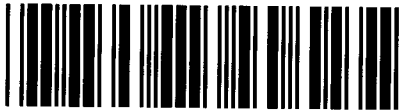




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PUC DOCKET NO. ~~42691~~  
SOAH DOCKET NO. 473-15-0614

2014 OCT 21 PM 4:05  
FILED  
PUBLIC UTILITY COMMISSION

REQUEST OF GREENWOOD WATER § PUBLIC UTILITY COMMISSION  
CORPORATION FOR APPROVAL OF §  
WATER UTILITY STOCK TRANSFER § OF TEXAS  
CCN NO. 11792 §

**Greenwood Water Corporation's**  
**First Supplement to Request for Approval of Water Utility Stock Transfer**

COMES NOW the Greenwood Water Corporation ("Greenwood"), and files this First Supplement to Request for Approval of Water Utility Stock Transfer and would show the following:

In its Request for a Hearing, the Staff of the Public Utility Commission listed "documentation demonstrating greenwoods financial position for years 2013 and 2014" as information that was not included in Greenwood's application. As a supplement to its application, Greenwood submits a copy of its Water and Wastewater Utilities Annual Report for Calendar Year Ended December 31, 2013, a copy of which is attached as Exhibit A, and a Profit and Loss Statement for the period August 1, 2013 through July 31, 2104, a copy of which is attached as Exhibit B.

As a further supplement to Greenwood's application, a certificate of existence for Greenwood issued by the Secretary of State of Texas is attached as Exhibit C.

Respectfully submitted,

Richard Hamala

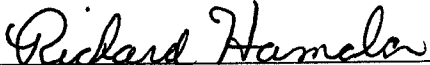
Richard Hamala  
State Bar No. 08810750

TIEMANN, SHAHADY, & HAMALA P.C.  
102 N. Railroad Ave.  
Pflugerville, Texas 78660  
(512) 251-1920 (telephone)  
(512) 251-8540 (facsimile)

ATTORNEY FOR GREENWOOD WATER  
CORPORATION

### **Certificate of Service**

I certify that a copy of this document was served on all parties of record in this proceeding on October 21, 2014, by regular mail, facsimile transmission, or hand delivery.

  
Richard Hamala

Copy 3-21-2014  
Mailed to TCEQ on 3-20-201

# WATER AND WASTEWATER UTILITIES

## ANNUAL REPORT

of

Greenwood Water Corp.  
Exact Legal Name of Utility/Respondent

11792  
Certificate of Convenience and Necessity (CCN) No.

*Submitted to the*

**State of Texas**



**Texas Commission on Environmental Quality**

*for the*

**Calendar Year Ended December 31, 2013**

EXHIBIT A

### Section 1: Utility Information

Utility Name Greenwood Water Corp.

Address 2121 S. County Rd. 1083  
Midland TX 79706

☐ Please check this box if your Official Address, which is noted on the enclosed letter, has changed.

Telephone Number 432-687-2070 Fax Number 432-687-3545

E-mail Address greenwoodcitywater@att.net

Contact Person Paul Wilhite Title Pres/operator

Check the business ownership entity of the utility as filed with the Internal Revenue Service

☐ Individual ☐ Partnership ☒ Corporation ☐ NonProfit Association

### Section 2: Utility Background

Water CCN No. 11792

Number of PWSs 1

PWS ID No. 11650078

PWS ID No. \_\_\_\_\_

(if the Utility has more PWS ID

Nos., please indicate in Section 10)

Sewer CCN No. N/A

Number of Wastewater Systems - 0 -

Discharge Permit No. N/A

Discharge Permit No. \_\_\_\_\_

(if the Utility has more Discharge Permit

Nos., please indicate in Section 10)

### Section 3: Revenues

	Water	Wastewater	Total Water + Wastewater
OPERATING REVENUES:			
Utility Service/Sales	342,755.25	N/A	342,755.25
Fees (Tap, Reconnection, etc.)	11,780.13		11,780.13
OTHER REVENUES:			
Please Identify:			
<b>TOTAL REVENUES</b>	<b>354,535.38</b>		<b>354,535.38</b>

