



Control Number: 28690



Item Number: 16

Addendum StartPage: 0



Echelon Building II, Suite 200
9430 Research Boulevard, Austin, Texas 78759
phone: 512-338-0473, fax: 512-346-0822

RECEIVED
2003 DEC 12 AM 10:39
PUBLIC UTILITY COMMISSION
FILING CLERK

December 12, 2003

Filing Clerk
Public Utility Commission of Texas
1700 N. Congress Avenue
Austin, Texas 78711

RE: Project No. 28690- *Valley Telephone Cooperative, Inc.'s 2003 Annual Report on Historically Underutilized Businesses*

Dear Filing Clerk:

On behalf of Valley Telephone Cooperative, Inc. ("Valley") and pursuant to PUC SUBST. R. 26.80(b), enclosed for filing in the above-referenced project are four (4) copies of the Annual Report on Historically Underutilized Businesses (HUBs) for the period of October 1, 2002 through September 30, 2003. Valley determines which of its vendors are HUBs by distributing the attached survey form to all vendors and recording the responses provided.

Please file-stamp any additional copies and return them to me by way of our assistant. Your cooperation in this matter is greatly appreciated. You may direct any correspondence or questions to me at the above-listed telephone number.

Sincerely,

Dee Dee Longenecker
Authorized Representative
for Valley Telephone Cooperative, Inc.

Enclosures

cc: Mr. Charles Gowder
Valley Telephone Cooperative, Inc.

HEADQUARTERS:

6315 Seabrook Road, Seabrook, Maryland 20706
phone: 301-459-7590, fax: 301-577-5575
internet: www.jsitel.com, e-mail: jsi@jsitel.com

Eagandale Corporate Center, Suite 310
1380 Corporate Center Curve, Eagan, Minnesota 55121
phone: 651-452-2660, fax: 651-452-1909

Brookside Court, Suite 135
4625 Alexander Drive, Alpharetta, Georgia 30022
phone: 770-569-2105, fax: 770-410-1608

547 South Oakview Lane
Bountiful, Utah 84010
phone: 801-294-4576, fax: 801-294-5124

BUSINESS CERTIFICATION

CHECK ALL THAT APPLY (Please refer to attached sheet for Business Type Certification Definitions.)

☐ Small Business
☐ Woman-Owned Business
☐ Foreign-Owned Business

☐ Historically Underutilized Business
☐ Non-Profit Business

Please indicate the category for the individual(s) who own and operate this business:

☐ African American
☐ Asian Pacific American
☐ Woman

☐ Hispanic American
☐ American Indian
☐ Caucasian

Type of Product/Service: _____

Name of Business: _____

Business Address (include County where office is located) _____

Company Officer completing this form: _____

Signature of Company Officer

Date

WE WOULD APPRECIATE THIS COMPLETED NO LATER THAN OCTOBER 26, 2001

BUSINESS TYPE CERTIFICATION DEFINITIONS

1. Small Business. A business that meets the pertinent criteria established by the Small Business Administration. If you are not certain about your small business status, please contact the nearest office of the Small Business Administration for assistance.
2. Historically Underutilized Business. A business that meets the definition of a Historically Underutilized Business according to Tex. Gov't Code @ 481.101, 1995. (A corporation formed for the purpose of making a profit in which at least 51 percent of all classes of the shares of stock or other equitable securities is owned by one or more persons who are socially disadvantaged because of their identification as member of certain group African Americans, Hispanic Americans, Women, Asian Pacific Americans, and American Indians.)
3. Woman-Owned Business. A business that is at least 51 percent owned by a woman or women who also control and operate the business.
4. Non-Profit Business. A business that is legally incorporated and not conducted or maintained for the purpose of making a profit.
5. Foreign-Owned Business. A business that is located and owned in a country outside the United States.

SMALL UTILITIES HUB USE REPORT (Texas purchases)

Utility: Valley Telephone Cooperative Inc.

