



Control Number: 30240



Item Number: 3361

**CONSOLIDATED COMMUNICATIONS**  
**WORKFORCE AND SUPPLIER DIVERSITY FORM 2021**  
**WORKFORCE DIVERSITY, PUC Project No. 30240**

Occupational Categories	NUMBER OF TEXAS FULL-TIME EMPLOYEES FOR REPORTING YEAR												
	Combined Total	Company Totals		Caucasian		African American		Hispanic		Asian		American Indian	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Administrative Support Workers	169	29	140	23	110	3	20	2	10	1			
Craft Workers	82	82	0	67		6		9					
Executive/Sr Level Officials	7	5	2	5	1		1						
First/Mid Level Officials	55	38	17	37	12	1	4		1				
Laborers and Helpers	1	0	1				1						
Operatives	5	4	1	3	1			1					
Professionals	91	59	32	52	27	5	2	2	2		1		
Sales Workers	15	11	4	8	4	2		1					
Technicians	31	27	4	22	3	2	1	3					
This year totals	456	255	201	217	158	19	29	18	13	1	1	0	0
Last year Totals	429	242	187	215	145	16	17	9	24	1	1	1	0

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**CONSOLIDATED COMMUNICATIONS  
WORKFORCE AND SUPPLIER DIVERSITY FORM  
PUC Project No. 30240**

**HUB/SMALL BUSINESS PROCUREMENT AS A PERCENTAGE OF TOTAL COMPANY PROCUREMENT**

<b>Actual % = [Total HUB(1) procurement + Total Small Business(2) procurement]/Total Company procurement</b>	<b>Actual % for Previous FY</b>	<b>Actual % for Current FY</b>	<b>Percentage Change</b>
Construction Contracts (3)	67.79%	73.62%	5.84%
Commodities Contracts (4)	0.01%	0.00%	-0.01%
Other Services (5)	16.68%	8.30%	-8.38%
Professional Services Contracts (6)	0.85%	0.65%	-0.20%
Major Equipment (7)	0.71%	0.16%	-0.55%
Other (8)	0.00%	2.89%	2.89%

(1) **HUB** -- Pursuant to Texas Government Code 481.191(4), HUB means (A) a corporation formed for the purpose of making a profit in which at least 51% of all classes of the shares of stock or other equitable securities is owned by one or more persons who are members of certain groups, including black Americans, Hispanic Americans, women, Asian Pacific Americans, and American Indians, (B) a sole proprietorship formed for the purpose of making a profit that is 100 percent owned, operated and controlled by a person described by Paragraph (A) of this subdivision, (C) a partnership formed for the purpose of making a profit in which 51 percent of the assets and interest in the partnership is owned by one or more of the persons described by Paragraph (A) of this subdivision. Those persons must have proportionate interest and demonstrate active participation in the control, operation, and management of the partnership's affairs; or (D) a joint venture in which each entity in the joint venture is a historically underutilized business under this subdivision.

(2) **Small Business** -- Pursuant to Texas Government Code 481.191(6), Small Business means a corporation, partnership, sole proprietorship, or other legal entity that: (A) is domiciled in this state; (B) is formed to make a profit; (C) is independently owned and operated; and (D) employs fewer than 100 full-time employees

(3) **Construction** -- Construction done by general contractors and special trade contractors which includes new work, additions, alterations, reconstruction, installations, repairs, remodeling, renovating, and repair of office buildings. Heavy construction other than buildings such as pipelines, communications and power lines, sewer and water mains, asphalt and concrete construction of roads, trenching, cable laying, conduit construction, land clearing and leveling.

(4) **Commodities** -- All materials, goods or tangibles purchased to conduct business, not including fuel or purchased power contracts and major equipment purchases and rentals.

(5) **Other Services** -- All specialty work, special circumstances that required contract labor, special consultants or other non-defined services. Examples include audio/visual, staffing services, landscaping, forestry, tree trimming, art and decorative services, janitorial, travel/lodging, automotive repair, and photography.

(6) **Professional Services** -- Contracted professional services which include legal, consulting, health, engineering, accounting, advertising/marketing, architectural, real estate, computer services, research and analysis, education/training, insurance, surveying services, weather services, environmental, financial, etc.

(7) **Major Equipment** -- Includes all major equipment purchases and rentals including but not limited to transmission and distribution equipment, power plant equipment, substation equipment, heavy construction equipment, fleet requirements, etc.

(8) **Other** -- Any commodity or service not covered by the above categories.

**ANNUAL REPORT ON FIVE-YEAR PLAN TO ENHANCE SUPPLIER AND  
WORKFORCE DIVERSITY  
CONSOLIDATED COMMUNICATIONS**

**I. Describe the specific initiatives, programs, and activities undertaken under the plan during the preceding year.**

Support all associates' participation in career days, professional development workshops, youth motivation programs and related activities whenever possible.

Encourage associates to serve in leadership positions for community organizations, employment councils, and similar organizations whenever the opportunity arises.

