule pages of this tariff shall be given a written explanation of such costs prior to payment and/or commencement of construction. If the applicant does not believe that these costs are reasonable or necessary, the applicant shall be informed of the right to appeal such costs to the TCEQ or such other regulatory authority having jurisdiction over the utility's rates in that portion of the utility's service area in which the applicant's property(ies) is located.

## Section 3.05 - Applying for Service

The Utility will provide a written service application form to the applicant for each request for service received by the Utility's business offices. A separate application shall be required for each potential service location if more than one service connection is desired by any individual applicant. Service application forms will be available at the Utility's business office during normal weekday business hours. Service applications will be sent by prepaid first class United States mail to the address provided by the applicant upon request. Completed applications should be returned by hand delivery in case there are questions which might delay fulfilling the service request. Completed service applications may be submitted by mail if hand delivery is not possible.

Where a new tap or service connection is required, the service applicant shall be required to

## SECTION 3.0 -- EXTENSION POLICY (Continued)

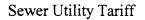
submit a written service application and request that a tap be made. A diagram, map, plat, or written metes and bounds description of precisely where the applicant desires each tap or service connection is to be made and, if necessary, where the meter is to be installed, along the applicant's property line may also be required with the tap request. The actual point of connection and meter installation must be readily accessible to Utility personnel for inspection, servicing, and meter reading while being reasonably secure from damage by vehicles and mowers. If the Utility has more than one main adjacent to the service applicant's property, the tap or service connection will be made to the Utility's nearest service main with adequate capacity to service the applicant's full potential service demand. Beyond the initial 200 feet, the customer shall bear only the equivalent cost of extending from the nearest main. If the tap or service connection mutually acceptable to the applicant and the Utility. If no agreement on location can be made, the applicant may refer the matter to the TCEQ for resolution.

### Section 3.06 - Qualified Service Applicant

A "qualified service applicant" is an applicant who has: (1) met all of the Utility's requirements for service contained in this tariff, TCEQ rules and/or TCEQ order, (2) has made payment or made arrangement for payment of tap fees, (3) has provided all easements and rights-of-way required to provide service to the requested location, (4) delivered an executed customer service inspection certificate to the Utility, if applicable, and (5) has executed a customer service application for each location to which service is being requested.

The Utility shall serve each qualified service applicant within its certified service area as soon as practical after receiving a completed service application. All service requests will be fulfilled within the time limits prescribed by TCEQ rules once the applicant has met all conditions precedent to achieving "qualified service applicant" status. If a service request cannot be fulfilled within the required period, the applicant shall be notified in writing of the delay, its cause and the anticipated date that service will be available. The TCEQ service dates shall not become applicable until the service applicant has met all conditions precedent to becoming a qualified service applicant as defined by TCEQ rules.

### Section 3.07 - Developer Requirements



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SECTION 3.0 -- EXTENSION POLICY (Continued)

As a condition of service to a new subdivision, the Utility shall require a developer (as defined by TCEQ rule) to provide permanent recorded public utility easements as a condition of service to any location within the developer's property.

Sewer Utility Tariff

Fall Creek Utility Company, Inc. Utility Name

### APPENDIX A -- SAMPLE SERVICE AGREEMENT (Continued)

### APPENDIX A -- SAMPLE SERVICE AGREEMENT

From 30 TAC Chapter 290.47(b), Appendix B

## SERVICE AGREEMENT

- I. PURPOSE. The FALL CREEK UTILITY COMPANY, INC. is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the FALL CREEK UTILITY COMPANY, INC. will begin service. In addition, when service to an existing connection has been suspended or terminated, the sewer system will not re-establish service unless it has a signed copy of this agreement.
- II. RESTRICTIONS. The following unacceptable practices are prohibited by State regulations.
  - A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
  - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
  - C. No connection which allows water to be returned to the public drinking water supply is permitted.
  - D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human

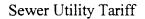
## APPENDIX A -- SAMPLE SERVICE AGREEMENT (Continued)

use.

