

From: Fred Bednarski
To: Avalon Water Sewer Service Cor Avalon
Subject: RE: Ownership and Management Changes
Date: Friday, April 18, 2014 10:31:55 AM

Hello Mr. Hettinger,

Go to this page webpage on sos.state.tx.us and click on the title thirty and you will find chapter 290 after that and click on the links after that to get to 290.46 (p)

Texas Administrative Code

[Next Rule>>](#)

TITLE 30 ENVIRONMENTAL QUALITY
PART 1 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
CHAPTER 290 PUBLIC DRINKING WATER
SUBCHAPTER D RULES AND REGULATIONS FOR PUBLIC WATER SYSTEMS
RULE §290.46 **Minimum Acceptable Operating Practices for Public Drinking Water Systems**

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Friday, April 18, 2014 10:12 AM
To: Fred Bednarski
Subject: Re: Ownership and Management Changes

Thank you for your help, however I am unable to locate the web address you gave above. Would you please check it. If you feel it is correct, would you let me know what the website relates to and what form is involved. Thanks again for your help.

Ed Hettinger
AWSSSC

On Friday, April 18, 2014 9:49 AM, Fred Bednarski <Fred.Bednarski@tceq.texas.gov> wrote:
Hello Mr. Hettinger,

Per the Texas Administrative Code 290 subchapter D, 46 (p) we are charged with minimum acceptable operating practices for public drinking water systems for maintaining data on water system ownership and management. Therefore please provide information with any changes in ownership and management regarding your public water system (0700019).

Link below to the statute for you:

[http://info.sos.state.tx.us/pls/pub/readtac\\$ext.TacPage?
sl=T&app=9&p_dir=F&p_rloc=159286&p_tloc=29812&p_ploc=14944&pg=3&p_tac=&ti=30&pt=1&ch=290&rl=46](http://info.sos.state.tx.us/pls/pub/readtac$ext.TacPage?sl=T&app=9&p_dir=F&p_rloc=159286&p_tloc=29812&p_ploc=14944&pg=3&p_tac=&ti=30&pt=1&ch=290&rl=46)

Sincerely,
Fred Bednarski III, CGAP
Utilities Financial Review Team
Texas Commission on Environmental Quality
(512) 239-4758
fax (512) 239-0030

AVALON001134

From: Brown, Jimmy (PSC)
To: Avalon Water Sewer Service Cor Avalon
Subject: Re: Relationship with Carol Gillespie
Date: Thursday, December 19, 2013 1:01:00 PM

No I don't

Jimmy Brown
PSC Environmental,LLC
Project Manager
214-802-2862-cell
972-627-3415-fax
Jimmy.Brown@pscnow.com
Pscnow.com

On Dec 19, 2013, at 12:59 PM, "Avalon Water Sewer Service Cor Avalon"
<awssc76623@yahoo.com> wrote:

Jimmy,

All other directors have responded to my question about any relationship with Carol Gillespie. Would you please respond so I can forward the information to our Attorney.

Thanks,

Ed

AVALON001138

From: [Calvin Phillips](#)
To: [Avalon Water Sewer Service Cor Avalon](#)
Subject: Re: Rescheduled February meeting
Date: Tuesday, February 16, 2016 12:23:48 PM

Sounds good

Sent from my iPhone

On Feb 16, 2016, at 12:21 PM, Avalon Water Sewer Service Cor Avalon
<awssc76623@yahoo.com> wrote:

Yes I will talk to him when I get checks signed today or tomorrow if that works.
He usually doesn't respond to emails.

Heather Howell
Avalon Water and Sewer Service Corp.
972-627-0044
awssc76623@hotmail.com

On Feb 16, 2016, at 12:13 PM, Calvin Phillips
<calvinphillipsavalonwater@outlook.com> wrote:

David is good any day, so pick what works best for you or you can
check with Jacob to see if he's available any of the two. Thanks

Sent from my iPhone

Begin forwarded message:

From: David Waishes <david.waishes@gmail.com>
Date: February 16, 2016 at 11:22:02 AM CST
To: Calvin Phillips
<calvinphillipsavalonwater@outlook.com>
Subject: **Re: Rescheduled February meeting**

Next week any evening works. I will be home tomorrow.

On Feb 16, 2016 9:49 AM, "Calvin Phillips"
<calvinphillipsavalonwater@outlook.com> wrote:

David, We need to reschedule the February meeting
and we need to have a special meeting to approve the
ballot packet to be mailed. We were thinking about the
rescheduled meeting for Wednesday and the special
meeting for Thursday or the rescheduled meeting for
Thursday and the special meeting for Friday of next

AVALON001139

week. Does one work better for you than the other?
Thanks

Sent from Mail for Windows 10

From: Brown, Jimmy (PSC)
To: Avalon Water Sewer Service Cor Avalon
Cc: David Waishes; Langley, Jeremy (PSC); Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Re: various
Date: Saturday, December 21, 2013 8:19:06 AM

I will go on Monday and sign.

