



WATER IS OUR BUSINESS

SINCE 1904

P.O. BOX 1888

TERRELL, TEXAS 75160

(872) 583-8805

FAX (872) 583-8888

February 12, 2014

Avalon WSC
avalonwater@yahoo.com

Dear Greg,

J.L. Myers is pleased to submit this proposal to pull, inspect, repair and install well #2. (Option with Siemens motor starter) This is the correct quote.

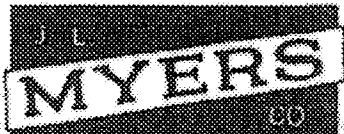
	Labor	
Pull and install		\$ 6,700.00
Materials		
1 - 30 HP Centripro (or equal) 6" 460 V 3-phase motor		\$ 4,120.00
1 - Grundfos 150S-17 stage pump end		\$ 4,435.00
1 - 3 1/2" ductile iron check valve w/breakout plug		\$ 395.00
1 - 3 1/2" ductile iron check valve		\$ 359.00
903' of black 3 1/2" column pipe w/API couplings		\$11,693.85
915' of No. 4/3 conductor PVC flat cable with ground		\$ 6,359.25
1 - Size 3 Siemens motor starter w/ ESP overload and disconnect		\$ 2,270.00
1 - Conduit, cable to run motor starter to junction box		\$ 650.00
915' of Heavy duty Toro airline		\$ 275.00
1 - Lot splice kit, bands and seals		\$ 475.00
Install new size 3 Siemens pump panel		\$ 500.00
Total Due		\$38,232.10

Please call if you have any questions,

Sincerely,

K.T. Watson
Vice President

AVALON002039



WATER IS OUR BUSINESS

SINCE 1984

P.O. BOX 1026

TERRELL, TEXAS 75160

(972) 283-3808

FAX (972) 283-2863

February 12, 2014

Avalon WSC
avalonwater@yahoo.com

Dear Greg,

J.L. Myers is pleased to submit this proposal to pull, inspect, repair and install well #2. (Option with soft start)

	Labor	
Pull and install		\$ 6,700.00

Materials

1 - 30 HP Centripro (or equal) 6" 460 V 3-phase motor	\$ 4,120.00
1 - Grundfos 150S-17 stage pump end	\$ 4,435.00
1 - 3 1/2" ductile iron check valve w/breakout plug	\$ 395.00
1 - 3 1/2" ductile iron check valve	\$ 339.00
903' of black 3 1/2" column pipe w/API couplings	\$11,693.85
915' of No. 4/3 conductor PVC flat cable with ground	\$ 6,359.25
1- Altistar 22 soft start	\$ 4,372.00
1 - Conduit, cable to run soft start to junction box	\$ 650.00
915' of Heavy duty Toro airline	\$ 275.00
1 - Lot splice kit, bands and seals	\$ 475.00
Install new size 3 Siemens pump panel	\$ 500.00

Total Due \$40,334.10

Please call if you have any questions,

Sincerely,

K.T. Watson
Vice President

AVALON002040



WATER IS OUR BUSINESS

SINCE 1904

P.O. BOX 1836

TERRELL, TEXAS 79780

(972) 363-8808

FAX (972) 363-8000

February 12, 2014

Avalon WSC

avalonwater@yahoo.com

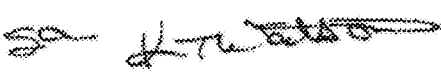
Dear Greg,

J.L. Myers is pleased to submit this proposal to pull, inspect, repair and install well #2. (Option with VFD)

<u>Labor</u>	
Pull and install	\$ 6,700.00
<u>Materials</u>	
1 - 30 HP Centripro (or equal) 6" 460 V 3-phase motor	\$ 4,120.00
1 - Grundfos 150S-17 stage pump end	\$ 4,435.00
1 - 3 1/2" ductile iron check valve w/breakout plug	\$ 395.00
1 - 3 1/2" ductile iron check valve	\$ 359.00
903' of black 3 1/2" column pipe w/API couplings	\$11,693.85
915' of No. 4/3 conductor PVC flat cable with ground	\$ 6,359.25
1- 40 HP Franklin VFD w/input and output filters	\$ 8,690.00
1 - Conduit, cable to run VFD to junction box	\$ 650.00
915' of Heavy duty Toro airline	\$ 275.00
1 - Lot splice kit, bands and seals	\$ 475.00
Install new size 3 Siemens pump panel	\$ 500.00
Total Due	\$44,652.10

Please call if you have any questions,

Sincerely,


K.T. Watson
Vice President

AVALON002041

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Wednesday, June 18, 2014 6:03 PM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denise Wimbish; Manuel Rodriguez; Jacob Carter; Gary Low
Subject: Jimmy Brown

Just a heads-up for the meeting tomorrow night. Jimmy Brown asked us to mark the water and sewer lines and connections at his property at 108 Old Blooming Grove Rd.

