



Control Number: 30238



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December 20, 2011

Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, TX 78711-3326

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PUBLIC UTILITY COMMISSION
FILING CLERK

Re: Project No. 30238 Small Utilities HUB Use Report, and Project No. 30240 Workforce Diversity Report, for Tel West Network Services Corporation

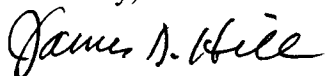
Dear Sir or Madam:

Pursuant to Sections 26.85 and 26.80 of the PUC Substantive Rules, enclosed for filing are an original plus eight (8) copies each of this letter, submitted in lieu of formal reports regarding our company's progress and efforts to improve workforce diversity and contracting opportunities for small and historically underutilized businesses. This filing is being made in Projects 30238 and 30240, as the projects designated for these reports. This report is composed of information and data filed for Tel West Network Services Corporation ("the Company").

The Company is committed to a diverse workforce in all personnel actions including, but not limited to, recruitment, selection, appointment, job assignment, training, transfer, promotion, merit increases, pay rates, and fringe benefits. Additionally, the Company purchases goods and services based on price, quality, and availability from suppliers as needed, and will give historically underutilized businesses additional consideration when choosing a vendor for goods and services. While we are committed to improving workforce diversity and contracting opportunities for underutilized businesses, we do not capture and maintain records or detailed information regarding the ethnic or racial composition of either our employee base or our supplier base. Therefore, we are unable to complete in detail the report formats prescribed to be filed in Projects 30238 and 30240, and are submitting this letter filing instead.

If you have any questions concerning this report, please contact me at 512-735-7328.

Sincerely,



James D. Hill
Controller
Tel West Network Services Corporation