Jimmy Brown
PSC Environmental,LLC
Project Manager
214-802-2862-cell
972-627-3415-fax
Jimmy.Brown@pscnow.com
Pscnow.com

On Dec 20, 2013, at 3:43 PM, "Avalon Water Sewer Service Cor Avalon"
<awssc76623@yahoo.com> wrote:

Ladies & Gentlemen:

Following our meeting we are trying to borrow \$s from FSB. They are willing, but need 2 directors to sign the loan papers. There is no personal liability, as the loan is guaranteed by a CD, but you will have to furnish a copy of your drivers license and social security card. These are requirements of the bank. I think it originated following 9/11/01. David Waishes has agreed to be one of the signers, but we need one more.

If any of you are willing, please let me know and we will make arrangements to satisfy the bank. You can go directly to the bank and not have any copies of your information here, or if you are comfortable with it, you can come by here and we can make the copies.

Please let me know if you are willing to be a signer.

On another matter, in a conversation with TCEQ, I told them we are now current with all taxes, filings, etc., so we can now start applying for a grant, but no one here is familiar with how to do that. They sent me a flyer show some workshops to assist with teaching where and how to apply for assistance. The only one in this area is January 28, 2014 from 1:30 til 4:00 at Tyler, TX. I plan on trying to attend. If any of you would like to join me, let me know. We do have to RSVP, but not immediately, although they do say capacity is limited at some venues, so early registration is advised.

AVALON001143

From: smorganmsw@aol.com
To: [Avalon Water Sewer Service Cor Avalon](#)
Subject: Re: water bill
Date: Monday, April 14, 2014 1:39:56 PM

Thank you Ed. I got this one.

Shelly

On Apr 14, 2014, at 12:20 PM, Avalon Water Sewer Service Cor Avalon
<awssc76623@yahoo.com> wrote:

Hi Shelly,

Attached is your audit which shows the entire account. I don't know what happened to the bill we sent, but hopefully this will get to you okay.

If you need anything else, let me know.

Ed Hettinger
AWSSSC

<Scan0044.pdf>

AVALON001144

From: Brown, Jimmy (PSC)
To: "Avalon Water Sewer Service Cor Avalon"; "David Waishes"; Langley, Jeremy (PSC); "Rickey Johnston"; "Robin Donaldson"; "Denice Wimbish"; "Manuel Rodriguez"
Subject: RE: Water Quality Study
Date: Monday, February 24, 2014 3:26:46 PM

That is fine with me

From: Avalon Water Sewer Service Cor Avalon [mailto:awssc76623@yahoo.com]
Sent: Monday, February 24, 2014 3:12 PM
To: Brown, Jimmy (PSC); David Waishes; Langley, Jeremy (PSC); Rickey Johnston; Robin Donaldson; Denice Wimbish; Manuel Rodriguez
Subject: Fw: Water Quality Study

Please review this and let me know your feelings on it.

Ed Hettinger

On Monday, February 24, 2014 11:07 AM, "stephanie@prairielandsgcd.org"
<stephanie@prairielandsgcd.org> wrote:

Dear Registered Well Owner:

Prairielands GCD is partnering with the University of Texas at Arlington and Inform Environmental LLC to perform water quality tests on 100 water wells in Ellis, Hill, Johnson, and Somervell counties. This project will provide a baseline water quality for the district. The water tests will be performed free of charge to well owners. If you would like your well considered for the study, please contact Zac Hildenbrand at zac@informenv.com or 915-694-7132.

Wells will be selected based on geographic location and depth. While we cannot guarantee that any particular well will be selected for the study, wells that are not selected can be tested for an additional charge, payable directly to Inform Environmental LLC.

Please feel free to share this information with friends, neighbors, and relatives who may be interested in receiving free water testing.

Thanks,
Prairielands GCD

AVALON001145

From: Larry Bell
To: Avalon Water Sewer Service Cor Avalon
Subject: Re: Water Temperature
Date: Wednesday, April 30, 2014 8:25:46 PM

Ed,

Thank you for sending us your questions about the hot water issues.

Well it sounds like there needs to be some extra "cooler air" circulating into the stream of water entering these tanks.

Question: Does the water go into only one tank and then equalize into the other from the bottom? If so then you may want to consider installing a diffuser onto the discharge pipe into that single tank. You could do this on both tanks but if all the hot water goes into one tank then that gives the water a bit more "detention time" to move down that first tank and then into the second tank.

For the extended "detention time" you'd also need to have all the "discharged" water to the booster pumps be coming from this "second" tank.

The diffuser would allow for the water to be sprayed into the top of the first tank and thereby hopefully cooling it a bit more than just dumping a full pipe stream into one or both tanks. These type diffusers can be purchased or manufactured for your specific volume of water. Typically these diffusers would begin maybe around \$500.00 according to size pipe and volume on up to several thousand dollars. Then there'd be the expense of installing it as well.

With the other tank out of service for you to be able to install any type diffuser another tank would have to be out of service for a short while which would cycle the hot water through the single tank way too fast for any cooling to take place.

Speaking of installation: Does the "inlet" pipe at the top of the tank have a regular threaded steel ell? If so how close is it to the top man-way? If it is relatively close to the hatch, then the diffuser could be screwed into it "maybe" from outside the tank while the wells are not pumping. Just a thought as I don't know what the piping configuration is for your tanks.

One of the most common ways to cool water is to let it flow through an cooling tower or aerator which is located either on top of one of the tanks or on the ground and then piped so that the discharged water could be directed to either of the three tanks which was not out of service for repairs.