We have pictures showing flags indicating both lines. The sewer line is across the street from his property. Jimmy tore down the house without determining where the water and sewer lines from the house hook to our lines. Jimmy is now claiming Gregg did not mark the lines and wants Gregg fired for not doing his job.

Since the house was razed, we have no way of knowing where the sewer line ran. Gregg did not install it. The water line can be located from the meter. It is my position that Jimmy is responsible for finding where the sewer line runs, not us.

I expect considerable noise from him about this situation at the meeting and wanted you all to have a little knowledge about what the background is.

Ed

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Monday, June 23, 2014 8:41 AM
To: David Waishes; Ricky Johnston; Robin Donaldson; Denise Wimbish; Manuel Rodriguez;
Jacob Carter; Gary Low; Robin Donaldson
Subject: USW Utilities

There is a company known as USW Utilities that can handle water & wastewater companies full spectrum, from very small involvement to complete management and handling. They are making a presentation to South Ellis County Water Co Tuesday, 6/24 from 11:00 til 3:00. They have asked to come by here and talk to us about being involved here. I have explained our situation to them and they still wish to visit, so I said okay. If any of you are interested in what they have to offer, please come to the office about 3:00 tomorrow so you can hear what they have to say and ask any questions you may have

Thank you,

Ed

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Wednesday, July 02, 2014 1:54 PM
To: Avalon Water Sewer Service Cor Avalon; David Waishes; Denice Wimbish; Jacob Carter; Manuel Rodriguez; Ricky Johnston; Robin Donaldson
Subject: Agenda for July 10, 2014
Attachments: Agenda 71014.docx

Attached is a copy of the proposed agenda for the meeting on July 10, 2014 . Please review and respond with any comments or additions. I have to post this in Waxahachie Monday.

Thanks
Gary

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Davis Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Gary Low

Notice of Monthly Meeting for July 2014

To All Members:

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday July 10, 2014 at 7:00 PM. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

- 1 Call meeting to order, verify presence of quorum and declare notices legally posted according to TOMA.
- 2 Operation Manager's report.
- 3 General Manager's report.
- 4 Presidents report
- 5 Review minutes of Regular Meeting of June 10, 2014 and accept or amend.
- 6 Review minutes of Special Meeting of June 27, 2014 and accept or amend.
- 7 Review minutes of Special Meeting of June 30, 2014 and accept or amend.
- 8 Review financials and approve or amend.
- 9 Victor Ledesma to address Board about his meter readings.
- 10 Jimmy Brown to address Board regarding property on Old Blooming Grove Road.
- 11 Open forum.
- 12 Adjournment.

Robin Donaldson, Secretary/Treasurer

AVALON002045

AVALON WATER SUPPLY AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President
Jimmy Brown, Vice-President
Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish
Manuel Rodriguez
Jeremy Langley
Rickey Johnston

Notice of Monthly Meeting for November 2013

To All Members:

The regular meeting of Avalon Water Supply and Sewer Service Corporation for October 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday October 10, 2013 at 7:00 p.m. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows

1. Presiding director calls the meeting to order at 7:00 p.m., and requests verification of quorum being present and declares notices legally posted according to TOMA.
2. Visitors comments and concerns.
3. Presentation by Todd Watson of J. L. Myers Co regarding well #2.
4. Review and approve regular meeting minutes for October 10, 2013.
5. Secretary/Treasurer's report.
6. Review and approve financial report.
7. Review and re-adopt Drought Contingency Plan.
8. Establish Credentials Committee preparatory to annual elections.
9. Discussion and adoption of new rate schedule. If adopted, will be effective with billing at end of January.
10. Discussion of Attorney selection.
11. Operations manager's report.
12. General manager's report.
13. President's report.
14. Open forum.
15. Adjourn.


Robin Donaldson, Secretary/Treasurer

AVALON001998

Robin Donaldson

From: Avalon Water Sewer Service Cor Avalon <awssc76623@yahoo.com>
Sent: Tuesday, July 08, 2014 4:02 PM
To: Robin Donaldson
Subject: Re: paperwork

Thank you for doing the cards. Heather has not been told anything about the meeting. I did not assume she would be requested to be there. If the board wishes to change that, they will have to make their desires known. I'm not sure she can handle that as she has a very small child to take care and there is no day-care available that time of night.

Ed

On Monday, July 7, 2014 11:53 AM, Robin Donaldson <RDonaldson@fsbrice-tx.com> wrote:

Okay. I locked it in our paper vaults over the weekend. I was not sure if I could put it in the safe deposit box. I did not have a second person to enter the safe deposit box with me. ??? We did not discuss if 2 sig are required for the box.

I have done the signature cards for sdb & chk account. So I will bring them to the meeting this week. Hopefully I can get Jacob's info then.

Will our new office employee take minutes at the board meetings? I am assuming she will be present at all meetings.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Monday, July 07, 2014 11:07 AM
To: Robin Donaldson
Subject: Re: paperwork

I think for the time being it would be wise to put that in a secure place.

