



Control Number: 26714



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December 26, 2002

Ms. Cathy Hightower - Filing Clerk  
Public Utility Commission Of Texas  
1701 N. Congress Ave.  
Austin, TX 78071

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PUBLIC UTILITY COMMISSION  
FILING CLERK

GVNW CONSULTING, INC.

1412 SIDNEY BAKER  
KERRVILLE, TX 78028  
TEL 830.896.5200  
FAX 830.896.5202

701 BRAZOS, SUITE 320  
AUSTIN, TX 78701  
TEL 512.472.0171  
FAX 512.472.1071  
www.gvnw.com

Re: Project No. 26714 - *2002 Annual Report Regarding the Use Of Historically Underutilized Businesses (HUB)*

Dear Ms. Hightower:

On behalf of Dell Telephone Cooperative, Inc. ("Dell"), and pursuant to P.U.C. SUBST. R. 26.80, I have attached for filing an original and three (3) copies of Dell's annual report of Historically Underutilized Businesses (HUB) for the period of October 1, 2001, through September 30, 2002.

Each vendor Dell used between October 1, 2001, and September 30, 2002, was mailed a Business Certification form (copy attached). The expenditures for goods and services were totaled by vendor from Dell's general ledger. The expenditures were categorized and reported on the Small Utilities HUB Use Report based on the vendor's completion and return of the Business Certification form. The expenditures associated with vendors who did not return the form are listed as Total Unknown Status Procurement on the forms. Purchases from companies within the state of Texas and those outside Texas are shown on separate reports.

Any questions may be directed to Steve Sewell at 830-895-7248.

Sincerely,

Michael F. Rinehart  
Authorized Representative for  
Dell Telephone Cooperative, Inc.

Attachment

cc: Mr. Rich Page, General Manager  
Dell Telephone Cooperative, Inc.

# SMALL UTILITIES HUB USE REPORT (Texas purchases)

Utility: Dell Telephone Cooperative, Inc.

	Construction		Commodities		Other Services		Professional		Major Equipment		Other		Total HUB	
	MBE Exp		MBE Exp		MBE Exp		MBE Exp		MBE Exp		MBE Exp		MBE Exp	
African-American	0		0		0		0		0		0		0	
Male	0		0		0		0		0		0		0	
Female	0		0		0		0		0		0		0	
Total	0		0		0		0		0		0		0	
Asian American	0		0		0		0		0		0		0	
Male	0		0		0		0		0		0		0	
Female	0		0		0		0		0		0		0	
Total	0		0		0		0		0		0		0	
Hispanic American	0		5,380		0		0		0		5,276		10,656	
Male	0		5,380		0		0		0		2,881		2,881	
Female	0		0		0		0		0		8,157		13,537	
Total	0		5,380		0		0		0		13,537		13,537	
Native American	0		0		0		0		0		0		0	
Male	0		0		0		0		0		0		0	
Female	0		0		0		0		0		0		0	
Total	0		0		0		0		0		0		0	
MBE Total	0		5,380		0		0		0		8,157		13,537	
Non-Minority Females	154,813		7,222	47	4,068		2,120		0		168,270		168,270	
Total MBE & WBE Procurement	154,813		12,602	47	4,068		10,277		0		181,807		181,807	
Total Unknown Status Procurement (1)	85,901		13,369	47,539	294,471		84,433		123,971		649,684		649,684	
Total Non-Fuel Procurement (2)														
													831,491	
													Total Utility Purchases	
														N/A
														N/A

(1) Vendors for whom HUB status is not directly known (2) Expenditures for goods and services not including wages, benefits, and other non-negotiable goods and services such as taxes and postage

Total Fuel and Purchased Power Equipment (electric only)  
Total Non-Fuel, Fuel, and Purchased Power procurement

Reporting Period: Oct. 1, 2001 through Sept. 30, 2002

Reporting Date: December 26, 2002

Address: Box 678  
City: Dell City, TX 79837

Contact person: Rich Page, General Manager

# SMALL UTILITIES HUB USE REPORT (Purchases outside Texas)

Utility: Dell Telephone Cooperative, Inc.