AVALON001146

You'd stated the system doesn't have much extra money right now for a "turn-key" cooling tower or refrigeration unit to be installed. You may check with your engineer or tank suppliers to see if they may have a "back up" unit which they know of that can be rented for a few weeks or a month until the other tank gets finished.

IDEA: while this tank is down you may be able to get a diffuser of some kind installed in it now for the next time one of the other tanks are out of service. It will not help with the current hot water problem but it'd be ready for any future tank repairs.

Lastly the only other thing I can think of would be if one or both remaining tanks have dual vents at the tops of the tanks. Normally this is for the typical venting when the water is either filling or being discharged from the tanks. If there are at least two vents per tank then filtered air could be blown into or withdrawn from the tops of these tanks. This would remove accumulated hot air which is sitting on the water surface. By removing this hot air it may decrease the water temp a few degrees as well.

I'm going to send your dilemma to some other TRWA Staff who may have alternate inexpensive ideas to cool the hot water coming into and out of these other two tanks.

Unfortunately I don't know of any free aerators or cooling towers.

One other idea comes to mind and that is for the system to rent an inflatable tank to allow for even more detention time similar to having the other tank in service which allows the heat to dissipate to an acceptable level.

USDA has some "emergency" grant/loan funds but typically these funds are for instances where the well breaks down. But it'd be worth a phone call to USDA Rural Development in Temple to see if they could get you some of this emergency funding.

Hopefully some of our other folks will have some other ideas that are not too expensive.

Sorry I couldn't be of more assistance.

Take care.

Larry W. Bell

Technical Assistance Director

Texas Rural Water Association

1616 Rio Grande

Austin, TX 78701

Office (512) 472-8591

AVALON001147

Fax (512) 472-5186

www.trwa.org

larrywbell@trwa.org

New Email address: Larry.Bell@trwa.org

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From: Avalon Water Sewer Service Cor Avalon

Sent: Wednesday, April 30, 2014 4:39 PM

To: Larry Bell

Subject: Water Temperature

Hello Larry,

This is our first time to contact you and I'm not sure you are the proper authority to answer this question, but if you are not the one, perhaps you can direct this to the proper authority.

We get our water from our owned well at about 3000-3200 feet in the Trinity Aquifer, and we serve about 335 water connections, some quite close to the well and others up to several miles away. Our problem is with the customers close (up to several thousand feet) to our production area. The water furnished to them is too hot for them to use directly from the faucet. It is too hot for a shower or to wash their hands. The water is produced at our well, then placed in a storage tank (we have two 65,000 gallon tanks, and one 125,000 gallon tank) until it is used. When we don't have all 3 tanks available, we have the problem I mentioned. Presently we have one tank out of service pending an internal refinishing.

Can you offer any ideas about how we can make the water more temperate for the near-by customers, without spending a lot of money we don't have?

Any assistance will be greatly appreciated.

Yours truly,

Ed Hettinger, General Manager
Avalon Water Supply And Sewer Service Corp.
PO Box 70
Avalon, TX.76623
Ph. 972-627-0044

AVALON001148

From: [Dean Carrell](#)
To: AWSSC76623@yahoo.com
Subject: Return Wastewater Mixer
Date: Friday, September 20, 2013 1:31:17 PM

September 20, 2013

Avalon Water and Sewer Service Corporation,

This is an attempt to set up a date and time to deliver the wastewater mixer to you. If this is convenient I can deliver the mixer Wednesday September 25, 2013 at 1:30 pm. Please contact me by Tuesday Sept. 24 if this time is convenient for you.

Thank You, Dean Carrell

AVALON001149

From: [Calvin Phillips](#)
To: AWSSC76623@YAHOO.COM
Subject: Revised letter
Date: Tuesday, September 1, 2015 11:04:29 AM
Attachments: [Rev. 8-31-15 Notice of Violation.docx](#)

Sent from Windows Mail

AVALON001150

From: Calvin Phillips
To: AWSSC76623@YAHOO.COM
Subject: Service Ticket
Date: Monday, November 9, 2015 2:26:30 PM
Attachments: Services Ticket.xls

Sent from Windows Mail

AVALON001151

From: Gregg Rodriguez
To: awssc76623@yahoo.com
Subject: SSO
Date: Thursday, July 31, 2014 9:27:45 AM
Attachments: SSO.doc

AVALON001152

From: Andrew Nidoh
To: awssc76623@yahoo.com
Subject: TCEQ Lead and Copper Samples TX0700019
Date: Thursday, September 11, 2014 12:39:18 PM

