

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Friday, April 11, 2014 9:40 AM
To: David Waishes; Rickey Johnston, Robin Donaldson; Denice Wimbush, Manuel Rodriguez; Jacob Carter; Gary Low
Subject: Annual Meeting

Thank each and every one of you for your support and participation in last night's meeting. I think we have strengthened our board with the 2 new directors we have. Our next meeting will be May 8 and of course I will inundate you with e-mails prior to then. I have asked each of the new directors to visit the office at their earliest convenience so they can be brought up to date on what has transpired and where we hope to go. I know when new people come in without knowing the history, it takes them some time to come up to speed. I'm hoping a short history lesson will expedite that process. One thing that has been brought to my attention is that there was considerable commotion in the back of the room last night. I didn't notice it, but others did. It has been suggested that perhaps a video camera covering the audience might serve to discourage such activities. I would be interested in hearing the board's ideas on that matter.

Thanks again for your support.

Ed Hettinger

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Thursday, April 24, 2014 12:26 PM
To: David Waishes, Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez; Jacob Carter; Gary Low
Subject: Reminder from our attorney

Just a gentle reminder to all directors that per our attorney, we are not to converse with any of the Gillespies about anything. Any comments or questions from them should be referred to Aimee Hess.

Thank you,

Ed Hettinger

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, April 30, 2014 2:18 PM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: minutes
Attachments: AVALON wsc minutes 04.2014.docx; AVALON wsc minutes 2014 annual mtg.docx

If you guys will look these over, please. I will make any corrections or additions that are needed.

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Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, April 30, 2014 2:48 PM
To: 'Avalon Water Sewer Service Cor Avaion'
Subject: pres report
Attachments: pres report annual mtg 2014.pdf

Ok, guys, here you go. Sorry about that.

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2014 Annual Meeting

1. What does a member own in this corporation:

- Besides your own lines from the water meter and from your toilets to the sewer tap. Which under the tariff & bylaws are your responsibility to maintain
- You own several miles of main lines and laterals connecting two water wells and one sewer treatment plant. You own several pumps, several electric motors, several gauges, several large meters, three large ground storage tanks, one large pressure tank, air compressors, chlorinators, mixers, a \$80 hydroxyl unit, two water wells valuing approximately \$.5M. All totalled together you own approximately \$2M in capital improvements. Like the improvements on your personal property this property has to be maintained and after years somethings need to be replaced.
- Besides your own electric bill; you pay approximately \$6,000 per month for the electricity needed to run these pumps and motors. The corporation spends about half of our income on operating expenses.

2. What does a member expect from this corporation:

- Clean water when you turn on the tap
- A safe environment in and around your sewer plant
- Accurate billing for the water used
- Customer service

We have approximately ³²⁰~~130~~ active accounts in our system. The equity buy-in that these accounts paid to join this corporation & receive the use of this \$2M system was approximately \$3,800 or a total of slightly over ^{1,200}~~500K~~. If every account paid their equity buy-in again we would barely be able to drill and put into operation one new well. Improvements do not only need repair ... they need total replacement at the end of their useful life. Our wells, main lines and other equipment are long in life & use. There has been no real capital improvement plan that put money aside.

Another point about your corporation. The board of directors in corporations do not run the business. They direct operations managers and business managers who in turn run the business. Our past operation & business managers were primarily focused on billing & collections, moderate customer service, minor improvements and securing grants & USDA loans to keep expanding service as we slowly grew in population. At some point we went past the best point in time to put a capital improvement plan in place that would fund replacement of key components.

We cannot put this capital improvement plan off any further. We can deliver water and treat our sewer for now; but we need to get aggressive in developing & implementing our plan. We cannot ask members to pay additional equity buy-in ... as I stated, ~~\$500K~~ ^{\$1.2M} would cost each of us another \$3,800.

Is it hopeless. No. But, something has to change. Old rates won't cover future expenses. We will pursue grants but they are scarce. Low interest loans remain available and that increases our payouts. We currently have member volunteers acting as general manager and running the business side. This is temporary ... we will need to hire someone in the near future.

We will prepare a business plan & capital improvement plan this year. We will inform you what that plan will cost each member in order to enjoy clean water and properly maintained sewer treatment plant.

We need you to realize that there is a long road ahead of us. Things aren't ideal but we must remember that the cause of most of this is something done or not done long ago and never intentional. Well meaning members built and have kept this corporation going for a generation. They did not get paid much and most served as volunteers. We need to assess the situation, draft plans, make sound business decisions and commit to keeping our corporation self-owned. Controlling our own water supply was a good decision years ago and it remains the best decision for our future.

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Thursday, May 01, 2014 10:39 PM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez;
Jacob Carter; Gary Low
Subject: Meeting May 8th
Attachments: Scan0048.pdf

Attached is the proposed agenda for the next meeting. It needs to be file-marked 5/2, so if you have any additions, deletions, or alterations, please let me know immediately.

Thanks,

Ed

AVALON WATER AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Gary Low

Rickey Johnston

Notice of Monthly Meeting for May, 2014

To All Members:

The regular meeting of Avalon Water and Sewer Service Corporation for May, 2014 will be held at the First Baptist Church, 206 Giles St. Avalon, Texas, on Thursday May 8 at 7:00 p.m. The governing body of Avalon Water and Sewer Service Corporation reserves the right to adjourn into closed/executive session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water and Sewer Service Corporation board under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act
2. Introduction of guests and visitors and invitation to express any questions or concerns. Each speaker is limited to three minutes.
3. Review minutes of regular meeting of April 10th and accept or amend.
4. Review financial report and accept or amend.
5. Replace Ricky Johnston on Credentials Committee as he is up for re-election next year.
6. Discuss interior refinishing of large storage tank.
7. Operations Manager's report.
8. General Manager's report
9. Presidents Report.
10. Open Forum.
11. Adjournment.

