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PUBLIC UTILITY COMMISSION  
FILING CLERK

# WATER AND WASTEWATER UTILITIES ANNUAL REPORT

Docket No. 43134

(this number will be assigned by the Public Utility Commission after your document is filed)

*of*

Rockwall Ranch Subdivision/KT Water Development

Exact Legal Name of Utility/Respondent

13069

Certificate of Convenience and Necessity (CCN) No.

*Submitted to the*



*for the*

**Calendar Year Ended**

December 31, 2014

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## Section 1: Utility Information

Utility Name Rockwall Ranch Subdivision/KT Water Development

Address 18225 FM 2252

San Antonio, TX 78266

Please check this box if your Official Address, which is noted on the enclosed letter, has changed

Telephone Number (210) 651-6860 Fax Number (210) 651-5435

E-mail Address robin@vkk.com

Contact Person Robin Dawson

Title Bookkeeper

Check the business ownership entity of the utility as filed with the Internal Revenue Service

☐

Individual

☒

Partnership

☐

Corporation

☐

Nonprofit Association

## Section 2: Utility Background

Water CCN No.

13069

Number of PWSs

1

TCEQ PWS ID No.

460250

TCEQ PWS ID No.

N/A

(if the utility has more PWS ID Nos., please indicate in Section 10)

Number of Wastewater Systems

0

Sewer CCN No.

N/A

TCEQ Sewer Discharge Permit No.

N/A

TCEQ Sewer Discharge Permit No.

N/A

(if the utility has more Discharge Permit Nos., please indicate in Section 10)

### Section 3: Revenues

	Water	Wastewater	Total Water Wastewater
OPERATING REVENUES:			
Utility Service/Sales	\$ 554,745.00	\$ 0 00	\$ 554,745 00
Fees (Tap, Reconnection, etc )	\$ 10,150.00	\$ 0 00	\$ 10,150 00
OTHER REVENUES:			
Please Identify: <i>REFUNDABLE DEPOSITS</i>	\$ 2,834 00	\$ 0 00	\$ 2,834 00
<b>TOTAL REVENUES</b>	<b>\$ 567,729.00</b>	<b>\$ 0.00</b>	<b>\$ 567,729 00</b>

### Section 4: Expenses

	Water	Wastewater	Total Water + Wastewater
Salaries & Wages	\$ 0 00	\$ 0 00	\$ 0 00
Contract Labor	\$ 7,939 00	\$ 0 00	\$ 7,939 00
Purchased Water	\$ 0 00	\$ 0 00	\$ 0 00
Chemicals for Treatment	\$ 2,640 00	\$ 0 00	\$ 2,640 00
Utilities (electricity)	\$ 45,271 00	\$ 0 00	\$ 45,271 00
Repairs/Maintenance/Supplies	\$ 36,975 00	\$ 0 00	\$ 36,975 00
Office Expenses	\$ 4,624 00	\$ 0 00	\$ 4,624 00
Professional Fees (Accounting, Legal)	\$ 1,976 00	\$ 0 00	\$ 1,976 00
Insurance	\$ 9,902 00	\$ 0 00	\$ 9,902 00
Depreciation & Amortization	\$ 113,504 00	\$ 0 00	\$ 113,504 00
Miscellaneous (describe in remarks below)	\$ 50,069 00	\$ 0 00	\$ 50,069 00
<b>Subtotal</b>	<b>\$ 272,900 00</b>	<b>\$ 0 00</b>	<b>\$ 272,900 00</b>
Taxes:			
Federal Income Taxes	\$ 0 00	\$ 0 00	\$ 0 00
Property and Other Taxes (Payroll, etc.)	\$ 2,818 00	\$ 0 00	\$ 2,818 00
Regulatory Expenses (Rate Case, Permits)	\$ 9,095 00	\$ 0 00	\$ 9,095 00
Other (describe in remarks below)	\$ 0 00	\$ 0 00	\$ 0 00
<b>TOTAL EXPENSES</b>	<b>\$ 284,813.00</b>	<b>\$ 0.00</b>	<b>\$ 284,813 00</b>

