

- Chris Brewster asked if the water quality report should have been mailed out to customers. Dean stated that under a certain number of connections you are only required to post the report in a public place, such as the post office where ours was posted.
 - David stated that he and Dean had a phone conversation around the July 1st and that Dean had stated he was terminating his contract with Avalon WSC. David accepted this resignation, effective immediately 7:26 p.m. David did not want David, Sandra, and Clint McCasland to have to sit through the meeting for no reason. Karen Mathiowetz reporter for the Neotribune stated she would be glad to share her notes of the meeting with Robin Donaldson and help with future agendas if the board so desired
3. Review and approval of regular meeting minutes, June 13, 2013
 - Motion to approve the regular meeting minutes for June 13, 2013, with no changes by Jimmy Brown, seconded by Manuel Rodriguez. Motion passed unanimously.
 4. Review and approval of financial report for payment of current expenses
 - Motion was made approve the financial report and pay current bills by Rickey Johnston, seconded by Jeremy Langley. Motion passed unanimously.
 5. Discuss and Act on Texas Rural Water Audit and Recommendation findings from Refugio Rodriguez
 - Mr. Rodriguez introduced himself and passed out a report based on the data he had been given by Dean Carrell to determine our needs of the Avalon WSC. There were several areas where Refugio felt the numbers were inaccurate. He advised that the board schedule a workshop to help formulate a better management plan. This workshop will be conducted after a thorough review of our accounting system is completed. The review will provide more accurate data for Refugio to evaluate our system. He stated that rates can be increased over a period of time and won't be such a shock to members and that our tariff can be amended as well. He reminded the board that water and waste water must be separate. Combination of the two in the accounting respect does not render accurate numbers.
 - Motion to review and compile more accurate financials to submit to Refugio by Rickey Johnston, seconded by Manuel Rodriguez. Motion passed unanimously.
 6. Discuss and Act on Possible Capital Projects and Funding Sources
 - Motion to table #6 by Jimmy Brown, second by Denise Wimbish. Motion passed unanimously.
 7. Discuss and act on Avalon WSC hiring a full time employee and the hourly amount to pay

- Motion to delay discussion until after the executive session by Jeremy Langley, seconded by Jimmy Brown. Motion passed unanimously.

8. President's Report

- No report at this time.

9. Sewer & Water Update

- Gregg commented on purchase of lift station due to dry weather conditions.

10. Executive Session -- Personnel Matters

- 8:37 p.m. the board went into executive session
- 8:49 p.m. executive session ended David Waishes stated that Ed and Jan Hettinger have volunteered to man the Avalon WSC office. They have extensive accounting experience. Ed has served on the board in years past. He and Jan ran the office prior to Hilco management. They will require no salary and will work as long as required to get the business in order and train a new office employee.
- Motion to accept Ed and Jan Hettinger's offer by Jimmy Brown, seconded by Rickey Johnston. Motion passed unanimously.

Back to #7 on agenda , Discuss and Avalon WSC hiring a full time employee and the hourly amount to pay.

- Motion made to seek expressions of interest for a co-worker for Gregg, made by Jimmy Brown, seconded by Rickey Johnston. Motion passed unanimously.

11. Open Forum

- Discussion regarding different payment methods for water bills. Ed will explore several avenues and report back to the board.
- Discussion on office hours

12. Adjourn

- Motion made to adjourn at 9:10 p.m. by Robin Donaldson, seconded by Jimmy Brown. Motion passed unanimously.

David C Waishes
9/8/2013

Ken Donaldson
5/1/2013

AVALON001939

AVALON WATER SUPPLY AND SEWER SERVICE CORP

213 FM 55
PO Box 70

Avalon, Texas 76623
Phone: 972-627-0004

AGENDA

Officers

David Waishes, President

Jimmy Brown, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Jeremy Langley

Ricky Johnston

Notice of Monthly Meeting for August 8, 2013

To All Members:

The regular meeting of Avalon Water Supply and Service Corporation for August 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday August 8, 2013 at 7:00 p.m.

The agenda for the meeting is as follows:

1. Call meeting to order and determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
2. Visitor's concerns and comments
3. Review and approval of minutes of previous meeting of July 11, 2013.
4. Review and approval of minutes of financial report.
5. President's report.
6. Operation Manager's report.
7. General Manager's report.
8. Executive Session if required.
9. Open Forum
10. Adjourn



Robin Donaldson
Secretary/Treasurer

Posted in P.O. @ 10:00 AM 8/5/13

AVALON001940

AVALON WATER SUPPLY AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President
Jimmy Brown, Vice-President
Robin Donaldson, Secretary/Treasurer

Directors

Denise Wimblish
Manuel Rodriguez
Jeremy Langley
Rickey Johnston

FILED FOR RECORD
CHOY POLLEY
ELLIS COUNTY CLERK

2013 OCT -3 AM 11:45

Notice of Monthly Meeting for October 2013

To All Members:

The regular meeting of Avalon Water Supply and Sewer Service Corporation for October 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday October 10, 2013 at 7:00 p.m.

The agenda for the meeting is as follows:

1. Presiding director calls the meeting to order at 7:00 p.m., and requests verification of quorum being present.
2. Visitors comments and concerns.
3. Review and approve regular meeting minutes for September 12, 2013, and Special Meeting held on September 16, 2013.
4. Secretary/Treasurer's report.
5. Review and approve financial report.
6. Discussion of TCEQ's letter advising of a investigation of whether or not we are operating as a non-profit WSC organized under Texas Water Code, Chapter 67.
7. Operations manager's report.
8. General manager's report.
9. Formally close Eminent Domain for property surrounding the wastewater plant.
10. Presidents report.
11. Open Forum
12. Adjourn.


Robin Donaldson, Secretary/Treasurer

e-39

minutes for the
meeting will
be approved at
AVALON001941

AVALON WATER SERVICE AND SEWER SUPPLY CORPORATION

Board of Directors Special Meeting

September 16, 2013

MINUTES

The Board of Directors of Avalon Water Supply and Sewer Service Corporation met for a special meeting at the First Baptist Church, 206 Giles St , Avalon, Texas at 7:00 p.m. on Monday, September 16, 2013.

Directors present for this meeting: David Waishes, Manuel Rodriguez, Denice Wimbish and Jeremy Langley. Also present were: Gregg Rodriguez, Operations Manager and Ed Hettinger General Manager.

President David Waishes called the meeting to order at 7:12 p.m. and determined the presence of a quorum

Visitors present were: ~~Chris Brewster~~ ^{RCW}, ^{RCW} Candice Brewster, Jan Hettinger, Marcia Gillespie and Carol Gillespie

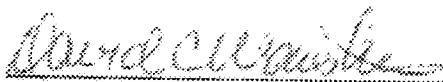
Ed Hettinger presented a letter from TCEQ's Todd Burkey advising the Board of his offer of mediation before going ahead with the contested hearing. Mr. Burkey said there were 3 options for Avalon. One would be to solve the problem between the two parties in mediation. The second option is to schedule a hearing but also try the mediation. The third option was to schedule a hearing. After discussion, the board decided to accept his offer of the mediation. All board members present agreed to option number one and try the mediation.