Thanks,

Ed

On Thursday, July 3, 2014 12:18 PM, Robin Donaldson <RDonaldson@fsbnc-tx.com> wrote.

Jan, you gave me the permit and the plastic folder with paperwork from Amy. Did I understand correctly, that all of this needs to be putted into the safe deposit box?

Robin Donaldson
Personal Banker
FSB-Italy
100 W Main St
Italy, Tx 76651
972-483-6326
972-483-6924 fax

Robin Donaldson

From: Avalon Water <awssc76623@yahoo.com>
Sent: Monday, July 21, 2014 10:11 AM
To: Robin Donaldson
Subject: Water Collection Letter
Attachments: Water collection letter.docx

Good morning Robin,

How are you today? I hope you had a wonderful weekend. I was wondering if you could proof the attached letter for me? I can sometimes be terrible at grammar and don't want an important one to look terrible
Sorry to bug you so much but you were the first person I thought of .

Heather

7/21/2014

Avalon Water and Sewer
P.O. Box 70
Avalon, Texas 76623

[Type the recipient name]
[Type the recipient address]

Greetings from the Avalon Water Department,

We are sending this letter to inform you that your home has been selected to participate in a lead and copper sampling test, as required by TCEQ. On Monday August the 4th, we will be delivering the bottles to collect the samples in with instructions on how to complete the collection. The bottles will then be picked back up from residents on August 5th. (you can leave these bottles outside in a visible pick-up area for the water department to pick up). If you have any questions about to collection itself or collection dates please feel free to call the office at 972-627-0044.

Thank you for your continued cooperation and support.

Avalon Water and Sewer

Gregg Rodriguez

AVALON002049

Robin Donaldson

From: Avalon Water <awssc76623@yahoo.com>
Sent: Tuesday, July 22, 2014 12:14 PM
To: Robin Donaldson
Subject: RE: Water Collection Letter

Thank you so much I will keep all of that in mind. And everyone can always use extra prayers

From: Robin Donaldson [mailto:RDonaldson@fsbrice-tx.com]
Sent: Tuesday, July 22, 2014 11:27 AM
To: Avalon Water
Subject: RE: Water Collection Letter

He has hurt mine before too -- a number of times. However I can be too sensitive so... He often comes across harsher than he realizes. More often than not he is short with people. You can't love people in pieces, though. Hopefully that is the way we are all loved the whole smooze even with our quirks. I am sorry you were hurt. Anytime you need to vent, let me know, sweetie. I believe in you and I know you are doing a super job. Ed and Jan invested a whole year and they may be a little sensitive as well. They don't want to lose anything that they have built up. It will all work out. God is good! Just trust him and pray for those who offend you. Do your best and God will do the rest!

Many thanks in advance for the great job you are and will continue to do.

Robin

From: Avalon Water [mailto:awssc76623@yahoo.com]
Sent: Tuesday, July 22, 2014 11:20 AM
To: Robin Donaldson
Subject: RE: Water Collection Letter

And I will look and see if I can get in and let you know.

From: Robin Donaldson [mailto:RDonaldson@fsbrice-tx.com]
Sent: Tuesday, July 22, 2014 10:05 AM
To: Avalon Water
Subject: RE: Water Collection Letter

I can change the passwords. I have access to admin on the online banking for the bank.

Ed & Jan spoke very highly of you yesterday. We all have our ways of doing things. The end result is what's important. We older people have issues, LOL.

From: Avalon Water [mailto:awssc76623@yahoo.com]
Sent: Tuesday, July 22, 2014 10:01 AM
To: Robin Donaldson
Subject: RE: Water Collection Letter

I am sure I have the passwords somewhere, I will see if I can get in. Thank you for doing that, I think Ed was pretty upset yesterday seeing that I changed up somethings.

From: Robin Donaldson [<mailto:RDonaldson@fsbrice-tx.com>]
Sent: Tuesday, July 22, 2014 9:49 AM
To: Avalon Water
Subject: RE: Water Collection Letter

Did Jan show you how to access online banking?

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water [<mailto:awssc76623@yahoo.com>]
Sent: Tuesday, July 22, 2014 9:10 AM
To: Robin Donaldson
Subject: RE: Water Collection Letter

Lo! you are so funny! That's what I am afraid of they get all upset and I would lose my temper!

From: Robin Donaldson [<mailto:RDonaldson@fsbrice-tx.com>]
Sent: Monday, July 21, 2014 1:32 PM
To: Avalon Water
Subject: RE: Water Collection Letter

I am not so good at that either. We are talking AVALON people though. Ha Ha! I am sure it will be fine.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water [<mailto:awssc75523@yahoo.com>]
Sent: Monday, July 21, 2014 12:19 PM
To: Robin Donaldson
Subject: RE: Water Collection Letter

Thank you I just wanted to make sure my grammar was correct.

