

**EXHIBIT VI
GENERAL CONSTRUCTION NOTES**

- Contractor must obtain Utility Excavation Permits, for each Right-of-Way excavated, from the City of Austin Publics Works Department - Construction Inspection Division (512-974-7265) prior to commencement of work. Contractor shall provide a One Call Center confirmation number.
- Prior to any directional drilling or boring, Contractor must contact the City of Austin Publics Works Department - Construction Inspection Division (512-974-7161) to schedule a mandatory Pre-Bore Inspection.
- City of Austin utilities require a minimum 2' (foot) vertical and 5' (foot) horizontal separation distance, measured from outer diameter to outer diameter. Any variance from City Utilities must be obtained in writing and submitted to the City of Austin Publics Works Department - Construction Inspection Division (512-974-7265).
- All street trench repairs are to be done in accordance with City of Austin Standard Details from the 1100 Series.
- All trench repair in unfinished surfaces to be done in accordance with City of Austin Standard Detail 510S-5.
- For excavation within 100 feet of a moonlight tower or within 100 feet of a guy wire supporting a moonlight tower, excavation or construction plans and sequencing information that demonstrates that the moonlight tower will be adequately protected from damage during excavation or construction must be submitted to City of Austin - Public Works Department - Austin Energy (512-505-7611).
- Verify the location of underground utilities at least 100' (feet) in advance of all proposed utility crossings, and also locations where the proposed facilities are depicted to run parallel to and within five feet of existing facilities.
- Contractor shall notify the Department of Public Works at 974-7161 prior to the installation of any facility within a drainage easement or street R.O.W. The methods of placement and compaction of backfill in the City's R.O.W. must be approved prior to start of the backfill operation.
- For slopes or trenches more than five (5) feet in depth, a note must be added to the General Construction Notes stating that: "All construction operations shall be accomplished in accordance with the City of Austin Standard Specifications Item No. 509 and application regulations of the U.S. Occupational Safety and Health Administration (OSHA)". Copies of the OSHA Standards may be purchased from the U.S. Government Printing Office, Information and Related reference Materials may be purchased from OSHA, 611 E. 6th Street, Austin, Texas.

Developer Information

Owner: _____ Address: _____
Phone: _____

Name _____ Phone _____
OWNER'S REPRESENTATIVE RESPONSIBLE FOR PLAN ALTERATIONS

Name _____ Phone _____
PERSON OR FIRM RESPONSIBLE FOR EROSION/SEDIMENTATION CONTROL MAINTENANCE.

Name _____ Phone _____
PERSON OR FIRM RESPONSIBLE FOR TREE/NATURAL AREA PROTECTION MAINTENANCE.

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**EXHIBIT VII
UTILITY COORDINATION
SMALL PROJECT INSTRUCTIONS**

For projects over 25 linear feet inside the DAPC area and less than 300 linear feet outside of the DAPC with noted conflicts, the following is required for submission:

- ☐ Contact Name
- ☐ Phone
- ☐ Fax
- ☐ E-mail
- ☐ Site location map clearly indicating the precise location of tract (4"x4" minimum size)
- ☐ Scope of Project
- ☐ North arrow on all plan sheets and location map.
- ☐ Property owner(s) name, address/telephone number.
- ☐ Designer(s) company name, address/telephone number.
- ☐ Ranges of street addresses, if not covered in plan and profile sheets.
- ☐ Proposed location from ROW or property line in a legible format. (This will be used to determine if proposed alignment is too congested or in conflict with upcoming projects.)
- 6. One plan set at a minimum of 11" x 17" and a copy of the cover letter for each reviewer indicated in your completeness check form delivered to Intake at One Texas Center, 4th Floor. Please call for an appointment at 974-2681 or 974-2689.
 - ☐ Legible professional engineer's seal and signature (if applicable).
 - ☐ Texas Department of Transportation (TxDOT) stationing, if project is located within a State-maintained R.O.W. (call 832-7042 for further information on stationing).
 - ☐ Approval Blocks
 - o Approval block for General Permit Program Coordinator

For all projects over 300 linear feet, refer to the following pages for submittal instructions.