Manuel Rodriguez made a motion to accept the mediation. Jeremy Langley seconded the motion. Motion carried

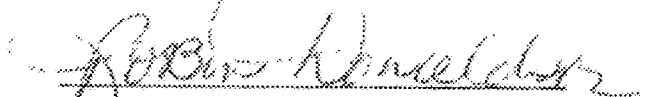
Denice Wimbish made a motion to adjourn. Manuel Rodriguez seconded the motion. Motion carried.

Meeting adjourned at 7:16 p.m.

APPROVED BY THE BOARD OF DIRECTORS THIS 10TH DAY OF OCTOBER 2013.



David Waishes, President



Robin Donaldson, Secretary/Treasurer

AVALON001942

PO Box 70

AGENDA

David Walshes, President
Jimmy Brown, Vice-President
Robin Donaldson, Secretary/Treasurer

Denise Wimbish
Manuel Rodriguez
Jeremy Langley
Rickey Johnston

To All Members:

The regular meeting of Avalon Water Supply and Sewer Service Corporation for October 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday October 10, 2013 at 7:00 p.m. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

1. Presiding director calls the meeting to order at 7:00 p.m., and requests verification of quorum being present and declares notices legally posted according to TOMA.
2. Visitors comments and concerns.
3. Presentation by Todd Watson of J. L. Myers Co regarding well #2.
4. Review and approve regular meeting minutes for October 10, 2013.
5. Secretary/Treasurer's report.
6. Review and approve financial report.
7. Review and re-adopt Drought Contingency Plan.
8. Establish Credentials Committee preparatory to annual elections.
9. Discussion and adoption of new rate schedule. If adopted, will be effective with billing at end of January.
10. Discussion of Attorney selection.
11. Operations manager's report.
12. General manager's report.
13. President's report.
14. Open forum.
15. Adjourn.


Robin Donaldson, Secretary/Treasurer

[illegible]

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MEETING

November 14, 2013

MINUTES

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
 - The Board of Directors of Avalon Water and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, November 14, 2013.
 - President David Waishes called the meeting to order at 7:00 p.m. Presence of a quorum was confirmed.
 - Directors present were David Waishes, Robin Donaldson, Manuel Rodriguez, Rickey Johnston, Denice Wimbish and Jeremy Langley. Also present Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger.
 - Visitors present were Carol Gillespie, Marvia Gillespie, Candice Brewster, Chris Brewster, Todd Watson and Jan Hettinger.
 - Ed Hettinger stated that the meeting would be recorded.
2. Visitor's concerns and comments:
 - None
3. Presentation by Todd Watson of J.L. Myers Co. regarding well #2.
 - Detailed proposal attached.
 - Motion by Ricky Johnston to have J. L. Myers pull & inspect well at a cost of \$2,600.00 and run T.V. survey at a cost of \$2,800.00, second by Jeremy Langley. Motion passed unanimously.
4. Review and approve regular meeting minutes for October 10, 2013.
 - Motion by Jeremy Langley to receive minutes as written with Karen Mathiowetz penciled in as a visitor in attendance, second by Denice Wimbish. Motion passed unanimously.
5. Secretary/Treasurer report & Agenda item 6. Review and approve financial report combined
 - Motion made by Jeremy Langley to accept secretary/ treasurer report and financial report, second by Ricky Johnston. Motion carried unanimously.

AVALON001944

7. Review and re-adopt Drought Contingency Plan
 - Motion made by Denice Wimbish to re-adopt Drought Contingency Plan, second by Ricky Johnston. Motion passed unanimously.
8. Establish Credentials Committee preparatory to annual elections.
 - Motion made to have the following people as the Credential Committee, Robin Donaldson, Denice Wimbish and Candace Brewster by Ricky Johnston second by Jeremy Langley. Motion passed unanimously.
9. Discussion and adoption of new rate schedule. If adopted will be effective with billing at end of January 2014.
 - See attached rate schedule
 - Motion made to adopt new rate schedule by Robin Donaldson, second by Manuel Rodriguez. Motion passed unanimously.
10. Discussion of attorney selection.
 - Manuel Rodriguez & David Waishes supplied the name of lawyer Aimee Hess to the board. As well as being a lawyer, she has fifteen years experience serving on water boards. This agenda item will be tabled until a special meeting can be held.
11. Operators manager's report
 - Gregg stated that on smoke test #1 we have completed everything and reported to TCEQ on it.
 - On the inspection done last August from which 4 complaints were registered. The first 3 have been cured and reported to TCEQ. The last item was the effluent line and we advised them we are unable to do anything about that until after ADR/contested hearing. We also told TCEQ about that and reminded them they would not enter the land without permission. We had asked permission to enter and it was not allowed.
 - There have been some major leaks on Goodwyn Rd.
 - Tank inspections show tank needing repair.
 - Gregg's stated that the water company truck has been out of commission. He expressed thanks to Ed for allowing him to use his personal truck. Ed also gave Avalon WSSC a water pump he owned but wasn't currently using for use at the sewer plant. Gregg asked that we reimburse Ed for the pump \$550.00. However, Ed deferred.
12. General Manager's Report
 - Ed reported that all tax forms are current.
 - Ed stated that Dean Carrell picked up his property but no release.
 - A third phone has been purchased.

- Ed recommended that we have a TOMA workshop to be conducted by TRWA personnel. Motion made to have TOMA workshop by Ricky Johnston second by Denice Wimbish. Motion unanimously passed.

13. President's report

- None

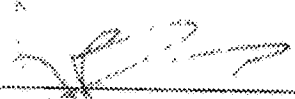
14. Open Forum

- Carol Gillespie made a lengthy presentation. Copy of handout she gave to each board member attached.

15. Adjourn

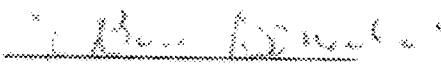
- Motion made to adjourn at 9:40 p.m. by Robin Donaldson, second by Ricky Johnston. Motion carried unanimously.

Approved by the board of directors this 12th day of Dec 2013.



David Waishes, President

Denice Evans, Sec/Trea



Robin Donaldson, Sec/Trea

13 NOV 15 PM 3:57

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CINDY POLLEY
ELLIS COUNTY CLERK
AVALON WATER SUPPLY & SEWER SERVICE CORP.

213 N FM 55

AVALON, TEXAS 76623

972-627-3470

November 15, 2013

Notice of Special Meeting of the Board of Directors of Avalon Water Supply and Sewer Service Corp.

On Monday, November 18th, at 7:00 pm, at First Baptist Church, 206 Giles St., Avalon, TX., the Avalon Water Supply And Sewer Service Corp. will hold a special meeting of the Board of Directors to consider engaging Aimee Hess as the corporation's legal counsel for purposes of handling the upcoming ADR and Contested Hearings.