Hello,

We recently received lead and copper samples for the Avalon WSC water system and after review we could not accept what was sent in. Three of the locations that were sampled and reported do not match the sample locations that are currently in our database. If the sample locations were the same locations that were sampled they may be jumbled around according to their LCR number and would have to resubmit a corrected Tap Sample Submission Form with the correct listing, the analytical lab report received from the lab, and a letter on the system's letterhead signed by the highest level of management with the system explaining what happened. If the locations sampled are not a part of the system's sampling pool the system will have to resample each time this is the case. The compliance period for reduced sampling ends September 30 so you have until then to physically take the resamples and the data needs to be in our database no later than 10 days after. The system was supposed to check their sampling sites via Drinking Water Watch and send in an updated Site Selection Form before the system was able to sample. This was in the instructions for lead and copper this year but would need to be done now if it hasn't been done yet this year. This form would have to include any and all sites already in the database (Drinking Water Watch) in the exact same order as they appear even if the system does not sample a site anymore. We cannot simply change LCR numbers because that would change the system's history of sampling so any new site you wish to change to will have to be added to the bottom of the sampling pool. The biggest thing to keep in mind with the sample sites is that no matter what the LCR numbers and addresses have to match. If a sample location is no longer there or will never be sampled again you can choose to inactive a site by filling out the Address Change / Inactivation form that lets us know that the site will never be sampled from again for some reason. There is a link to Drinking Water Watch below in my signature and if you need any help navigating the site to get to your sites you can certainly call or email me and I would be glad to be of further assistance.

Kind Regards,

Andrew Nidoh
Natural Resource Specialist
Drinking Water Quality Team
Texas Commission on Environmental Quality
University of Texas-Arlington Contractor
Phone: (512) 239-4611
Fax: (512) 239-6050
E-Mail: Andrew.Nidoh@tceq.texas.gov
Drinking Water Watch: <http://dww.tceq.state.tx.us/DWW/>

AVALON001153

From: Calvin Phillips
To: AWSSC76623@YAHOO.COM
Subject: Weekly report
Date: Thursday, November 5, 2015 10:59:36 AM
Attachments: AWSS REPORT NOVEMEBR 6 2015.xlsx

Sent from Windows Mail

AVALON001154

From: [Calvin Phillips](#)
To: AWSSC76623@YAHOO.COM
Subject: Weekly report
Date: Friday, October 30, 2015 10:29:09 AM
Attachments: [AWSS REPORT OCTOBER 30.xlsx](#)

Let me know if I added things correctly

Sent from Windows Mail

AVALON001155

From: [Calvin Phillips](#)
To: AWSSC76623@YAHOO.COM
Subject: Weekly report
Date: Friday, November 20, 2015 2:19:00 PM
Attachments: [AWSS REPORT NOVEMEBR 20 2015.xlsx](#)

Heather do you have anything to add to the weekly report?

Sent from Windows Mail

AVALON001156

From: [Calvin Phillips](#)
To: AWS76623@YAHOO.COM
Subject: work log
Date: Monday, October 12, 2015 10:40:33 AM
Attachments: [DailyWorkLog.xls](#)

Sent from Windows Mail

AVALON001157

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MONTHLY MEETING

December 11th 2014

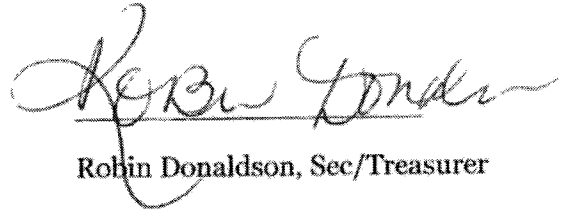
MINUTES

1. At 7:02 pm presiding Officer Robin Donaldson declared that there was no quorum so no meeting was held.

Approved by the board of directors this 24TH day of FEB 2015.



David Waishes, President



Robin Donaldson, Sec/Treasurer

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MEETING

January 9, 2014

MINUTES

Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.

- The Board of Directors of Avalon Water and Sewer Service Corporation met for their regularly scheduled meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, January 9, 2014.
- Directors present were David Waishes, Jimmy Brown, Robin Donaldson, Manuel Rodriguez, Jeremy Langley and Denice Wimbish. Also present were Operations Manager, Gregg Rodriguez and General Manager, Ed Hettinger.
- Visitors present were Carol Gillespie, Marcia Gillespie, Candice Brewster, Mosies Hernandez, Mrs. Dudley Martin and Jan Hettinger.

1. President David Waishes, called the meeting to order at 7:00 p.m. Jimmy Brown declared that a quorum was present.
2. Visitors comments and concerns
 - Carol Gillespie asked about the audit report. Ed stated that he would bring it to the next meeting.
 - Mrs. Martin stated concerns about mail delays with billing and late fees. Ed will be investigating possibility of mailing bills, etc from another post office in order to have a more timely delivery.
 - There was also discussion concerning printing an emergency phone number for the water company on water bills.
3. Review and approve minutes of special meeting of November 18, 2013
 - Motion made by Jimmy Brown to accept the minutes as written, second by Jeremy Langley. Motion passed unanimously.
4. Review and approve minutes of regular meeting held December 12, 2013.
 - Motion made by Jimmy Brown to accept minutes with one correction, line out 2nd bullet at the top of the page which stated David Waishes called the meeting to order. Jimmy Brown had called the meeting to order, in David's absence. It was so stated in number agenda item# 1. Motion second by Manuel Rodriguez. Motion passed unanimously.