E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

III. SERVICE AGREEMENT. The following are the terms of the service agreement between the FALL CREEK UTILITY COMPANY, INC. (the Utility) and \_\_\_\_\_\_\_\_\_(the Customer).

- A. The Sewer System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Sewer System.
- B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Sewer System or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Sewer System's normal business hours.
- C. The Sewer System shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
- D. The Customer shall immediately remove or adequately isolate any potential crossconnections or other potential contamination hazards on his premises.
- E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Sewer System. Copies of all testing and maintenance records shall be provided to the Sewer System.
- IV. ENFORCEMENT. If the Customer fails to comply with the terms of the Service Agreement, the Sewer System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service



Fall Creek Utility Company, Inc. Utility Name

## APPENDIX A -- SAMPLE SERVICE AGREEMENT (Continued)

connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

CUSTOMER'S SIGNATURE:\_\_\_\_\_

DATE:\_\_\_\_\_

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Robert J. Huston, *Chairman* R. B. "Ralph" Marquez, *Commissioner* Kathleen Hartnett White, *Commissioner* Margaret Hoffman, *Executive Director* 



# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

June 30, 2003

### CERTIFIED MAIL 7001 2510 0008 1599 7803 RETURN RECEIPT REQUESTED

Charlotte Garrett, Owner Fall Creek Utilities PO Box 954 Granbury, TX 76048

Re: Notice of Violation for the Compliance Evaluation Investigation at: Fall Creek Utilities, 7001Garrett Ranch Road, Hood County, Texas TCEQ ID No.: 1110114

Dear Ms. Garrett,

On May 29, 2003, Joe Martinez of the Texas Commission on Environmental Quality (TCEQ) D/FW Regional Office conducted an investigation to evaluate compliance with applicable requirements for public water systems. Enclosed is a summary which lists the investigation findings. In addition, certain outstanding alleged violations were identified for which compliance documentation is required. Please submit to this office by September 30, 2003 a written description of corrective action taken and the required documentation demonstrating that compliance has been achieved for all of the outstanding alleged violations.

In the listing of alleged violations, we have cited applicable requirements, including TCEQ rules.



APR-20-2004 TUE 03:20 PM

FAX NO. 8175885701

P. 03

Charlotte Garrett, Owner Page 2

Re: Notice of Violation for the Compliance Evaluation Investigation at: Fall Creek Utilities, 7001Garrett Ranch Road, Hood County, Texas TCEQ ID No.: 1110114

The Texas Commission on Environmental Quality appreciates your assistance in this matter. Please note that the Legislature has granted TCEQ enforcement powers which we may exercise to ensure compliance with environmental regulatory requirements. We anticipate that you will resolve the alleged violations as required in order to protect the State's environment. If you have additional information that we are unaware of, you have the opportunity to contest the violations documented in this notice. Should you choose to do so, you must notify D/FW Region Office within 10 days from the date of this letter. At that time, Mr. Charles Marshall will schedule a violation review meeting to be conducted (within 21 days from the date of this letter OR specified date at specific time). However, please be advised that if you decide to participate in the violation review process, the TCEQ may still require you to adhere to the compliance schedule included in the attached Summary of Investigation Findings until an official decision is made regarding the status of any or all of the contested violations.

If you or members of your staff have any questions, please feel free to contact Mr. Joe Martinez in the D/FW Region Office a (817)588-5803.

Sincerely,

Charles Marshall Team Leader Public Water Supply Section D/FW Region Office Texas Commission on Environmental Quality

CLM/jrm

cc: TCEQ-Austin

Enclosures: Summary of Investigation Findings



# mmary of Investigation Find....gs

FALL CREEK UTILITY WATER SYSTEM 7001 GARRETT RANCH RD

GRANBURY, HOOD COUNTY, TX 76049

Investigation # 60746

11.000

Investigation Date: 05/29/2003

Additional ID(s): 1110114

# OUTSTANDING ALLEGED VIOLATIONS

## Track No: 45490 Compliance Due Date: 9/30/03

30 TAC Chapter 290.46(f)

Alleged Violation:

Investigation: 60746

Comment Date: 06/02/2003

Failure to compile monthly operating reports.