From: Robin Donaldson [<mailto:RDonaldson@fsbrice-tx.com>]
Sent: Monday, July 21, 2014 11:42 AM
To: Avalon Water
Subject: RE: Water Collection Letter

Looks good to me.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water [<mailto:awssc75523@yahoo.com>]
Sent: Monday, July 21, 2014 10:11 AM
To: Robin Donaldson
Subject: Water Collection Letter

Good morning Robin,

How are you today? I hope you had a wonderful weekend. I was wondering if you could proof the attached letter for me? I can sometimes be terrible at grammar and don't want an important one to look terrible. Sorry to bug you so much but you were the first person I thought of.

Heather

Robin Donaldson

From: Robin Donaldson
Sent: Thursday, July 24, 2014 11:52 AM
To: 'Avalon Water'
Subject: RE: Time

Ok, dear.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Avalon Water [mailto:awssc76623@yahoo.com]
Sent: Thursday, July 24, 2014 11:24 AM
To: Robin Donaldson
Subject: RE: Time

I don't want to make you wait. I was going to try to come before that but I am waiting for Jacob for the first set. If anything I will go to the store then come by there.

From: Robin Donaldson [mailto:RDonaldson@fsbrice-tx.com]
Sent: Thursday, July 24, 2014 11:06 AM
To: Avalon Water
Subject: RE: Time

Hey there. I usually go between 12:15 & 12:30. I can wait on you if need be.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

Robin Donaldson

From: Gary <garylowmusic@sbcglobal.net>
Sent: Thursday, July 24, 2014 5:31 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Warshes'; 'Denice Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: FUTURE PROCEDURE AND AGENDA CHANGES
Attachments: Agenda temp 2.docx

This is an email from me as General Manager,

as General Manager I instituted a couple of "procedural" changes for all upcoming meetings effective immediately. They are as followed:

Starting now and including the last meeting we will no longer use paper minutes all minutes will be a recording and placed on CDs. In accordance to:

SUBCHAPTER B. RECORD OF OPEN MEETING

Sec. 551.021. MINUTES OR RECORDING OF OPEN MEETING REQUIRED. (a) A governmental body shall prepare and keep minutes or make a recording of each open meeting of the body.

(b) The minutes must:

- (1) state the subject of each deliberation; and
- (2) indicate each vote, order, decision, or other action taken.

The attached is the format for all future meetings. This is a copy and adjusted agenda used by several cities, water boards, and others that must comply with TOMA. THIS IS NOT AN ACTUAL AGENDA!!

If you have any question or suggested changes let me know.

Thanks

Gary Low
General Manager

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Monday, August 04, 2014 4:42 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denise Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: Open Mettings Complaint
Attachments: To David WaishesMe.docx

Attached please find the latest commutation from our attorney concerning the Open meeting complaint.

I will cover this as part of my GM report at the next meeting. I will be making up the agenda soon so if you have any item you want on to add please let me know ASAP.

Thanks

Gary

This Email was sent as part of the duties of the General Manager and not as a board member.

Robin Donaldson

From: Gary <garytowsmusic@sbcglobal.net>
Sent: Wednesday, August 06, 2014 4:42 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denise Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Attachments: Agenda 081414.docx

Attached you will find a copy of the agenda for the monthly meeting for August 14, 2014. If you have suggestions or need something added please let me know. I will be posting it Friday.

Thanks

Gary

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Davis Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Gary Low

Notice of Monthly Meeting for August 2014

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday August 14, 2014 at 7:00 PM.

1. Call meeting to order:

- A. verify presence of quorum
- B. declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. Operation Manager's report. *
- B. General Manager's report. *
- C. Presidents report *
- D. Minutes of Regular Meeting of June 10, 2014 **
- E. Financials and approve or amend. **

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, or approve or reject as is determined appropriate by the majority of the quorum.

- A. Appointment of Jan Hittinger to fill the vacant seat on the Credentials Committee
- B. Jimmy Brown to discuss water and sewer on the property located at 108 Old Blooming Grove Road.
- C. Discuss the appointment of Heather Howell as Deputy Secretary.
- D. Recess into executive session to discuss pay rates for employees after a year of employment.

4. Return from executive session.

AVALON002058

5. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board members are allowed.

6. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed or closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

* All verbal report will be available only on the digital copy of the minutes.

** Copies will be available in paper formate during normal office hour no earlier than two working days after the meeting. A written request and Charges for copies will apply, in accordance to Texas Government Code, Chapter 552.

.....
Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Thursday, August 07, 2014 3:47 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denice Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: Heather Howell

This is to inform you that Heather Howell is no longer an employee of this company. I will cover the detail with any of you who want to know but it basically boiled down to she didn't think she was being paid enough to do the things that were ask of her. She also had what I saw as a personal problem with Gregg. I worked to try to resolve these issues but in the end the decision to leave was hers and hers alone.

I am currently going through the applications we have on file. If you have anyone in mind please let me know.