Robin Donaldson, Secretary/Treasurer

AVALON002168

Robin Donaldson

From: Robin Donaldson
Sent: Thursday, May 22, 2014 3:07 PM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: Land purchase

Also, I have minutes, but want to listen to the cd to double check myself. I will forward them to you tomorrow. Went to buy Microsoft office for my computer at home last night, but was too cheap to spend \$139, since i would only use it for the water board minutes. Have a great evening and God bless you guys for all you do for us.

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Thursday, May 22, 2014 2:55 PM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez; Jacob Carter; Gary Low
Subject: Land purchase

Ladies and Gentlemen,

It's a done deal!!!!!!!

I have copies of the signed closing documents and most importantly, a copy of the Gillespie's withdrawal of an objection to our permit. I presume it should be forthcoming soon.

It's a great day.

Ed

Robin Donaldson

From: Robin Donaldson
Sent: Tuesday, May 27, 2014 10:12 AM
To: 'Avalon Water Sewer Service Co Avalon'
Cc: 'ledrrd1216@gmail.com'
Subject: minutes
Attachments: AVALON wsc minutes 05 2014.docx, AVALON wsc spec mtg minutes 05.2014.docx

Good morning. Here are the minutes. I made some minor changes. Hopefully they meet with your approval. Please notify me of any additions or correction that I need to make.

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Robin Donaldson

From: Robin Donaldson
Sent: Monday, June 02, 2014 10:00 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE:

Ed & Jan,

The Avalon WSSC could never repay you both for what you have done for the company. I personally appreciate all you have done to organize, manage and improve the system. Your knowledge and expertise has been invaluable. Your "volunteering" was more than anyone could ask for. Yet you both accomplished so much with your combined efforts. I can't imagine what we will do without you, but I understand completely your decision. Your family takes priority over everything else. You will be in my prayers as well as our church family prayers. I know that Gregg is a very capable for the operations part of the system and your positive influence on him is priceless. He is more confident than ever. He has taken ownership of this water /waste water system. I hope that I have not offended you in anyway. It has not been my intention AT ALL. You are loved and appreciated.

Sincerely,

Robin

Robin Donaldson

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Sunday, June 01, 2014 4:52 PM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez; Jacob Carter; Gary Low
Subject:

Ladies and Gentlemen:

On July 11, 2013, Jan and I volunteered to assist the AWSSSC in whatever way we could. Since that time, we have put in literally thousands of hours. We had no idea how much was wrong with the company. Everything we have looked at had to be done, re-done, or completely changed. It has taken a severe toll on us mentally.

Now, we find that I have a daughter with cancer and Jan has a granddaughter with cancer. My daughter just completed more than 2 weeks in a hospital and because of AWSSSC obligations. I have been unable to visit with her. As I told you previously, I will be out of town beginning

Wednesday for a visit with her. Jan has to assist in the care of her great-granddaughter so her granddaughter can begin her radiation and chemo therapy.

We both feel we have made a very substantial contribution to AWSSSC, much more than anyone else in the community, and in return, at least some have vilified us and complained about how we have run the company. While we are satisfied that everything we did was done with the best interest of AWSSSC in mind, we feel we have more than completed our obligation to this community.

Therefore, this is intended as our notification that we intend to withdraw from managing AWSSSC. While we do not have a definite date in mind, we feel 30 days should be sufficient time for the board to engage other parties to handle the management. I expect employment of another company on the order of Hilco will be the quickest route to take, but that is the board's decision.

Based on our experience, we don't feel just 2 people can handle things, that is why I suggest contracting with an outside company, but this time it should be someone who will also accept the WWTP as one of their responsibilities. Gregg could remain as the operating person on site.

I will remain available for consultation with whoever or whatever you choose to replace us.

We have a meeting planned for June 19th. If you feel a meeting should be scheduled sooner, let me know what date you want and I will attempt to get the agenda made up and notices posted.

Thank you for your attention.

Ed and Jan Hettinger

Robin Donaldson

From: Robin Donaldson
Sent: Tuesday, June 03, 2014 11:22 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: TWC audit

Me too! Thanks Ed for the update!

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Tuesday, June 03, 2014 11:21 AM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez; Jacob Carter; Gary Low
Subject: TWC audit

We have just completed our TWC audit. Looks like we're going to owe about \$200. That's from Dean Carrell's part timers that were paid as contractors but didn't really qualify as contractors. TWC will be sending us a bill but I'm tickled to get out that cheap.

Ed Hettinger

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, January 15, 2014 9:58 AM
To: 'awssc76623@yahoo.com'
Subject: second try for minutes
Attachments: AVALON wsc minutes Q1.2014.docx

I made some corrections on these minutes. When I sent them yesterday I did not have a chance to proof them first. I apologize, I am making a bold effort to be accurate.