AVALON001159

5. Review and approve minutes of special meeting of December 19, 2013
 - Motion by Jimmy Brown to table approval of December 19, 2013 minutes. Board member present at Dec. 19th meeting not present at current meeting. We need more clarification from that member before approving or amending these minutes. Motion second by Denice Wimbish. Motion passed unanimously.
6. Review financials and approve or amend.
 - Motion made by Jimmy Brown to accept the financials, second by Denice Wimbish. Motion passed unanimously.
7. Discuss and appoint Election judge.
 - Ed brought three names to the board who had consented to serve as an election judge. The names were: Robert Morgan, George Lonan and Tommie Worthy. Motion made by Jimmy Brown to appoint Tommie Worthy as election judge Motion second by Manuel Rodriguez. Motion passed unanimously.
8. Determine acceptable "Proof of Ownership" of property in order to furnish service.
 - Our tariff states that some type of recorded proof of ownership must be provided to establish water service. It is not necessary for us to retain a copy of said proof. However, pertinent information will be noted and signed by property owner for record keeping purposes. We must have clear records in the event of management changes and for future reference. Motion made to this effect by Jimmy Brown, second by Manuel Rodriguez. Motion passed unanimously.
9. Discuss and determine acceptable secondary service thru one meter.
 - After some discussion. Motion was made by Jeremy Langley to form a special committee to investigate secondary service thru one meter whether it be temporary or long term. David Waishes and Jimmy Brown volunteered to serve on this committee. Motion second by Denice Wimbish. Motion passed unanimously.
10. Discuss and possible approve waiver of late charge for M/M Marshall, on a one time basis.
 - Motion made by Robin Donaldson to waive the late fee for M/M Marshall due to mail problem. Post marks confirmed a definite delay. Motion second by Jeremy Langley. Motion passed unanimously.
11. Operations Managers report
 - Gregg reported on transformer outage and repair, leaks and storage tank repairs that are needed. There were also Waste Water problems during the

cold weather. Gregg was able to use a torch to thaw things up and get them flowing. He also installed heaters and enclosed windows to help prevent future problems from low temperatures.

12. General Managers report

- Ed reported that #2 well has been drilled out and cameras will be run back in. Todd Watson will come back with reports. Ed also state that Cameron Carrell is employed by J.L. Meyer. Ed has requested that Cameron not work on anything for Avalon WSSC, due to the conflict with his dad Dean Carrell.
- TCEQ, three problems have been solved. The other one is on hold pending the ADR.

13. Presidents report

- None at this time

14. Open Forum

- Candace Brewster had some questions about the election committee duties. Jan Hettinger will visit with Candace to collaborate on what needs to be done.

15. Adjournment

- Motion to adjourn made by Robin Donaldson at 8:44 pm. Second by Jimmy Brown. Motion passed unanimously.

Approved by the board of directors this 13th day of Feb 2014.


David Waishes, President


Robin Donaldson, Sec/Treas

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MONTHLY MEETING

January 8, 2015

MINUTES

Call meeting to order, determine presence of a quorum, and declare notices legally posted pursuant to Open Meetings Act.

- The Board of Directors of Avalon Water and Sewer Service Corporation met for a monthly meeting at the First Baptist Church, Avalon, Tx at 7:00 p.m. on Thursday, January 8, 2015
- Directors present were David Waishes, Robin Donaldson, Denice Wimbish, Matilda Williams and Jimmy Brown
- Also present, General Manager, Jo Beth Martin.
- Visitors present were Candace Brewster, Chris Brewster, Marcia Gillespie, Carol Gillespie, Vicente Guerrero, Dina Guerrero, Moises Hernandez, Patsy Russell, Ed Hettinger, Jan Hettinger, Vanita Hamilton and Cassandra Quintanilla.

1. President David Waishes, called the meeting to order at 7:00 p.m. A quorum was declared present by Jimmy Brown. Jo Beth Martin stated notices were legally posted according to TOMA.

2. Action Agenda

- A. Introduction of newly appointed members

Matilda Williams and Jimmy Brown were introduced and thanked for filling the vacant board positions.

- B. General Manager's report

Jo Beth stated that Cesar Rocha has been hired on a probationary basis. She will revisit his performance in 90 days. He has licenses as follows: B – for both surface water and waste water and C – ground water. He is a certified back flow specialist.

Blue tank should be up and running in another month. Leaks are being addressed.

A complaint was filed to TCEQ that a licensed operator was not on duty on Dec. 9, 2014. Cesar is working on paperwork to support that this complaint is untrue and will respond to TCEQ.

- C. President's report - none

- D. Minutes of Regular Meeting of November 13, 2014 - available on cd

- E. Minutes of Special Meeting of November 30, 2014 – printed but not available at meeting.

Both D. & E. will be available at February board meeting or upon request.

F. Financials

Jo Beth stated a letter of commitment was received from our auditors. Culpepper & Assoc. for our next audit. This letter of intent must be signed and returned to the auditors. Motion made by Jimmy Brown to proceed with audit commitment, second by Matilda Williams. Motion passed unanimously.

3. Action Agenda

A. Discuss changes to the agenda format if needed

Motion made by Denice to leave agenda as is, second by Jimmy Brown. Motion passed unanimously.

B. Establish policy to place items on the agenda and the notification of board members.

Motion made by Jimmy Brown that anyone wishing to have items placed on agenda should inform Jo Beth in writing no later than Friday noon before the next board meeting. Final agenda will be emailed to board members. Motion second by Denice Wimbish. Motion carried unanimously.

C. Address moving the lines that run thru the Stericycle property.

Jo Beth will call the general manager, Herman Cryer of Stericycle to schedule a meeting regarding the best plan to move the lines.