****All small projects are required to submit written notification to the General Permit Coordinator. See page 4, item 6 for instructions.**

EXHIBIT VIII

GENERAL PERMIT PROGRAM **CORRECTION REQUEST INSTRUCTIONS AND FORM**

Step 1...

Fill-out/complete "**General Permit Correction Request Form**". All information requested on the form must be provided. Additional specific information regarding the correction(s) may be submitted in memo form as an attachment. For help in completing the form and assembling the submittal, refer to "**General Permit Correction Request Checklist**". An incomplete submittal may create a delay in processing.

Step 2...

Mark-up existing plans in order to clearly indicate requested correction(s). All requested corrections are to be marked in red on a copy of the permitted plan sheet(s). Plan revisions made electronically and plotted onto new sheets must be clouded and labeled as revisions, then highlighted on submittal plan sheets. All sheets affected by the proposed correction(s) must be submitted for review, including a copy of the signed cover sheet with the revisions clearly noted in the Corrections Record. Utilize General Permit Program Corrections Record provided on cover sheet to track General Permit Program Coordinators approval of each Correction.

Step 3...

All Correction Requests must be submitted through the Development Assistance Center at One Texas Center, 1st floor. Additional General Permit Program Correction Request Forms and Instructions are available at the Development Assistance Center lobby. Correction Request submittal packet must include one full size mark-up set, back-up documentation as necessary, and the Correction Request Form, signed by the applicant.

Each Correction Request will be considered approved following signature by General Permit Program Coordinator on both the Request Form and the General Permit Program Corrections Record on the plan set cover.

Contact Information...

General Permit Program

O.B. McKown, General Permit Program Coordinator
City of Austin
One Texas Center
505 Barton Springs Road
Phone: 512.974.6330
Suite 200, Reception Area (2nd floor)
Fax: 512.974.6451
Austin, TX 78704
E-mail: ob.mckown@ci.austin.tx.us

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EXHIBIT VIII CONTINUED
GENERAL PERMIT PROGRAM
CORRECTION REQUEST INSTRUCTIONS AND FORM

1. Cover letter/transmittal requesting Correction(s), including:
 - A. Project information
 1. Project name (from plan cover sheet)
 2. CoA Development Permit number (from plan cover sheet)
 3. Owner contact person, including phone number (from plan cover sheet)
 - B. Contact information for general contractor/submitting entity
 1. Company name
 2. Contact person
 3. Phone number
 4. Fax number
 5. E-mail address, if applicable
 - C. Reason for correction(s)
 - D. Statement that correction(s) complies with the current Code of the City of Austin and Environmental Criteria Manual.
 - E. Statement that all newly proposed temporary and permanent erosion and sedimentation controls are subject to inspection and approval by the General Permit Program Inspector. Statement that the cost of the controls is subsidiary to the remainder of the project or has been approved as a change order (include relevant approval).
2. **For a correction(s) that expands the limits of construction (LOC) to incorporate a previously unpermitted area, cover letter/transmittal should also include:**
 - A. Executed easement document, with sketch attached
 - B. If an easement will not be secured, an approval letter or executed right of entry agreement may be substituted for the easement document. For commercial properties, letter must be submitted on appropriate letterhead. Approval letter must be prepared by the property owner/agent and include the following elements.
 1. Project name
 2. Tax parcel number for property included in approval
 3. Approval of use and duration of approval
 4. All conditions placed on the approval, if any
 5. Location of correction(s) within overall project
 - C. Plan/sketch/plat of additional area, drawn to scale, that includes the following elements. (Elements may be added to easement sketch, if scale is appropriate.)
 1. Scale of plan
 2. North arrow
 3. Dimensions of boundaries
 4. Existing ground surface conditions (pavement, native grasses, etc.)
 5. All relevant vegetation shown and labeled
 - (a) Woody vegetation located within or immediately adjacent to the LOC
 - (b) Trees located within the LOC (8" caliper and over, or as required by City regulations)
 - (c) Trees with critical root zones (CRZ) extending into the LOC (8" caliper and over, or as required by City regulations)
 - (d) If no relevant vegetation exists, state on plan
 - (e) All vegetation shown on plan should be noted/labeled as removed or retained
 6. Temporary erosion/sedimentation controls (E/S) and tree protection fencing (TPF) shown and labeled
 7. Stabilized entry, if applicable
 - D. Statement specifying permanent E/S controls, i.e. seeding, matting, etc. (with areas shown and labeled on plan, if applicable)