Thank You

Gary Low

Robin Donaldson

From: Misty Culpepper <misty@culpepperlawrence.com>
Sent: Thursday, September 04, 2014 3:40 PM
To: Robin Donaldson
Subject: Avalon Water

Hi Robin,

I am working on the audit for Avalon Water & Sewer Corp. and I understand that you are the treasurer. I am needing to obtain CD balances as of 12/31/13 for all CD's for the audit – can you help me with that?

Heather and Gary have provided me with bank statements but I do not have anything showing the CD balances.

Thanks!

Misty Culpepper, CPA
Culpepper & Lawrence, CPA, PC
716 W. Ennis Ave
Ennis, TX 75119
p: 972-875-0400
f: 972-875-0406

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Robin Donaldson

From: Robin Donaldson
Sent: Thursday, September 04, 2014 4:31 PM
To: 'Misty Culpepper'
Subject: RE: Avalon Water
Attachments: avalon wsc audit.pdf

Misty, attached are 5 pages/printscreens. One page for each cd and two pages for the loan that was actually originated on 12/31/2013. Let me know if you need anything else.

Have a blessed evening. Give those precious girls a hug for me.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbprice-tx.com

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From: Misty Culpepper [mailto:misty@culpepperlawrence.com]
Sent: Thursday, September 04, 2014 3:57 PM
To: Robin Donaldson
Subject: RE: Avalon Water

Whichever is easiest for you! I will also need any loan balances with F58 as of 12/31/13 also!

Thanks,

Misty Culpepper, CPA
Culpepper & Lawrence, CPA, PC
716 W. Ennis Ave
Ennis, TX 75119
p: 972-875-0400
f: 972-875-0406

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From: Robin Donaldson [mailto:RDonaldson@fsbrice-tx.com]

Sent: Thursday, September 04, 2014 3:53 PM

To: Misty Culpepper

Subject: RE: Avalon Water

Of course I can. Would you like print screens of the actual accounts or will a list with cd numbers & amounts suffice?

Robin Donaldson

First State Bank, Italy Branch

Personal Banker

972-483-6326

fax 972-483-6924

rdonaldson@fsbrice-tx.com

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From: Misty Culpepper [mailto:misty@culpepperlawrence.com]

Sent: Thursday, September 04, 2014 3:40 PM

To: Robin Donaldson

Subject: Avalon Water

Hi Robin,

I am working on the audit for Avalon Water & Sewer Corp. and I understand that you are the treasurer. I am needing to obtain CD balances as of 12/31/13 for all CD's for the audit – can you help me with that?

Heather and Gary have provided me with bank statements but I do not have anything showing the CD balances.

Thanks!

Misty Culpepper, CPA

Culpepper & Lawrence, CPA, PC

716 W. Ennis Ave

Ennis, TX 75119

p: 972-875-0400

f: 972-875-0406

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Robin Donaldson

From: Misty Culpepper <misty@culpepperlawrence.com>
Sent: Thursday, September 04, 2014 4:36 PM
To: Robin Donaldson
Subject: RE: Avalon Water

Perfect -- thank you!!!

Yes they are precious.....and growing up fast!

Misty Culpepper, CPA
Culpepper & Lawrence, CPA, PC
716 W. Ennis Ave
Ennis, TX 75119
p: 972-875-0400
f: 972-875-0406

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Heather and Gary have provided me with bank statements but I do not have anything showing the CD balances.

Thanks!

Misty Culpepper, CPA
Culpepper & Lawrence, CPA, PC
716 W. Ennis Ave
Ennis, TX 75119
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AVAILON002002

General

Rates/Functions

Tools

EnterLinks

Inquiry

Lookup

Menu

Options

Calendar

Notes

MyMentor

Close All Tabs

Close Tab

Exit

Internet

Enter Jump Code

Jump Codes

MyMentor

Close All Tabs

Close Tab

Exit

TL

TellerLinks

Exit

Inquiry (SUPPLY) X

Customer (8806611) X

CD Inquiry (8006611) X

CD/IRA

Maint

Ent Maint

Pending

Note

Notices

Request

Export

Images

MailLinks

Docs

Additional Parties

Exit

Accounts

CD (20060)

AVALON WATER SUPPLY

CD #	Balance	Term	Rate	Class	Accrual	Penalty	Payoff	APY	Type	How	Daily Int	Next Int	Months	Maturity
20060	20,584.52	24 Months	0.1250	4	59.92	63.45	20,580.99	1.25%	3	Compound	0.70	64.85	3	12/11/2014

General Info

Special

Date	TC	Desc	Debit	Credit	Balance
12/11/2010		DP		19,311.80	19,311.80
03/11/2011	120	AO	95.73		19,507.53
06/11/2011	120	AO	98.34		19,605.87
09/11/2011	120	AO	98.04		19,704.71
12/11/2011	120	AO	96.25		19,802.96
03/11/2012	120	AO	96.74		19,900.70
06/11/2012	120	AO	100.33		20,002.03
09/11/2012	120	AO	100.83		20,102.86
12/11/2012	120	AO	100.24		20,203.10
03/11/2013	111			01,250.00	20,203.10
06/11/2013	120	AO	62.27		20,265.37
09/11/2013	120	AO	63.85		20,329.22
12/11/2013	120	AO	64.05		20,393.27
03/11/2014	120	AO	63.55		20,456.82
06/11/2014	120	AO	63.05		20,519.87
09/11/2014	120	AO	64.65		20,584.52