All public water systems shall maintain a record of operations.

Systems that serve fewer than 250 connections, serve fewer than 750 people, and use only groundwater or purchased treated water shall maintain a record of the amount of each chemical used each week;

Systems that serve fewer than 250 connections, serve fewer than 750 people, and use only groundwater or purchase treated water shall maintain a record of the amount of water treated each week;

Recommended Corrective Action: Submit copies of current monthly operating reports.

Track No: 45491	Compliance Due	Date: 9	9/30/03
30 TAC Chapter 290 4			-

Alleged Violation: Investigation: 60746

Comment Date: 06/02/2003

Failure to compile and maintain current a thorough plant operations manual for operator review and reference.

A thorough plant operations manual must be compiled and kept up to date for operator review and reference. This manual should be of sufficient detail to provide the operator with routine maintenance and repair procedures as well as provide telephone numbers of water system personnel, system officials, and local/state/federal agencies to be contacted in the event of an emergency.

Recommended Corrective Action: Submit a copy of an adequate plant operations manual for the system.



APR-20-2004 TUE 03:20 PM

Kathleen Hartnett White, Chairman R. B. "Ralph" Marquez, Commissioner Larry R. Soward, Commissioner Margaret Holfman, Executive Director



## **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

Protecting Texas by Reducing and Preventing Pollution

November 21, 2003

### CERTIFIED MAIL 7002 0860 0007 6681 1606 RETURN RECEIPT REQUESTED

INFORMATION COLLY

Charolette Garrett, Owner Fall Creek Utility Company PO Box 954 Granbury, TX 76048

Rc: Unresolved Alleged Violations for PWS Compliance Evaluation Investigation at: Fall Creek Utility Co, Granbury, Hood County, Texas TCEQ ID No.: 1110114

Dear Ms. Garrett:

The Texas Commission on Environmental Quality (TCEQ) D/FW Region Office has previously requested that you submit compliance documentation for the alleged violations noted during the investigation of the above-referenced facility conducted on May 29, 2003. We have received acceptable compliance documentation from you for all of the alleged violations except those listed in the enclosed summary. Please be advised that you are responsible for correcting these remaining problems. These unresolved alleged violations will be placed in your file to be evaluated during any subsequent investigation. If you or members of your staff have any questions, please feel free to contact Mr. Joe R. Martinez in the D/FW Region Office at Phone #(817)588-5803.

Sincerely من مشتقة رك

Charles Marshall Work Leader, Public Water Supply Section D/FW Region Office

CM/jrm

Enclosure: Summary of Unresolved Investigation Findings

REPLY TO: REGION 4 • 2309 GRAVEL DR. • FORT WORTH, TEXAS 76118-6951 • 817/586-5800 • FAX 817/588-5700

P.O. Box 13087 • Austin, Texas 78711-3087 • 512/239-1000 • Internet address: www.tceg.state.tx.us