MBE Procurement	Construction	Commodities	Other Services	Professional	Major Equipment	Other	Total HUB
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
African American Male	0	0	0	0	0	0	0
African American Female	0	0	0	0	0	0	0
Total African American	0	0	0	0	0	0	0
Asian American Male	0	0	0	0	0	4,562	4,562
Asian American Female	0	0	0	0	0	0	0
Total Asian American	0	0	0	0	0	4,562	4,562
Hispanic American Male	0	10,710	0	95,966	0	71,908	178,584
Hispanic American Female	0	54,141	384	0	0	25,414	79,939
Total Hispanic American	0	64,850	384	95,966	0	97,322	258,522
Native American Male	0	0	0	0	0	0	0
Native American Female	0	0	0	0	46,852	2,763	49,615
Total Native American	0	0	0	0	46,852	2,763	58,436
MBE Total	0	64,850	384	95,966	46,852	104,647	312,699
WBE Total	2,389,410	0	8,520	1,053,554	161,316	637,044	4,249,844
Total MBE & WBE Procurement	2,389,410	64,850	1,053,938	1,149,520	208,168	741,691	4,562,543
Total Unknown Status Procurement (1)	0	0	0	0	0	0	0
Total Non-Fuel Procurement (2)	0	0	0	0	0	0	0
Total Utility Purchases							9,650,846

Total Fuel and Purchased Power Procurement (electric only)

Total Non-Fuel, Fuel, and Purchased Power Procurement

(1) Vendors for whom HUB status is not directly known.

(2) Expenditures for goods and services from vendors not including wages, benefits, and other non-negotiable goods and services such as taxes and postage. Includes MBE/WBE and Unknown Procurement.

Reporting Period:
Address: 480 South 6th Street
City: Raymondville

Reporting Date: December 9, 2003
Contact person: Raul Flores

State: TX Zip: 78580
Phone: 956-642-1101 Fax: 956-642-1024

SMALL UTILITIES HUB USE REPORT (purchases outside Texas)

Utility: Valley Telephone Cooperative Inc.

MBE Procurement	Construction Expenditures	Commodities Expenditures	Other Services Expenditures	Professional Expenditures	Major Equipment Expenditures	Other Expenditures	Total HUB Expenditures
African American Male	0	0	0	0	0	0	0
African American Female	0	0	0	0	0	0	0
Total African American	0	0	0	0	0	0	0
Asian American Male	0	0	0	0	0	0	0
Asian American Female	0	0	0	0	0	0	0
Total Asian American	0	0	0	0	0	0	0
Hispanic American Male	0	0	0	0	0	0	0
Hispanic American Female	0	0	0	0	0	0	0
Total Hispanic American	0	0	0	0	0	0	0
Native American Male	0	0	0	0	0	0	0
Native American Female	0	0	0	0	0	0	0
Total Native American	0	0	0	0	0	0	0
MBE Total	0	0	0	0	0	0	0
WBE Total	0	0	251,904	0	1,024	6,136	259,063
Total MBE & WBE Procurement	0	0	0	0	1,024	6,136	259,063
Total Unknown Status Procurement (1)	0	0	0	0	0	0	2,457,130
Total Non-Fuel Procurement (2)	0	0	0	0	0	0	2,716,193

Total Utility Purchases

Total Fuel and Purchased Power Procurement (electric only)

Total Non-Fuel, Fuel, and Purchased Power Procurement

0
2,716,193

(1) Vendors for whom HUB status is not directly known.

(2) Expenditures for goods and services from vendors not including wages, benefits, and other non-negotiable goods and services such as taxes and postage. Includes MBE/WBE and Unknown Procurement.

Reporting Period: Oct. 1, 2002, through Sep. 30, 2003

Reporting Date: December 9, 2003

Address: 480 South 6th Street

Contact person: Raul Flores

City: Raymondville

State: TX Zip: 78580

Phone: 956-642-1101 Fax: 956-642-1024

To be filed by a utility which has more than 1,000 customers in a state other than Texas.