	Construction	Commodities	Other Services	Professional	Major Equipment	Other	Total HUB
	MBE Exp	MBE Exp	MBE Exp	MBE Exp	MBE Exp	MBE Exp	MBE Exp
African-American	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
Asian American	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
Hispanic American	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
Native American	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
MBE Total	1,185	1,281	0	0	0	0	2,466
Non-Minority Females							
Total MBE & WBE Procurement	1,185	1,281	0	0	0	0	2,466
Total Unknown Status Procurement (1)	87,457	363,695	10,425	124,615		589,622	1,175,814
Total Non-Fuel Procurement (2)							1,178,280
Total Utility Purchases							N/A
Total Fuel and Purchased Power Equipment (electric only)							N/A
Total Non-Fuel, Fuel, and Purchased Power procurement							N/A

(1) Vendors for whom HUB status is not directly known (2) Expenditures for goods and services not including wages, benefits, and other non-negotiable goods and services such as taxes and postage

Reporting Period: Oct. 1, 2001 through Sept. 30, 2002

Reporting Date: December 26, 2002

Address: Box 678  
City: Dell City, TX 79837

Contact person: Rich Page, General Manager

To be filed by a utility which has more than 1,000 customers in a state other than Texas, or which purchases more than 10% of its goods and services from vendors not located in Texas

November, 2002

As you may know the Texas Legislature enacted a law that requires the reporting of certain information concerning our use of historically underutilized businesses as defined in the TEX.GOV'T CODE @ 2161.001 (2).

**To assist us in completing this legislative mandate, we are requesting that you complete the enclosed information sheet and return it to us by November 27, 2002.** A self-addressed, stamped envelope is provided for your convenience. As always, we continue to purchase products and services on the basis of value and support to our company, customers and community.

If after reading the enclosed information you have questions concerning this request, please feel free to call our business office at 361-872-2211.

Thank you in advance for complying with our request for this information.

Sincerely,

La Ward Telephone Exchange, Inc.

## BUSINESS CERTIFICATION

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**CHECK ALL THAT APPLY** (Refer to reverse side for Business Type Certification Definitions)

- |   |  |
|---|--|
| <input type="checkbox"/> Small Business         | <input type="checkbox"/> Historically Underutilized Business |
| <input type="checkbox"/> Woman-Owned Business   | <input type="checkbox"/> Non-Profit Business                 |
| <input type="checkbox"/> Foreign-Owned Business |  |

Please indicate the category for the individual(s) who own and operate this business:

- |   |  |
|---|--|
| <input type="checkbox"/> Black American         | <input type="checkbox"/> Hispanic-American |
| <input type="checkbox"/> Asian-Pacific American | <input type="checkbox"/> American Indian   |
| <input type="checkbox"/> Woman                  | <input type="checkbox"/> Caucasian         |

Type of Product/Service: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address (include County): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company officer completing form: \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Officer

\_\_\_\_\_  
Date

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***Please return this form by December 5, 2002***  
***An addressed, stamped envelope is included***

**We appreciate your business and assistance**

## BUSINESS TYPE CERTIFICATION DEFINITIONS

1. **Small Business.** A business that meets the pertinent criteria established by the Small Business Administration. If you are not certain about your small business status, please contact the nearest office of the Small Business Administration for assistance.
2. **Historically Underutilized Business.** A business that meets the definition of a Historically Underutilized Business according to the Texas Government Code @2161.001(2). (A corporation formed for the purpose of making a profit in which at least 51 percent of all classes of the shares of stock or other equitable securities is owned by one or more persons who are socially disadvantaged because of their identification as a member of certain groups including Black Americans, Hispanic Americans, women, Asian Pacific Americans, and American Indians.)
3. **Woman-Owned Business.** A business that is at least 51 percent owned by a woman or women who also control and operate the business.
4. **Non-Profit Business.** A business that is legally incorporated and not conducted or maintained for the purpose of making a profit.
5. **Foreign-Owned Business.** A business that is located and owned in a country outside the United States.