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P. 06

	Investigation # 253390
001 GARRETT RANCH RD	Investigation Date: 10/27/2003
SRANBURY, HOOD COUNTY, TX 76049	
dditional ID(s): 1110114	
OUTSTANDING AL	EGED VIOLATIONS
rack No: 45491 Compliance Due Date: 9/	/30/03
0 TAC Chapter 290.42(k)	
Alleged Violation: Investigation: 253390	•
·	Comment Date: 10/28/2003
Failure to compile and maintain current a thor operator review and reference.	ough plant operations manual for
A thorough plant operations manual must be o	compiled and kept up to date for
operator review and reference. This manual s	hould be of sufficient detail to provide
the operator with routine maintenance and rep telephone numbers of water system personne	Dair procedures as well as provide
local/state/federal agencies to be contacted in	the event of an emergency.
Investigation: 60746	Comment Date: 06/02/2003
Failure to compile and maintain current a thore operator review and reference.	
A thorough plant operations manual must be o operator review and reference. This manual sl the operator with routine maintenance and rep telephone numbers of water system personne local/state/federal agencies to be contacted in	hould be of sufficient detail to provide pair procedures as well as provide I. system officials, and
	a copy of an adequate plant operations manual
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ack No: 45490 TAC Chapter 290.46(f) Alleged Violation: Investigation: 253390 Failure to compile monthly operating reports. Investigation: 60746	Comment Date: 10/28/2003 Comment Date: 06/02/2003

Summary of Investigation Findings

FAX NO. 8125885701

vestigation # 253390

## FALL CREEK UTILITY W. .. ER SYSTEM

Recommended Corrective Action: Submit copies of current monthly operating reports.

Resolution: Ms. Charlotte Garret submitted copies of current Monthly Operating Reports.

P. 01



Protecting Taxas by Reducing and Proventing Pollution

04/20/20		NUMBER OF PAGES (including this cover sheet)
Name		Marvin Morgan
Organiz	ation	Marvin Morgan CPA
FAX Nu	Imber	512-292-3846
TEXAS	COMMISSIC	ON ON ENVIRONMENTAL QUALITY
Name	n/Region	Joe R. Martinez Region 4 D/FW
Name Divisio	n/Region one Numb <mark>e</mark> r	

### NOTES:

**RE: Fall Creek Utility** 

The June 30, 2003 Letter is the original Notice of Violation Letter & Summary of Violations. The November 21, 2003 is a letter that was sent out after Ms. Garret submitted compliance documentation for some of the outstanding violations. The summary of violations lists the things that are still outstanding and things that have been resolved.

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Robert J. Huston, Chairman R. B. "Ralph" Marquez, Commissioner Kathleen Hartnett White, Commissioner Margaret Hoffman, Executive Director



## **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

Protecting Texas by Reducing and Preventing Pollution June 26, 2003

CERTIFIED MAIL 7001 2510 0008 1600 0601 RETURN RECEIPT REQUESTED

Ms. Charlotte Garrett, Owner Fall Creek Utility Company, Inc. P.O. Box 954 Granbury, Texas 76048

Re: Notice of Enforcement for Comprehensive Compliance Investigation at: Lake Granbury RV Park, 7001 Ranch House Road, Granbury (Hood County), Texas TCEQ ID No.: 13809-001

Dear Ms. Garrett:

On May 19, 2003 and June 5, 2003, Carrie Landrum of the Texas Commission on Environmental Quality (TCEQ) Dallas/Ft. Worth Region Office conducted an investigation of the above-referenced facility to evaluate compliance with applicable requirements for wastewater treatment. During the investigation, certain outstanding alleged violations were identified. Enclosed is a copy of the investigation report which lists the investigation findings.

In the listing of alleged violations, we have cited applicable requirements, including TCEQ rules. If you would like to obtain a copy of the applicable TCEQ rules, you may contact any of the sources listed in the enclosed brochure entitled "Obtaining TCEQ Rules." The Legislature has granted the TCEQ enforcement powers to ensure compliance with environmental regulatory requirements. Because of the apparent seriousness of the alleged violations, enforcement action has been initiated. Additional violations may be cited upon further review. We encourage you to immediately begin taking actions to address the outstanding alleged violations.

If you or members of your staff have any questions regarding these matters, please feel free to contact Carrie Landrum in the Dallas/Ft. Worth Region Office at 817-588-5847.