D. First Baptist Church water bill issues.

Patsy Russell had concerns regarding the church water bill. She will do research to support the church being charged the basic water fee in the past prior to the separation from Hilco management. Jimmy Brown made a motion to table this agenda item. Second by Matilda Williams. Motion carried unanimously.

E. Clarification of sewer charges.

Discussion but no action taken.

F. Extension of water line on Odom Road. Households affected by this extension have been asked to file an application for water service. Several volunteers have offered to help with temporary water supply and/or storage as avenues are explored regarding this situation. The application is the first step in this process.

G. Jan Hettinger discussed annual meeting updates.

Tommie Worthy has agreed to serve as the voting judge. Applications have been mailed to members regarding board membership. January 23, 2015 is the deadline for returning board member applications. Annual meeting packets including ballots will be mailed on February 7, 2015. The annual meeting will be held March 9, 2015.

4. Open forum

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS SPECIAL MEETING

June 18, 2015

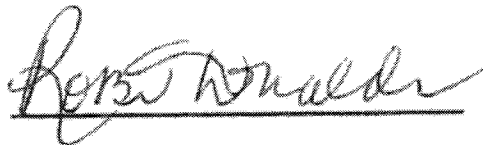
MINUTES

At 7:03 pm presiding Officer Robin Donaldson declared that there was no quorum so no meeting was held.

Approved by the board of directors this 9TH day of JULY 2015.



David Waishes, President



Robin Donaldson, Sec/Treas.

AVALON WATER AND SEWER SERVICE CORPORATION

BOARD OF DIRECTORS MEETING

Regular Meeting July 9, 2015

Recap of recorded minutes

Meeting was called to order at 7:00 pm by David Waishes. Members present were David Waishes, Jacob Carter, Robin Donaldson, Denice Wimbish, and Jimmy Brown. Verification of quorum and legally posted notices was made by Jacob Carter and Jo Beth Martin.

CONSENT AGENDA:

- A. General Managers report – Jo Beth reported that we had hired Calvin Phillips as an operator trainee and that he has been working with Cesar Roca and would give his report. CPA is working on audit but had issues with recorded minutes. We are working on transcribing disc in a re-cap form for her to review. Annual Consumer Confidence Report that was required to be mailed by July 1, was completed and mailed June 26, 2015. Extra copies available for anyone. Received another notice of violation concerning the Locational Running Annual Average for trihalomethanes requiring another notice be submitted. Sample taken on April 27, 2015, was below the standard limit but not low enough to bring the LRAA below standard because of the high ones taken in July 2014 and March 2015. The next sample to be taken for the 3rd quarter of 2015 should replace the high July 2014 sample and eliminate the issue.
- B. Operators Report – Cesar Roca reported that Calvin had taken the basic water course and was scheduled to take exam on Friday July 17th. He had received an email from TCEQ about math errors on the sewer plant monthly reports that had been filed. Errors have been corrected and plant is running well. Calvin Phillips introduced himself to the board

and gave them a recap of his experience in maintenance. He presented proposals for the removal of the ground storage tank. It was reported that TCEQ had approved installation of a transfer switch, rental of a generator, and testing to satisfy the violation recorded in the Comprehensive Compliance Investigation of March 19, 2015. Calvin presented proposals for the board to consider under the action agenda and that there would be minimal low pressure issues

- C. President's report – Ellis County has declared for disaster relief. Anyone effected by the recent storms or flooding needs to report to FEMA for consideration.
- D. Recorded
- E. Recorded – no quorum
- F. Recorded – no quorum
- G. Financials – Attached Jimmy Brown asked for a breakdown of hours reported by each employee especially overtime hours to be included in future reports. Repair costs increased due to a 4" line blow out about 200' from the sink hole that had occurred on Hwy 34.

Motion made by Jimmy Brown, seconded by Jacob Carter to accept the items in the Consent Agenda. Motion passed.

ACTION AGENDA

- A. Appointment of board member – No one volunteered. Jo Beth to send out request with violation letter to be mailed. Motion made by Jimmy Brown, seconded by Jacob Carter. Motion passed.
- B. Blair Dance's service applications – Money deposited on 3-30-15. Land Development called to determine exactly where road bore was to be located. Employee of Mr. Dance's was notified of the holdup of the permit. Heather emailed Mr. Dance of the

situation. Mr. Dance questions the bill that he had received for reserved service for the two meters in question. Jo Beth to send letter to Mr. Dance explaining actions taken by the corporation, a copy of the part of the tariff that applies, and what is needed from him. Motion made by Jimmy Brown, seconded by Jacob Carter. Motion passed.

- C. Ground storage tank removal – Bid information attached. Motion made by Jacob Carter, seconded by Jimmy Brown to contract with Cate Welding to remove the tank. Motion passed.
- D. Alternate power source – Bid information attached. Motion made by Jacob Carter, seconded by Denise Wimbish to contract with Angel Electric as operator had recommended. Motion passed.
- E. Acquiring engineering firm for sewer permit renewal – Cesar stated that he had visited with Childress Engineering and had not heard back from Ben Shanklin. Carol Gillespie stated that Childress had been fired by Dean Carroll and probably was leery of doing anything for the corporation. Motion made by Jacob Carter, seconded by Jimmy Brown to table action until more information could be obtained. Motion passed.
- F. Electric rate – Heather reported that data was not complete at this time. Motion made by Jacob Carter, seconded by Jimmy Brown to table action awaiting complete data. Motion passed.
- G. Legal fee expenditure – Jo Beth reported that she had left information that she had compiled at the office. Motion made by Jacob Carter, seconded by Jimmy Brown to table until next meeting. Motion passed.