Original Date

12/11/2010

Original Maturity

12/11/2012

Last Paid

06/11/2014

Next Paid

09/11/2014

Renewal Date

12/11/2012

Available Balance

20,584.52

Pay To Cust

0

Acct

0

Hold #

0

Hold Amt

0.00

Hold Desc

YTD

127.70

Last Year

253.72

Process

RDONALDS

3:51 PM

9/8/2014

Get Print Screen Rates/functions Tools LaserLinks

Inquiry
 Lookup
 Menu
 Calendar
 Notes
 Enter Jump Code
 Jump Codes
 McMendian
 Miscellaneous

TellerLinks
 Close All Tabs
 Close Tab
 Exit
 Exit

Inquiry (SUPPLY) X Customer (8886611) X Loan Inquiry (8886611) X Loan History (Cust #:8006611 Loan #:21914) X

Search Request Export Exit

PO BOX 76

Search By Date Search By Amount

	Date	Y	IC1	Y	Amount1	Y	IC2	Y	Amount2	Y	Post Date	Description	Y	Balance	Y
1	01/01/2013		34		35,000.00									35,000.00	
2	01/24/2014		52		1,063.46									33,936.54	
3	02/19/2014		52		1,087.91									32,848.64	
4	03/23/2014		52		1,081.89									31,766.75	
5	04/18/2014		52		1,082.21									30,684.54	
6	05/21/2014		52		1,087.52									29,597.02	
7	05/27/2014		46		572.05		50		507.95					29,022.97	
8	07/28/2014		46		1,007.64		50		72.36					28,015.33	
9	08/03/2014		50		99.78									28,015.33	
10	08/03/2014		52		1,000.00									27,015.33	

Totals	Principal	7,384.57	Interest	630.09	Minimum Balance	27,015.33	Maximum Balance	35,000.00
--------	-----------	----------	----------	--------	-----------------	-----------	-----------------	-----------

Inquiry (SUPPLY) x Customer (8086611) x Loan Inquiry (8086611) x
 Loans Term Payoff FASE Amortize Use Note Notices Maint Images Docs MailLinks Real Est. Ent Mark Pending Endorses Exit
 Account # 21914
 AVALONWATER SUPPLY
 Loan # 21914
 General Info

Loan #	Payment Due	Balance	Date Due	Int Due/Rate	Rate	Times Renew	Times Extend	Last Activity	Officer	CC	GD
21914	0.00	27,015.33	08/17/2014	2.40	0.0250	0	0	08/03/2014	MS	JO	1

Description		FSB Code 20054	
Original Amount	35,000.00	Days Past Due	10 30 60 75 90 120+
Original Date	12/31/2013	Times Past Due	0 0 0 0 0 0
Current Maturity	08/17/2014	Interest at Pay D.	33.67
Interest Paid 1Y/YTD	0.00	Daily Interest Pa.	2.41 03256
Interest Paid LIFE	580.09	Int Days / Paid T.	1 08/03/2014
Payoff	27,017.73	Original Maturity	08/17/2014

Bank Liability	Total Liability	Total Int. Due	Total Payoff	Non Assets	Participation Sold	Change-Of	Non-Accrued
27,015.33	27,015.33	2.40	27,017.73	0.00	0.00	0.00	0.00

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Tuesday, September 09, 2014 3:22 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denice Wimbish'; Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: carol gillespie

I have spoken to Aimee our attorney. She and I both feel it is best if we (all members of the board) have no communications with the Gillespie what so ever or to discuss this current matter with anyone outside the board. If you receive any verbal or written correspondents concerning this matter please forward it to me or Aimee at once. This is a criminal matter so please be very cautious in what you say and who you say it to. That being said there is 100% nothing to the accusations, but what you say could and would be twisted.

Gary
General Manger

Robin Donaldson

From: Gary <garylowmusic@sbcglobal.net>
Sent: Friday, September 12, 2014 2:49 PM
To: Avalon Water Sewer Service Cor Avalon; 'David Waishes'; 'Denise Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: cease and desist
Attachments: 2014-09-12 Correspondence to Carol Gillespie (Public Information Complaint) (00086512x8DDFB).pdf; 2014-09-11 Correspondence to Carol Gillespie (Communications) (00086511x8DDFB).pdf

Attached please find the final draft of the Cease and Desist. After consulting and looking at all the situation it was decided to exclude Mr. Brown and The Brewster. However we can and will send them the same if the future even warrant it.

So in simple terms we as board member, or employees are to have no verbal, written or any contact at all with the Gillespie. If they speak at the board meetings we are to just smile and say thank you. That is ALL.