This is to be the only thing to be on the agenda.



David Waishes, President

AVALON001947

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS SPECIAL MEETING

November 18, 2013

MINUTES

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
 - The Board of Directors of Avalon Water and Sewer Service Corporation met for a special meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, November 18, 2013 to consider engaging Aimee Hess as legal counsel.
 - President David Waishes called the meeting to order at 7:00 p.m. Presence of a quorum was confirmed.
 - Directors present were David Waishes, Robin Donaldson, Manuel Rodriguez, Jimmy Brown, Denice Wimbish and Jeremy Langley. Also present Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger.
 - Visitors present were Carol Gillespie, Marcia Gillespie and Jan Hettinger.
 - Ed Hettinger stated that he had done research regarding this matter and that the proper procedure was through the signature of corporate resolution.
 - Board members were instructed to sign and write beside their name "accept" or "decline" to engage Ms. Hess.
 - After other board members signed, President David Waishes then signed resolution and handed resolution to Ed Hettinger. Unanimous board decision to accept and engage Aimee Hess as legal counsel.
 - Motion made at 7:05 p.m. by Jimmy Brown to adjourn, second by Jeremy Langley. Motion carried unanimously.

Approved by the board of directors this 9 day of JAN 2014


David Waishes, President


Robin Donaldson, Sec/Trea

AVALON001948

AVALON WATER SUPPLY AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President
Jimmy Brown, Vice-President
Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish
Manuel Rodriguez
Jeremy Langley
Ricky Johnston

Notice of Monthly Meeting for December 2013

To All Members:

The regular meeting of Avalon Water Supply and Sewer Service Corporation for December 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday December 12, 2013 at 7:00 p.m. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

1. Presiding director calls the meeting to order at 7:00 p.m., and requests verification of quorum being present and declares notices legally posted according to TOMA.
2. Visitors comments and concerns.
3. Review and approve regular meeting minutes of November 14, 2013
4. Review and approve special meeting minutes of November 18, 2013.
5. Secretary/Treasurer's report.
6. Review and approve financial report.
7. Change Article IV and Article XI of the by-laws to establish annual meeting appropriate for new requirements for elections.
8. Discuss and set calendar for 2014 election.
9. Decide on loan from FSB.
10. Discuss change of electrical supplier.
11. Discuss obtaining generator for well pump.
12. Discuss Christmas gifts/bonuses for employees.
13. Operations manager's report.
14. General manager's report.
15. President's report.
16. Open forum.
17. Adjourn.


Robin Donaldson, Secretary/Treasurer

18:21:14 6-52014
AVALON001949

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MEETING

December 12, 2013

MINUTES

Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.

- The Board of Directors of Avalon Water and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, December 12, 2013.
 - ~~President David Waishes called the meeting to order at 7:00 p.m. Presence of a quorum was confirmed.~~ *DAW / [signature]*
 - Directors present were Jimmy Brown, Robin Donaldson, Manuel Rodriguez and Denice Wimbish. Also present Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger.
 - Visitors present were Carol Gillespie, Marcia Gillespie, Candice Brewster, Chris Brewster, Patsy Russell, Tom Shaw and Gary Smith with TRWA.
1. Vice President Jimmy Brown. called the meeting to order at 7:00 p.m. Denice Wimbish declared that a quorum was present.
 2. Visitors comments and concerns
 - Patsy Russell stated that Kevin Mason, who purchased the Gillespie home at the corner of Giles and 55 had planned to come to the meeting with her. At the last minute he had a problem arise and was unable to attend. Patsy asked that discussion concerning Kevin's concerns below, be placed on the next meeting agenda. He has a travel trailer that an ill relative will be living in temporarily. Kevin has questions about water service for this trailer.
 3. Review and approve of minutes of November 14, 2013 meeting
 - Motion made by Denice Wimbish to accept minutes as written, second by Manuel Rodriguez. Motion passed unanimously.
 4. Review and approve minutes of special meeting held November 18, 2013.

- Motion made by Manuel Rodriguez to table agenda item #4 since the minutes were not present to be reviewed at the meeting. Motion second by Denice Wimbish. Motion carried unanimously.
5. Secretary/Treasurer Report & #Agenda item #6 Financial Report
 - Motion made by Denice Wimbish to accept Sec/Treas report & Financial report, second by Manuel Rodriguez. Motion passed unanimously.
 6. Financial Report (see above)
 7. Change Article IV and Article XI of the by-laws to establish annual meeting appropriate for new requirements of elections.
 - Table #7 and put on agenda for January 2013. Motion made by Denice Wimbish, second by Manuel Rodriguez. Motion passed unanimously.
 8. Discuss and set calendar for 2014 election
 - Table item #8 additional items to be acted upon not fully stated on agenda. Motion made by Manuel Rodriguez, second by Denice Wimbish. Motion passed unanimously.
 9. Decide on loan from FSB
 - Motion made by Manuel Rodriguez to make a CD secured loan in the amount of \$35,000.00 for operating capital at First State Bank. Loan term will be 36 months with an approximate \$1000.00 payment per month. Second by Denice Wimbish. Motion passed unanimously.
 10. Discuss and change electrical supplier.
 - Manuel Rodriguez made a motion for Ed to research this item and discuss with TXU a possible negotiated price before we decide to change companies. Second by Denice Wimbish. Motion passed unanimously.
 11. Discuss obtaining a generator for well pump.
 - Ed and/or Gregg will get prices for generator and come back to board with those amounts.
 12. Discuss Christmas gifts/bonuses for employees.
 - Motion was made by Denice Wimbish to give Gregg a \$500.00 bonus and Joe a \$250.00 bonus. Second by Manuel Rodriguez. Motion passed unanimously.
 13. Operations manager's report
 - Gregg reported freezing up of one of the wells during extreme cold weather conditions. He also reported on a leak involving a bore on Big Onion Creek.

The company that did the bore stands behind their work and will repair at no charge.

14. General manager's report

- Workman's comp insurance will run \$3400.00.
- J.L. Meyers is still doing work on the well that was pulled and had camera inspection. Bottom 40 feet is full of sand and trash and must be drilled out. It will be drilled out and fracture the pipe. It is recommended that we stay with a smaller pump to protect the operation and longevity of this well.
- Cate Welding finished the inspection on one of our tanks. Their bid is \$58,000.00 to repair and coat the tank. Their estimate may be inaccurate due to wrong gallon capacity. Ed and Gregg are checking on bids for tank repair before we accept Cate's bid. Also reported repairs cost \$1800.00 on pump at well #2.

15. President's Report

- Motion made by Manuel Rodriguez to table #15 since president was not present to make his report. Second by Denise Wimbish. Motion passed unanimously.