> Bob Ferry 817 588-5814 Jack Mon Mar. 2

Sincerely,

Sid Slocum, Water Section Manager Dallas/Ft. Worth Region Office

SS/cl Enclosures:

Investigation Report No. 112737 Laboratory results and chain of custody Obtaining TCEQ Rules

REPLY TO: REGION 4 • 2301 GRAVEL DR. • FORT WORTH, TEXAS 76118-6951 • 817/588-5800 • FAX 817/588-5700

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Texas Commission on Environmental Quality

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# Investigation Report

# FALL CREEK UTILITY COMPANY INC

FALL CREEK UTILITY WWTP							
RN101609766							
Investigation #112737		Incident #	21861				
Investigator: CARRIE LANDRUM		Site Glassification DOMESTIC LAND DISPOSAL					
Conducted: 05/19/2003 – 06 Program(s): WASTEWAT							
Investigation Type : Compliance Investigation HOOD COUNTY			HOUSE RD IN				
Additional ID(s) : WQ0013809001							
Address: 7001 RANCH HOUS RD; GRANBURY, TX 76048	E Activity Type :	compliance inve	stigation	Comprehensive			
<u>Principal(s) :</u> Role	Name						
RESPONDENT	FALL CREEK UTIL	ITY COMPANY IN(	2				
<u>Contact(s) :</u>	Title	Name	Phone				
Role Participated in Investigation	OPERATOR	DONALD COLE	Uther Work	(817) 981-2222 (817) 219-7092			
Regulated Entity Mail Contact	OWNER	MS CHARLOTTE GARRETT	Home Cell	(817) 573-6509 (817) 578-7340			
Other Staff Member(s) :							
Role	Name						
SUPERVISOR QA REVIEWER	SIDNEY SLOCUM KAREN SMITH	l					
Associated Check List							
Checklist Name WQ INVESTIGATION TYPES WQ GENERAL CCI CHECKI WQ LAND APPLICATION CH WQ DOMESTIC CCI	LIST	<u>Unit Name</u> Lake Granbu Lake Granbu Lake Granbu Lake Granbu	ury RV pa ury RV pa	ark ark			

FALL CREEK UTILITY WWTP -5/19/03 to 6/5/03 Page 2 of 5

Investigation Comments :

### INTRODUCTION

Fall Creek Utility Company was investigated on May 19, 2003 to determine compliance with applicable wastewater treatment regulations. A records review with the owner of the facility was conducted on June 5, 2003. The compliance investigation was initiated as a result of a complaint regarding surfacing sewage on the subsurface drainfield adjacent to the RV park; therefore the owner of the facility was not notified prior to the investigation. This investigation is considered a discretionary investigation. An exit interview, explaining the results of the investigation, was conducted on June 5, 2003 with Charlotte Garrett, facility owner, and Donald Cole, operator. A NOE letter was issued on June 26, 2003.

# GENERAL FACILITY AND PROCESS INFORMATION

Fail Creek Utility Company's wastewater treatment facility consists of a primary sedimentation system using septic tanks. Treatment units include a lift station, two septic lanks with a total capacity of 17,700 gallons, pumps, piping and absorption trenches. The permittee is authorized to dispose of treated effluent at a daily average flow not to exceed 0.0057 MGD via subsurface drainfields with an application rate not to exceed 0.26 gallons per square foot per day. The primary source of wastewater is domestic sewage from the Lake Granbury RV Park. The facility has made no significant plant modifications and/or collection system upgrades since the last comprehensive investigation.

Effluent samples were not collected from the septic tanks on the day of the investigation; however, this "no discharge" facility is required by their permit to samplo from the sentic tank on a weekly basis. Samples are taken via a sampling port installed on the second septic tank. The land disposal site appears to be poorly operated. Surfacing effluent was noted on one edge of the disposal field in an area that is covered with sand and is void of vegetation. Surfacing effluent had also been noted in this same general area during a previous complaint investigation conducted on October 7, 2002. This is a repeat B violation and will be referred for enforcement action as required by the current Enforcement Initiation Criteria.