Support associates with particular areas of expertise to serve as volunteers in their communities, to serve on boards and participate in professional groups.

Publicize the achievements of all associates in internal publications as well as in the local news media when appropriate.

Support programs developed by community groups that employ vendors that are minority and owned by woman and other organizations concerned with opportunities for minorities and women (i.e., Buckner Family Place / Women's Shelter offering vocational training and family rehabilitation). Continue to support community organizations, agencies, and activities such as the following: Minority Chambers of Commerce, Area Chambers of Commerce (i.e., Montgomery County Hispanic, Conroe, South Montgomery County and Katy Chambers), Annual Leadership Programs, YMCA Scholarships, Junior Achievement of Angelina County, Education for Tomorrow Alliance (ETA), County Youth Associations, Economic Development

Partners in Education, Lufkin State School Volunteer Services Council, Katy ISD FFA & Rodeo, Diboll ISD Association Scholarships, Lufkin ISD Alumni Association Scholarships, Needville Education Foundation, Needville Chamber of Commerce, Multiple boys & girls soccer and basketball booster clubs, Houston Live Stock Show and Rodeo Metro Go Texan Montgomery County, Angelina County Youth Fair scholarships, Conroe Noon Lions Club, Education for Tomorrow Alliance (EfTA) science and mentoring programs, Montgomery ISD Education Foundation, Montgomery County Fair Association Jr. Livestock Auction, Crisis Assistance Center, AB/C Texas State Forest, Friends of Conroe, Montgomery Co. Executive Womens Association – driving donations for mentoring program of at risk high school female students, Memorial Health System (Lufkin), Montgomery County Youth Service, Angelina County Science Fair, Hudson ISD Technology Showcase, Royal Brookshire Youth FFA Fair, Livingston/Polk County Chamber of Commerce, Needville Youth Fair, Needville Harvest Festival, South Cherokee County Fair, CHI St. Luke's Health-Memorial Power of Pink, Lone Star College Foundation, Executive Women's Association, West Houston Association, and various boys and girls booster clubs . These associations bring the company into contact with all groups in the communities we serve and increase knowledge and awareness of business and employment opportunities within the company.

Outstanding employee achievements are publicized extensively through our internal magazine Connection, as well as bulletins, companies e-mail, etc.

Our community participation, as detailed above, has been critical to achieving success and improving diversity in both employment and procurement. Our employees' interaction within the community is the most effective means of identifying and attracting minority employees, as well as potential business partners.

Both internal staff and outside agencies that recruit for the company are given position descriptions and the specific qualifications required of a prospective applicant.

Definition of specific skills and requirements enhances the efficiency of our Recruiting processes and facilitates a successful conclusion to the search for a new employee.

We utilize an internal posting system for all nonexempt positions and many management positions. Employee referrals have been a good source of potential candidates for our hiring needs. However, our Union contract precludes outside hire prior to job posting, and an internal bidding process is required for over 30 percent of the positions within the company.

All employees are informed of the Company's EEO policy through receipt of the policy in the Employee Handbook (available to all employees on the company intranet). All employment advertisements specify that CCI is an Equal Opportunity Employer.

While we have successfully targeted minorities and females through the search firms we utilize, most of the recruiting within the communities served is done through employee referral and/or Internet advertisement. Because of the union job posting/bidding process and extensive staff reduction over the past three years, we have conducted no recruitment from colleges or secondary schools.

All positions recruited externally are posted on the company web site and the Internet. Most successful position incumbents have five or more years of previous work experience.

We continue to provide extensive technical and product related training with service technicians, customer service and sales staff to both enhance our service levels and their own capabilities.

As part of our standard recruitment efforts, we endeavor to recruit minorities and women by the following methods: using the proper EEO identification in help-wanted advertisements, job posting; soliciting employment referrals from existing employees.

As shown above, company employees are members in all local civic and service organizations and are active in discussing and promoting business opportunities available with the company as well as potential employment. Active participation in local Chambers of Commerce has produced good relations with these businesses.

**III. Describe the initiatives, programs, and activities the utility will pursue during the next year to increase the diversity of its workforce and contracting opportunities for small and historically underutilized businesses.**

The company will continue to emphasize and expand the programs detailed above. The success of these activities, as shown in IV below, demonstrates their validity and the company's commitment to achieving true diversity in both their workforce and procurement practices. Additionally, the company will make a concerted effort to establish closer relationships in organizations with minority and female business membership (preferred vendor) emphasis, in order to promote and increase business opportunities with these business people and will be more active in using publications to promote business/vendor and employment opportunities.

**IV. State the specific progress made under the plan filed by the utility:**

**2021 Hiring Experience**

<b>Gender</b>	<b>White</b>	<b>Black</b>	<b>Hispanic</b>	<b>Asian</b>	<b>Non Specific</b>	<b>Total</b>
<b>F</b>	22	9	0	0	0	31
<b>M</b>	13	4	0	0	0	17
<b>Grand Total</b>	35	13	0	0	0	48