# Filing Receipt

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**Control Number - 50595**
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# Public Utility Commission of Texas

# Employee Training Report
# Required by 16 Texas Admin. Code § 25.97(d)

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**PROJECT NO.** 50595

**AFFECTED ENTITY:** Cross Texas Transmission, LLC

## General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

## Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

## Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

## Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

**1.** Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

Cross Texas Transmission (CTT) maintains a comprehensive Safety Standard policy which serves as a backbone to the collective safety programs and associated policies and procedures. Programs pertaining to hazard recognition include:

- Electric Transmission Facilities
- Control of Hazardous Energy
- Substation Access
- Switching
- Testing and Test Facilities

Each of these programs have associated policy documents that outline functional responsibilities for qualified employees and contractors performing work on behalf of CTT. Integral to these programs is hazard recognition associated with all facilities operated by CTT. In addition to the individual programs and policies, the Safety Standard also establishes work rules which must be followed by all qualified workers on CTT facilities. Regardless of whether the work entails construction, maintenance or inspection, these rules apply:

- Site Assessment – Before working on or near electric lines or equipment, all conditions affecting safety to workers and the public must be assessed. Such conditions include, but are not limited to, nominal voltages of lines and equipment, presence of hazardous induced voltages, presence and condition of protective grounds and equipment grounding conductors, condition of structures and lines, and environmental conditions relative to safety.
- Site Specific Safety Plan – Because generalized safety guidelines cannot adequately address specialized activities associated with individual work plans, each project or activity must have its own specific safety plan.
- Pre-Task Analyses – Before any work commences, the site supervisor shall conduct a pre-task analysis with the assigned workforce and review the site specific safety plan. Every employee or contractor will participate in the job briefing and will sign a form signifying their understanding of the hazards and their role in performing the assigned work safely.

CTT has an internal safety training program and trains all qualified workers yearly on the Safety Standard and the underlying policies and procedures.

**2.** Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

The CTT field workforce is trained yearly on work specific requirements related to electrical safety. These training programs are reviewed annually and updated according to the most recent, approved NESC edition. Engineering services in support of construction are provided by corporate support staff and consulting firms. Affiliated corporate employees are trained and required to follow NESC design standards for all work associated with CTT facilities. Likewise, adherence to NESC design requirements is stipulated in consulting agreements for all CTT projects where external professional design services are required.

**Affected Entity:** Cross Texas Transmission, LLC **PROJECT NO.** 50595

# AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

Robert C. Mechler
Signature

Robert C. Mechler
Printed Name

Assoc. Vice President
Job Title

Cross Texas Transmission, LLC
Name of Affected Entity

**Sworn and subscribed before me this** 29th **day of** April, 2022.
Month Year

TIARA NICOLE WASHINGTON
Notary Public, State of Texas
Comm. Expires 11-10-2024
Notary ID 130897671

Tiara Washington
Notary Public in and For the State of Texas.
My commission expires on 11-10-2024.