



Control Number: 30240



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PUBLIC FILING CLERK

December 23, 2013

Filing Clerk
Public Utility Commission of Texas
1701 M. Congress Avenue
Austin, Texas 78701

RE: Project No. 30240 – Annual Progress Reports on Five-Year Plan to Enhance Supplier and Workforce Diversity – 2013 Report

Dear Filing Clerk:

On behalf of Web Fire Communications and pursuant to P.U.C. SUBST.R.26.85(e), enclosed for filing in the above-referenced project is an original and three (3) copies of the Annual Progress Report on the Five-Year Plan to Enhance Supplier and Workforce Diversity.

Consistent with §26.85(e), copies of this report are also being provided to: (1) Governor; (2) Lieutenant Governor; (3) Speaker of the House; (4) Texas Legislative Black Caucus; (5) Mexican-American Legislative Caucus; and (6) the Texas Senate Hispanic Caucus.

Any Questions may be directed to Retta Collins at rcollins@wf.net

Sincerely,

Retta Collins, Compliance Officer
Web Fire Communications

Cc: w/attachment The Governor of the State of Texas
The Lt. Governor of the State of Texas
The Speaker of the House of Representatives
The House Legislative Black Caucus
The Texas Senate Hispanic Caucus
The House Mexican American Legislative Caucus

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WORKFORCE AND SUPPLIER DIVERSITY FORM
WORKFORCE DIVERSITY
Web Fire Communications, Inc.
Project No. 30240 – Year 2013

NUMBER OF TEXAS FULL-TIME EMPLOYEES FOR REPORTING YEAR														
Occupational Categories	Combined Total	Company Totals		Caucasian		African American		Hispanic		Asian		American Indian		
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Officials and Managers	2	2	0	1				1						
Professionals	1	0	1	1										
Technicians	11	11	0	10		1								
Sales Workers	0	0	0											
Office and Clerical	4	0	4		4									
Craft Workers (Skilled)	0	0	0											
Operatives (Semi-skilled)	0	0	0											
Laborers (Unskilled)	0	0	0											
Service Workers	0	0	0											
Previous Year Totals	19	14	5	12	5	2		1						
	18	13	5	11	5	1	0	1	0	0	0	0	0	

NOTE: Double-click on embedded Excel chart to open. Click on a cell or use arrow keys to select an occupational category and ethnic group to update workforce diversity numbers. Do not enter information in Combined Total and Company Totals columns or the This Year Totals row as these will update automatically. Cells left blank will be counted as zero. Click anywhere outside of chart to exit.

WORKFORCE AND SUPPLIER DIVERSITY FORM
HUB/SMALL BUSINESS PROCUREMENT AS A PERCENTAGE OF TOTAL COMPANY PROCUREMENT

Actual % = [Total HUB(1) procurement + Total Small Business(2) procurement]/Total Company procurement	Actual % for Previous FY	Actual % for Current FY	Percentage Change
Construction Contracts (3)			%
Commodities Contracts (4)			%
Other Services (5)			%
Professional Services Contracts (6)			%
Major Equipment (7)			%
Other (8)			%

(1) **HUB** -- Pursuant to Texas Government Code § 481.191(4), HUB means: (A) a corporation formed for the purpose of making a profit in which at least 51 percent of all classes of the shares of stock or other equitable securities is owned by one or more persons who are members of certain groups, including black Americans, Hispanic Americans, women, Asian Pacific Americans, and American Indians; (B) a sole proprietorship formed for the purpose of making a profit that is 100 percent owned, operated, and controlled by a person described by Paragraph (A) of this subdivision; (C) a partnership formed for the purpose of making a profit in which 51 percent of the assets and interest in the partnership is owned by one or more persons described by Paragraph (A) of this subdivision. Those persons must have proportionate interest and demonstrate active participation in the control, operation, and management of the partnership's affairs; or (D) a joint venture in which each entity in the joint venture is a historically underutilized business under this subdivision.

(2) **Small Business** -- Pursuant to Texas Government Code § 481.191(6), Small Business means a corporation, partnership, sole proprietorship, or other legal entity that: (A) is domiciled in this state; (B) is formed to make a profit; (C) is independently owned and operated; and (D) employs fewer than 100 full-time employees.

(3) **Construction** -- Construction done by general contractors and special trade contractors which includes new work, additions, alterations, reconstruction, installations, repairs, remodeling, renovating, and repair of office buildings. Heavy construction other than buildings such as pipelines, communication and power lines, sewer and water mains, asphalt and concrete construction of roads, trenching, cable laying, conduit construction, land clearing and leveling.

(4) **Commodities** -- All materials, goods or tangibles purchased to conduct business, not including fuel or purchased power contracts and major equipment purchases and rentals.

(5) **Others Services** -- All specialty work, special circumstances that required contract labor, special consultants or other non-defined services. Examples include audio/visual, staffing services, landscaping, forestry, tree trimming, art and decorative services, janitorial, travel/lodging, automotive repair, and photography.

(6) **Professional Services** -- Contracted professional services which include legal, consulting, health, engineering, accounting, advertising/marketing, architectural, real estate, computer services, research and analysis, education/training, insurance, surveying services, weather services, environmental, financial, etc.

(7) **Major Equipment** -- Includes all major equipment purchases and rentals including but not limited to transmission and distribution equipment, power plant equipment, substation equipment, heavy construction equipment, fleet requirements, etc.

(8) **Other** -- Any commodity or service not covered by the above categories.

**WORKFORCE AND SUPPLIER DIVERSITY FORM
COMPANY INITIATIVES**

- (1) Describe the specific initiatives, programs, and activities undertaken under the plan during the preceding year:**

During the preceding year at Web Fire Communications, Inc.'s ("Web Fire or Company") has continued to maintain its commitment to employ a diverse workforce with emphasis placed on recruiting, training and employing individuals, including women and minorities with the education and skill-sets needed from within the community.

- (2) Make an assessment of the success of each of the specific initiatives, programs, and activities listed above:**

Web Fire has been successful in meeting its commitment to employing a diverse workforce and in the utilization of small and historically underutilized businesses for the procurement for goods and services.

- (3) Describe the initiatives, programs, and activities the utility will pursue during the next year to increase the diversity of its workforce and contracting opportunities for small and historically underutilized businesses:**

Web Fire has been founded and organized to provide specialized telecommunications services to a small Texas service area. As citizens living and as a business operating within the communities we serve, the management and employees of Web Fire continue to seek opportunities to make progress in the areas of diversifying the workforce and utilizing the products and services of small and historically underutilized businesses while also employing and purchasing within the communities we serve at every opportunity

- (4) State the specific progress made under the plan filed by the utility:**

Web Fire has been successful in maintaining a diverse workforce. It has continued to recruit from the qualified local applicant pool within the constraint of the Company's low turnover rate throughout 2013.