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Wednesday, January 22, 2014 1:56 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: meetings

Garry Smith, who attended a recent board meeting at the request of TCEQ, recently visited with Gregg again. He had offered me some advice on wording of the agenda to make it better. He also advised the board should not be visiting with each other either before or after the meeting. We should come in, take our seats, conduct the meeting, then all should promptly leave the site. After his visit to the meeting, he submitted a report to TCEQ complimenting us on the professionalism of the meeting and giving us high marks for how everything was handled. A complaint was submitted about the meeting, but it arrived after his report, so I don't think it got much attention. TCEQ will be keeping a close eye on our meeting conduct until after the election, but right now they have agreed that everything seems to be handled properly. I want to make sure that doesn't change so that after the election TCEQ will drop us from their crosshairs.

Thank you,

Ed

Robin Donaldson

From: Robin Donaldson
Sent: Monday, January 27, 2014 9:26 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: water bill

Good morning. Can you tell me the amount that is due on acct 281 that you sent me a past due notice about?

Robin Donaldson

First State Bank, Italy Branch

Personal Banker

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fax 972-483-6924

rdonaldson@fsbrice-tx.com

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Robin Donaldson

From: Avalon Water Sewer Service Co/ Avalon <awssc76623@yahoo.com>
Sent: Monday, January 27, 2014 10:52 AM
To: Robin Donaldson
Subject: Re: acct 281

Jan has a deposit for today, so we can pick it up. Thanks.

On Monday, January 27, 2014 9:50 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote:
I will bring a check to you today unless you guys are headed this way.

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Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Wednesday, February 05, 2014 4:40 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Riskey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Prep for meeting
Attachments: Scan0002.pdf

Attached are the minutes of the Dec 19th and Jan 9th meetings and the financials and directors report for Jan. Please review and be prepared to approve them at the meeting on 2/13. If there are any questions please let me know so we can have a smoothly running meeting.

Thanks.

Ed

Directors Report

AVALON WATER & SEWER SERVICE CORP

Water Pumped This Month	76,803,300 Gallons
Water Sold This Month	1,704,000 Gallons
Water Used for Fire and Flushing Line	30,000 Gallons
Water Loss	75,069,300 Gallons
Water Loss (%)	97.74 %

	Amount (\$)	# Of Accounts
Total Water	20,947.43	328
Total Sewer	5,075.30	98
Total Late Fee	1,000.00	50
Total Prairieland Fee	340.80	288
Total Adjustments	-159.62	5
Total Transfer Fee	50.00	2
Total TCEQ Fee	113.36	328
Total payment plan	102.00	1
Total Current Charges	27,469.27	328
<hr/>		
Amount Past Due 1-30 Days	3,102.59	18
Amount Past Due 31-60 Days	93.00	3
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-1,714.12	54
Total Receivables	28,950.74	328

Total Receipts On Account	23,524.63	308
Net Change in Memberships	0.00	0
Amount of All Memberships	300.00	3
Turned Off Accounts (Amount Owed)	0.00	7
Collection Accounts (Amount Owed)	0.00	7
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	5,195	328
Average Water Charge For Active Meters	63.86	328

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		2	292,700	17.18	8.18
40,001-50,000		0	0	0.00	0.00
30,001-40,000		2	67,800	3.98	1.93
20,001-30,000		9	231,100	12.98	6.63
10,001-20,000		9	112,700	6.61	4.69
8,001-10,000		17	150,900	8.86	7.31
6,001-8,000		31	215,100	12.62	9.99
4,001-6,000		64	321,200	18.85	18.87
2,001-4,000		80	241,400	14.17	18.84
1-2,000		74	83,100	4.76	15.83
Zero Usage		40	0	0.00	7.73
<hr/>					
Total Meters		328	1,704,000	100.00	100.00

1/31/2014

10:14:14AM

Directors Report

AVALON WATER & SEWER SERVICE CORP

Monthly Reconciliation

Ending Receivables (Last Month)		25,006.10
Sales this Month	+	27,628.89
Adjustments this Month		-159.62
Less Payments this Month	-	23,524.63
	"	<u>28,950.74</u>
Total Receivables		28,950.74
Ending Memberships (Last Month)		300.00
Changes this Month		<u>0.00</u>
	"	300.00
Total Memberships		300.00

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Disbursements													
ACCOUNTS PAYABLE													
Arthur Hens, Attorney													0.00
Ko-Mell Sams CPA													0.00
Yerxa, Willett & Seifner													0.00
Total Attorney & CPA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Banking Fees													
Charge Back Item													0.00
Bank Fee													0.00
Bank to adjust													0.00
Total Banking Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Chemicals & Supplies Purchased - Water & Sewer													
Backland Building Supply Inc	134.59												134.59
Rowless Sand & Gravel	411.37												411.37
Indefina Chemical Co.													0.00
K by Williams													0.00
Langhorns Industrial Supply													0.00
Morrison Supply Company													0.00
CR Lumber Co	18.79												18.79
Total Chemicals & Supplies - Water & Sewer	664.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	664.75
Chemicals & Supplies Purchased - Water													
Burbank Meter Supply	207.76												207.76
K/O Water Service	388.10												388.10
Sonnetar Maintenance Inc													0.00
Buster Russell Construction	1,206.28												1,206.28
Smith Pump Company	3,822.88												3,822.88
Total Chemicals & Supplies - Water	5,624.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,624.98
Chemicals & Supplies Purchased - Sewer													
Beach													0.00
Kingsone Chemicals													0.00
Plumbert Bros Contracting													0.00
Total Chemicals & Supplies - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance													
AIA Insurance													0.00
Caynes Insurance Agency													0.00
Services Lloyd's Insurance Company	148.00												148.00
Rodriguez, Glenn - Insurance	150.00												150.00
Total Insurance	298.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498.00