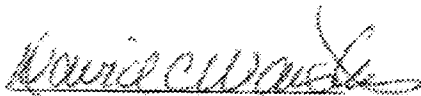
16. Open Forum

- There was discussion concerning a Special meeting to discuss and finalize election calendar and approval of forms for election in order to meet time lines. The meeting will be on December 19, 2013 at 7:00 p.m. Robin Donaldson made motion to that effect, second by Manuel Rodriguez. Motion passed unanimously.

17. Adjourn

- Motion made by Robin Donaldson to adjourn at 8:20 p.m. Motion second by Manuel Rodriguez. Motion passed unanimously.

Approved by the board of directors this 9 day of Jan 2014.


David Waishes, President


Robin Donaldson, Sec/Trea

13 DEC 16 AM 11:27

FILED FOR RECORD
AVALON WATER SUPPLY AND SEWER SERVICE CORP
ELLIS COUNTY CLERK

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Walshes, President
Jimmy Brown, Vice-President
Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish
Manuel Rodriguez
Jeremy Langley
Ricky Johnston

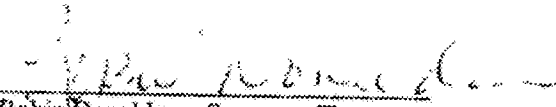
Notice of Special Meeting December 19, 2013

To All Members:

A special meeting of the Board of Directors of Avalon Water Supply And Sewer Service Corporation will be held on Thursday, December 19, 2013. The meeting will be held at First Baptist Church, 206 Giles St. Avalon, TX. Beginning at 7:00 p.m.

The agenda for the meeting is as follows:

1. Presiding director calls the meeting to order at 7:00 p.m , and requests verification of quorum being present and declares notices legally posted according to TOMA.
2. Visitors comments and concerns.
3. Discuss and set date of Annual Meeting for 2014.
4. Review and approve sample forms for use in the election.
5. Discuss and act on letter from Dean Carrell's attorney.
6. Discuss and define acceptable proof of ownership of property relative to providing service to that address.
7. Discuss and establish definition of "Residence" for service purposes.
8. Discuss and establish procedure for remediating multiple services at one address.
9. Open forum.
10. Adjourn.


Robin Donaldson, Secretary/Treasurer

AVALON001953

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS SPECIAL MEETING

December 19, 2013

MINUTES

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
 - The Board of Directors of Avalon Water and Sewer Service Corporation met for a special meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, December 19, 2013.
 - President David Waishes called the meeting to order at 7:00 p.m. Presence of a quorum was confirmed.
 - Directors present were Jimmy Brown, Robin Donaldson, and Ricky Johnston. Also present Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger.
 - Visitors present were Carol Gillespie, Marcia Gillespie, Candice Brewster, Patsy Russell, Kevin Mason, Adrian Mason and Jan Hettinger.
2. Visitors comments and concerns
 - Patsy Russell introduced Keven and Adrian Mason who purchased the Gillespie home at the corner of Giles and 55 to the board.
3. Discuss and set date for annual meeting for 2014.
 - Motion made by Jimmy Brown to set the annual meeting for April 10, 2014. Second by Ricky Johnston. Motion passed unanimously.
4. Review and approve sample forms for use in election.
 - It was noted that we need to amend the application for board of director's position. The first sentence will be eliminated. It is no longer required to have a petition signed by the lesser of 20 members or 5% of the members requesting that the applicant's name be place on the ballot as a candidate for director. Also at the end of the paragraph the statement within parenthesis will be eliminated. It reads - (Since there are 278 members, the Petition must be signed by 14 members.) Motion was made to amend and accept the forms by Jimmy Brown, second by Ricky Johnston. Motion passed unanimously.

AVALON001954

5. Discuss and act on letter from Dean Carrell's attorney
 - Motion made by Jimmy Brown, to follow attorney Phillip Gilbert's recommendation that no additional compensation will be offered to Dean Carrell, as demanded. Mr. Gilbert will communicate the Board's answer formally to Mr. Carrell's attorney. Second by Ricky Johnston, motion passed unanimously.
6. Discuss and define acceptable proof of ownership of property relative to providing service to that address.
7. Discuss and establish definition of "Residence" for service purposes.
8. Discuss and establish procedure for remediating multiple services at one address.
 - After a lengthy discussion, motion made by Jimmy Brown to table agenda items 6, 7 and 8. One board member is involved with the above items, causing a conflict of interest. Quorum not available to vote on items without the one member voting at this meeting. Second by Robin Donaldson. Motion passed unanimously.
9. Open Forum
 - David Waishes reported on TRWA workshop that was attended by the board.
10. Adjourn
 - Motion made by Robin Donaldson to adjourn at 8:37 p.m. Second by Jimmy Brown. Motion passed unanimously.

Approved by the board of directors this February day of 13 ²⁰¹⁴ ~~2013~~.


David Waishes, President


Robin Donaldson, Sec/Trea

AVALON WATER AND SEWER SERVICE CORPORATION
BOARD OF DIRECTORS MEETING

August 8, 2013

MINUTES

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
 - The Board of Directors of Avalon Water and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, August 8, 2013.
 - President David Waishes called the meeting to order at 7:00 p.m. Vice-President Jimmy Brown confirmed the presence of a quorum.
 - Directors present were David Waishes, Jimmy Brown, Robin Donaldson, Manuel Rodriguez, Ricky Johnston and Jeremy Langley.
 - Visitors present were Carol Gillespie, Marcia Gillespie, Candice Brewster, Chris Brewster, Karen Mathiowetz, Gregg Rodriguez, Ed Hettinger, Jan Hettinger.
2. Visitor's concerns and comments:
 - None
3. Review and approval of regular meeting minutes, July, 2013
 - Motion to approve the regular meeting minutes for July, 2013, with one change under Item # 2 Visitor Concerns, bullet #6 change name from David to Dean (to be edited on original minutes) by Jimmy Brown, seconded by Ricky Johnston. Motion passed unanimously.
4. Review and approval of financial report for payment of current expenses
 - Motion to approve the financial report and pay current bills by Jimmy Brown, seconded by Jeremy Langley. Discussion -Ed Hettinger shared the possibility of minutes and financial reports being emailed, mailed or picked up by board members prior to meetings. Motion passed unanimously.
5. President's Report moved down on agenda to follow #6 Operation Manager's report
6. Operation Manager's Report

- Gregg Rodriguez reported various leaks and also stated that the waste water plant was not maintained properly during his vacation. He and Ed Hettinger spent many hours at the plant working. The system is now running properly.
- Gregg and Ed met with TCEQ personnel in Ft. Worth. TCEQ stated it is our responsibility to make our customers fix their sewer leaks. There was discussion concerning reviewing our tariff concerning 70/90 rule. Avalon WSC will continue to do smoke tests and make any repairs that arise on our end. Customers will receive notices to make repairs on their end as well. It was also noted prior smoke tests results were not reported correctly.