E. Completed General Permit Correction Request Form

3. Approved General Permit plan set sheets, redlined

- A. If modified, all sheets previously sealed and signed by a professional must be re-sealed and re-signed as a part of the revision.
- B. Project cover sheet, including General Permit Program approval signature, with appropriate Corrections Record entry
- C. All permitted plan sheet(s) covering areas where correction(s) is proposed with the correction location(s)
- D. For areas proposed for addition outside approved LOC, which are too remote from the project to be included on existing plan sheets, redline the cover sheet to indicate the additional area(s) on the location map and to provide sufficient references to the accompanying support documentation

**EXHIBIT VIII CONTINUED
GENERAL PERMIT PROGRAM
CORRECTION REQUEST FORM**

<u>Departmental Use Only</u>		
<input type="checkbox"/> Approved (GPP Office)	<input type="checkbox"/> Rejected (see comments)	<input type="checkbox"/> Approval with Conditions
<input type="checkbox"/> Reviewed by (General Permit Program): _____		Date: _____
<input type="checkbox"/> Reviewed by (Temporary Traffic Control): _____		Date: _____
<input type="checkbox"/> Reviewed by (Utility Coordination): _____		Date: _____
<input type="checkbox"/> Reviewed by Construction Inspection): _____		Date: _____
Comments: _____		

I, _____ do hereby certify I am the ☐ owner, ☐ owner's agent for this project and in that capacity submit this correction request. These changes are considered an administrative correction in accordance with Section 25-5-61 of the Code of the City of Austin.

Address: _____ Project Name: _____

Legal Description/Tax Parcel #: _____

CoA Development Permit #: _____ Correction #: _____

Description of Correction(s): Provide a detailed description of proposed correction(s) in the space provided below or in a letter or memo format. (Attach redlined copy of each sheet affected by the proposed correction(s), along with a copy of the signed cover sheet. Refer to General Permit Correction Request Instructions and General Permit Correction Request Checklist.)

Furthermore, I certify and acknowledge that:

1. I am aware that the approval of this correction request does not constitute authorization to violate any provisions of the Code of the City of Austin, Environmental Criteria Manual, or other applicable requirements.
2. Owner / Owner's Agent will be responsible for and required to notify by certified letter the original engineer, architect, landscape architect, and/or designer (if not the original consultant of the documents). Notification must include complete correction packet.

Signature of Owner / Owner's agent: _____		Date: _____
Printed Name of Owner / Owner's agent: _____		Phone: _____
Address of Owner / Owner's agent: _____		Fax: _____

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EXHIBIT IX
SAMPLE FLOW OF EVENTS FOR GENERAL PERMIT SUBMITTALS

Submit all projects to AULCC for Completeness Check Review unless waived



Submit all projects to Intake for formal AULCC Review.
All Reviews will be Complete Within 28 Days. A Case Manager Report
Will Be Sent to Primary Contact on Application with all Reviewer Comments
and Instructions for Submittal of 1st Update unless Plans are given
Approval by All Reviewers for 100% Completion.