AVALON002182

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Office Expense													
Best Buy computer software	108.24												108.24
Secretary of state	3.01												3.01
Adm Office Expense (See Petty Cash)													0.00
EOS Software	475.00												475.00
TEEX - Class training for Gregg license													0.00
Texas Rural Water Association													0.00
USPS - Postage	513.86												513.86
Wastachow Copy Light													0.00
Total Office Expense	1,100.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.21
Payroll													
Gregg Rodriguez - Payroll	3,425.14												3,425.14
Valdez, Joe - payroll	1,587.36												1,587.36
Washburn, Daniel - payroll	503.45												503.45
Total Payroll	5,515.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,515.95
Sanitation / Landfill Services													
OC Sanitation - Dumpster	136.00												136.00
Schiffel Sanitation	75.00												75.00
Total Sanitation/Landfill Services	211.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.00
Services Received													
Carbone Ruffing													0.00
J.L. Meyers													0.00
ZI Construction													0.00
Buster Russell Construction													0.00
Total Services Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxes													
United States Treasury - 2012 taxes	4,291.41												4,291.41
United States Treasury - 2013 taxes	7,040.06												7,040.06
Total Taxes	11,331.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,331.47
Testing & Miscellaneous													
Bio Chem Lab, Inc	433.00												433.00
Chap Analytical Laboratories													0.00
Environmental Monitoring Lab													0.00
Lower Colorado Water Authority													0.00
Practitioner's Groundwater	563.53												563.53
TRM2 - 1/204 sublet fee	1,218.06												1,218.06
TRCO - Annual Waterways Permit Fee													0.00
TEEX - Annual Water Permit Fee													0.00
Texas Dept of Health Service													0.00
Texas Waterfowl Commission	41.31												41.31
Texas Water Authority	186.00												186.00
Total Testing & Misc Fees	2,637.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,637.86

AVALON002183

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
600000													
First State Bank Loan Payment	1,065.45												1,065.45
USDA Loan Payment	1,447.00												1,447.00
USDA Loan Payment	1,449.00												1,449.00
Total USDA Loan Payments	3,961.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,961.45
Utilities													
AT&T	213.95												213.95
TUJ Electric	6,236.64												6,236.64
Windstream Comm	988.60												988.60
Total Utilities	7,439.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,439.19
Vehicle Expense													
Access Fuel Distributors - Diesel													0.00
Elk City Tax Assessor - Truck License	62.75												62.75
Ernie Ford - Service Truck Parts	127.77												127.77
Warner Auto	436.34												436.34
Washburn Auto Parts (Paper Auto Parts)													0.00
Washburn Auto Supply Inc													0.00
Total Vehicle Expense	626.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	626.86
Total Expenses for Month	57,248.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,248.85
Income/Tax	(51,728.23)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(51,728.23)
Beginning balance	57,852.78	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56
End of month balance	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56	43,728.56

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Wednesday, February 05, 2014 8:46 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson, Denice Wimbish; Manuel Rodriguez
Subject: agenda for 2/13

Following is the proposed agenda for our next meeting.

This is a summary only; the final will contain all the required wording, etc.

1. Review & approve audit for 2012.
2. Review & approve minutes of 12/19 meeting.
3. Review & approve minutes of 1/9 meeting.
4. Discuss and determine when a late charge applies.
5. Discuss and determine disposition of late charge on David Arriaga.
6. Review CCN application from City of Italy and determine if any action is desired.
7. Discuss tank coating.

This is everything I have for the agenda. If any of you have any additions or changes, please let me know Thursday so they can be incorporated and be ready to take to Waxahachie on Friday.

Thank you.

Ed

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Thursday, February 06, 2014 9:52 AM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: addendum to agenda for 2/13

TxDot has contacted us about moving our line on Cartwright Rd as they are going to re-do a bridge out there. I will place that on the agenda for 2/13.

Ed

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Sunday, February 23, 2014 7:35 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: special meeting 2/27
Attachments: Scan0007.pdf

A special meeting is required to approve the election packets, so it will be held Thursday evening, 2/27 at 7:00 pm at the church. A copy of the agenda is attached.

This is one of the things TCEQ is watching closely, so please make every effort to attend.

We will also discuss the bids I have for the well. By then I will have all the details and hopefully they will be able to help some with the financing.

See you Thursday.

Ed Hettinger

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 75623

Agenda

Officers

Davis Waishes, President

Jimmy Brown, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Jeremy Langley

Notice of Special Meeting for February 27, 2014

To All Members:

A special meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday February 27, 2014 at 7:00 PM. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

- 1 Call meeting to order, verify presence of quorum and declare notices legally posted according to TOMA.
- 2 Recognition of guests and visitors and invitation to express any questions and/or concerns.
- 3 Approve voting packet for election of Directors.
- 4 Discuss bids for well repair. If possible, determine which bid to accept.
- 5 Open forum.
- 6 Adjournment

Robin Donaldson, Secretary/Treasurer

AVALON002188

Robin Donaldson

From: Robin Donaldson
Sent: Monday, February 24, 2014 3:17 PM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: Water Quality Study

Whatever you men think, Ed If we are chosen and do it for free that would be great

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Monday, February 24, 2014 3:12 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Fw: Water Quality Study

Please review this and let me know your feelings on it.