7. General Manager's Report

- President, David Waishes stated that Ed Hettinger will act as General Manager in his absence. David is often out of state with his job and sometimes unable to be available when problems arise.
- Ed reported that Justin Daniels was hired to help Gregg, with a 60 day probation period. Salary - \$10.00 per hour.
- Ed also stated that various taxes have not been filed for the last quarter of 2012 and for first and second quarter of 2013. He and Jan are in process of correcting this.
- Ed recommended that Kendall Stone, our previous auditor, conduct our audit at a cost of \$2000.00.
- Ed reported that numerous Avalon WSSC expenses had not been paid nor reports filed in a timely manner under previous management. He and Jan are diligently working to get books in order and to correct the delinquent payments and filings. The Hettingers are temporarily storing 23 boxes of older Avalon WSSC files in their home until better storage at the office is acquired.
- Under the area of permits, TCEQ director has approved a 30 day period which hearings can be held. Outcome of hearings will determine our permit approval.
- New email address for water office awssc76623@yahoo.com. This address was reported to TCEQ.
- Varner Alon in Italy has been notified that no one is authorized to charge fuel except Gregg.

Back to # 5 on agenda

President's Report

- One year ago Hilco informed Avalon WSSC that they were not renewing the management contract. A new contract began with Dean Carrell who had previously been hired to oversee and assist in updating the operation of our existing sewer plant. An office was established locally and the RVS data base was incorporated for billing. The new contractor was overwhelmed and offered his resignation. President David Waishes accepted the resignation. At that point, Ed and Jan Hettinger offered to serve Avalon WSSC without salary in management of

the office. Dean Carrell was a valuable asset for Avalon WSSC. His expertise and direction enabled the corporation to attain a more proficient status in our sewer plant operations. All in all it was beneficial for both parties. However, the additional office management, billing and lack of previous experience in those areas proved to be overwhelming. David stated that he takes full responsibility for the situation and that there would be no further comment regarding the past occurrences involving Dean Carrell.

- The cooperation and hard work of the new management team is greatly improving business processes.

8. Executive Session

- None

9. Open Forum

- Jan thanked David for the filing cabinets for the office.
- Ed will contact Kendall Stone with a letter of engagement for the audit.
- Ed and Jan will be in contact with Refugio Rodriguez. They now have accurate numbers which will enable Refugio to evaluate our system.
- Ed discussed Avalon WSSC joining Texas Rural Water Association.
- Ed also stated that it is permissible to pass on the cost of monthly payment to Prairielands Groundwater Conservation to our customers on their monthly bills

10. Adjourn

- Motion made to adjourn at 8:20 p.m. by Jimmy Brown, seconded by Jeremy Langley. Motion passed unanimously.

Approved by the board of directors this _____ day of _____ 2013.

David Waishes, President

Robin Donaldson, Sec/Trea

AVALON WATER AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President

Jimmy Brown, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Jeremy Langley

Rickey Johnston

Notice of Monthly Meeting for September 12, 2013

To All Members:

The Annual meeting of Avalon Water and Sewer Service Corporation for September 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday September 12, 2013 at 7:00 p.m. The governing body of Avalon Water Supply and Sewer Service Corporation reserves the right to adjourn into closed/executive session at any time during the course of this meeting to discuss any matter listed in this agenda, deemed appropriate, and authorized by Texas Government Code 551, also known as the Texas Open Meetings Act, or to seek the advice of an attorney on any matter. The agenda for the meeting is as follows:

1. Presiding director calls the meeting to order at 7:00 p.m., and requests verification of quorum being present.
2. Visitors comments and concerns.
3. Review and approve regular meeting minutes for August 8, 2013.
4. Secretary/Treasurer's report.
5. Review and approve financial report.
6. Elect new general manager.
7. Operations manager's report.
8. General manager's report.
9. Determine course of action for correcting multiple services through one meter.
10. Determine course of action re-school late fees.
11. Consider joining TRWA.
12. Consider purchase of lap-top for operations manager.
13. Consider purchase of pressure tracking gauge.
14. Consider adjustment of compensation for operations manager. (May require executive session.)
15. Presidents report.
16. Adjourn.



Robin Donaldson, Secretary/Treasurer

WRETC, 11/10/13
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AVALON WATER SUPPLY AND SEWER SERVICE CORPORATION

Board of Directors Meeting

September 12, 2013

The Board of Directors of Avalon Water Supply and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church at 206 Giles St., Avalon, Texas 7:00 pm on Thursday September 12, 2013.

Directors present for this meeting were Robin Donaldson, Rickey Johnston, Jimmy Brown, Denice Wimbish, David Waishes, Operations Manager Gregg Rodriguez and General Manager Ed Hettinger.

President David Waishes called the meeting to order at 7:02 pm and determined the presence of a quorum.

Visitors present were Chris Brewster, Candice Brewster, Jan Hettinger, Patsy Russell, Marcia Gillespie and Carol Gillespie.

The Administration made a correction to the Agenda to insert Open Forum for item #16 and add #17 Adjourn.

There were no Visitors concerns or comments.

Minutes of previous meeting of August 8, 2013 approved with a motion by Jimmy Brown, second by Denice Wimbish. Motion carried unanimously.

The Secretary/Treasurer's Report and the Review of the Financial Reports - Jan went over the printed reports and discussed the need for a payables Software program such as QuickBooks, perhaps to begin by January 1, 2014. It was also discussed to identify the physical year for the Company. Jimmy Brown made a motion to approve the Reports, second by Denice Wimbish. Motion carried unanimously.

The discussion of out of pocket expenses for Ed and Jan Hettinger for reimbursement to enable them to operate the office. Ed said he turns in the tickets and receives a check. Ed requested one tank of gas each week to cover all the necessary mileage to conduct business.

Jimmy Brown made a motion for Ed Hettinger to serve as General Manager. Second was made by Rickey Johnston. Motion carried unanimously.

it was also discussed to check on the coverage of the Liabilities Insurance to make sure they are covered.

The General Manager reported

- 1) TCEQ has requested information regarding the past Smoke Test. There are only a few people who need to have their problems fixed.
- 2) Notices were placed at the school and post office for the next Smoke Test to be conducted on Saturday 14, 2013. At least eight people will be needed to work. We would appreciate anyone who would like to volunteer. We have received the smoke machine at no cost to us and ordered the replacement canisters at a cost of \$200.00. These must be sent back with the machine.
- 3) We should be receiving an exit report from TCEQ within 60 days regarding their findings of their last inspection. Also the gate at the wastewater plant is secured and locked at all times. We need clarification of 4 items to enable us to take action to fix specific problems with more detail.

At 7:55 Jimmy Brown excused himself due to an emergency at the plant (PSC his work).

President David Waishes determined a quorum still in place with directors, David Waishes, Ricky Johnston, Robin Donaldson and Denice Wimbish.

