



Control Number: 43134



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PUBLIC UTILITY COMMISSION
FILING CLERK

WATER AND WASTEWATER UTILITIES ANNUAL REPORT

Docket No. 43134

(this number will be assigned by the Public Utility Commission after your document is filed)

of

SJWTX, Inc., dba: Canyon Lake Water Service Company

Exact Legal Name of Utility/Respondent

10692

Certificate of Convenience and Necessity (CCN) No.

Submitted to the



for the

Calendar Year Ended

2014

Section 1: Utility Information

Utility Name SJWTX, Inc., dba: Canyon Lake Water Service Company

Address P.O. Box 1742

Canyon Lake, Texas 78133

Please check this box if your Official Address, which is noted on the enclosed letter, has changed.

Telephone Number (830) 964-2166 Fax Number (830) 964-2779

E-mail Address tom.hodge@clwsc.com

Contact Person Thomas Hodge

Title Chief Operating Officer

Check the business ownership entity of the utility as filed with the Internal Revenue Service

☐

Individual

☐

Partnership

☒

Corporation

☐

Nonprofit Association

Section 2: Utility Background

Water CCN No.

10692

Number of PWSs

7

TCEQ PWS ID No.

See Section 10

TCEQ PWS ID No.

See Section 10

(if the utility has more PWS ID Nos., please indicate in Section 10)

Number of Wastewater Systems

2

Sewer CCN No.

20877

TCEQ Sewer Discharge Permit No.

WQ0014131001

TCEQ Sewer Discharge Permit No.

WQ0014637001

(if the utility has more Discharge Permit Nos., please indicate in Section 10)

Section 3: Revenues

	Water	Wastewater	Total Water + Wastewater
OPERATING REVENUES:			
Utility Service/Sales	\$ 13,884,265.00	\$ 104,234.00	\$ 13,988,499.00
Fees (Tap, Reconnection, etc.)	\$ 250,833.00	\$ 38,234.00	\$ 289,067.00
OTHER REVENUES:			
Please Identify:	\$ 36,259.00	\$ 0.00	\$ 36,259.00
TOTAL REVENUES	\$ 14,171,357.00	\$ 142,468.00	\$ 14,313,825.00

Section 4: Expenses

	Water	Wastewater	Total Water + Wastewater
Salaries & Wages	\$ 1,560,818.00	\$ 48,660.00	\$ 1,609,478.00
Contract Labor	\$ 331,209.00	\$ 25,346.00	\$ 356,555.00
Purchased Water	\$ 1,211,320.00	\$ 0.00	\$ 1,211,320.00
Chemicals for Treatment	\$ 119,567.00	\$ 5,131.00	\$ 124,698.00
Utilities (electricity)	\$ 546,317.00	\$ 23,356.00	\$ 569,673.00
Repairs/Maintenance/Supplies	\$ 536,698.00	\$ 26,984.00	\$ 563,682.00
Office Expenses	\$ 914,756.00	\$ 330.00	\$ 915,086.00
Professional Fees (Accounting, Legal)	\$ 106,614.00	\$ 1,250.00	\$ 107,864.00
Insurance	\$ 124,518.00	\$ 0.00	\$ 124,518.00
Depreciation & Amortization	\$ 1,658,426.00	\$ 63,366.00	\$ 1,721,792.00
Miscellaneous (describe in remarks below)	\$ 461,178.00	\$ 3,324.00	\$ 464,502.00
Subtotal	\$ 7,571,421.00	\$ 197,747.00	\$ 7,769,168.00
Taxes:			
Federal Income Taxes	\$ 1,846,192.00	\$ 0.00	\$ 1,846,192.00
Property and Other Taxes (Payroll, etc.)	\$ 248,479.00	\$ 0.00	\$ 248,479.00
Regulatory Expenses (Rate Case, Permits)	\$ 215,456.00	\$ 19,284.00	\$ 234,740.00
Other (describe in remarks below)	\$ 882,285.00	\$ 0.00	\$ 882,285.00
TOTAL EXPENSES	\$ 10,763,833.00	\$ 217,031.00	\$ 10,980,864.00

Remarks: Section 3 - Other Revenues includes interest income, gain from sale of nonutility property, and miscellaneous nonoperating income.

Section 4 - Miscellaneous expenses includes employee benefits, employee education, dues, seminars, advertising, and bad debt expenses.

Section 4 - Other expense includes interest expense, amortization of discount on debt, and loss on sale of retired assets.

Section 5: Operating Items

Debt Information: *Debt information on attached schedule*

Annual interest expense on long and/or short term debt?	\$ <u>See attached schedule</u>
Annual principal payment on debt?	\$ <u>See attached schedule</u>
Annual interest rate on debt?	<u>See attached schedule</u> %
Annual debt principal and interest?	\$ <u>See attached schedule</u>
Principal balance on outstanding debt at end of this reporting period?	\$ <u>See attached schedule</u>

Regulatory Assessment Fee:

What was the Regulatory Assessment fee amount submitted to TCEQ for the applicable Calendar Year

\$ 127,924.99

Rate Change:

What was the effective date of the last Rate Change?