Ed Hettinger

On Monday, February 24, 2014 11:07 AM, "stephanie@prairielandsgcd.org" <stephanie@prairielandsgcd.org> wrote:
Dear Registered Well Owner:

Prairielands GCD is partnering with the University of Texas at Arlington and Inform Environmental LLC to perform water quality tests on 100 water wells in Ellis, Hill, Johnson, and Somervell counties. This project will provide a baseline water quality for the district. The water tests will be performed free of charge to well owners. If you would like your well considered for the study, please contact Zac Hildenbrand at zac@informenv.com or 915-694-7132.

Wells will be selected based on geographic location and depth. While we cannot guarantee that any particular well will be selected for the study, wells that are not selected can be tested for an additional charge, payable directly to Inform Environmental LLC.

Please feel free to share this information with friends, neighbors, and relatives who may be interested in receiving free water testing.

Thanks,
Prairielands GCD

Robin Donaldson

From: Brown, Jimmy (PSC) <Jimmy.Brown@pscnow.com>
Sent: Monday, February 24, 2014 3:27 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; Langley, Jeremy (PSC); 'Rickey Johnston'; Robin Donaldson; 'Denice Wimbish'; 'Manuel Rodriguez'
Subject: RE: Water Quality Study

That is fine with me

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Monday, February 24, 2014 3:12 PM
To: Brown, Jimmy (PSC); David Waishes; Langley, Jeremy (PSC); Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Fw: Water Quality Study

Please review this and let me know your feelings on it.

Ed Hettinger

On Monday, February 24, 2014 11:07 AM, "stephanie@prairielandsgcd.org" <stephanie@prairielandsgcd.org> wrote
Dear Registered Well Owner:

Prairielands GCD is partnering with the University of Texas at Arlington and Inform Environmental LLC to perform water quality tests on 100 water wells in Ellis, Hill, Johnson, and Somervell counties. This project will provide a baseline water quality for the district. The water tests will be performed free of charge to well owners. If you would like your well considered for the study, please contact Zac Hildenbrand at zac@informenv.com or 915-694-7132.

Wells will be selected based on geographic location and depth. While we cannot guarantee that any particular well will be selected for the study, wells that are not selected can be tested for an additional charge, payable directly to Inform Environmental LLC.

Please feel free to share this information with friends, neighbors, and relatives who may be interested in receiving free water testing.

Thanks,
Prairielands GCD

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, February 26, 2014 10:34 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: February reg mtg minutes 2014
Attachments: AVALON wsc minutes 02.2014.docx

Good morning, if you guys could please proof these minutes and offer any additions or corrections.

Robin Donaldson

Personal Bank
First State Bank
PO Box 929
Italy, Tx 76651
972-483-6329 fax 972-483-6924
rdonaldson@fsbrice-tx.com

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Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Wednesday, February 26, 2014 3:31 PM
To: Robin Donaldson
Subject: minutes
Attachments: Scan0008.pdf

Hi Robin,

I made 4 changes to your minutes. If you disagree, let me know.

Thanks,

Ed

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, February 26, 2014 4:34 PM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: CORRECTED minutes
Attachments: AVALON wsc minutes 02.2014.docx

Good afternoon again! Hopefully I have made all corrections and or additions. Please double check again. Thank goodness for you guys! Let me know if you see something else. Guess I get an "E" for effort. ☺

Thanks again! Have a blessed evening!

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, February 26, 2014 4:34 PM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: CORRECTED minutes
Attachments: AVALON wsc minutes 02.2014.docx

Good afternoon again! Hopefully I have made all corrections and or additions. Please double check again. Thank goodness for you guys! Let me know if you see something else. Guess I get an "E" for effort. ☺

Thanks again! Have a blessed evening!

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Thursday, February 27, 2014 12:03 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: David Waishes son

If you don't know as yet, last night one of David Waishes sons was severely injured in a car accident. He apparently was trying to change a tire and was struck and then run over by another vehicle. The boy has a broken leg, broken arm, several fractures in his hand, and some fractures in his spine. They are not concerned about nerve damage in his spine, but could have some in his arm. He also has a severe head wound. He is in Parkland hospital i.c. unit and presumably has had or will have several surgeries. David said at this time the only thing we could do for them is pray. If I get any up-date, I will let you know.

Ed Hettinger

Robin Donaldson

From: Robin Donaldson
Sent: Thursday, March 06, 2014 8:10 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: Meeting March 13th

Ok

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Thursday, March 06, 2014 8:10 AM
To: Robin Donaldson
Subject: Re: Meeting March 13th

I don't know, but something has come up requiring a meeting anyway. I've got to check a few details, then later today I will send all directors an e-mail bringing them up to date.

Ed

On Thursday, March 6, 2014 7:49 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote:
Hmm. so it is legal not to have a monthly meeting?

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Wednesday, March 05, 2014 7:11 PM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Meeting March 13th

We should have a meeting on 3/13, but at this time I don't have anything for the meeting. If any of you do, let me know asap as the agenda needs to be posted by Monday 7:00 pm to meet TOMA requirements

Thanks,

Ed

Robin Donaldson

From: Robin Donaldson
Sent: Thursday, March 06, 2014 9:57 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: Meeting 3/13 & other matters

Sounds good to me unless there are extra expenses from the land owner.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Thursday, March 06, 2014 9:10 AM
To: Jimmy Brown; David Waishes; Jeremy Langley; Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Meeting 3/13 & other matters

We will have a director's meeting on 3/13 to approve the minutes from the last 2 meetings and the financials.