Once projects have been approved by AULCC
Submit to Intake for a General Permit Program Completeness Check



Upon Approval for Completeness Check by AULCC and the
General Permit Coordinator, Submit all Projects for the Initial Submission (30%)
to Intake for Distribution to Program Reviewers.



All Reviews will be Complete Within 28 Days. A Case Manager Report
Will Be Sent to Primary Contact on Application with all Reviewer Comments
and Instructions for Submittal of 1st Update (60%) unless Plans are given
Approval by All Reviewers for 100% Completion.



1st Update (60%) Submitted to Intake Responding to All Reviewer Comments.
All Reviews will be Complete Within 14 Days. A Case Manager Report
Will Be Sent to Primary Contact on Application with all Reviewer Comments
and Instructions for Submittal of 2nd Update (90%) unless Plans are given
Approval by All Reviewers for 100% Completion.



2nd Update (90%) Submitted to Intake Responding to All Reviewer Comments.
All Reviews will be Complete Within 14 Days. A Case Manager Report
Will Be Sent to Primary Contact on Application with all Reviewer Comments
and Instructions for Submittal of 3rd Update (100%) unless Plans are given
Approval by All Reviewers for 100% Completion.



3rd and Final Update (100%) Submitted to Intake Responding to All Reviewer Comments.
All Reviews will be Complete Within 14 Days. A Case Manager Report
Will Be Sent to Primary Contact on Application with all Reviewer Comments
and Final Approval by the General Permit Program Coordinator.
The General Permit Coordinator will issue the permit for
the proposed plans and scope of work submitted by Applicant.

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IMPORTANT NAMES AND NUMBERS

General Permit Program Coordinator

OB McKown (Case Manager)
One Texas Center
505 Barton Springs Rd.
2nd Floor
Austin, TX 78704
512-974-6330

Kimberly Knipp (Administrative Support)

One Texas Center
505 Barton Springs Rd.
2nd Floor
Austin, TX 78704
512-974-6322

Intake and Distribution

Shari Pape – 974-2689
Susana Herrera – 974-2681
One Texas Center
505 Barton Springs Rd.
4th Floor
Austin, TX 78704

Austin Utility Location and Coordination Committee (AULCC)

Cecil Meyer (Case Manager)
One Texas Center
505 Barton Springs Rd.
10th Floor
Austin, TX 78704
512-974-7282

Jason Redfern (Construction Inspection)

One Texas Center
505 Barton Springs Rd.
10th Floor
Austin, TX 78704
512-974-7265

Attachment TG-41
Austin Permit Request Form

Permit Fee Guidelines

No work may proceed within or under the City of Austin's rights-of-way without a paid permit from the Construction Inspection Division, except for valid emergencies. An "emergency" is considered a situation where the loss of life, health, or property exists. **This permit does not exempt the requestor from any other requirements or applicable permits from Watershed Protection, Transportation or any other Department or Division within the City of Austin.** A separate request form must be completed for each and every street or alley in which work will occur in the City of Austin's rights-of-way. Additional permits may be required for locations less than one block from the previous location or for work inspected by different inspectors. Work occurring within State or railroad rights-of-way, within public utility easements, on private property or outside of the corporate city limits will not be permitted through Construction Inspection Division. Work such as new sidewalk or driveway approach construction already covered by a valid building permit will not be permitted through the Construction Inspection Division.

The following fees are collected from all permit requestors, unless exempted by State Law.

Initial Permitting Fees

A fee of \$25.00 is charged to input a permit. Additionally, a fee of \$30.00 will be charged for any permit which indicates asphalt and/ or concrete work that is not cancelled or extended before the end of its 30-day period and on which no work has been done within the 30-day period. The 30-day period begins with the date of application for the permit.