Remarks: Interest

## Section 5: Operating Items

### Debt Information:

Annual interest expense on long and/or short term debt?	\$ 50,068 52
Annual principal payment on debt?	\$ 177,761 00
Annual interest rate on debt?	<u>VARIABLE</u> %
Annual debt principal and interest?	\$ 227,829 52
Principal balance on outstanding debt at end of this reporting period?	\$ 2,506,132 61

### Regulatory Assessment Fee:

What was the Regulatory Assessment fee amount submitted to TCEQ for the applicable Calendar Year

\$ 5,471 24

### Rate Change:

What was the effective date of the last Rate Change?

N/A

## Section 6: Customer Information

Connection Type <b>Water</b>	Number of Connections at	
	Beginning of the Calendar Year	End of the Calendar Year
Total	376	405

Connection Type <b>Wastewater</b>	Number of Connections at	
	Beginning of the Calendar Year	End of the Calendar Year
Total	0	0

## Section 7: Water Production & Consumption

A What is the total amount of water produced/pumped?	<u>110,357,400.00</u>	gallons
B What is the total amount of water sold/billed?	<u>109,947,000.00</u>	gallons
C How much water was lost?	<u>307,000.00</u>	gallons
What is the total percent of water loss?	<u>0.28</u>	%

To calculate the above, please reference the attached document Water and Wastewater Utilities  
Annual Report Instructions. Comments?

% of water loss due to construction and pond beautification.

## Section 8: Wastewater Treated

What is the total amount of wastewater treated?	<u>0.00</u>	gallons
Comments?		

## Section 9: Utility Management & Operations Assessment

### Utility Policy and Procedures

Do you have an Application Form or Formal Process for New Customers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a copy of your approved tariff and drought contingency plan for customers to review?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Operating Procedures for Routine Operations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Emergency Actions Plan(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Personnel Procedures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have Risk Management & Safety Policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Customer Service Policies (including billing & collection)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Written Budget (normally updated annually)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Did you or any utility staff attend any other utility/business related conferences?  
this year? If so, please list them in Section 10.

Do you record complaints or keep a complaint log?

☒ Yes ☐ No

Is a customer service representative, water system employee, or  
answering service accessible by phone at all times to all customers?

☒ Yes ☐ No

### **Rules and Regulations**

If you own/operate a public water system, do you have a copy of  
or have access to 30 Texas Administrative Code (TAC) Chapter 290?

☒ Yes ☐ No

If you own/operate a sewer system, do you have a copy of or have access  
to 30 TAC 30 Subchapter J, 30 TAC 217, 30 TAC 308, and 30 TAC 309?

*N/A*

☐ Yes ☐ No

Do you have a copy of or have access to the TAC 16?

☒ Yes ☐ No

Do you have a copy of or have access to Texas Water Code Chapter 13?

☒ Yes ☐ No

### **Administrative Information**

Do you notify customers prior to shutting down the system for repairs?

☐ Yes ☐ No ☒ Sometimes ☐ Only if greater than 2 hours

How do you keep your customers informed?

☒ Billing Statements ☐ Newsletter ☐ Meetings

Other Separate mailings. site Posting, Website

Are water records kept separate from other business and personal records?

☒ Yes ☐ No

Are records kept for additions to fixed assets?

☒ Yes ☐ No

Is the financial position of the system reviewed at least quarterly?

☒ Yes ☐ No

Are accounting records for water and wastewater kept separately?

*N/A*

☐ Yes ☐ No

**Section 10: Remarks (please feel free to attach additional pages if necessary)**

TCEQ PUBLIC DRINKING WATER CONFERENCE-AUSTIN, TX  
TWUA CONTINUING EDUCATION CONFERENCE-CORPUS CHRISTIE, TX

**Section 11: Sworn Statement**

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS  
REPORT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE  
AND BELIEF. (This document MUST be signed by the President or Owner of the  
Utility)

This 20 day of MARCH, 2015.

President or Owner:



(Signature)

SCOTT KNOWLTON

(Printed name)