OPEN FORUM

Discussion of operator licensing process. Discussion about removal of

sludge from sewer plant that is being stored in the lagoon. Must have TCEQ approval before it is removed. Discussion about plans for sewer lines located on Stericycle property. Looking at putting in a small lift station and lowering line to acceptable depth. Candice Brewster asked how many hours a week Cesar is in town – 10-12 hours, but does a lot of work from home by phone and email.

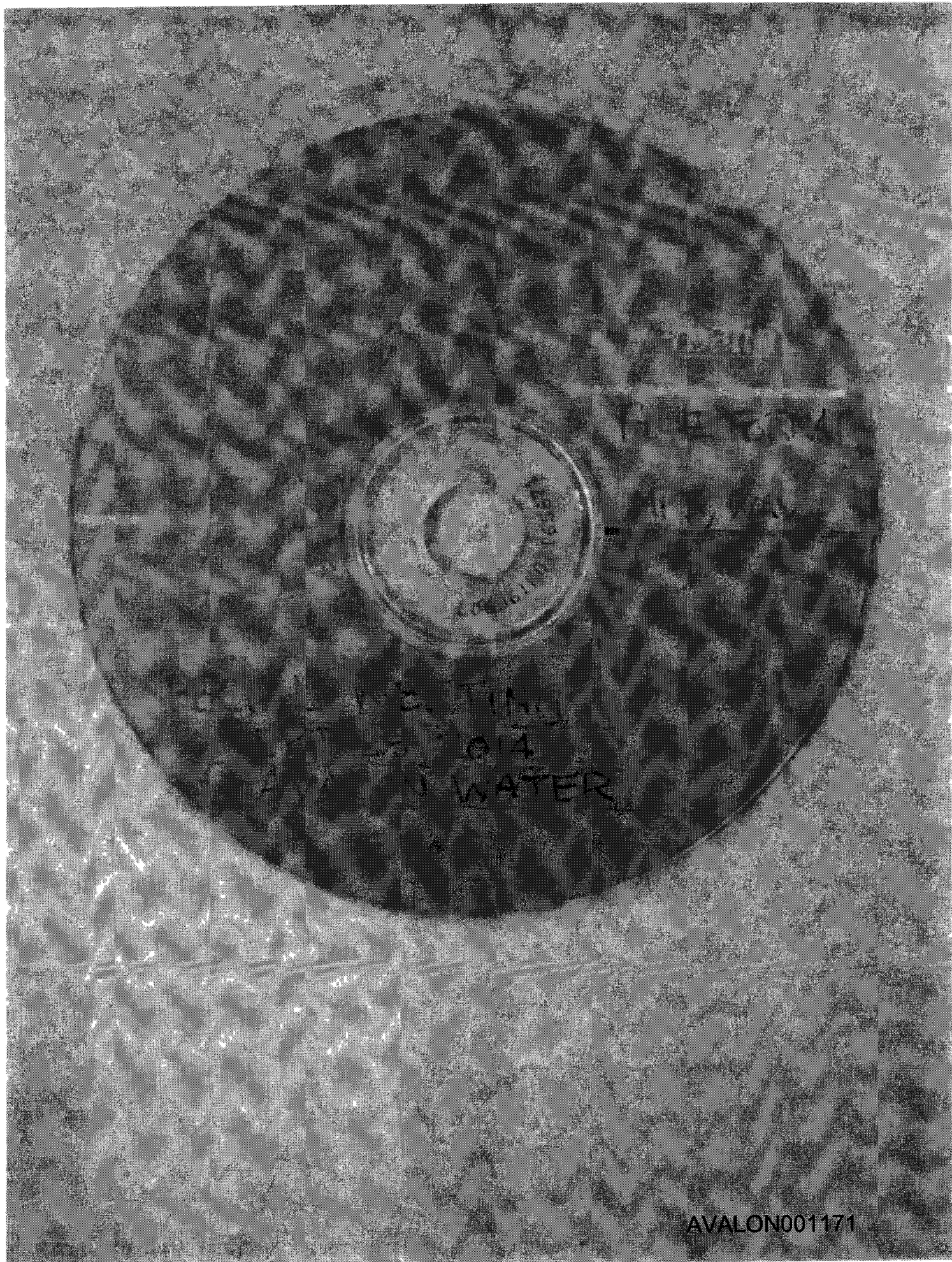
Motion to adjourn at 8:35 pm was made by Robin Donaldson, seconded by Jimmy Brown.

