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DOCKET NO. 43523

APPLICATION OF CITY OF ELGIN  
TO AMEND A WATER CERTIFICATE  
OF CONVENIENCE AND NECESSITY  
IN BASTROP AND TRAVIS  
COUNTIES

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PUBLIC UTILITY COMMISSION  
OF TEXAS

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**ORDER NO. 1  
REQUIRING COMMENTS ON ADMINISTRATIVE COMPLETENESS AND NOTICE;  
REQUESTING PROCEDURAL SCHEDULE, AND  
ADDRESSING OTHER PROCEDURAL MATTERS**

**I. Application**

On October 10, 2014, the City of Elgin (Elgin or Company) filed with the Public Utility Commission of Texas (Commission) an application to amend its water certificate of convenience CCN No. 10311 in Bastrop and Travis Counties, Texas.

**II. Requiring Comments on the Administrative Completeness of Application  
and Proposed Notice**

Pursuant to P.U.C. SUBST. R. 24.8(a), by **October 16, 2014**, Commission Staff shall file comments on the administrative completeness of the application and proposed notice.

**III. Requesting Procedural Schedule**

By **October 16, 2014**, the Company and Commission Staff shall file comments on regarding how this petition should be processed and propose a procedural schedule.

**IV. Discovery**

Discovery may proceed informally; however, objections to Requests for Information (RFIs) must be filed and served within 10 days of receiving the RFI. Objections shall include a statement that negotiations were conducted diligently and in good faith. If the parties are unable to resolve a discovery dispute, a motion to compel a response to an RFI must be filed and served within five working days of receipt of an objection. The motion to compel shall specify the grounds for the motion.

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**V. Filing Requirements**

P.U.C. PROC. R. 22.74 governs service of pleadings. Unless otherwise specified, responses or replies to any motion or other pleading shall be filed within five (5) working days after the date on which the motion or other pleading was received by the responding party. Failure to file a timely response will be considered acquiescence to the relief requested.


All parties shall provide their current addresses, telephone and facsimile numbers, if available, to all other parties and the Commission by filing and serving all parties with such information. Each party shall provide the Commission and all parties with updated address, telephone, and facsimile information if such information changes. The telephone and facsimile numbers will be placed on the service list for the convenience of the parties. Parties are responsible for updating their own service lists to reflect changed information and the addition of any other parties.

Unless otherwise specified, an original and ten copies of documents relating to this proceeding must be filed with the Commission filing clerk according to P.U.C. PROC. R. 22.71. A copy of each document filed with the Commission must also be served on all parties under P.U.C. PROC. R. 22.74.

Questions concerning this order or any other order must be submitted in writing, filed with the Commission, and served on all parties of record.

SIGNED AT AUSTIN, TEXAS the 14<sup>th</sup> day of October 2014.

**PUBLIC UTILITY COMMISSION OF TEXAS**

  
SUSAN E. GOODSON  
ADMINISTRATIVE LAW JUDGE