As for the complaint, The District Attorney's office directed us to send The Gillespie's the letter also attached. AS far as they are concerned the case is closed if Gillespie's send the money and we send the disk. That will be done promptly

It is my understanding both documents have been sent.

If you have any questions it is ok to ask. Jus do not reply to all.

Thanks

Gary

Robin Donaldson

From: Robin Donaldson
Sent: Wednesday, September 17, 2014 10:20 AM
To: 'Gary'
Subject: RE: Special Meeting

No worries.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Gary [mailto:garylowsmusic@sbcglobal.net]
Sent: Wednesday, September 17, 2014 9:33 AM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denice Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: Special Meeting

I am sorry but I am under the weather and will not get the agenda for the special meeting posted. I will try to get that done so we can have the meeting next week.

Sorry again

Gary

Robin Donaldson

From: Avalon Water <awssc76623@yahoo.com>
Sent: Thursday, September 25, 2014 1:15 PM
To: David Waishes; Robin Donaldson; jacob1910@hotmail.com; Manuel Rodriguez; Ricky Johnston; Denise Wimbish
Cc: 'Gary Low'
Subject: Gillespie

We received a call from our attorney, saying that MS. Gillespie amended her complaint. And submitted a letter that she claims she gave to the board dated Aug 14th 2014. If you have the information that she submitted that night please bring it with you tonight. If you have any other questions please feel free to call me.

Thanks,
Gary Low

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Monday, October 06, 2014 10:14 AM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denice Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: Agenda
Attachments: Agenda 1092014.docx

Here is the agenda for the meeting 10-9-14. I will not be there.

Thank You
Gary

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Davis Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Gary Low

Notice of Monthly Meeting for October 2014

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday October 9, 2014 at 7:00 PM.

1. Call meeting to order:

- A. verify presence of quorum
- B. declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. Operation Manager's report. *
- B. Presidents report *
- C. Recorded Minutes of Regular Meeting of September 11, and Special meeting of September 25, 2014 *
- D. Financials Report ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, or approve or reject as is determined appropriate by the majority of the quorum.

- A. Gregg Rodriguez to discuss several items he feels were not addressed or were addressed incorrectly in the special meeting on September 25.

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board members are allowed.

AVALON002079

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed or closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

* All verbal report will be available only on the digital copy of the minutes.

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551 021.

*** Copies will be available the night of the meeting at no cost. For copies after meeting refer to above.

Robin Donaldson, Secretary/Treasurer

Robin Donaldson

From: David Waishes <david.waishes@gmail.com>
Sent: Monday, October 06, 2014 10:37 AM
To: Gary
Cc: Avalon Water Sewer Service Cor Avalon; Denice Wimbish; Jacob Carter, Manuel Rodriguez; Ricky Johnston; Robin Donaldson
Subject: Re: Agenda
Attachments: Agenda OCT 2014 docx

All,

Please consider the attached Agenda for this Thursday's meeting in lieu of Gary's proposal. Some agenda items are carrying over from last month's proposed agenda since we did not have a quorum for September's Regular Meeting.

Thanks,

David

On Mon, Oct 6, 2014 at 10:13 AM, Gary <garylowsmusic@sbccglobal.net> wrote:

Here is the agenda for the meeting 10-9-14. I will not be there.

Thank You

Gary

--

David C. Waishes
1957 FM 55
Blooming Grove, TX 76626

972-921-7113

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Davis Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Gary Low

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- A. Operation Manager's report. *
- B. General Manager's report. *
- C. Presidents report *
- D. Minutes of Regular Meeting of August 14, 2014 **
- E. Minutes of Special Meeting of September 25, 2014 **
- F. Financials and approve or amend. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Appointment of Heather Howell as deputy secretary treasurer in accordance to Article III of the bylaws.
- B. Vote on the pay increase for Heather Howell after 60 day probation as discussed on August 14th meeting.
- C. Setup a separate bank account from the general fund in order to fund future capital projects.
- D. General Manager roles & responsibilities

AVALON002082

E. Avalon WSSSC staffing requirements

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.
5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

* All verbal report will be available only on the digital copy of the minutes.

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551.021.

*** Copies will be available the night of the meeting at no cost. For copies after meeting refer to above.

Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

Robin Donaldson

From: Robin Donaldson
Sent: Tuesday, October 14, 2014 7:46 AM
To: 'Gary'
Subject: RE: No Meeting

Good morning. I am so sorry. Heather has my cell phone number. Please feel to call me at any time. 972-351-7394. Now you have my number.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbrice-tx.com

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From: Gary [mailto:garylowsmusic@sbcglobal.net]
Sent: Monday, October 13, 2014 4:32 PM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denice Wimbish'; 'Jacob Carter'; 'Manuel Rodriguez'; 'Ricky Johnston'; Robin Donaldson
Subject: No Meeting

There will be no meeting because the bank was closed so I couldn't get the agenda signed.