Effluent samples collected by Talem Laboratory are analyzed for BOD5 and pH. The owner stated that solids had not been removed from the treatment system. The owner claims that the addition of a "bacterial agent" to the septic tanks twice a week has eliminated the need to remove solids from the tanks. No records are kept demonstrating that solids accumulation in the tanks has ever been monitored. Flow is estimated from water usage at the RV park. The water meter is read five times/week. The Lake Granbury RV Park has 60 connections, approximately 35 of which are permanent residents. Water records reviewed by the inspector indicate that water use ranges between 2430 and 2640 gallons/day with 3000 gallons/day being the maximum water use.

#### BACKGROUND

A flie review and/or record review was conducted to evaluate historical compliance issues concerning the facility prior to the date of the investigation. This review was conducted to determine what concerns, if any, should be further studied during the upcoming investigation. This review process indicated the facility failed to respond to the Notice of Violation resulting from the complaint investigation conducted on 10/7/2002. Surfacing sewage was noted during this complaint investigation and the owner was advised to repair the drainfield and submit corrective action documentation to the Region office. The facility also failed to respond to the Notice of Violation resulting from an annual compliance investigation conducted on 2/15/2002. The facility was cited for effluent violations and failure to submit written reports for effluent violations that exceed the permitted limit by more than 40%. The facility was advised to submit a compliance plan for meeting the permitted limits.

The current compliance investigation indicates that effluent samples continue to consistently exceed

## FALL CREEK UTILITY WWTP -

5/19/03 to 6/5/03

### Page 3 of 5

the permitted limit for BOD5. The facility also consistently fails to submit written reports for effluent violations. The facility is not required to submit Discharge Monitoring Reports, only to maintain monitoring records on a monthly basis.

## ADDITIONAL INFORMATION

During the current complaint investigation conducted on May 19, 2003, it was noted that additional sand had been placed in the area where surfacing sewage had been documented during the previous complaint investigation on 10/7/2002. The owner stated that the sand was applied in an effort to level out the drainfield. There is no information in the facility file which indicates how the system was installed or if proper installation techniques and materials were used. Apparently, this information is not required for a septic system permitted under the TCEQ Wastewater Program, nor does the TCEQ Wastewater Permits Section require an inspection of the system prior to it being covered with soil, as is required of all septic systems installed under the TCEQ On-Sitc Sewage Facilities Program.

# OUTSTANDING ALLEGED VIOLATIONS

#### Compliance Due Date: No Date Entered Track No: 56723

30 TAC Chapter 305.125(1)

Alleged Violation: investigation: 112737 Comment Date: 06/18/2003

Failure to monitor the accumulation of solids in the septic tanks at least once every six months. Removal of solids should be done as necessary to achieve optimum efficiency. Records of the dates of inspection and dates on which solids were removed should be maintained.

Recommended Corrective Action: Begin monitoring the solids in the tanks every six months and keep a log of these inspections. Also keep trip tickets for any solids removed from the tanks.

#### **Resolution:**

Track No: 56738

# Compliance Due Date: No Date Entered

TWC Chapter 26.121 PERMIT 13809-001 Special Provisions No. 4

Alleged Violation: Investigation: 112737 Comment Date: 06/20/2003

Unauthorized discharge of wastewater and failure to maintain subsurface treatment units so as to prevent contamination of surface water and prevent the occurrence of nuisance conditions. Surfacing wastewater was observed on the drain field during the investigation on May 19, 2003. The grab sample collected from the surface of the drain field on the day of the investigation had a fecal collform count of >200,000 cfu/100 ml. This is a repeat B violation which requires referral for enforcement action.

Recommended Corrective Action: The owner was advised to have the wastewater system evaluated and repaired by a licensed septic system installer. The problem area should be excavated in order to make necessary repairs. Submit documentation showing that the repairs have been completed.

#### **Resolution:**

Compliance Due Date: No Date Entered Track No: 56754

30 TAC Chapter 305.125(1)

Alleged Violation: Investigation: 112737 Comment Date: 06/18/2003