- 4) The General Manager continued, The Back Hoe needs 3 hydraulic seals rebuilt that are leaking. Brazos Valley Equipment in Ennis has been called for an estimate. Ricky Johnston said he will check with the company he uses for his equipment. Motion made by Robin Donaldson to have the Back Hoe repaired. Second was made by Rickey Johnston. Motion carried unanimously.
- 5) It was announced Joe Valdez has been hired as an assistant to Gregg Rodriguez, Operations Manager.
- 6) New tires were purchased for the service truck. Also, the front end of the service truck was replaced by Gregg, Joe and Ed in Ed's shop. Oil filters and shocks were replaced at this time. The truck had a front end alignment to finish the job.
- 7) No contact from Dean Carrell at this time for the exchange his property.
- 8) Have received form to change our address at TCEQ from Hilco, Patsy Russell and any other parties to Avalon Water Supply and Sewer Service Corporation, PO 70, Avalon, TX 76623. There are 2 pages to the form and many pages of instructions.
- 9) Late fees for Avalon School accounts have been turned on. All the school accounts are current.
- 10) Discussed multiple services through one meter and payment plans for new meters but no decisions have been finalized.
- 11) E-mail was received from Todd Burkey at TCEQ offering mediation to resolve the contested hearing issues about the wastewater plant. There are 3 choices 1 - Mediation, 2 - Mediation and Put Contested hearing on their agenda or 3 - Decline mediation and schedule a hearing. Since it was not on the agenda no vote was taken. A Special Meeting will be called to attend to this matter.
- 12) The purchase of a pressure gauge is being considered for approximately \$600.00. This is necessary in order to check the pressure on the lines. This is needed for new water meters to be installed.
- 13) All the office file boxes have been returned to the office and placed in the file cabinets.

Rickey Johnston made a motion to accept the General Manager's report. Second was made by Denice Wimbish. Motion carried unanimously.

It was discussed that multiple residences with one meter will have 12 By-Laws months to buy the 2nd meter or move the residence. We must be in compliance with the Tariff and By-Laws. As these residence are identified there will be a letter to the occupants. They will be asked to make an appointment to come by the office to resolve this problem. Each account will be a case by case discovery and action. There will be more investigation of the law. Motion was made by Denise Wimbish to table this item for further investigation. Second was made by Rickey Johnston. Motion carried.

A letter is to be sent to the school requiring late fees to be effective October 01, 2013. No fees will be waived in the future. Motion was made by Rickey Johnston to advise the school of the change. Second was made by Robin Donaldson. Motion carried.

To join the TRWA organization the annual cost will be \$385.00. Motion was made by Rickey Johnston to join the TRWA. Second was made by Denise Wimbish. Motion carried.

There is a need to purchase Gregg Rodriguez a Lap Top Computer. It is a necessary tool when he is reading meters. The cost will be about \$500.00. Ed asked to be authorized to make this purchase for the company. Motion was made by Robin Donaldson for Ed to purchase the Lap Top Computer. Second was made by Denise Wimbish. Motion carried unanimously.

The Pressure Gauge purchase is to be made. Motion was made by Rickey Johnston. Second was made by Robin Donaldson. Motion carried unanimously.

Per Ed Hettinger's recommendation, Operation Managers compensation for more responsibility and more duties is to be increased to @20.00 per hour. He will also finish schooling to obtain his "C" wastewater license. Motion was made by Robin Donaldson to increase Operation Manager's compensation. Second was made by Rickey Johnston. Motion carried unanimously.

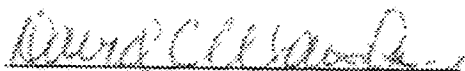
The President reported that he felt Ed and Jan were doing an outstanding job turning the office around. Many thanks to Gregg for stepping up and taking control of the operations.

Open forum -- Patsy Russell expressed support

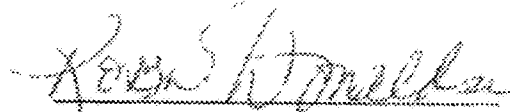
Carol Gillespie asked if the smoke test would be done on her property. If so, she wanted to be present and when asked if we could enter her property she said we would need to contact her attorney. Gregg said there was no need to enter her property.

At 9:32 motion was made by Denise Wimbish to adjourn. Second was made by Robin Donaldson. Motion carried.

APPROVED BY THE BOARD OF DIRECTORS THIS 10TH DAY OF OCTOBER, 2013



David Weishes, President



Robin Donaldson, Secretary/Treasury

13 SEP 13 PM 1:37

FILED
CINDY S. CLEY
ELLIS COUNTY CLERK

AVALON WATER SUPPLY & SEWER SERVICE CORP.

213 N FM 55

AVALON, TX 76623

972-627-0044

September 13, 2013

**Notice of Special Meeting of the Board of Directors of Avalon
Water Supply And Sewer Service Corp.**

On September 16, 2013, at 7:00 pm, at First Baptist Church, 206 Giles St. Avalon, TX., the Avalon Water Supply And Sewer Service Corp. will hold a special meeting of the Board of Directors to decide whether or not to accept TCEQ's offer of mediation in the contested hearing regarding the Water Company's filing for an amended and renewed Waste Water Treatment Plant permit.

This is the only item to be on the agenda.



Robin Donaldson, Secy.-Treas.

AVALON001963

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MEETING

October 10, 2013

MINUTES

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
 - The Board of Directors of Avalon Water and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, October 10, 2013.
 - President David Waishes called the meeting to order at 7:00 p.m. Presence of a quorum was confirmed.
 - Directors present were David Waishes, Robin Donaldson, Manuel Rodriguez, Rickey Johnston, Denice Wimbish and Jeremy Langley. Director Jimmy Brown arrived at 7:50 p.m. Also present Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger. *Karen McMahon Nov 13*
 - Visitors present were Carol Gillespie, Terry Staggs, Candice Brewster, Chris Brewster, Jennifer Burchfield, Tommie Worthy, Moses Hernandez, and Jan Hettinger.
2. Visitor's concerns and comments:
 - Member Terry Staggs, stated concern about his bill and the excessive amount of gallons showing he had used. Discussion regarding this matter and determination that meter be pulled and sent off to determine accuracy. The expense for testing the meter is \$50.00 and it paid by customer. Research will determine outcome of situation.
 - Jennifer Burchfield had concerns about late fees on her bill while renting Jane Cooper's house. There was discussion concerning this matter.
3. Review and approval of regular meeting minutes for September 12, 2013 and special meeting minutes for September 16, 2013.
 - Motion to approve the regular meeting minutes for September 12, 2013 by Jeremy second by Manuel. Motion passed unanimously.
 - Motion to approve the special meeting minutes by Rickey, with one change noted. Line out presence of Chris and Candace Brewster at the special meeting. They were not present. Second to motion by Denice. Motion passed unanimously.