12/02/2013

Section 6: Customer Information

Connection Type Water	Number of Connections at	
	Beginning of the Calendar Year	End of the Calendar Year
Total	11,000	11,993

Connection Type Wastewater	Number of Connections at	
	Beginning of the Calendar Year	End of the Calendar Year
Total	35	50

Section 7: Water Production & Consumption

A What is the total amount of water produced/pumped?	1,181,949,000.00	gallons
B What is the total amount of water sold/billed?	1,026,665,177.00	gallons
C How much water was lost?	155,283,823.00	gallons
What is the total percent of water loss?	13.14	%

To calculate the above, please reference the attached document Water and Wastewater Utilities Annual Report Instructions. Comments?

C includes "accounted for" gallons. See Section 7.C comments added in Section 10.

Section 8: Wastewater Treated

What is the total amount of wastewater treated?	10,208,900.00	gallons
Comments?		

Section 9: Utility Management & Operations Assessment

Utility Policy and Procedures

Do you have an Application Form or Formal Process for New Customers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a copy of your approved tariff and drought contingency plan for customers to review?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Operating Procedures for Routine Operations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Emergency Actions Plan(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Personnel Procedures?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Risk Management & Safety Policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Customer Service Policies (including billing & collection)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Written Budget (normally updated annually)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Did you or any utility staff attend any other utility/business related conferences?
this year? If so, please list them in Section 10.

Do you record complaints or keep a complaint log?

☒ Yes ☐ No

Is a customer service representative, water system employee, or
answering service accessible by phone at all times to all customers?

☒ Yes ☐ No

Rules and Regulations

If you own/operate a public water system, do you have a copy of
or have access to 30 Texas Administrative Code (TAC) Chapter 290?

☒ Yes ☐ No

If you own/operate a sewer system, do you have a copy of or have access
to 30 TAC 30 Subchapter J, 30 TAC 217, 30 TAC 308, and 30 TAC 309?

☒ Yes ☐ No

Do you have a copy of or have access to the TAC 16?

☒ Yes ☐ No

Do you have a copy of or have access to Texas Water Code Chapter 13?

☒ Yes ☐ No

Administrative Information

Do you notify customers prior to shutting down the system for repairs?

☒ Yes ☐ No ☐ Sometimes ☐ Only if greater than 2 hours

How do you keep your customers informed?

☒ Billing Statements ☒ Newsletter ☒ Meetings

Other Web Site, CCR, Automated Phone Calls

Are water records kept separate from other business and personal records?

☒ Yes ☐ No

Are records kept for additions to fixed assets?

☒ Yes ☐ No

Is the financial position of the system reviewed at least quarterly?

☒ Yes ☐ No

Are accounting records for water and wastewater kept separately?

☒ Yes ☐ No

Section 10: Remarks (please feel free to attach additional pages if necessary)

Section 2, TCEQ PWS ID Nos.:

0460172, 0460019, 0460246, 0460235, 0460164, 0160019, 0460220

Section 7.C, How much water was lost?:

Total water lost in 7.C includes 55,750,361 gallons of unbilled but accounted for gallons for authorized uses such as line flushing and filter backwash water.

Unaccounted for loss is 99,533,462 gallons, or 8.42%.

Section 9, Utility/business related conferences attended:

TAWWA, TCEQ Annual Drinking Water Conference, Harris Computer Annual Conference, TWCA Conference, American Water Summit, Texas Rural Water Association, AWWA National, Independent Water & Sewer Companies of Texas, Texas Aquifer Conference, Texas Water Conference, Texas Water Reuse Conference, Comal County Land & Water Expo and Hill Country Water Summit.

Section 11: Sworn Statement

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS REPORT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. (This document MUST be signed by the President or Owner of the Utility)

This 27 day of March, 2015.

President or Owner:



(Signature)

W. Richard Roth

(Printed name)

SJWTX, Inc., dba: Canyon Lake Water Service Company
CCN No. 10692
Calendar year ending 12/31/2014

Attachment to Water & Wastewater Utilities Annual Report

Section 5: Operating Items

Debt Information:

Annual interest expense on long and/or short term debt?

Annual principal payment on debt?

Annual interest rate on debt?

Annual debt principal and interest?

Principal balance on outstanding debt at end of this reporting period?

Short Term Debt	Long Term Debt	Total
\$ 18,171	\$ 856,019	\$ 874,190
\$ 1,000,000	Due in 2036	\$ 1,000,000
2.25%	6.27%	
\$ 1,018,171	\$ 856,019	\$ 1,874,190
\$ 2,563,000	\$ 15,000,000	\$ 17,563,000