Fees Billed Upon Completion of Work

- 1. \$200.00 Inspection Fee** - Inspection is required for excavations in any concrete or asphalt structure within the right of way prior to start of backfill, concrete placement or paving. Inspection may also be required prior to backfill of bore pits to verify that the minimum depth of coverage under the street is achieved.
- 2. Right-of-Way Usage Fees** - These fees are calculated based on the number of sidewalks, driveways and or street lanes excavated during the project. The fees accrue daily from the work start date indicated on the permit through the date of permanent repair of all structures excavated, excluding re-vegetation. The fee for sidewalk or driveway is \$5.00 per day per structure. The fee for streets and alleys, including parking or bicycle lanes is \$8.00 per day per lane.
- 3. Street Damage Recovery Cost Fee (SDRC)** - These fees are calculated by the Street & Bridge Division and billed with the other fees. This fee is calculated in square yards based upon the size of the subgrade excavation within the paved area plus 18" on each side of the excavation (length plus 3 feet, times the width, plus 3 feet, then divided by 9). The square yardage is then multiplied by the Street Unit Cost, which is calculated based upon age and condition of the pavement. For more detailed information, call the Street & Bridge Division at (512) 440-8444. *Note: SDRC is still applicable to C.I.P. projects, unless proof of waiver or exemption is provided to Construction Inspection Division.

IMPORTANT Please read the statement below. After you have read the statement, please print and sign your name.

I acknowledge all fees listed above and understand additional costs may be anticipated with the excavation and repair of structures in the City of Austin's right of way. Furthermore, I understand that I am responsible for notifying the Construction Inspection Division of situations beyond my control which prevent or delay the resurfacing or repair of structures in the right of way, which may affect the aforementioned fees.

Print Name

Date

Signature

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PERMIT REQUEST FORM

Fax: (512) 974-7128

Please fill out as many spaces as possible. A minimum of one request required for each street right of way.

SITE INFORMATION

PERMIT NUMBER:

One Call Confirmation#: _____	
Street Name: _____ (Physical location of work, not business address)	House #: _____
Between Cross Street 1: _____ and Cross Street 2: _____ (Both required if no house # available. Can use "dead end" if applicable and 2nd cross street is not available.)	
Alley? <input type="checkbox"/> If yes, parallel to & between what streets?	
Street 1: _____	and Street 2: _____
Alley Intersects:	
Street 1: _____	and Street 2: _____
Additional Location Information: _____	

PROJECT INFORMATION

Check the work area in the right-of-way that applies (excluding drainage & public utility easements)		Street Interrupt? <input type="checkbox"/>
Open Cuts:	Street <input type="checkbox"/> Sidewalk <input type="checkbox"/> Driveway <input type="checkbox"/> Curb/ Gutter <input type="checkbox"/> Median <input type="checkbox"/> Alley <input type="checkbox"/> Behind Curb (grass) <input type="checkbox"/>	
Boring Under:	Street <input type="checkbox"/> Sidewalk <input type="checkbox"/> Driveway <input type="checkbox"/> Curb/ Gutter <input type="checkbox"/> Median <input type="checkbox"/> Alley <input type="checkbox"/> Behind Curb (grass) <input type="checkbox"/>	
Work Start Date: _____	Estimated Completion Date: _____	
Note: If r.o.w. usage fees apply, they accrue daily beginning on the start date.		
Work Description: ie. CIP Project/ Subdivision Utility or Street Tie-In, Drainage Structures, New Turn Lane, Water or Sewer Tap, Telecommunication Line, etc. _____		
Project Name: _____ Inspector Name: _____		

CONTRACTOR INFORMATION

Are you licensed and bonded with the City of Austin?	Contractor License Number: _____	
Contractor Name: _____	Office Phone#: _____	FAX#: _____
Key Contact Person: _____	Cellular Phone#: _____	Pager#: _____
Additional Contacts & Numbers: _____		

*Subcontractors for the above contractor may work under this permit if City of Austin bonding and general liability insurance requirements have

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Attachment TG-42
Austin City Code Provision