Gary

Robin Donaldson

From: Robin Donaldson
Sent: Friday, October 17, 2014 10:57 AM
To: 'Avalon Water'
Subject: RE: USDA loan

I don't know. That was all in place when I got on the board. Ed and Jan should have left info on that. They contacted them in order for us to pay off the other USDA loan we had. I suggest you call Ed or I can if you want me to.

Robin Donaldson
First State Bank, Italy Branch
Personal Banker
972-483-6326
fax 972-483-6924
rdonaldson@fsbri-ce-tx.com

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From: Avalon Water [mailto:awssc76623@yahoo.com]
Sent: Friday, October 17, 2014 10:53 AM
To: Robin Donaldson
Subject: USDA loan

What do we owe on the USDA loan?

Thanks Heather

Robin Donaldson

From: Gary <garylowsmusic@sbcglobal.net>
Sent: Wednesday, October 29, 2014 11:32 AM
To: 'Avalon Water Sewer Service Cor Avalon'; 'David Waishes'; 'Denise Wimbish'; 'Jacob Carter'; Robin Donaldson
Cc: Gregg Rodriguez
Subject: Issue Clarification for Gregg
Attachments: October 29.docx

Please find attached some instructions I have given to Gregg today concerning his duties and responsibilities. I place one on his desk and also sent it email.

Thank you

Gary Low

General Manager

Robin Donaldson

From: Avalon Water <awssc76623@yahoo.com>
Sent: Friday, November 14, 2014 12:31 PM
To: 'Misty Culpepper'
Cc: 'David Waishes'; Robin Donaldson; 'Gary Low'; jacob1910@hotmail.com
Subject: RE: 2013 Audit

Thank you misty,

Here is the definition that I found that effectively explains this so if anyone else ask you have some type of wording for it. Thank you again Misty for completing this for us in a timely manner.

Also known as a complete audit. An audit that has been performed and researched so thoroughly that the only possible remaining discrepancies stem from information that could not be obtained by the auditor. An unqualified audit analyzes both the internal systems of control, as well as all of the details in the organization's books. All ancillary documentation and supporting records are used in an unqualified audit.

From: Misty Culpepper [mailto:misty@culpepperlawrence.com]
Sent: Friday, November 14, 2014 12:06 PM
To: Avalon Water
Cc: David Waishes; Robin Donaldson; Gary Low; jacob1910@hotmail.com
Subject: Re: 2013 Audit

Heather,

The audit resulted on an unqualified opinion which is the best kind!

Thanks,

Misty

On Nov 14, 2014, at 12:00 PM, "Avalon Water" <awssc76623@yahoo.com> wrote:

Misty,

Last night I sent your completed audit to the board for review, and we were met with the question wondering if our audit is a qualified audit or if it is a non-qualified audit. As you can see I included a few board members in this email so that they could follow this conversation, or ask any pertinent questions. Thank you for any feedback on this matter.

Heather Howell

Robin Donaldson

From: Brown, Jimmy <Jimmy.Brown@STERICYCLE.com>
Sent: Monday, January 05, 2015 11:25 AM
To: Avalon Water; David Waishes; 'Gary Low'; jacob1910@hotmail.com; Robin Donaldson; Denice Wimbish
Cc: loncedar2@yahoo.com
Subject: RE: Agenda for meeting 01/08/2015

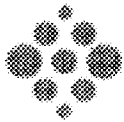
Water meters on odom rd

Cost for 4 meters
Cost for putting lines in
How soon it can be done
Sale of water to take out to them
Putting Fire hy in as well with new line

Church Water bill (Pasty R)
sewer cost of sewer for dispose of it (Pasty R)

Stericycle -(Sewer line Above ground) when will it be fixed

Jimmy Brown | Manager Tech Field Services
Stericycle Environmental Solutions
405 Powell Street / PO Box 89 | Avalon, TX | 76623
O. 972-627-3224 Ext. 102 | C. 214-802-2862 Jimmy.Brown@STERICYCLE.com
www.stericycleenvironmental.com



Stericycle

Environmental Solutions

From: Avalon Water [mailto:awssc76623@yahoo.com]
Sent: Monday, January 05, 2015 11:16 AM
To: David Waishes; 'Gary Low'; jacob1910@hotmail.com; Robin Donaldson; Denice Wimbish
Cc: Brown, Jimmy; loncedar2@yahoo.com
Subject: Agenda for meeting 01/08/2015

We are working on the agenda for this week. If anyone knows anything that needs to be on the agenda please let us know by noon today. In the future we are requesting that all items for upcoming meetings be presented to the office by noon on the Friday before the meeting, so that Monday can be reserved for finalizing and posting the agenda. I do not have Mrs. Matalida Williams email, but I did leave her a message by phone and gave her this information. If we get no response by Noon we will go ahead with what we have and send it to all when it is completed. If anyone has any questions please call the office or respond to this email.

Jo Beth Martin,

General Manager
Avalon Water and Sewer Service

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