### Section 4: Expenses

	Water	Wastewater	Total Water + Wastewater
Salaries & Wages	44,000.00	N/A	44,000.00
Contract Labor	19,001.89		19,001.89
Purchased Water	-0-		-0-
Chemicals for Treatment	10,837.05		10,837.05
Utilities (electricity)	40,102.05		40,102.05
Repairs/Maintenance/Supplies	38,890.77		38,890.77
Office Expenses	33,161.67		33,161.67
Professional Fees (Accounting, Legal)	19,000.00		19,000.00
Insurance	6,740.25		6,740.25
Depreciation & Amortization	35,422.66		35,422.66
Miscellaneous (describe in remarks below)	7,981.37		7,981.37
Subtotal	255,163.11		255,163.11
Taxes:			
Federal Income Taxes			
Property and Other Taxes (Payroll, etc.)	8,957.52		8,957.52
Regulatory Expenses (Rate Case, Permits)	5,143.52		5,143.52
Other (describe in remarks below)	108,993.15		108,993.15
<b>TOTAL EXPENSES</b>	<b>379,231.30</b>		<b>379,231.30</b>

#### Remarks:

Other includes: Arsenic removal equipment cost incurred because E.P.A. mandate.

Miscellaneous is: Auto & Equipment repairs \$3,069.74  
Bad Debts \$ 4,074.82, and Dues & licenses \$836.81

## Section 5: Operating Items

### Debt Information:

Annual interest expense on long and/or short term debt?

\$ 0

Annual principal payment on debt?

\$ 0

Annual interest rate on debt?

0 %

Annual debt principal and interest?

\$ 100,000.00

Principal balance on outstanding debt at end of this reporting period?

\$ 100,000.00

*Loan from officer of corporation (Carol Wilhite)  
to help cover Arsenic treatment expenses.*

### Regulatory Assessment Fee:

What was the Regulatory Assessment fee amount submitted to TCEQ for the Calendar Year 2013?

\$ 3,427.56

### Rate Change:

What was the effective date of the last Rate Change?

June 1, 2013

## Section 6: Customer Information

Connection Type Water	Number of Connections at	
	Beginning of Calendar Year 2013	End of Calendar Year 2013
Total	287	289

Connection Type Wastewater	Number of Connections at	
	Beginning of Calendar Year 2013	End of Calendar Year 2013
Total	N/A	N/A



## Section 7: Water Production & Consumption

A What is the total amount of water produced/pumped?	51,028.000 gallons
B What is the total amount of water sold/billed?	47,956.000 gallons
C How much water was lost?	3,072.000 gallons
What is the total percent of water loss?	4 %

To calculate the above, please reference the attached document Water and Wastewater Utilities Annual Report Instructions. Comments?

## Section 8: Wastewater Treated

What is the total amount of wastewater treated?	N/A gallons
Comments?	

## Section 9: Utility Management & Operations Assessment

<u>Utility Policy and Procedures</u>		
Do you have an Application Form or Formal Process for New Customers?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a copy of your approved tariff and drought contingency plan for customers to review?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Operating Procedures for Routine Operations?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Emergency Actions Plan(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Written Personnel Procedures?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Risk Management & Safety Policies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have Customer Service Policies (including billing & collection)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Written Budget (normally updated annually)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Did you or any utility staff attend the annual Water Supply Division Conference/Trade Fair or any other utility/business related conferences this year? If so, please list them in Section 10.

☒ Yes ☐ No

Do you record complaints or keep a complaint log?

☒ Yes ☐ No

Is a customer service representative, water system employee, or answering service accessible by phone at all times to all customers?

☒ Yes ☐ No

### Rules and Regulations

If you own/operate a public water system, do you have a copy of or have access to 30 TAC Chapter 290?

☒ Yes ☐ No

If you own/operate a sewer system, do you have a copy of or have access to 30 TAC 30 Subchapter J, 30 TAC 217, 30 TAC 308, and 30 TAC 309?

N/A ☒ Yes ☐ No

Do you have a copy of or have access to the Utility Regulation TAC 30 Rule, Chapter 291?