Austin City Code
AUSTIN, TEXAS CODE OF ORDINANCES VOLUME I TITLE XV: STREETS AND PUBLIC WORKS CHAPTER 15-12: USE OF RIGHT-OF-WAY

CHAPTER 15-12: USE OF RIGHT-OF-WAY

Section

Article 1: Disposition of Public Easements and Right-of- Ways

Division 1: General Provisions

- 15-12-1 Application required
- 15-12-2 Exceptions for certain uses of public property
- 15-12-3 Appeal
- 15-12-4 Annual report

Division 2: Release of Public Easement

- 15-12-21 Additional application requirements for release of public easement
- 15-12-22 Application approval
- 15-12-23 Recording of easement

Division 3: License for Private Use of Public Property

- 15-12-41 Application approval
- 15-12-42 Appraisal of property
- 15-12-43 Annual fee
- 15-12-44 Contents of license agreement
- 15-12-45 Execution of license agreement
- 15-12-46 Additional appeal requirements

Division 4: Vacation of Public Right-of-Way

- 15-12-71 Notice to interested property owners
- 15-12-72 Application approval

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- 15-12-73 Review by commissions
- 15-12-74 Appraisal of property
- 15-12-75 Payment for right-of-way

Article 2: Temporary Use of Right-of-Way

Division 1: General Provisions

- 15-12-100 Applicability; director
- 15-12-101 Insurance required
- 15-12-102 Security required
- 15-12-103 Appeal
- 15-12-104 Permits required to be posted
- 15-12-105 Compliance review committee

Division 2: Temporary Use of Right-of-Way Permit

- 15-12-131 Permit required
- 15-12-132 Application required
- 15-12-133 Action by the director
- 15-12-134 Permit conditions
- 15-12-135 Permit fee
- 15-12-136 Permit term
- 15-12-137 Traffic control devices
- 15-12-138 Restoration of work site

Division 3: Excavation in Right-of-Way

Subpart A: General Provisions

- 15-12-161 Definitions
- 15-12-162 Administration
- 15-12-163 Information required

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15-12-163.1 Seal of professional engineer required

15-12-164 Utility Location and Coordination Committee

15-12-165 Excavation coordination

15-12-165.1 Excavation scheduling and coordination in the Downtown Austin Project Coordination Zone

Subpart B: Excavation Permits

15-12-166 Permit required

15-12-167 Emergency operations

15-12-168 Application for a permit

15-12-168.1 Quality assurance and damage mitigation plan

15-12-169 Review of application

15-12-170 New street excavation

15-12-171 Action on permit application

15-12-172 Appeal

15-12-173 Conditions for permit issuance

15-12-174 Excavation sequence and permit term

15-12-175 Excavation performed under permit

15-12-175.1 Relocation of facilities

15-12-176 Maintenance of excavation repairs

15-12-177 Insurance

15-12-178 Security required

15-12-179 Restoration of excavation site

Division 4: Construction Near Moonlight Towers

15-12-181 Permit required

15-12-182 Application

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- 15-12-183 Permit term
- 15-12-184 Insurance
- 15-12-185 Barriers required; construction standards
- 15-12-186 Use of right-of-way

Article 3: Enforcement

- 15-12-191 Offenses and penalties
- 15-12-192 Civil enforcement

ARTICLE 1: DISPOSITION OF PUBLIC EASEMENTS AND RIGHT-OF-WAYS

DIVISION 1: GENERAL PROVISIONS

§ 15-12-1 APPLICATION REQUIRED.

(A) Except as provided in § 15-12-2 (*Exceptions For Certain Uses Of Public Property*), a person must submit an application to the Director of the Public Works Department to obtain a release of a public easement, license for the private use of public property, or vacation of a public right-of-way.

(B) An application filed under this section must be accompanied by a non- refundable application fee in an amount established by separate ordinance.

(C) The Director of the Public Works Department shall forward a copy of an application received under this section to a City department and franchise holder that has requested notice of the applications for review and comment.