5014 MEETING
3/10/14

SPECIAL NOTES

AVALON WATER
BOARD MEETING
AUG. 14 - 2014

AVALON001170



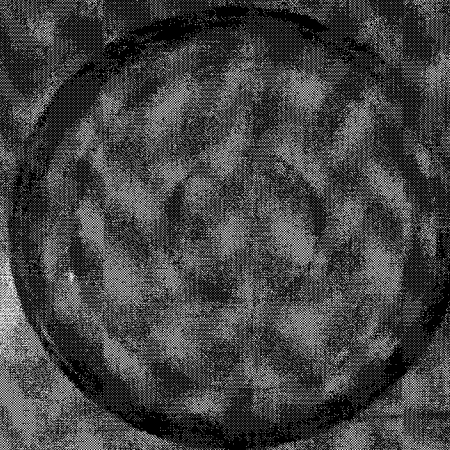
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minute 53

10-9-14

ES

10-23-14



AVALON001173

Minutes

PM

12-10-15

minutes
2015

Feb
March
April
May



AVALON001176

AVALON WINTER
BOARD MEETING
FEB 13TH 2014

AVALON001177

WATER
MEETING
3/13/14

AVALON WATER & SEWER
APRIL 14
REGULAR MEETING

BOARD MEETING
MAY
2014

AVALON001180

JUNE MEETING
REGULAR

2007

AVALON001181

JUNE 23/14
SPECIAL MEETING

AVALON001182

JUNE 30/14
SPECIAL MEETING

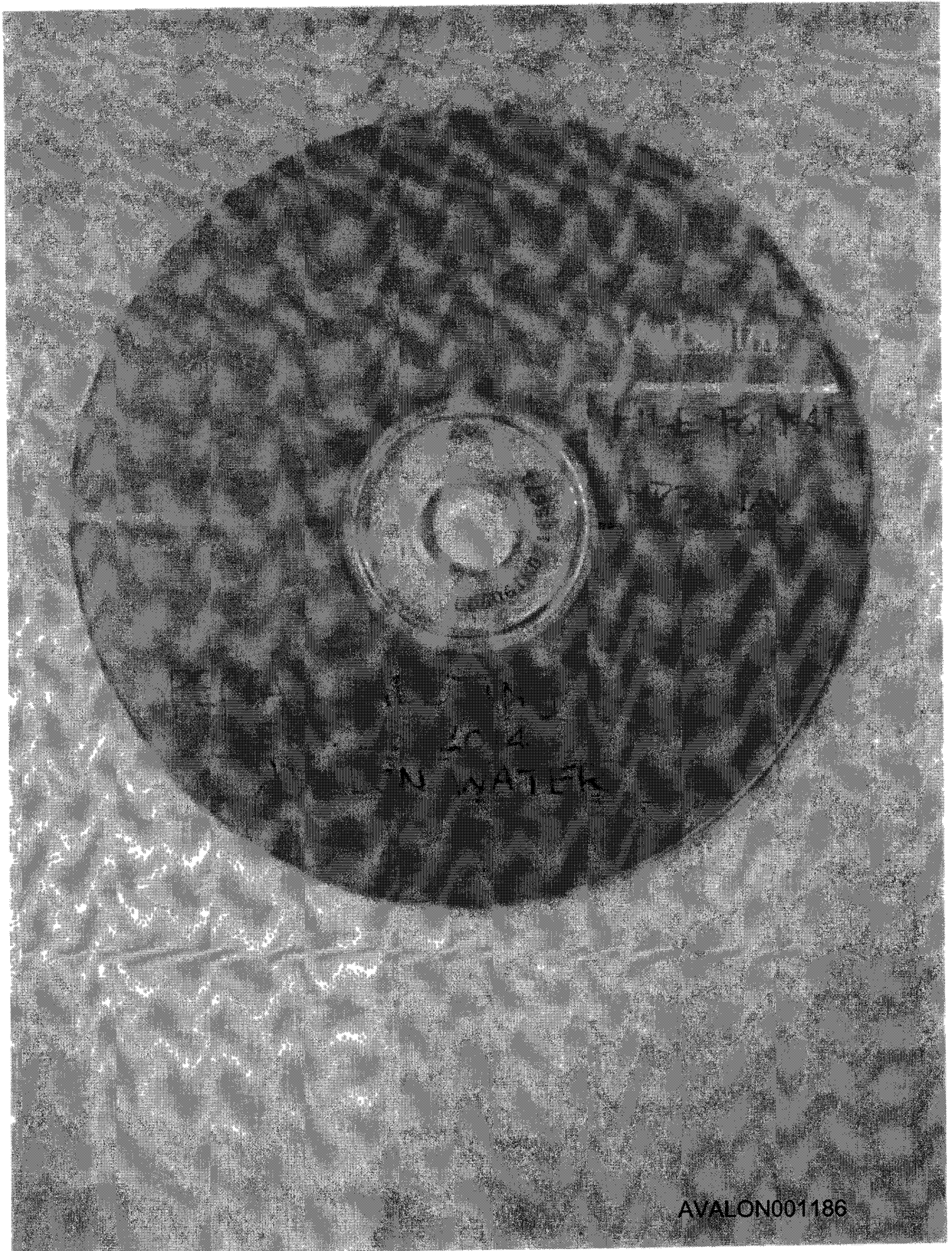
AVALON001183

TECH MEETING
9/10/14

SPECIAL NOTES

AVALON WATER
BOARD MEETING
AUG 14 - 2014

AVALON001185



AVALON001186

Meeting
Minutes

10-9-14

ES

10-23-14