AVALON001964

4. Secretary/treasurer report
 - Jan Hettinger gave explanation of various spreadsheets. She made mention of old items that have never cleared the bank. This will be reviewed with the auditor.
5. Review and approve financial report
 - Motion made by Denice to accept financial report, second by Manuel. Motion carried unanimously.
6. Discussion of TCEQ investigation that our Corporation is operating as a non profit WSC organized under Texas Water Code, Chapter 67.
 - Ed reported that the list has been compiled and mailed back to TCEQ. Including minutes and notices. David also wrote a letter to accompany these findings. We are currently waiting on a response.
7. Operations manager's report
 - Smoketest was accomplished. Fourteen issues located. TCEQ is pushing for these issues to be corrected and complete. A manhole problem was located on Sissom Road, it was an unknown manhole. Three more manholes were located. Cost of repairs approximately \$400.00 each. \$160.00 pre lid, (3) need to purchase two more.
8. General Manager's Report
 - Avalon School bills are paid no late fees needed to be added.
 - Texas Rural Water Association membership will be paid in December
 - Dean Carrell has returned mixers
 - Meeting scheduled for Oct. 15th with Texas Workforce not necessary. Workman's Comp payments for this year in process. Some have already been submitted and the 3rd quarter to be sent.
 - Kendall Stone has all info needed for 2012 audit.
 - Physical year ends December 31st.
 - Two new items on monthly water bills. They will now include \$.20 per 1000 gal usage fee for Frairielands fee and 1/2 % sales tax to TCEQ.
9. Formally close Eminent Domain for property surrounding the wastewater plant.
 - Motion was made by Robin to formally close Eminent Domain for property surrounding the wastewater plant, second by Denice. Motion carried unanimously.
10. President's Report
 - None

11. Open Forum

- None

12. Adjourn

- Motion made to adjourn at 8:06 p.m. by Jimmy Brown, seconded by Denise Wimbish. Motion passed unanimously.

Approved by the board of directors this 14 day of Nov 2013.



David Waishes, President


Robin Donaldson, Sec/Trea

FILED - ON ALCOBIO
CHERY POLLEY
CLERK

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President
Jacob Carter, Vice-President
Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish
Jimmy Brown
Matilda Williams
Candice Brewster

Notice of Monthly Meeting for Jan 14th, 2016

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, Jan. 14th, 2016 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Minutes of Monthly Meeting of DEC 10th, 2015. **
- E. Minutes of Special Meeting of Dec, 17th 2015
- F. Financials. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Discuss and vote to approve final budget for 2016.
- B. Submit employee handbook for review to be approved at meeting in February 2016.
- C. Discuss and act on recent issues concerning annual meeting and credentials committee to determine processes and future responsibilities and duties of committee.

AVALON001967


- D. Discuss auditor/judge for upcoming election.
 - E. Discuss recent changes to Open meetings act involving House Bill 3357 and vote to accept changes in how our agendas can be legally recorded without going to the county clerk's office via the company website (see provide HB 3357 and backup documentation for change).
4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.
5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

* All verbal report will be available only on the digital copy of the minutes.

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551 021.

*** Copies will be available the night of the meeting at no cost. For copies after meeting refer to above


Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

①. Avalon Water and Sewer Service
my name/with
APC

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matilda Williams

Candice Brewster

Notice of Monthly Meeting for Feb 11th, 2016

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, Feb, 11th, 2016 at 7:00 p m

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report. *
- B. Operators report. *
- C. President's report. *
- D. Minutes of Monthly Meeting of Jan 14th, 2016. **
- E. Financials. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Vote to approve employee handbook
- B. Vote to approve Tommy Worthy Election Judge
- C. Closed session under section 551.071 Consultation with attorney to discuss pending PUC request.

AVALON001969

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

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Robyn Donaldson, Secretary/Treasurer
Or Authorized Agent

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matiida Williams

Candice Brewster

Notice of Monthly Meeting for Feb 25th, 2016

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, Feb, 25th, 2016 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Minutes of Monthly Meeting of Jan 14th, 2016. **
- E. Financials ***

3. Action Agenda. The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to: Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Vote to approve employee handbook
- B. Vote to approve Tommy Worthy Election Judge
- C. Closed session under section 551.071 Consultation with attorney to discuss pending PUC request.

AVALON001971

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

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*** Copies will be available the night of the meeting at no cost. For copies after meeting refer to above.



Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matilda Williams

Candice Brewster

Notice of Special Meeting for Feb 26th, 2016

The special meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Friday, Feb, 26th, 2016 at 7:00 p.m.

1. Call meeting to order.

A. Verify presence of quorum

B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

A. Approve voting packet for election of directors.

4. Open Public forum. limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the

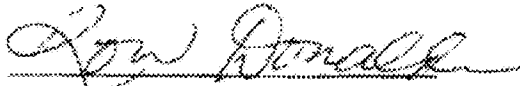
AVALON001973

State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

* All verbal report will be available only on the digital copy of the minutes.

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551.021.

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A handwritten signature in cursive script, appearing to read "Robin Donaldson", written in dark ink.

Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denise Wimbish

Jimmy Brown

Matilda Williams

Candice Brewster

Notice of Monthly Meeting for March 10th, 2016

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, March. 10th, 2016 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Minutes of Monthly Meeting of Feb 25th, 2016. **
- E. Minutes of Monthly Meeting of Feb 26th, 2016. **
- F. Financials. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum

- A. Review and approve changes to the budget
- B. Closed session under section 551.071 Consultation with attorney to discuss pending litigation and determine course of action.

AVALON001975

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

* All verbal report will be available only on the digital copy of the minutes

** Copies of all will be available in digital format during normal office hour no earlier than two working days after the meeting. Charges for copy/copies will apply, in accordance to Texas Government Code, Chapter 551 subsection B sec 551.021

*** Copies will be available the night of the meeting at no cost. For copies after meeting refer to above.



Robia Donaldson, Secretary/Treasurer
Or Authorized Agent

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matilda Williams

Notice of Special Meeting for July 9, 2015

The regular board of directors meeting of the Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, July 9, 2015 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Minutes of Monthly Meeting of May 14, 2015.**
- E. Minutes of Monthly Meeting of June 11, 2015.**
- F. Minutes of Special Meeting of June 18, 2015.**
- G. Financials.***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Appointment to fill vacant Board Member position.
- B. Blair Dance's service applications on Jack Eastham Road.

AVALON001977


- C. Bids to remove ground storage tank.
 - D. Bids for acquiring alternate power sources required by TCEQ.
 - E. Acquiring services of engineering firm to complete application to renew sewer permit.
 - F. Electric rate proposal for renewal.
 - G. Excessive legal fee expenditure.
4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.
5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551

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Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

2015 AUG 10 PM 2:47

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CINDY POLLEY
ELLIS COUNTY CLERK

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matilda Williams

Notice of Monthly Meeting for August 13th, 2015

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, August 13, 2015 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report *
- D. Minutes of Monthly Meeting of July 9th, 2015 **
- E. Financials ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Appointment to fill vacant board member position.
- B. Tap fees for families on Odom Road
- C. Fire Hydrant Placements
- D. Return of payments to Blair Dance for cancellation of meters
- E. Acquiring services of engineering firm to complete application to renew sewer permit.