Source: Sections 13-1-951(1) and (2), 13-1-952(a)(1) and (2), and 13-1-953(a)(1) and (2); Am. Ord. 010329-18.

§ 15-12-2 EXCEPTIONS FOR CERTAIN USES OF PUBLIC PROPERTY.

A person is not required to obtain a license for the private use of public property for a:

- (1) temporary construction barricade;
- (2) banner over a street;
- (3) temporary street closing; or
- (4) circumstance in which a minor or temporary encroachment occurs that is regulated by another provision of the City Code.

Source: Section 13-1-952(e).

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(c) repairing damage to infrastructure and right-of-way.

(2) the names of and contact numbers for employees authorized to make decisions over construction activity at the excavation site who may be contacted at anytime during the day or night;

(3) for an excavation within five feet of a utility, a description of the procedures for avoiding damage to the utility;

(4) procedures for responding to damage to an existing utility, including emergency traffic control and the name and contact number of the engineer and contractor who will repair the damage; and

(5) other information related to applicant use of the rights-of way requested by the director.

(D) A single quality assurance and damage mitigation plan is required for a project. A copy of the plan must be submitted with each excavation project description.

(E) A permit holder shall update the quality assurance and damage mitigation plan not less than once each year for excavation projects that are not completed within one year of the initial permit application date.

(Ord. 021121-32)

§ 15-12-169 REVIEW OF APPLICATION.

In reviewing an application for a permit, the Director shall consider the following:

(1) the size of surface and subsurface area to be affected, considering the type of excavation the applicant proposes;

(2) the period of time the applicant proposes to occupy the area;

(3) the safety of the pedestrian and vehicular traffic in and adjacent to the occupied area; and

(4) the traffic congestion and the vehicular parking requirements at the location.

(Ord. 990826-30)

§ 15-12-170 NEW STREET EXCAVATION.

(A) The Director may not issue a permit for excavation in a new street except as provided in this section.

(B) The Director may approve a permit to excavate a new street under this section only if the Director determines that an economical alternative route is not available to the applicant.

(C) The Director shall make a determination under this section within two city business days after receipt of an application.

(D) A permit holder under this section must pay damages for the loss of street use and reduction in street life, calculated in accordance with the Utility Criteria Manual.

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(E) The Director's determination under this section may be appealed as provided in Section 15-12-172.

(Ord. 990826-30; Am. Ord. 021121-32)

§ 15-12-171 ACTION ON PERMIT APPLICATION.

(A) The Director shall review an application not later than the second city business day after it is filed.

(B) If the Director denies an application the Director shall provide the applicant a written reason for the denial.

(C) The Director shall deny an application if:

(1) the proposed traffic control procedures or equipment do not comply with the requirements of the Manual on Uniform Traffic Control Devices and the Transportation Criteria Manual;

(2) the Director determines that the applicant can perform the excavation without blocking or closing the street or without excavation in a right-of-way;

(3) the proposed activity violates a city ordinance or a state law;

(4) the applicant fails to furnish the information required by this division;

(5) the application contains misleading or false information;

(6) the proposed excavation conflicts with a permit previously approved by the Director;

(7) the proposed excavation would cause a safety hazard or impede traffic flow unless the application provides adequate protection for pedestrian or vehicular traffic at the location of the proposed activity;

(8) the owner does not have a franchise, consent, license, or other legal right to place facilities in the right-of-way, if applicable;

(9) the applicant for an excavation project is not licensed under Section 25-6-231 of the City Code, if applicable.

(10) the applicant's proposed restoration method and schedule do not meet the requirements of the Utility Criteria Manual;

(11) the applicant failed to restore an excavation site as required; or

(12) the applicant owes the City unpaid fees imposed by this division.

(Ord. 990826-30)

§ 15-12-172 APPEAL.

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Attachment TG-43
San Antonio Seven Year Moratorium Map