☒ Yes ☐ No

Do you have a copy of or have access to Texas Water Code Chapter 13?

☒ Yes ☐ No

### Administrative Information

Do you notify customers prior to shutting down the system for repairs?

☒ Yes ☐ No ☐ Sometimes ☐ Only if greater than 2 hours

How do you keep your customers informed?

☒ Billing Statements ☐ Newsletter ☒ Meetings

☒ Other Mail outs

Are water records kept separate from other business and personal records?

☒ Yes ☐ No

Are records kept for additions to fixed assets?

☒ Yes ☐ No

Is the financial position of the system reviewed at least quarterly?

☒ Yes ☐ No

Are accounting records for water and wastewater kept separately?

N/A ☒ Yes ☐ No

### Utility Assistance

If your answer to any question above is "No", would you be receptive to financial, managerial or technical assistance at no cost to the utility?

☒ Yes ☐ No

**Section 10: Remarks (please feel free to attach additional pages if necessary)**

**Section 11: Sworn Statement**

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IN THIS REPORT  
IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

(This document MUST be signed by the President or Owner of the Utility)

This 21 Day of March, 2014.

President or Owner: Paul R. Wilhite  
(Signature)

Paul Wilhite  
(Printed Name)

Pres/Operator  
(Title)

**GREENWOOD WATER CORP**  
**Profit & Loss**  
August 2013 through July 2014

		Aug '13 - Jul '14
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4010 · Income Water Sales		395,868.48
4030 · Miscellaneous Income		14,389.91
<b>Total Income</b>		<b>410,258.39</b>
<b>Gross Profit</b>		
		410,258.39
<b>Expense</b>		
6006 · Bank Errors	0.80	
6020 · Professional Services	2,841.92	
6030 · Auto & Equipment Repairs	3,905.57	
6060 · Penalties	50.00	
6080 · Fuel	11,124.42	
6091 · Management Fees	18,000.00	
6100 · Insurance	4,223.30	
6120 · Contract Labor	67,597.89	
6140 · Office Supplies	2,603.21	
6160 · Postage	1,450.16	
6170 · Repairs	1,307.19	
6200 · Supplies - Repair	12,732.61	
6210 · Taxes - Other	9,652.70	
6230 · Telephone	1,801.80	
6240 · Travel	108.49	
6250 · Utilities	51,930.87	
6280 · Trash Removal	528.44	
6290 · Cleanup	810.00	
6310 · Bad Debts	3,855.10	
6320 · Dues, License	472.81	
6330 · Chemicals	18,870.35	
6340 · Water Well Maintenance	304.69	
6345 · Water Well Testing	1,289.84	
6400 · Rent Expense	18,000.00	
6420 · Rate Increase Expense	2,843.52	
6430 · Arsenic Removal	17,588.51	
<b>Total Expense</b>		<b>253,894.19</b>
<b>Net Ordinary Income</b>		<b>156,364.20</b>
<b>Net Income</b>		<b>156,364.20</b>

EXHIBIT B

000010



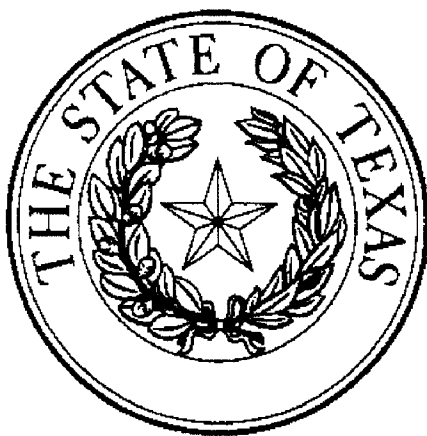
## Office of the Secretary of State

### Certificate of Fact

The undersigned, as Secretary of State of Texas, does hereby certify that the document, Articles of Incorporation for GREENWOOD WATER CORPORATION (file number 60027600), a Domestic For-Profit Corporation, was filed in this office on March 15, 1982.

It is further certified that the entity status in Texas is in existence.

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on October 01, 2014.



*NANDITA BERRY*

Nandita Berry  
Secretary of State

**EXHIBIT C**

000011