Now for the good news. Aimee Hess has forwarded to me an offer from Carol Gillespie to sell at least 1 acre which contains the discharge line at a price of \$5000 per acre plus all expenses.

The wwtp is 260 feet wide, so if we go back approximately 167 feet, that will make 1 acre. I told Aimee I felt sure the board would be happy to accept that offer. I asked for an explanation of all expenses. There will be a surveyor's fee and closing costs, but I want to know of any other expenses CG expects to incur. I also said CG must agree to withdraw her objection to issuing our permit. If any of you have any reservations or questions, please let me know promptly.

I would also like to hear from each of you with an idea of your feelings on this matter. I personally think it is the first good news we have had in a long time about settling our permit problem. With ownership of that land, we could immediately access the effluent line, fix it the way we want, and get TCEQ off of our back on that issue.

Thank you.

Robin Donaldson

From: Robin Donaldson
Sent: Thursday, March 06, 2014 11:01 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: spec mtg 2/27/14
Attachments: AVALON wsc minutes spec mtg 02. 27.2014.docx

Please look these minutes over and let me know of any additions or corrections. I do not have the time we adjourned as you will see. I am also not sure of all visitors that were present.

Thanks for your help.

Robin Donaldson

First State Bank, Italy Branch

Personal Banker

972-483-6326

fax 972-483-6924

rdonaldson@fsbrice-tx.com

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Robin Donaldson

From: Robin Donaldson
Sent: Thursday, March 06, 2014 11:27 AM
To: 'Avalon Water Sewer Service Cor Avalon'
Subject: RE: spec mtg 2/27/14

So we don't have to have an ending time? I guess better no time stated than the wrong time.

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Thursday, March 06, 2014 11:25 AM
To: Robin Donaldson
Subject: Re: spec mtg 2/27/14

Robin,
I just took out the time. Other than that it looks fine. I have printed it out for the meeting.

Thanks,
Ed

On Thursday, March 6, 2014 11:04 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote:
Please look these minutes over and let me know of any additions or corrections. I do not have the time we adjourned as you will see. I am also not sure of all visitors that were present.
Thanks for your help.

Robin Donaldson
First State Bank, Italy Branch
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Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Thursday, March 06, 2014 4:18 PM
To: Robin Donaldson
Subject: Re: spec mtg 2/27/14

I don't know about the ending time, but this time we won't have one.

On Thursday, March 6, 2014 11:25 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote:
So we don't have to have an ending time? I guess better no time stated than the wrong time.

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Thursday, March 06, 2014 11:25 AM
To: Robin Donaldson
Subject: Re: spec mtg 2/27/14

Robin,
I just took out the time. Other than that it looks fine. I have printed it out for the meeting.

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Ed

On Thursday, March 6, 2014 11:04 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote.
Please look these minutes over and let me know of any additions or corrections. I do not have the time we adjourned as you will see. I am also not sure of all visitors that were present.
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Robin Donaldson
First State Bank, Italy Branch
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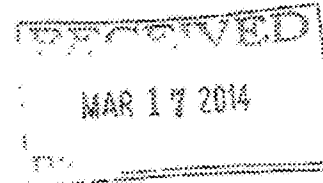
Texas Commission on Environmental Quality

Protecting Texas by Reducing and Preventing Pollution

March 12, 2014

0700019

AVALON WSC
DAVID WAISHES
PO BOX 70
AVALON, TX 76623-0070



Re: Drought Response for Public Water Systems

Dear Public Water System Official:

As you know, the majority of Texas continues to be affected by persistent drought conditions with no immediate relief in sight. And despite recent rains, there continues to be unprecedented strain on some existing water supplies. The Texas Commission on Environmental Quality (TCEQ) is strongly encouraging public water systems to take all necessary measures to 1) increase conservation efforts and 2) identify and secure alternative water supplies to meet public drinking water needs. Conservation and alternative water supply measures include the following:

- Measure and track closely existing water supplies
- Implement your Drought Contingency Plan (DCP) at appropriate conservation stages to reduce consumption
- Repair leaks in the distribution system
- Implement public education and outreach strategies
- Develop a plan to provide adequate and safe drinking water supplies
- Timely seek authorizations and funding resources to extend existing supply or produce new sources
- Evaluate infrastructure and develop plans to meet needs (e.g. extending intake structures to deeper waters, drill new wells, etc.)

Your DCP is an important tool in conserving and managing your water supply during these difficult times. We encourage you to review your DCP and be prepared to implement water use restrictions as appropriate. If your public water system has recently implemented restrictions, review your DCP and be prepared to timely move to the next stage of restrictions.

Public Water Systems are required to notify TCEQ when implementing mandatory provisions of their DCP. The TCEQ has developed an on-line form to facilitate reporting:

<http://www.DroughtReport.org>

- Matilda Williams 25
- Chris Brewster 12
- Gary Low 41
- Jacob Carter 46
- David Waishes 50
- Jimmy Brown 25

10. Presiding director introduced newly elected officers, and asked the board members to assume the position of directors immediately.

- David thanked Jeremy and Jimmy for serving on the board. They in turn expressed gratitude for being able to serve on the water board.