AVALON001979

- F. Excessive legal fee expenditures.
- G. Heather Howell to discuss personnel issues and continuing duties of Jo Beth Martin in closed session with the board.

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.

5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

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Rolka Donaldson, Secretary/Treasurer
Or Authorized Agent

2015 OCT -5 PM 3: 08

FILLO - 04 24 2015
CINDY POLLEY
ELLIS COUNTY CLERK

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Jimmy Brown

Matilda Williams

Denice Carter
3.01 2015
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Notice of Monthly Meeting for Oct 8th, 2015

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, Oct. 8th, 2015 at 7:00 p.m.

1. Call meeting to order.

- A. Verify presence of quorum
- B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

- A. General Manager's report.*
- B. Operators report.*
- C. President's report.*
- D. Minutes of Monthly Meeting of Sept 10th, 2015.**
- E. Financials.***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

- A. Vote to accept Jo Beth Martins proposal to step out and appoint Calvin Phillips General Manager of Avalon Water and Sewer Service Corp.
- B. Present information on fire hydrant additions and proposed locations.

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed.

AVALON001981


5. Adjournment.

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

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Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

2015 DEC -7 PM 3:37

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ELLIS COUNTY CLERK

Avalon Water Supply and Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

David Waishes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denise Wimbush

Jimmy Brown

Matilda Williams

Candice Brewster

Notice of Monthly Meeting for Dec 10th, 2015

The regular meeting of Avalon Water Supply and Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday, Dec. 10th, 2015 at 7:00 p.m.

1. Call meeting to order.

A. Verify presence of quorum

B. Declare notices legally posted according to TOMA

2. Consent Agenda: All matters listed under this section, are considered to be routine by the Board of Directors and will be enacted/approved by one motion. Approval of the Consent Agenda authorizes the General Manager to execute all matters necessary to implement or make suggested changes to each item. There may be separate discussion of these items and any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Board.

A. General Manager's report.*

B. Operators report *

C. President's report *

D. Minutes of Monthly Meeting of Nov 12th, 2015. **

E. Financials. ***

3. Action Agenda: The Board reserves the right on all matters listed under this section to take action by motion and vote. Said action including but not limited to; Discuss, amend, table, approve or reject as is determined appropriate by the majority of the quorum.

A. Submit preliminary budget for 2016 year to the board to be reviewed for action in January of 2016.

B. Closed session under section 551.074 personnel matters to discuss employee evaluations with General Manager.

AVALON001983

4. Open Public forum: limited to three minutes per speaker. No action and only limited discussion on topics not on the agenda from the board member are allowed

5. Adjournment

The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

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Robin Donaldson, Secretary/Treasurer
Or Authorized Agent

2015 DEC 14 PM 4:03

AVALON WATER AND SEWER SERVICE CORP

PO Box 70

ELLIS COUNTY CLERK

Avalon, Texas 76623

Phone: 972-627-0044

AGENDA

Officers

David Walshes, President

Jacob Carter, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbush

Jimmy Brown

Candice Brewster

Matilda Williams

Notice of Special Meeting for DEC 17th, 2015

To All Members

A special meeting of the Board of Directors of Avalon Water Supply and Sewer Service Corp will be held on Thursday DEC 17th, 2015 at 7:00 pm at the First Baptist Church, 206 Giles St., Avalon, TX. The governing body of Avalon Water Supply and Sewer Service Corporation reserves the right to adjourn into closed/executive session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply and Sewer Service Corporation board under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
2. Closed session under 551.074-Personnel matters to discuss evaluations of Heather Howell, Joe Valdez, Kyle Hollingsworth and Calvin Phillips, including discussion, consideration and decision re: year-end bonus appreciation checks individually for Heather, Joe, Kyle and Calvin.
3. Return to open session to vote on bonus/year end appreciation checks individually for Heather, Joe, Kyle and Calvin
4. Adjournment

Robin Donaldson, Sect-Treas

AVALON001985

Avalon Water Supply And Sewer Service Corp.

PO Box 70

Avalon, TX. 76623

Agenda

Officers

Davis Waishes, President

Jimmy Brown, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Manuel Rodriguez

Ricky Johnston

Jeremy Langley

Notice of Monthly Meeting for March 13, 2014

To All Members

The regular meeting of Avalon Water Supply And Sewer Service Corp. will be held at the First Baptist Church, 206 Giles St., Avalon, Texas on Thursday March 13, 2014 at 7:00 PM. The governing body of Avalon Water Supply And Sewer Service Corp. reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water Supply And Sewer Service Corporation under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

- 1 Call meeting to order, verify presence of quorum and declare notices legally posted according to TOMA.
- 2 Recognition of guests and visitors and invitation to express any questions and/or concerns.
- 3 Read minutes of Regular Meeting of February 13, 2014 and accept or amend.
- 4 Read minutes of Special Meeting of February 27, 2014 and accept or amend.
- 5 Review financials and approve or amend
- 6 Discuss Gillespie land purchase.
- 7 Discuss repair of Well #2.
- 8 Discuss repair of Large tank.
- 9 General Managers report
- 10 Presidents report.
- 11 Open forum.
- 12 Adjournment


Robin Donaldson, Secretary/Treasurer

2014 MAR -7 PM 2:58
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CLERK COUNTY CLERK

AVALON001986

AVALON WATER AND SEWER SERVICE CORP

PO Box 70

Avalon, Texas 76623
Phone: 972-627-0044

AGENDA

Officers

David Waishes, President

Jimmy Brown, Vice-President

Robin Donaldson, Secretary/Treasurer

Directors

Denice Wimbish

Harrison Romero

Manuel Rodriguez

Jeremy Langley

Notice of Monthly Meeting for January 10, 2013

To All Members:

The regular meeting of Avalon Water and Sewer Service Corporation for January 2013 will be held at the First Baptist Church, 206 Giles St., Avalon, Texas, on Thursday January 10, 2013 at 7:00 p.m. The governing body of Avalon Water and Sewer Service Corporation reserves the right to adjourn into closed/executive session at any time during the course of this meeting to discuss any of the matters listed in this agenda, in the order deemed appropriate, and authorized by Texas Government Code 551, or to seek the advice of an attorney on any matter in which the duty of the attorney to Avalon Water and Sewer Service Corporation board under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 or as otherwise may be permitted under 551.

The agenda for the meeting is as follows:

1. Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.
2. Visitor's concerns and comments
3. Review and approval of minutes of previous meeting December 13, 2012
4. Review and approval of repair invoices
5. Review and approval of financial report for payment of current expenses
6. Review and approve special meeting
7. Discuss and act on Creek Land and Cattle water tap fee's on Jack Easton road
- 8.
9. President's Report
10. Sewer Update/Waste Water Treatment Plant Improvements
11. Managers Report/Water Update
12. Discuss status of office relocation and new billing process
13. Executive Session (if required)
14. Open Forum
15. Adjourn

AVALON001987