11. Comments from newly elected directors

- Jacob Carter expressed appreciation and willingness to serve the community. Gary Lowe was unable to attend the meeting.

12. Closing comments by presiding director

- None

13. Adjourn

- 7:30 p.m. Motion made by Manuel Rodriguez to adjourn. Secoud by Ricky Johnston. Motion passed unanimously.

Approved by the board of directors this _____ day of _____
 2014. _____

David Waishes, President

Robin Donaldson, Sec/Treas

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MONTHLY MEETING

January 14, 2016

MINUTES RECAP

1. President David Waishes, called the meeting to order at 7:00 p.m. A quorum was declared present by Robin Donaldson. Heather Howell stated notices were legally posted according to TOMA.

Roll Call: members present David Waishes, Robin Donaldson, Denice Wimbish, Candice Brewster and Jimmy Brown

2. Under the Consent Agenda

A: Gen Mgr, Calvin Phillips reported four leaks repaired, six meters replaced. Well #2 a technician is coming to check for issues on Friday, Jan 15, 2016.

B. Operator's Report: sewer permit is being reviewed by the engineer and will be submitted next week.

C: President's report – none

D: Minutes of Monthly meeting of 12/10/2016 –available on disc

E. Minutes of special meeting 12/17/2016 – available on disc

E. Financials – Heather

Motion by Denice Wimbish to accept consent agenda, 2nd by Jimmy Brown. Motion passed unanimously.

3. Action Agenda

A. Motion made by Candice Brewster to approve final budget for 2016, 2nd by Denice Wimbish. Motion passed unanimously.

B. Copies of employee handbook submitted for approval at February meeting

C. Annual meeting/election is set for April 4, 2016. Credentials committee consists of Jo Beth Martin, Matilda Williams and Robin Donaldson.

D. Discuss auditor/election judge for election. Tommie Worthy has served in the past.

E. Recent changes to open meetings act involving House bill 3357 recording meeting agendas without posting at the courthouse. Agendas will still be posted locally at the post office. Motion by Jimmy Brown to post our meeting agenda online via the company website and locally. 2nd by Candice Brewster. Motion passed unanimously.

4. Open forum – Kay had some questions regarding well problems. Jimmy Brown had a question regarding Stericycle update.

5. Motion by Candice Brewster to adjourn, 2nd by Denice Wimbish. Motion passed unanimously. 8:15 p.m.

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MONTHLY MEETING

February 25, 2016

MINUTES RECAP

1. President David Waishes, called the meeting to order at 7:00 p.m. A quorum was declared present by Jacob Carter. Heather Howell stated notices were legally posted according to TOMA.

Roll Call: members present Jacob Carter, Robin Donaldson, Denice Wimbish, Candice Brewster, David Waishes, Jimmy Brown

2. Under the Consent Agenda

A: Gen Mgr, Calvin Phillips reported several leaks repaired, several water meters updated and one of the pumps at well #2 repaired. Cost \$1700.00 A second pump will be repaired to be on standby cost \$1100.00.

B. Operator's Report: Qtrly TCEQ water samples showed no issues. Sewer plant permit paperwork with minor corrections will be resubmitted.

C: President's report -- Nothing to report

D: Minutes of Monthly meeting of Jan 14, 2016 --available on disc

E. Financials -- Heather explained financials. She reported some mail delay issues. She has remove late fees from some accounts due to post mark dates being conflicting with when mail is actually received. Our outgoing mail is often delayed as well. She will be visiting the local post office to better understand these delays.

Motion by Jimmy Brown to accept consent agenda. 2nd by Denice Wimbish. Motion passed unanimously.

3. Action Agenda

A. Motion by Jacob Carter to accept the employee handbook as presented. 2nd by Candice Brewster. Motion passed unanimously.

B. Motion by Candice Brewster to approve Tommie Worthy as election judge. 2nd by Jimmy Brown. Motion passed unanimously.

C. At 7:21 p.m. board entered closed session for consultation with attorney to discuss pending PUC request. Closed session ended 7:21 p.m.

D. Open session resumed, No action taken.

4. Open forum - short discussion on budget

5. Motion by Candice Brewster to adjourn, 2nd by Denice Wimbish. Motion passed unanimously. 7:49 p.m.

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS SPECIAL MEETING

February 26, 2016

MINUTES RECAP

1. Vice President Jacob Carter, called the meeting to order at 7:00 p.m. A quorum was declared present by Robin Donaldson. Heather Howell stated notices were legally posted according to TOMA.

Roll Call: members present Jacob Carter, Robin Donaldson, Denice Wimbish, Candice Brewster, Jimmy Brown

2. Under the Consent Agenda

No Items

3. Action Agenda

A. Motion by Candice Brewster to approve voting packet for election of directors. 2nd by Denice Wimbish. Motion passed unanimously.

B. Motion by Candice Brewster to approve Tommie Worthy as election judge. 2nd by Jimmy Brown. Motion passed unanimously.

4. Open forum

5. Motion by Candice Brewster to adjourn. 2nd by Jimmy Brown. Motion passed unanimously. 7:10 p.m.

Approved by the board of directors this _____ day of _____ 2016.

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Jacob Carter, VP

.....
Robin Donaldson, Sec/Treas

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MONTHLY MEETING

March 10, 2016

MINUTES RECAP

1. Vice -President Jacob Carter, called the meeting to order at 7:00 p.m. A quorum was declared present by Robin Donaldson. Heather Howell stated notices were legally posted according to TOMA.

Roll Call: members present Jacob Carter, Robin Donaldson, Denice Wimbish, Candice Brewster and Matilda Williams

2. Under the Consent Agenda

A: Gen Mgr, Calvin Phillips reported several leaks repaired, repairs on back hoe have been made and several water meters updated.

B. Operator's Report: Final application for sewer permit was submitted by due date.

C: President's report – none , David Waishes out due to hip replacement surgery.

D: Minutes of Monthly meeting of 2/25/2016 --available on disc

E. Minutes of special meeting of 2/26/2016 – available on disc

F. Financials – Heather explained financials. Motion by Candice to accept consent agenda. 2nd by Denice Wimbish. Motion passed unanimously.

3. Action Agenda

A. Budget changes were reviewed and approved. Motion by Denice Wimbish. 2nd by Candice Brewster, motion passed unanimously.

B. Closed session 7:24 p.m., to discuss consultation with attorney and discuss pending litigation. Close session ended at 8:01 pm.

C. Open session resumed, Motion made by Denice Wimbish to accept recommendation of our lawyer, Amy Hess to retain Austin area lawyer, Mary K. Sahs to represent Avalon Water Supply in upcoming hearing with PUC regarding complaint by Carol D Gillespie. 2nd by Robin Donaldson. Robin, Jacob and Denice voted in favor of this motion. Matilda and Candice opposed motion. Motion carried.

4. Open forum - short discussion regarding item 3-C with water members.

5. Motion by Robin Donaldson to adjourn, 2nd by Denice Wimbish. Motion passed unanimously. 8:05 p.m.

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MONTHLY MEETING

January 8, 2015

MINUTES

Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.

- The Board of Directors of Avalon Water and Sewer Service Corporation met for a monthly meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, January 8, 2015
- Directors present were David Waishes, Robin Donaldson, Denice Wimbish, Matilda Williams and Jimmy Brown
- Also present, General Manager, Jo Beth Martin.
- Visitors present were Candace Brewster, Chris Brewster, Marcia Gillespie, Carol Gillespie, Vicente Guerrero, Dina Guerrero, Moises Hernandez, Patsy Russell, Ed Hettinger, Jan Hettinger, Vanita Hamilton and Cassandra Quintanilla.

1. President David Waishes, called the meeting to order at 7:00 p.m. A quorum was declared present by Jimmy Brown. Jo Beth Martin stated notices were legally posted according to TOMA.

2. Action Agenda

A. Introduction of newly appointed members

Matilda Williams and Jimmy Brown were introduced and thanked for filling the vacant board positions.

B. General Manager's report

Jo Beth stated that Cesar Rocha has been hired on a probationary basis. She will revisit his performance in 90 days. He has licenses as follows: B – for both surface water and waste water and C – ground water. He is a certified back flow specialist.

Blue tank should be up and running in another month. Leaks are being addressed.

A complaint was filed to TCEQ that a licensed operator was not on duty on Dec. 9, 2014. Cesar is working on paperwork to support that this complaint is untrue and will respond to TCEQ.

C. President's report - none

D. Minutes of Regular Meeting of November 13, 2014 - available on cd

E. Minutes of Special Meeting of November 30, 2014 – printed but not available at meeting.

Both D. & E. will be available at February board meeting or upon request.

F. Financials

Jo Beth stated a letter of commitment was received from our auditors, Culpepper & Assoc. for our next audit. This letter of intent must be signed and returned to the auditors. Motion made by Jimmy Brown to proceed with audit commitment, second by Matilda Williams. Motion passed unanimously.

3. Action Agenda

A. Discuss changes to the agenda format if needed

Motion made by Denice to leave agenda as is, second by Jimmy Brown. Motion passed unanimously.

B. Establish policy to place items on the agenda and the notification of board members.

Motion made by Jimmy Brown that anyone wishing to have items placed on agenda should inform Jo Beth in writing no later than Friday noon before the next board meeting. Final agenda will be emailed to board members. Motion second by Denice Wimbish. Motion carried unanimously.

C. Address moving the lines that run thru the Stericycle property.

Jo Beth will call the general manager, Herman Cryer of Stericycle to schedule a meeting regarding the best plan to move the lines.

D. First Baptist Church water bill issues.

Patsy Russell had concerns regarding the church water bill. She will do research to support the church being charged the basic water fee in the past prior to the separation from Hilco management. Jimmy Brown made a motion to table this agenda item. Second by Matilda Williams. Motion carried unanimously.

E. Clarification of sewer charges.

Discussion but no action taken.

F. Extension of water line on Odom Road. Households affected by this extension have been asked to file an application for water service. Several volunteers have offered to help with temporary water supply and/or storage as avenues are explored regarding this situation. The application is the first step in this process.

G. Jan Hettinger discussed annual meeting updates.

Tommie Worthy has agreed to serve as the voting judge. Applications have been mailed to members regarding board membership. January 23, 2015 is the deadline for returning board member applications. Annual meeting packets including ballots will be mailed on February 7, 2015. The annual meeting will be held March 9, 2015.

4. Open forum

Patsy Russell expressed thanks to the board for hiring Jo Beth Martin and commended her on her hard work.

5. Robin Donaldson made a motion to adjourn, second by Jimmy Brown. Motion passed unanimously at 8:42 p.m.

Approved by the board of directors this _____ day of _____ 2015.

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David Walshes, President

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Robin Donaldson, Sec/Treas